

**Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420**

**MEETING 2018**

**Meeting:** Board Of Commissioners

**Location:** Commissioners' Board Room

**Date:** 4/17/18

**Time:** 8:00 AM - 11:10 AM

**Present:** Commissioners: Kay E Reiter, President; , Scott Miller, V-President; Charles Schwochow

**Present:** Theresa Garcia, County Administrator

**Others Present:** Russ Zimmerman, Ron Hiser, Greg Schmid, Michelle Mong, Sarah Zimmerman, Vickie Strickland, Derek Logan, Tom Fullen, Jenn Dirnberg, Caroline Dahnke, Hope Scheidler, Karrie Rios

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 4/12/17 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices. An invitation was presented for the Area of Aging annual legislative meeting in Maumee and a retirement party invitation for Candy Seaman from Leadership Sandusky County.	Kay E Reiter , Scott Miller, Charles Schwochow,		
*Then/Now Documents	Two certificates were presented by Job and Family Services. Year end PO's were in place, invoices were not paid prior to cutoff because fees were being disputed. Two invoices make up these certificates. EHOVE - \$3,463.44; EHOVE - \$40,616.95  One certificate was presented for County Courts. Clerk was not aware of the service prior to maintenance being done. One invoice makes up this certificate. Comunale Co. - \$130.00		\$3,463.44 \$40,616.95  \$130.00	*Motion: Move to Approve then and now certificates Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
*Personnel	None at this time			
*Travel Requests	A request from County Administrator for 5/4/18 to attend the Clerk and Administrators regional training in Wauseon was presented for approval.			

	Commissioner Reiter is going to talk to the Recorder about the situation with a request from Clyde.			
	Commissioner Miller received a call this weekend about road work that had been done out a Coe Road. The gas company was doing some work and the stone is washing away and causing a large hole. He contacted the Sheriff to ask them to check the area and then he went out to look at the area. A township employee was there making some repair. They have repaired it several times but the gas company won't repair it until the weather breaks.			
	Commissioner Reiter talked about some legislative items that was talked about with the CCAO. The bill passed the house to assist in paying for part of the election equipment and is moving to the senate. They also passed the bill for broad band service for rural communities.			
	Commissioner Schwochow received an email complaint about a property on CR 128 in Sandusky Township. The Commissioners asked the Administrator to forward to the Trustees so they can address the issue.			
	Commissioner Miller talked about the State of the City address for Fremont last Thursday. It was a great message and part of the process was the Charette that was done for three days in conjunction with the address. It will be interesting to see the outcome. It's sounds like there was good discussion at each station.			
<b>Facility Management (8:30am)</b>	<b>Ron Hiser - Facility Management.</b> See Attachment A for agenda items. There was discussion about the Alice training that was had and some of the items that may concern facility management. Commissioner Reiter asked that we have a workshop later this summer to talk about some of these items. There was a quote for the new sidewalks at the jail from Williams & Son. Commissioner Miller moved to pay for out of PI not to exceed \$7,000.00.	Ron Hiser - Facility Management Director	\$7,000.00	* <b>Motion:</b> Move to Approve sidewalk quote Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	There was a quote room Marlin White for the hot water loop at the jail for \$15,000.00. Commissioner Miller moved to accept the quote not to exceed \$15,000.00.		\$15,000.00	* <b>Motion:</b> Move to Approve hot water loop quote Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	The sewer grinder pump at the jail needs preventative maintenance and Ron received a quote on replacing the main grinder for \$11,922.00. Ron's staff will do the replacement, the cost is only for parts. The Administrator will check on funds for Facility Management to proceed. Commissioner Reiter made a motion to proceed.			* <b>Motion:</b> Move to Approve the replacement of grinder Moved by: Kay E Reiter 2nd: Charles Schwochow Yes - 3
<b>Board of DD Bid Opening (9:30am)</b>	Bid opening for the Board of DD toilet room renovation began at 9:30am. Present for the bid opening were Greg Schmid, Architect Design Group, Michelle Mong, Business Mgr. Board of DD. Sarah Zimmerman, Board of DD Superintendent, Vickie Strickland, Transportation Mgr. DD. Derek Logan, Telemon Group. Michelle Mong did the opening. There was only one bid presented. All addendums were received and a bid bond was included, the bid was from for \$270,500.00 Commissioner Miller moved to tabulate the bids and award at a later date.	Sarah Zimmerman - Superintendent	\$270,500.00	* <b>Motion:</b> Move to award bid at a later date Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3

*Resolutions (10:00am)	2018 - 135 APPROVING ENTERPRISE ZONE AGREEMENT AUTHORIZING THE AGREEMENT BETWEEN SANDUSKY TOWNSHIP AND INOAC CORPORATION /ABC INOAC EXTERIOR SYSTEMS, 1410 MOTOR AVENUE DRIVE, FREMONT, OHIO 43420			*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 – 136 APPROVING SUPPLEMENTAL APPROPRIATION TO SHERIFF CONTINUING PROFESSIONAL TRAINING FUND SUPPLY LINE FOR TRAINING EQUIPMENT (\$10,000.00)		\$10,000.00	*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 - 137 AUTHORIZING THE SANDUSKY COUNTY SHERIFF TO ENTER INTO AGREEMENT WITH THE OHIO DEPARTMENT OF NATURAL RESOURCES (ODNR) FOR 2018 SHERIFF’S MARINE PATROL			*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 – 138 APPROVING APPROPRIATION TRANSFER IN COUNTYWIDE FROM OTHER FINANCING ADVANCE TO CONTRACT SERVICES FOR STRATEGIC SOLUTION ANNUAL INVOICE (\$7,000.00)		\$7,000.00	*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Kay E Reiter Yes - 3
County Parents Group	Jen Dernburg, Caroline Dahnke, Hope Scheidler and Karrie Rios are foster parents for Sandusky County. They had questions about how per diem rates are set for foster parents. At this time the rate only covers approximately half of the cost for what expenses are. They do not feel that the job they do is as appreciated as it should. They also don't feel the communication with the case workers is consistent. This group just started meeting to support each other. They just started a face book page for just foster families in the county to support each other. They were told from JFS that they wanted a staff member in the group. They do not want a staff member in the group because they want to be candid. It is not to bash the system it is to support each other. They would like to meet quarterly with agency workers to ask questions so they can all get the same response at the same time. Many other items were discussed and questions asked. They feel they need more support and better communications. The Commissioners are going to review the information presented and will make a decision on how they want to proceed with the information.			
Public Open Session	Citizens Attendees - Russ Zimmerman. County parent group Media Attendees - Tom Fullen, WFRO Elected Officials - none			
*Adjournment ( 11:10am)	With business completed for the day the meeting was adjourned.			*Motion: Move to Adjourn Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3

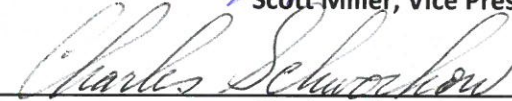
Signature of:



Kay E Reiter, President



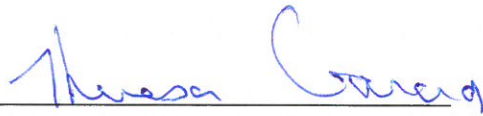
Scott Miller, Vice President



Charles Schwochow

Board of County Commissioners, Sandusky County, Ohio

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

\_\_\_\_\_  
Clerk, Board of County Commissioners, Sandusky County, Ohio



Attachment A

# Sandusky County Commissioners Agenda



## Topics of Discussion for the meeting Dated April 17th, 2018

**\* Denotes action needed**

1. Renovation of the communication center still underway. Cabinets and countertops set this week.
2. New windows for the commissioner's building have been ordered. We verified that contractor was responsible for all state and local permits. Waiting on installation date.
3. UPS maintenance contracts for the Communications Center and JDC are completed
4. Working on a single (central) UPS that would provide coverage for all the Jail systems.
5. Additional Sanitary Clean-Outs at the Jail location have been installed
6. We are working with our vendor (Republic) on a new contract for trash removal. (42% cost reductions).
7. Met with Engineer and contractors to develop HVAC equipment and Fire Alarm controls at the jail location. We provided drawings and documentation on existing system.
8. Comprehensive Service Contracts on all seven (7) of the County Generator Systems have been received.
9. F.M. has provided Habitec with our up-dated emergency call list and Habitec has provided on the site training of our courthouse security on the use of the fire alarm public address system.
10. \*Facility Management met with contractor to secure quote on new sidewalks at the Jail. (a)
11. Commissioners & Sheriff to discuss new jail windows (waiting on response from Sheriff)
12. Up-date on server room (ADP) specifications at the Ag department scheduled on 3/28/2018. We came to the conclusion that we could leave the server in its current place and build a room around it. I had the FFD and architect review area; however we are waiting on a variance from the USDA because of the room's size.
13. Working on securing a state permit for the construction of the fairgrounds barn. In process
14. Sheriff would like to sub-divide the training room and add an office for the jail administrator. (working on budget numbers)
15. \*Quote for Hot water loop for the Jail. (a)
16. Installing LED test lights at the JDC. Test installed
17. Meeting with Architect on courthouse ramp. Scheduled Thursday (4/19/2018)
18. Hard water problems at the Jail causing issues with pipes, valves, and equipment.
19. Develop parking area for JDC transports.
20. Roof leaking at Service Center.
21. \*Sewer grinder pump at jail needs preventative maintenance (a)