



**SANDUSKY COUNTY
DEPARTMENT OF JOB & FAMILY SERVICES**

2511 Countryside Drive • Fremont, Ohio 43420 • info@sanduskycountydjfs.org

January 16, 2018

CHILD SUPPORT CASEWORKER

Energetic individual with great customer service skills needed to manage a caseload. Job duties include: communicating with clients, reviewing records, verifying information, conducting research, completing data entry, and working with the court system. Requirements include an Associate's or Bachelor's degree in Criminal Justice, Social Work, Psychology, Sociology, Business, Education, or closely related field. Solid English (technical writing and oral communication), organizational, math, computer and problem solving skills are applicable to this position. Fluency in Spanish is helpful but not required. A valid driver's license with acceptable driving record is required. The candidate may have to drive personal vehicle and must maintain required liability limits. EOE. \$13.52/HOUR to start up to \$14.24/HOUR after successful completion of six months. Send resume to: Human Resource Officer, Attention: Child Support Position, 2511 Countryside Drive, Fremont, OH 43420. **NO PHONE CALLS/E-MAILS.**