

Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420

MEETING 2018

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 4/5/18

Time: 8:00 AM - 12:15 PM

Present: Commissioners: Kay E Reiter, President; , Scott Miller, V-President; Charles Schwochow

Present: Theresa Garcia, County Administrator

Others Present: Beth Hannam, Bruce Boyer, Pat Dickman, Bob Gross, Craig Shoup, Tim Braun, Jim Seaman, New York Life Representatives

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 4/3/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter , Scott Miller, Charles Schwochow,		
Review of External board/Meetings Attended by Commissioners	Commissioner Reiter attended the records commission on 4/4/18 and they approved two rc-2's that were submitted. Talked about the process of sending in different forms to the State for review. There was a question from Jerri Miller on a retention period stating when scanned back up is verified. The committee discussed putting a policy in place regarding what that meant. We also talked about Solid Waste assisting in destroying/recycling documents that don't need to be shredded. The Committee will be sending out a memo to all about recycling. Commissioner Schwochow attended the local GOP meeting. It was a good meeting in Gibsonburg. Sandra O'Brien was the guest speaker.			

	Commissioner Miller stopped in at the Ballville Township meeting. He sat in for a short period of time. There was discussion regarding the zoning issue they have been dealing with again. He also attended the Sandusky Township meeting and they had questions regarding the land bank. Scott had them contact Commissioner Schwochow. He then attended the Regional Airport Authority meeting. The two new Board members were in attendance and were sworn in. They did get a new car to use for customer service. They are also still questioning the invoice they received for their GAAP audit. There is some concern with the financials and hoping the contract monies will come in and turn this around. There is going to be some problems when they have the runways redone they will have to close the runways for approximately three weeks. Commissioner Miller believes the Commissioners should keep a close eye on the financials.			
*Then/Now Documents	One certificate was presented by DJFS. The vendor had been non-compliant with forms that were required by the state and could not be paid. One invoice makes up this certificate. The Grove - \$40,750.79		\$40,750.79	*Motion: Move to Approve then and now certificates Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	One certificate was presented by the Commissioners. The 2017 PO was closed prior to receiving the final invoice. One invoice makes up this certificate. SSOE - \$19,047.33		\$19,047.33	
*Personnel	None at this time			
*Travel Requests	None at this time			
Commissioners and Administrators Discussion	Tracy Overmyer, Clerk of Courts, came to Commissioner Reiter to discuss the conversation she had with the Director of DJFS about assistance with child placement costs. Tracy has assisted on several occasions with other departments and is concerned about depleting her funds. Commissioner Reiter suggested waiting until the fourth quarter and seeing where they sit on funding before making a decision. She explained to Tracy the staff at JFS have been working very hard at reviewing their expenses. The other Commissioners agreed.			
	The Commissioners called Steve Shiets, Sanitary Engineer, to discuss the meeting he had yesterday with the Pence's on the parcel for the Wightmans Grove Project. Steve informed the Commissioners the Pence's did seem a little reluctant but will allow Poggemeyer on the property to start some sampling. They will need to do some appraisal work. He is hoping to start the project yet this year. The Administrator will contact Poggemeyer for the recommendation.			
	Discussed the agenda for land bank at 1:00pm.			

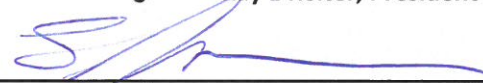
<p>City of Fremont (9:00am)</p>	<p>Bob Gross - City of Fremont Executive Assistant. Bob came in to review the City of Fremont Enterprise Zone annual report. They have four agreements that were reviewed. The four agreements were all in compliance and voted on by the committee. Discussion on each of the agreements took place. Bob shared some of the visits that were made and the great relationships that have been built with these manufacturers. Commissioner Reiter asked for a motion to approve the TIRC annual report.</p> <p>Bob than reviewed the CRA (Community Reinvestment Area) Report. They toured four businesses and reported on these to the committee. The committee approved the reports and noted them as compliant. Commissioner Reiter asked for a motion to approve the CRA report.</p>	<p>Bob Gross - Executive Assistant</p>		<p>*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3</p> <p>*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3</p>
<p>EDC - TIRC Report (9:30am)</p>	<p>Beth Hannam - EDC Executive Director. Beth presented the 2017 Enterprise Zone annual report. There were fourteen agreements that were reviewed. There were two other agreements but they are just starting the construction phases. There was only one that was pending when the committee met. They were not sure if the Clyde School had received their payment yet. They did pass it pending proof of payment. The payment since has been made. There were a couple of numbers that were questioned due to changes of ownership. Commissioner Reiter asked for a motion to approve the annual report presented.</p>	<p>Beth Hannam - EDC Executive Director</p>		<p>*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3</p>
<p>*Resolutions (10:00am)</p>	<p>2018 – 115 APPROVING FUND TRANSFERS FOR DJFS CHILD PLACEMENT COSTS FOR FEBRUARY (\$95,125.53) AND APRIL MANDATED PLACEMENT COSTS (\$16,922.67)</p>		<p>\$16,922.67</p>	<p>*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3</p>
	<p>2018 – 116 APPROVING SUPPLEMENTAL APPROPRIATION TO MANDATED ASSISTANT FUND FOR INCREASE IN MANDATED PLACEMENT COST FOR 2018-2019 (\$11,000.00)</p>		<p>\$11,000.00</p>	<p>*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3</p>
	<p>2018 – 117 APPROVING APPROPRIATION TRANSFER IN SENIOR LEVY FUND FROM PAYMENTS TO OTHER AGENCY TO ADVERTISING FOR ANNUAL AD INVOICE (\$70.33)</p>		<p>\$70.33</p>	<p>*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3</p>
	<p>2018 – 118 APPROVING APPROPRIATION TRANSFER IN PI FROM SUPPLIES TO CONTRACT SERVICES FOR CONTRACT INVOICES (\$70,000.00)</p>		<p>\$70,000.00</p>	<p>*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3</p>
	<p>2018 – 119 APPROVING SUPPLEMENTAL APPROPRIATION IN REVOLVING LOAN FUND FOR WSOS ADMINISTRATION FEE (\$2,000.00)</p>		<p>\$2,000.00</p>	<p>*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3</p>

	2018 - 120 APPROVING THE REPORT OF THE SANDUSKY COUNTY TAX INCENTIVE REVIEW COUNCIL (SCTIRC) OF EXISTING ENTERPRISE ZONE AGREEMENTS FOR YEAR 2017			*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
New York Life	Jim Seaman came in to present information on whole life policies from New York Life. Jim has talked to the our agent, the Auditor and HR about his plans. Jim presented packets to the Commissioners that he dropped off with departments to gather interest numbers from the departments. He is getting interest so far. Discussion regarding what they would like to present took place. The Commissioners asked the Prosecutor to review the agreement they want signed for an opinion. At this time the Commissioners do not feel this is something they should sign or agree to.	Jim Seaman - Agent		
Public Open Session	Citizens Attendees - none Attendees - Craig Shoup, News Messenger Elected Officials - Tim Braun, Prosecutor	Media		
	At 11:46am Commissioner Reiter asked to move in to executive session to discuss personnel matters.			*Motion: Move to enter executive session Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	At 12:04pm Commissioner Reiter moved to exit executive session			*Motion: Move to exit executive session Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
*Adjournment (12:15pm)	With business completed for the day the meeting was adjourned.			*Motion: Move to Adjourn Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3

Signature of:



Kay E Reiter, President



Scott Miller, Vice President



Charles Schwochow

Attest: Theresa Garing
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio