

Sandusky County Commissioners – 622 Croghan Street, Fremont, OH 43420

MEETING 2022

Time: 9:30AM – 12:38PM

Date: 9/8/2022

Location: Commissioners' Board Room

Meeting: Board Of Commissioners

Present: Commissioners: Scott Miller - President; Charles Schwochow – Vice President; Russ Zimmerman

Present: Theresa Garcia; County Administrator

Others Present: Melanie Allen, Mike Magnuson, Daniel Carson, Mindy Stokes, Justin Bailey, Ron Hiser, Beth Tischler, Atul Chopra

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (9:30am)	Commissioner Miller was attending Clydescope and entered session at 9:40am	Charles Schwochow Vice President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 9/6/2022 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Charles Schwochow Russ Zimmerman		*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes – 3
Job and Family Services (DJFS)	<u>Melanie Allen – DJFS.</u> Melanie came in for her regular meeting with the Commissioners. See attachment for agenda items. Down in custody numbers, lower than we have had in years. This can be a direct result by using kinship programs and other programs that help families prior to taking custody. Many children were either emancipated, sent to a relative or back to Mom or Dad and they do have an adoption scheduled. They are waiting for official approval on their intentions to use the retention dollars they received. She talked about a pilot fellowship program to address workforce crisis and how that would work. This would be a shadowing program. Commissioner Zimmerman asked how many families were still using Village House. She noted there are still nine families.	Melanie Allen - Director		

<p>Review of External board / Meetings Attended by Commissioners</p>	<p>Commissioners all attended the Wolf Creek Final Ditch Hearing along with the Ottawa County Commissioners. There was a large crowd at the hearing. This was a large project with many parcels involved. The engineer's office presented the project to the crowd and the process. The cost of the project and the communication to the land owners as well as the length of time it has taken to gather the assessments were all discussed and questioned. The Joint Ditch Board did move to dismiss the petition at this time.</p>	<p>Scott Miller Charles Schwochow Russ Zimmerman</p>		
	<p>Commissioner Miller was unable to attend the virtual meeting for CCAO Water Quality as it overlapped another meeting.</p>	<p>Scott Miller</p>		
	<p>The Commissioners attended the Farm Bureau Legislative Breakfast. They discussed the Nexus pipeline tax payments and how much they should be paying after the legislative decision was made. There were comments on solar and wind farm companies reaching out to private property owners.</p>	<p>Scott Miller Charles Schwochow Russ Zimmerman</p>		
	<p>Commissioner Schwochow was unable to attend the virtual meeting with CCAO on taxation as it conflicted with another meeting.</p>	<p>Charles Schwochow</p>		
	<p>Commissioners attended a special meeting for OSS solid waste. The meeting was to vote on and approve the Aim to be Green contract. They have a new vendor and made some changes to the language in the contract. They signed a three year contract with 4th and 5th year extensions and had a received a good cost on the contract. They are making new signs for the drop off locations to help control what is being recycled.</p>	<p>Scott Miller Charles Schwochow Russ Zimmerman</p>		
	<p>The downtown business group dissolved. They removed the group from Clydescope. Clydescope would like to hire a marketing group. There were several areas they would like this vendor to assist with. Many of the members gave an update on their businesses.</p>	<p>Scott Miller</p>		
<p>Commissioners and Administrator Discussion</p>	<p>Elected Officials meeting is next week and the Commissioners discussed items they would like to bring up at the meeting regarding the 2023 budget.</p>	<p>Scott Miller Charles Schwochow Russ Zimmerman</p>		

<p>* Then /Now Documents</p>	<p>Two certificates were presented by the Commissioner's Office. First certificate, the invoice is a 2021 that was not received until 2022, and the second certificate was a clerical error. Two invoices make up these certificates. MNCO - \$523.48 Ohio State University - \$120.00</p> <p>One certificate was presented by the Sanitary Engineers. The purchase was made without securing a PO. One invoice makes up this certificate. KS Sales & Service - \$62.00</p>	<p>Commissioners</p> <p>Sanitary Engineers</p>	<p>\$523.48 \$120.00</p> <p>\$62.00</p>	<p>*Motion: Move to Approve certificates Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes - 3</p>
<p>* Personnel</p>	<p>None</p>			
<p>* Travel Requests</p>	<p>None</p>			
<p>* Resolutions</p>	<p>2022 - 245 APPROVING SUPPLEMENTAL APPROPRIATION TO DOG KENNEL CAPITAL OUTLAY (\$32,785.00) FOR VEHICLE PURCHASE AND TO OTHER AGENCIES FOR CWP 2022 PAYMENT FOR SERVICES PROVIDED (\$5,000.00)</p>	<p>Dog Kennel</p>	<p>\$32,785.00 \$5,000.00</p>	<p>*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes - 3</p>
	<p>2022 - 246 APPROVING OUT OF STATE TRAVEL FOR DETECTIVE CAPTAIN KENNETH ARP TO MARINE CORPS BASE QUANTICO, VA FROM SEPTEMBER 25, 2022 TO DECEMBER 10, 2022 TO ATTEND FBI NATIONAL ACADEMY</p>	<p>Sheriff</p>		<p>*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes - 3</p>
	<p>2022 - 247 APPROVING OUT OF STATE TRAVEL FOR CHIEF ED HASTINGS TO NIAGARA FALLS, NY FROM OCTOBER 2, 2022 TO OCTOBER 7, 2022 TO ATTEND THE GREAT LAKES LEADERSHIP SEMINAR</p>	<p>Sheriff</p>		<p>*Motion: Move to Approve resolution Moved by: Charles Schwochow 2nd: Russ Zimmerman Yes - 3</p>
<p>Facility Management</p>	<p>Ron Hiser - Facility Management. Ron came in for his regular meeting with the Commissioners. See attachment for agenda items. Commissioner Zimmerman asked about the retention dollars still owed on the Jail project. There were still issues that need to be addressed but Ron feels we could pay the invoice. Fuel depot is still out and waiting for the parts. Ron is receiving many requests from departments to make major structural changes. The Commissioners noted these requests need to be made to the commissioners first for approval.</p>	<p>Ron Hiser - Director</p>		

<p>Prosecutor</p>	<p>Beth Tischler – Prosecutor. Beth came in for her regular meeting with the Commissioners. She is losing two of her Assistant Prosecutors. She did have some suggestions on helping with retaining staff. There was discussion on some of her ideas and these ideas will be discussed at the next elected officials meeting. She has some bigger trials coming up. Murders trial, rape trial and many child pornography cases.</p>	<p>Beth Tischler - Prosecutor</p>	
<p>IT</p>	<p>Atul Chopra – IT. Atul came in for his regular meeting with the Commissioners. See attachment for agenda items. We are running out of server space. Atul presented a quote to add additional servers to cover the services/programs we are providing. They are still working on completing the email migration project. They are evaluating the demo phone system set up at the Engineers to see if it will work with the rest of the county.</p>	<p>Atul Chopra - Supervisor</p>	
<p>Public Open Session</p>	<p>Citizens Attendees – none Media Attendees – Daniel Carson and Mike Magnuson, News Messenger Elected Officials – Beth Tischler, Prosecutor</p>		
<p>* Adjournment (12:38pm)</p>	<p>With business completed for the day the meeting was adjourned.</p>		<p>* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Charles Schwochow Yes - 3</p>

Signature of:



Scott Miller, President

Charles Schwochow, Vice President



Russ Zimmerman

Board of County Commissioners, Sandusky County Ohio



Attest: Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

August Commissioner's Agenda

9/8/22

- I. Placements
 - a. Current custody: 17 (21 last month). New, tox positive infant.
 - i. Safe reductions: emancipated, relative, return to mom, return to dad. Adoption scheduled for 9/20
 - ii. Costs fluctuating, but continue to be manageable.
 - iii. Since the inception of the county required contribution formula, we have billed for \$500,000 less than the amount mandated.
- II. Building / Staffing status
 - a. Retention dollars: \$76,092- stipend, wellness and a training incentive. Awaiting official approval, will send information once we receive the full approval for spending.
 - b. Cameras connected
 - c. Moving office areas, expanding some work spaces.
- III. Misc
 - a. We are part of a pilot fellowship to address workforce crisis. 16-24 hours in their senior year at a participating school. We have a few interested from Tiffin University and have them scheduled to shadow the agency for a day. We pay them, but will be reimbursed heir salary.

1. The Fuel Depot is still out of commission waiting on parts.
2. We are working with the service center on some additional office space (2-each)
3. We are working with the sheriff office on some additional office space (communication center -2 each).
4. Sheriff office is requesting that certain windows in the jail have reflective tinting installed (quote)
5. There is a request to up-grade some equipment in the jail kitchen.
6. We are working with Cousino Restoration to finish the BOH water damage renovation (flooring selections underway).
7. We secured pricing for the mini-split unit for the service center I.T. server room, workout room, and BOH server room.
8. We are waiting on quotes for gutter work on the service center.
9. We are securing quotes for new exterior lighting at the BOH, BOE, and Clyde Court.
10. The health department better buildings project is scheduled to start this month....we have requested up-dated time-line.
11. The renovation of the park's office is coming along, the drywall is finished, painted, and we are starting on the HVAC and ceiling grid-work.
12. We are working with the Sheriff Office on the new access controls, networking with the fire alarm system, (fear system).
13. We have the costs from Thomas and Porter Architects for the design work for the (other county offices) at East State St. location.
14. We are negotiating a multi-year generator P.M. contract.
15. Installation of new chair lift for the Woodville court has been installed, inspected, and training is complete.
16. Met with the visitor burial on courthouse light show. From here we will draw up a schematic for the data and power and secure costs (quote).
17. We need to investigate new flooring in the Jail (Blocks area).
18. We will be starting on vehicle maintenance next week. (oil change, service, tire rotation...etc.)

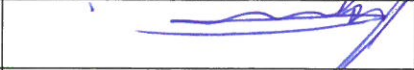
Topics of Discussion for the meeting Dated September 8th, 2022



Current / Ongoing Projects:

- Additional servers needed for current projects (Sheriff, Clerk of Courts, Recorders) - \$176,000
- Microsoft 365 backup – looking into options, KeepIT quoted \$17,400/year
- Hosted email migration
- Remaining departments – JJC, Sheriff, Prosecutor, Common Pleas, Engineers, Recorders and TASC
 - Working through some functional differences and shared calendar issues
 - Dark fiber – Ohio Telecom is still working through pole and boring issues
 - Jail backups – need to mount new equipment in rack and configure now that new switches are installed
 - County network/phones
 - Additional bandwidth – AT&T fiber installed, waiting on IP information
 - Switch project – all new switches installed, configured and tested.
 - NAC – working with Fortinet to setup Network Access Control system
 - Clerk of Courts – Court management system's test environment setup and operational.
 - Treasurer – new payment processing system being implemented
 - SC Engineer – reevaluating new phone system
 - Cybersecurity – SentinelOne rollout currently 80% complete
 - Anti-phishing – ongoing campaigns and trainings
 - EMA – need to setup backup radio console and radio equipment
 - SCSCO
 - AVTEC radio console – still trying to implement temporary auto-aid and system upgrades
 - 911 – backup service needs setup, need to schedule with vendor. Completing Text2-911 services this month
 - Radio systems – getting quotes for replacement systems to allow all county agencies to communicate on single radio
 - CAD/RMS/JMS – meeting with Motorola PM for kickoff call on 9/13/22.
 - EMS – virtual fax working well, may migrate other stations
 - IT – Keeper implemented, replaced N-Able password manager
 - City of Fremont
 - Setting up two factor authentication and network security log and reporting
 - Fremont Police – backup equipment installed and configured, need to setup cloud target
 - Backups – backup equipment installed, cloud target setup
 - Dark fiber – contract has been signed, waiting for Ohio Telecom to get permits
 - WTP & WRC – backup equipment installed, need to setup cloud seeding
 - WTP – software/hardware upgrade completed. Planning network segregation
 - Security – security station setup and operational
 - Sentinel One – implementing additional security layers

9/8/2022

Contact Information	Signature	Name
mmagnuson@gannett.com		Mike Magnuson
	Beth A. Tucker	Beth Tischler