

**Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420**

**MEETING 2018**

**Meeting:** Board Of Commissioners

**Location:** Commissioners' Board Room

**Date:** 3/15/2018

**Time:** 8:00 AM - 11:30AM

**Present:** Commissioners: Kay E Reiter, President; , Scott Miller, V-President; Charles Schwochow

**Present:** Theresa Garcia, County Administrator

**Others Present:** Bethany Brown, Steve Gruner, Cathy Chudzinski, Steve Shiets, Zach Mulder, Laura Lehman, Diane Clark, Scott Williams

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
<b>Call to Order Pledge of Allegiance (8:00am)</b>		Kay E Reiter, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, In-coming Mail Review &amp; External Meeting Notices</b>	The 3/8/18 and 3/13/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter , Scott Miller, Charles Schwochow,		
<b>Review of External board/Meetings Attended by Commissioners</b>	Commissioner Reiter attended the TMACOG water quality practices meeting Monday 3/12/18. They had presentations regarding new practices on septic system issues, farm land run off and other technology. Chad Penn then talked about phosphorus removal. He spoke of money available for different systems that are on the market to assist with removal. There was talk about the cat tails in ditches and they are natural filters. This becomes an issue when we go through and clean the ditches out and remove them. The discussion was whether we are going backwards in someway.			
	Commissioner Miller went to Washington Township and York Townships meetings to just sit in and see what they had going on in those areas. They did talk about equipment needed to maintain berms and road equipment. Commissioner Miller suggested they reach out to Jim Moyer, County Engineer. There is a shared agreement on with the townships to use equipment and they should check to see what the Engineer has available.			
	Commissioner Schwochow attended the WSOS Board meeting. They talked about their inclement weather guidelines since this has been an issue this year. There wasn't much other than regular business.			

	Commissioner Reiter met with the records commission on Wednesday 3/14/18. There were several schedules presented for approval and RC-3's for approval on record destruction. It was nice to see that people are taking record retention seriously. It was a good meeting.			
<b>*Then/Now Documents</b>	One certificate was presented by the Sanitary Engineer. Wasn't aware of negotiated easement and the need for the PO. One invoice makes up this certificate. Village of Gibsonburg - \$1.00			*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
<b>*Personnel</b>	An evaluation was presented for approval and comments for Andy Stout.			
<b>*Travel Requests</b>	None at this time			
<b>Commissioners and Administrators Discussion</b>	There was a discussion regarding the handling of complaints. The Commissioners would like to have the Administrator to be notified first and she can pass the complaints to where they need to go.			
	The budget workshop on Wednesday March 14, 2018 was very productive. Jerri Miller, Auditor, and Jill Neuman and Karen Holman from Finance office attended the workshop with the Commissioners and the Administrator. A timeline was put in place and how we want to handle the budget process for 2019 was discussed. All felt it was important to work together to make this a smooth budget season. The Commissioners appreciated all the input and the discussion.			
	Commissioner Schwochow had a discussion with Doug Crowl from Universal Farm at the Ag Kickoff Breakfast. Commissioner Schwochow asked if he had contact with the EPA regarding the complaint he had filed. The Commissioners met with an EPA representative and forwarded Universal Farms issues. Doug had not heard from anyone. The Administrator forwarded emails from EPA regarding who was contacting Doug and the information was forwarded to Mr. Crowl.			
	The monthly health insurance invoice transfer was presented and approved.			
	Commissioner Reiter received an invitation/notice from the Welfare Advisory Committee. Commissioner Schwochow is on the committee. The meeting was put on the commissioners calendar.			
	Commissioner Reiter discussed the recent public records requests we have received. Steve Shiets, Sanitary Engineer, handled one and another was forwarded to the Prosecutors office for response.			
<b>Health Department (8:30am)</b>	<b>Bethany Brown - Health Department Commissioner.</b> Bethany came in with two board members, Steve Gruner and Cathy Chudzinski to discuss the status of the Health Department and their current levy. See attachment A. Cathy has been a long term Board Member and talked about the needs of the Health Department and the changes in their role in the community. Bethany went over information in the annual report. The many aspects of increasing the levy were discussed along with five year projections. Commissioner Reiter suggested they research putting a phone poll out to the community. The Administrator was asked to forward a sample of the request that needs to come to the Commissioner regarding a levy to Bethany.			

Regional Planning (9:00am)	**RESCHEDULED FOR NEXT TUESDAY**			
Sanitary Engineer (9:30am)	<b>Steve Shiets - Sanitary Engineer.</b> The Commissioners asked Steve and Zach, Assistant Sanitary Engineer, to come in to discuss Rodriguez Street project and a letter that needs to be sent to the Village of Gibsonburg. This is still a hard project to put together. The discussion is whether or not we are approaching this project in the correct matter. A suggestion was made to meet with Beth Hannam from EDC to see if we can get her help by looking at it through the industrial park infrastructure. A meeting will be set up with Beth to discuss the possibilities.	Steve Shiets - Sanitary Engineer Zach Mulder - Asst. Sanitary Engineer		
Citizen Attendees	Laura Lehman and Diane Clark staff from Pristine Senior Living came in to discuss the building. They have heard some rumors on the building and that Pristine has sold several other facilities and they were concerned about the Fremont facility. The Commissioners discussed the possibility of a change over in management in Fremont and there commitment to the staff and residents in the facility.			
Citizen Attendee	Scott Williams came in to talk about a project he is working on with Easter Seals. He has made an appointment for next Thursday to come in with members of the Easter Seal Foundation to discuss an adult day care center. He feels it will be a plus for the City of Fremont. Currently Seniors are being bussed to other locations because there is no place available for them to go. He feels there is a real need for this type of facility. He has some basic plans he will present next week.			
*Resolutions (10:00am)	2018 – 96 AUTHORIZING DIRECTOR OF DEPARTMENT OF JOB AND FAMILY SERVICES AUTHORITY TO NEGOTIATE AND SIGN INTER COUNTY ADJUSTMENT AGREEMENTS ON BEHALF OF SANDUSKY COUNTY UNTIL DECEMBER 31, 2018.			* <b>Motion:</b> Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 – 97 APPROVING APPROPRIATION TRANSFER IN PI FROM CONTRACT SERVICES TO CAPITAL OUTLAY FOR WINDOW REPLACEMENTS (\$50,000.00)			* <b>Motion:</b> Move to Approve Moved by: Charles Schwochow 2nd: Kay Reiter Yes - 3

<b>Prosecutor (10:30am)</b>	<b>Tim Braun and Mark Mulligan - Prosecutor and Assistant Prosecutor.</b> The Administrator asked to go into executive session to discuss possible litigation. At 10:42am Commissioner Miller moved enter executive session to discuss possible litigation.	Tim Braun - Prosecutor Mark Mulligan Assistant Prosecutor		<b>*Motion:</b> Move to enter executive session Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	At 11:20am Commissioner Miller moved to exit executive session.			<b>*Motion:</b> Move to exit executive session Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
<b>Public Open Session</b>	Citizens Attendees - none Attendees - none Officials - Tim Braun, Prosecutor	Media Elected		
<b>*Adjournment 11:30am)</b>	( With business completed for the day the meeting was adjourned.			<b>*Motion:</b> Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3

Signature of:



Kay E Reiter, President



Scott Miller, Vice President



Charles Schwochow

Board of County Commissioners, Sandusky County, Ohio

Attest:   
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio



# Sandusky County Health Department

2000 Countryside Drive, Fremont, OH 43420 419-334-6377

Attachment A

## Levy Information for November 2018

Current Levy .5 Mill: \$562,265.00  
\$100,000 Household pays \$13.78 per Year  
Last increase for Levy was in 1989

Proposed Levy 1.0 Mill  
Renewal of .5 Mill with .5 Mill additional increase: \$1,171,000.00  
\$100,000 Household would pay \$31.28 per Year

Due to increase costs of supplies, vaccines, personnel, health insurance, and decreased grant funding, the proposed levy increase is necessary to continue the operation of the Health Department and its programs.

Projections from current year 2018 through 2024 will leave the Health Department at a \$1.8 million dollar loss. Anticipated projections for 2019 alone show a deficit of over \$150,000 and will continue to rise with increased costs. (See attached .5 Mill Levy Projection Recap)

All programs are continually evaluated and cost saving measures put in place to ensure essential public health services are addressing the needs of our community. In order to maximize our current .5 Mill Levy funds we have had to eliminate programs and reduce our workforce.

Example of future programs that could be affected:

- Childhood Vaccines
- Food Service Inspections
- Sewage Program
- Solid Waste Program
- Ensuring Safe Water
- BCMH
- Hours of Operation
- Communicable Disease Surveillance
- Prevention Services/Education
- Emergency Preparedness

All of these programs are vital to the health and well being of Sandusky County residents.