

Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420

MEETING 2018

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 4/12/18

Time: 8:00 AM - 11:38 AM

Present: Commissioners: Kay E Reiter, President; , Scott Miller, V-President; Charles Schwochow

Present: Theresa Garcia, County Administrator

Others Present: Jody Hatfield, Cindy Bilby, Melanie Allen, Craig Shoup, Gary Grayson

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (8:00am)	*** Commissioner Miller was not present at the beginning of the meeting. He was attending the monthly Clydescope Meeting ***	Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 4/10/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter , Scott Miller, Charles Schwochow,		
Review of External board/Meetings Attended by Commissioners	Commissioner Schwochow attended the WSOS meeting 4/10/18. It was a refresher course on what the responsibilities are for Board Members. It was a good educational meeting that reminds everyone what they need to do. May is community action month and the board will be visiting the Commissioners offices. They will be meeting here on May 10th at 9:30am. The building renovation downtown is coming along. It is going to be very nice and be great for the community.			
	Commissioner Schwochow also attended a meeting for Christy Farms. They would like to sell to the Park District. They took a vote and the vote did pass.			
	Commissioner Miller came into session at 9:30am from the Clydescope meeting. It was a good group and very interesting for the first time attending. They did review the financial report with the committee. The current director verbally resigned at this meeting. They talked about donations too and how there are some businesses that donate and then Clydescope donates back to them. They felt it was a good paper trail showing support. The committee will be meeting with Beth Hannam from EDC next week.			

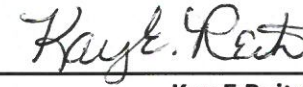
	Commissioners Miller and Schwochow attended the Regional Planning Commission meeting 4/4/18. There was quite a few people in attendance. Commissioner Reiter asked if they talked about the State Audit. Commissioner Miller said it was not discussed. They talked about a project in Ottawa County. John Willey, Regional Planning Director, does need to adjust his budget appropriations to update a computer program for the census.			
*Then/Now Documents	One certificate was presented by the Dog Warden. Clerk did not obtain the PO prior to purchasing. One invoice makes up this certificate. SanBay - \$37.95		\$37.95	*Motion: Move to Approve then and now certificates Moved by: Charles Schwochow 2nd: Kay E Reiter Yes - 2 (Commissioner Miller absent)
	***Commissioner Miller came in to session at 9:15am ***			
*Personnel	None at this time			
*Travel Requests	None at this time			
Commissioners and Administrator Discussion	<p>Commissioner Reiter talked to the Village Administrator in Gibsonburg regarding the Rodriguez Street project. He did confirm with the Mayor they would like to proceed with the project using the angle of improving the Industrial Park to clean up the area. This will allow us to use the CDBG grant to put a handicap ramp up at the Courthouse. Commissioner Reiter asked the Administrator to make sure to notify Madison Township and the Sanitary Engineer on the new direction for the grant.</p> <p>The State of the City Address for Fremont will be out at Terra. They are not having council meeting it will be the Address. Prior to the address will be their first City of Fremont Charrette in the Activity Center. The Charrette will be tonight, tomorrow and Saturday. All three commissioners plan to attend.</p> <p>Commissioner Reiter talked about the County comprehensive plan. It needs to be done every five years and it was last done in 2013, so it is time. She suggested we reach out to Ben Kinney at WSOS and Beth Hannam at EDC, to update the County's comprehensive plan. They were both involved the last time it was done.</p> <p>Commissioner Reiter received a call from Ken Winke from the City of Clyde with a complaint. He is trying to get a PDF of a plat he is working with and needs some documentation for the City to locate property lines. He was having problems getting the form. Tax Map office can no longer provide the maps and he was sent to the recorders office. They were unable to email a PDF he was told he had to come in to pick up copies and asked if she could help. She feels that when municipalities need information like this maybe they could come through this office for assistance.</p>			

	Commissioner Miller was contacted by the Elks about replacing the flags for flag park. The Commissioners are going to make sure they are replaced.			
Community Work Program (8:30am)	Jody Hatfield - CWP Coordinator. Came in to let the Commissioners know how things are going so far. He has been doing a lot of shredding, cleaned up the cold storage area. He has worked with City of Fremont the last two days and have more areas to clean up for them. He would like to purchase safety vests for the crews for when they are on the road. They are getting ready for mowing season and John Johannsen will be going out with him the first time. They will also be sealing and painting the tunnel. Commissioner Reiter also asked if he could clean up the window wells around the old jail. Commissioner Schwochow asked to make sure we have a monthly report when he comes in.	Jody Hatfield - CWP Coordinator		
Job and Family Services (9:00am)	Cindy Bilby - Director and Melanie Allen - Asst. Director. See attachment A for agenda items. Cindy presented placement costs log with YTD information to review. They are waiting for the Prosecutor's to approve a contract for the employee paid for by Mental Health Board to make sure it is written properly.	Cindy Bilby - Director Melanie Allen - Asst. Director		
*Resolutions (10:00am)	2018 – 129 AUTHORIZING PARTICIPATION AGREEMENT WITH THE COUNTY RISK SHARING AUTHORITY (COSA), FOR THE PROVISION OF PROPERTY AND LIABILITY INSURANCE			*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 – 130 APPROVING APPROPRIATION TRANSFERS FOR DRUG TASK FORCE FROM INTERDEPARTMENT CHARGES AND OTHER AGENCIES TO UTILITIES (\$9,000.00) AND FROM OTHER AGENCIES TO CAPITAL OUTLAY (\$6,450.00) TO OBTAIN PO'S		\$9,000.00 \$6,450.00	*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 – 131 APPROVING SUPPLEMENTAL APPROPRIATION FOR ADULT PROBATION TO OTHER FINANCING USES AND TRANSFERS (\$10,000.00) TO SUPPLEMENTAL GRANT PROGRAMS		\$10,000.00	*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller
	2018 – 132 APPROVING APPROPRIATION TRANSFER (\$1,900.00) AND SUPPLEMENTAL APPROPRIATION (\$3,672.10) FOR HEALTHIER BUCKEYE GRANT FUND FOR ADMINISTRATIVE COST TRANSFER TO DJFS		\$3,672.10	*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 - 133 IN THE MATTER OF RESCINDING RESOLUTION 2018 -128 APPROVING FUND TRANSFER FOR DJFS			*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3

	2018 – 134 APPROVING APPROPRIATION TRANSFER FOR DJFS FROM OTHER AGENCIES TO TRANSFERS FOR REIMBURSEMENT TO JFS FUND 2191 (\$700.00)		\$700.00	* Motion: Move to Approve Moved by: Charles Schwochow 2nd: Kay E Reiter Yes - 3
Citizen Attendee (10:15am)	Gary Grayson came in to talk about a zoning request that is on going in Ballville Township. He noticed that there is legal representation at the township meetings and he wanted to know if that person is their for the trustees or citizens or both. Commissioner Reiter noted it is legal representation for the trustees. Gary asked questions about zoning process. Commissioner Reiter did want to make clear that the County Commissioners are not responsible for the townships zoning laws and rulings. This is done within the Township. Mr. Grayson had many questions regarding <u>government law</u> .			
Palmer Energy (10:30am)	Bill came in to talk about the three locations that were being discussed if a solar project was to move forward. At this time they are delaying this project. We did renew the county electric accounts last year other than those three locations. At this time we need to update those three accounts for two more years to have them expire at the same time as the other accounts. Bill did have RFP's to discuss. The current contracts expire next month. Next week they will refresh the numbers from the three suppliers and they will then forward their recommendation for approval. Bill also talked about the First Energy account and assured the Commissioners the contract is not going away. When that time comes they will set us up with a new contract with another supplier.	Bill Bradish - Representative		
Prosecutor (11:00am)	At 11:07am Commissioner Miller made a motion to go into executive session to discuss disposal of property with the Prosecutor.	Tim Braun - Prosecutor		* Motion: Move to enter executive session Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	At 11:35Commissioner Miller made a motion to exit executive session.			* Motion: Move to exit executive session Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	Tim Braun came to update the commissioners on his office. They are still meeting every other week for Gran Jury and clearing cases. Nothing new to report with the two larger cases they are handling. The Commissioners also wanted to congratulate and thank the Drug Task Force for the great job that they have been doing.			
Public Open Session	Citizens Attendees - Gary Grayson 17 Pinewood Dr. Fremont, Ohio 43420 Media Attendees - Craig Shoup, News Messenger Elected Officials - none			

*Adjournment (11:38am)	With business completed for the day the meeting was adjourned.		*Motion: Move to Adjourn Moved by: Kay E Reiter 2nd: Charles Schwochow Yes - 3
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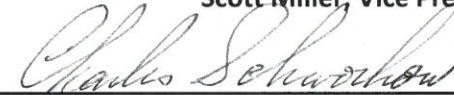
Signature of:



Kay E Reiter, President



Scott Miller, Vice President



Charles Schwochow

Board of County Commissioners, Sandusky County, Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Attachment A

Commissioners' Meeting Agenda

April 12, 2018

- I. Placement Costs
- II. Staff updates
- III. Contracts
- IV. Miscellaneous

Placement costs – back reimbursement money has already come in and even without that our reimbursement is approximately 10k higher than usual. Hopefully we see this kind of ongoing savings.

Staff updates – foster care recruiter is hired. Jaime had questions, however.

Contracts -- we are preparing to run the omj center in-house and bid out daycare in order to reduce costs, and the youth rfp is pending approval from area 7.

Miscellaneous – levy meeting with wood county on Tuesday. Continuing efforts to reduce costs include holding off on buying a van, working on some things with juvenile court.