

**Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420**

**MEETING 2018**

**Meeting:** Board Of Commissioners

**Location:** Commissioners' Board Room

**Date:** 3/27/18

**Time:** 8:00 AM - 11:45 AM

**Present:** Commissioners: Kay E Reiter, President; Scott Miller, V-President; Charles Schwochow

**Present:** Theresa Garcia, County Administrator

**Others Present:** Kelly Askins, Jerri Miller, Tom Fullen, Craig Shoup, Jason Brake, John Brewer, Bill Reineke

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter - President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 3/22/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter, Scott Miller, Charles Schwochow,		
Review of External board/Meetings Attended by Commissioners	All three commissioners attended a nexus meeting on safety services. There were several Sandusky county agencies attending. EMS and fire departments were well represented. Much of the information was the same as what was presented at the pre-construction meeting at the Engineers office.			
	Commissioner Miller attended the FCFC Executive Committee meeting last Wednesday 3/21/18 and wanted to present more information from this meeting. They will be expanding the wrap around program. Cathy Glassford, FCFC Coordinator, is also helping with the Foster Parent campaign along with DJFS. She is looking at other avenues of revenue for the wrap around program.			
	Commissioner Reiter attended the Firelands Workshop Consortium. This was in Ottawa county and was presented by the same group that is sending information on a combined local workforce group. The overall purpose was to have others join the consortium. Those attending want to stay separate and keep an eye on what the consortium has on their agenda and if it can be beneficial.			

	Commissioners Miller and Schwochow attended the Enterprise Zone and Community Reinvestment Area Annual Meeting in Bellevue. They approved the annual agreements and discussed where they are at on each agreements. There were only a couple that were slightly behind.			
	Commissioner Reiter met with the Drug Task Force and Promedica to discuss drug testing for their new program. They decided they will be using the kits from state highway patrol and their labs will do the testing. Promedica is not a certified lab they send theirs out for testing so they would not be able to assist. There are still a few things that need to be done prior to the start of the program. Promedica is set up to do this type of testing already. Commissioner Reiter did ask them to come to the Commissioners and let them know when they will start.			
<b>Commissioners and Administrators Discussion</b>	Administrator Garcia and HR Specialist attended the CoRSA annual meeting on Friday 3/23/18. CoRSA is doing really well with investments and program costs. Most county's could see a slight decrease in premium. They also went over the 18-19 incentive program.			
	The Administrator met with Greg Telecky from Poggemeyer regarding the Wightmans Grove project. He has taken charge of the property acquisition. He is hoping to meet with the attorney for the property. He would also like to know how long the Commissioners want to wait to obtain this parcel before moving on. They are ready to move to plan B.			
	Commissioner Reiter shared a conversation she had with the Superintendent out a Board of DD. The Board of DD has to have background checks done on her staff, by law, and she has them done through the Sheriff's office. Commissioner Reiter had reached out to ask her if she could help with background checks on the applicants for positive people. Sarah shared that she would have them done at the Sheriff's office and then they were invoiced. She was just told that they can no longer do it this way per the Auditor's office. The Auditor contacted Sarah and let her know it is not coming from them and they will be contacting the Sheriff's Office.			
<b>*Then/Now Documents</b>	One certificate was presented by the Commissioners Office. The 2017 PO was closed prior to receiving the invoice. One invoice makes up this certificate. American Interiors - \$1,784.69		\$1,784.69	<b>*Motion:</b> Move to Approve then and now certificates Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	One certificate was presented by the Auditors Office. Not aware of this charge until they received the invoice from a tax paper "no show" for Board of Tax appeal hearing. Armstrong and Oakey - \$85.00.		\$85.00	
	One certificate was presented by the Real Estate Office. Was not aware for the expenditure prior to receiving the invoice. One invoice makes up this certificate. Bruce Harris & Assoc. - \$1,800.00		\$1,800.00	

*Personnel	None at this time			
*Travel Requests	None at this time			
Dog Kennel (8:30am)	<b>Kelly Askins - Dog Warden.</b> Kelly presented agenda and reports. See attachment A. There was discussion on the increase of the three year tags.	Kelly Askins - Dog Warden		
EMA - (9:00am)	Need to reschedule.	Lisa Kuelling - EMA Director		
Auditor (9:30am)	<b>Jerri Miller - Auditor.</b> Jerri presented the March sales tax report. We are slightly down but not as much as what was anticipated. Commissioners talked to Jerri about the Nexus pipeline and they are starting up the beginning of April and contractors will be in the county for approximately two months. Casino tax came in slightly over. This was also a nice surprise. The time and attendance memo went out to elected officials and department heads and Jerri followed up with an email as well. She only had a couple of questions and they were all addressed. The Commissioners also talked about the budget workshop and how constructive it was. The amended time line was sent to the Auditor to review and than a memo will be sent out to all departments. The revenue and expense report was reviewed year to date. Everything is on target for the year to date. The Commissioners also informed Jerri about the fiscal meeting they had with the JFS about funding and what they have found. The State Auditor came down and they are working on the audit for the Airport Authority. They are having some struggles with this. The Administrator also talked about the IRS Fringe Benefits guidelines.	Jerri Miller - Auditor		
*Resolutions (10:00am)	2018 - 107 RESOLUTION ... ESTABLISHING A COUNTYWIDE PUBIC SAFETY COMMUNICATIONS SYSTEM (DISPATCH CENTER) FOR SANDUSKY COUNTY			* <b>Motion:</b> Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 – 108 APPROVING SUPPLEMENTAL APPROPRIATION IN PI CONTRACT SERVICES INSURANCE MONEY PLACEMENT FOR FAIRGROUNDS BARN ACCIDENT REPAIR (\$55,000.00)		\$55,000.00	* <b>Motion:</b> Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 – 109 APPROVING SUPPLEMENTAL APPROPRIATION TO COMMISSIONERS ADVANCE ACCOUNT TO ADVANCE TO COMMUNITY WORK PROGRAM (\$15,000.00)		\$15,000.00	* <b>Motion:</b> Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3

<b>Family Children First (10:30am)</b>	<b>Cathy Glassford - FCFC Coordinator.</b> Cathy came in for her quarterly meeting to update the Commissioners on her office. Her executive committee has recommended they move forward with the suggested PERS pick-up elimination for FCFC. Cathy touched on the wrap around service and a possible reimbursement opportunity that could be available. She would like to build up the capacity of wrap around to assist JFS with family placement issues. She would like to start small and see if this could work for Sandusky County. This could help keep children in the county and not placed outside the county. This would make it easier to work with the families to get these children back home.	Cathy Glassford - FCFC Coordinator		
<b>TASC (11:00pm)</b>	<b>Phil Collison - TASC Administrator.</b> Phil came to update the Commissioners on how things are going at TASC so far. He feels things are going well. The fiscal end is his biggest learning curve at this time due to three different areas he has to watch for financing. Medicaid is his biggest challenge. He needs to get the best use of receiving the reimbursement funds. His referral numbers are improving and he feels that it is because the response time is quicker. He is going to make sure he starts attending some of the outside board meetings to make sure he is networking with those in this field. He is working on contracts with other vendors.	Phil Collison - TASC Administrator		
<b>Citizens Attendee</b>	Jason Brake attended the meeting to ask how many times cars have left the fuel pump without hanging the pump up. There was an alleged incident where a deputy drove away without hanging the pump up and facility management came out and fixed it. The Commissioners are unaware of any incidents and we have not paid for any repairs. He also was concerned that there was computers that were installed in all the cruisers and he doesn't see them in all of the cruisers. The Commissioners informed Jason that these are concerns that need to be addressed by the Sheriff and they will have discussions with him on these matters.			
<b>Citizens Attendee</b>	Chris Zeman came I to talk to the Commissioners about the wind turban projects in Seneca County and that will also be in Sandusky County as well. He came in to voice his concerns about wind farms and how it will affect the counties. These are just the start of these projects. He wanted to stress the different issues that come along with these turbans. Chris had forwarded documents and research he would like the Commissioners to review and consider. On April 5th at Bellevue VFW at 7:00pm he is hosting a meeting that he invited the Commissioners to attend to hear what citizens have to say about the projects. His group is the Seneca county anti-wind committee.			
	John Brewer came in to thank us on the follow up on the ADA issues he brought up last week. He also wanted to inform us we need to update our handicap signs in our parking lot because they should have fine amounts.			
<b>Public Open Session</b>	Citizens Attendees - Jason Brake. Chris Zeman. John Brewer. Media Attendees - Tom Fullen, WFRO. Craig Shoup, News Messenger. Elected Officials - Jerri Miller, Auditor.			

<b>*Adjournment (11:45am)</b>	With business completed for the day the meeting was adjourned.		<b>*Motion:</b> Move to Adjourn Moved by: Charles Schwochow 2nd: Kay E Reiter Yes - 3
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Signature of:

*Kay E. Reiter*

**Kay E Reiter, President**

*Scott Miller*

**Scott Miller, Vice President**

*Charles Schwochow*

**Charles Schwochow**

**Board of County Commissioners, Sandusky County, Ohio**

Attest: *Theresa Garcia*  
 Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

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 Clerk, Board of County Commissioners, Sandusky County, Ohio

Attachment A

# County Commissioner's Meeting

Dog Warden's Office

March 27<sup>th</sup>, 2018

## 2018 Dog License Sales

1 Year Dog License	10,364
1 Year Dog License Late	276
1 Year Partial License	-
3 Year Dog License	132
3 Year Dog License Late	4
3 Year Partial License	-
Dangerous Dog License	12
Duplicate License	7
Duplicate Free	1
Kennel License	21
Kennel License Extra	33
Permanent Dog License	13
Transfer- Free	1

Our goal is to sell 12,800 licenses this year.

## Kennel Census

January 2018

Impounded-17  
Redemptions- 7  
Adoptions- 9  
Euthanized-0  
Transferred- 1

February 2018

Impounded- 26  
Redemptions- 12  
Adoptions- 11  
Euthanized- 1  
Transferred- 1

Requested graphs and charts are attached.

### **Scheduled/Completed Trainings**

The entire staff completed the Statewide Tornado Drill on March 21<sup>st</sup>. We also plan on attending the ALICE training.

### **Accomplishments**

All 2018 dog licenses to date have been entered.

We worked with Invisible Fence to get Pet Oxygen Masks for all of the Sandusky County Fire Departments.

We have already begun going door to door, and plan on really enforcing the license requirement this year.

### **To Discuss**

Agreement with Sandusky County Auditor- Where did that leave off at?

Update on the theft investigation.

Offering Pet First Aid/CPR course to all Sandusky County Fire Departments.

Security upgrade with RSS.

Humane situation with Lily.

### **Events**

Dogs Day at the Beach- Spring 2018 will be on May 5<sup>th</sup> from 10am until 2pm.

April 13<sup>th</sup> is the 3<sup>rd</sup> Annual Healthy Fremont at the Sandusky County Senior Center- I will be speaking on the health benefits of owning a pet as you age.

### **Communications**

Nothing new to report.

### **Questions?**