

Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420

MEETING 2018

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 2/27/18

Time: 8:00 AM - 11:40 AM

Present: Commissioners: Kay E Reiter, President; , Scott Miller, V-President; Charles Schwochow

Present: Theresa Garcia, County Administrator

Others Present: Gary Grayson, Kelly Askins, Jerri Miller, Tracy Overmyer, Tim Braun, Craig Shoup, Tom Fullen, Grace Sidell, John Meggitt, Irma Celestino

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 2/22/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter , Scott Miller, Charles Schwochow,		
Commissioners and Administrator Discussion	Board of Elections would like to plant a tree and place a memorial in the front yard in memory of Barb Tuckerman. The Commissioners all agreed this would be a nice gesture. The suggestion was to ask Facility Management to help pick a tree and plant it.			
	Jerri Miller, County Auditor, requested at a recent TID Board meeting to not serve on the TID Board anymore and to not be their treasurer as well as not handling the annual Hinkle reporting. Kay Reiter, Chair of the TID Board, approached Crystal Souders to serve after a TID board member suggested her since she had a history of doing Hinkle reporting. Crystal Souders is interested in sitting on the SCTID board to replace the Auditor. The Commissioners asked to have a resolution submitted for approval and at the next TID meeting she could replace the Auditor.			
	The Administrator reviewed information from ATM Solutions and ATM Systems of Ohio on placing a machine in the lobby of the courthouse. ATM Solutions is willing to place one on a trial basis to see if it would be utilized. ATM Systems does not load the machines and that did not seem practical. ATM Solutions maintains the machine. The Commissioners asked the Administrator to request detailed information from ATM solutions.			
	Commissioner Miller was out and about and stopped out to the PEAK building and took a tour. There seems to be some opportunity to utilize space in the building. He also talked to Ron Hiser, Facility Management Director, while he was taking the tour. Ron had some concerns about other building projects. commissioner Miller advised Ron to get on the agenda to discuss his concerns with all three Commissioners.			

*Then/Now Documents	None at this time			
*Personnel	None at this time			
*Travel Requests	None at this time			
Dog Kennel (8:30am)	Kelly Askins - Dog Warden. Kelly presented her report and agenda. See attachment A. Commissioners asked Kelly to do a comparison chart for next meeting with 2017 vs 2018. Kelly than touched based on where the investigation is on the dog kennel break in. Kelly also talked about the electronic sign that she owns that is out by the visitors bureau. There is some maintenance costs coming up on the sign and she would like to charge rent for those who are using it for advertising. The Commissioners do not have a problem with her charging a fee. The suggestion was to come up with a very short contract and have the Prosecutor approve it.	Kelly Askins- Dog Warden		
Auditor (9:30am)	Jerri Miller - Auditor. Jerri reviewed the sales tax receipts for this month. The number is up which is a good thing. We are seeing some increase in spending and more confidence by consumers. Jerri presented a cash balance report for general fund. The Commissioners and the Auditor than reviewed revenue and expenses for the month using the budget performance report. Tracy Overmyer came in to sit in with Jerri to talk about the payroll system program that was presented by Jerri in 2017. Jerri would like to use the system that is tied in with the New World system we currently use for finance purposes called Executime. The approximate cost for start up is \$98,000.00 and then an approximately \$10,000.00 annual maintenance fee. Tracy offered to pay for the initialization and the first two years of maintenance for the program. When the program was discussed most departments were on board but financing wasn't available. Commissioner Miller made a motion to accept the offer from Tracy Overmyer, Clerk of Courts, to purchase the payroll system and the first two years maintenance. Commissioner Schwochow seconded the motion. Motion carried. The Commissioners and the Auditor thanked Tracy for assisting with this project. Commissioner Reiter aske Jerri Miller to send out ongoing communications to county offices throughout the implementation and training process.	Jerri Miller - Auditor	\$98,000 (approx.) \$10,000.00 (approx. annually)	*Motion: Move to Approve implementation of payroll system Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
*Resolutions (10:00am)	2018 – 79 APPOINTING NEW MEMBER TO THE WSOS COMMUNITY ACTION COMMISSION BOARD OF DIRECTORS FOR 2018			*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 - 80 APPROVING THE IV-D SERVICE CONTRACT BETWEEN THE SANDUSKY COUNTY CHILD SUPPORT ENFORCEMENT AGENCY (CSEA), A DIVISION OF SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES (SCDJFS), AND THE SANDUSKY COUNTY JUVENILE COURT (JJC) FOR MAGISTRATE SERVICES			*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 - 81 AUTHORIZING AGREEMENT BETWEEN THE SANDUSKY COUNTY BOARD OF COMMISSIONERS, THE SANDUSKY COUNTY CORONER AND THE SANDUSKY COUNTY HEALTH DEPARTMENT (SCHD)			*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3

	2018 – 82 APPROVING SATISFACTION OF MORTGAGE BY CAROLE E. SASSAMAN 505 KILBOURNE ST., BELLEVUE, OHIO 44811			* Motion: Move to Approve Moved by: Charles Schwochow 2nd:Scott Miller Yes - 3
	2018 - 83 APPROVING THE DOG WARDEN ENTER INTO AN AGREEMENT WITH THE SANDUSKY COUNTY AUDITOR DESIGNATING RESPONSIBILITY TO RECEIVE APPLICATIONS AND ISSUE CERTIFICATES OF REGISTRATION AND DOG TAGS AND THE HANDLING OF DOG TAGS TO THE DOG WARDEN			* Motion: Move to Approve Moved by: Scott Miller 2nd: Kay E Reiter Yes - 3
Citizen Attendee (9:55 am)	Gary Grayson came in to talk about a property owned by Ms. Weickert regarding a fence and a zoning installation issue in Ballville Township. The property is owned by Terri Weickert. A fence was installed in June and she received a call from the zoning inspector shortly after stating she was in violation of the zoning law. A meeting was set up and many people showed up. John Willey from Regional Planning and Bob Kusmer, township trustee, attended the meeting. Ms. Weickert received a zoning violation notice after the meeting. She has presented her case regarding the violation. She does not have confidence in the Trustees or the zoning inspector for the township. Gary came in to represent Ms. Weickert and to ask if there is any other avenue to go down to take care of the issue. The Commissioners informed Mr. Grayson they have no jurisdiction but did suggest she file an appeal.			
Engineer (10:15am)	Jim Moyer - County Engineer. Jim came in to discuss the possibility of increasing permissive road taxes to assist in the upkeep of the roadways in the county. He is going to have a meeting with the State, townships, city's and villages to talk about the possibility. . The permissive tax is collected through license plates costs. Jim would like to propose a \$2.00 increase. He wanted to make sure the Commissioners were interested or approve him to go forward in getting information. The Commissioners are interested in hearing what the consensus is at his meeting. Jim will be meeting with the group at 2:00pm and will follow up with the Commissioners. Jim has never been in favor of increasing fees or taxes but feels this would be a worthy cause.			
Bloom Road Project	Grace Sidell and John Meggitt, citizens from Bloom Road came in to go over the proposed easement that would assist them with an emergency exit from the road if it is blocked by a train. Grace does have some concern about the easement. She would like to have a clause that would terminate the easement if it doesn't work and upon her death so new owners could then negotiate a new easement. Mark Mulligan, Assistant Prosecutor, will look at the easement and make adjustments to include Mrs. Sidell's concerns. Discussion by the group was whether or not a gate should be installed. The conclusion was to monitor the traffic and see if it would be necessary.	Grace Sidell and John Meggitt - Bloom Road Project		

Public Open Session	Citizens Attendees - Gary Grayson Media Attendees - none Officials - Jerri Miller, Tracy Overmyer, Tim Braun, Irma Celestino	Elected		
Treasurer (11:00am)	Irma Celestino - Treasurer. Irma asked to enter into executive session to discuss personnel. Commissioner Schwochow moved to enter executive session to discuss personnel matters.	Irma Celestino - Treasurer		*Motion: Move to enter executive session Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	Commissioner Miller moved to exit executive session. The Commissioners exited executive session at 11:24am.			*Motion: Move to exit executive session Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
*Adjournment (11:40am)	With business completed for the day the meeting was adjourned.			*Motion: Move to Adjourn Moved by: Charles Schwochow 2nd: Scott Miller

Signature of:



Kay E Reiter, President



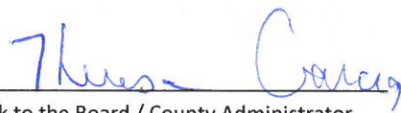
Scott Miller, Vice President



Charles Schwochow

Board of County Commissioners, Sandusky County, Ohio

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio