

**Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420**

**MEETING 2018**

**Meeting:** Board Of Commissioners

**Location:** Commissioners' Board Room

**Date:** 5/17/18

**Time:** 8:00 AM - 11:40 AM

**Present:** Commissioners: Kay E Reiter, President; , Scott Miller, V-President; Charles Schwochow

**Present:** Theresa Garcia, County Administrator

**Others Present:** Peggy Courtney, Brenda Havens, Dave Thornbury, Jaime Wolfe, Craig Shoup, Pat Dickman, Conner Witt, Mark Mulligan, Tim Braun, Jeni Belt

(\*action items)

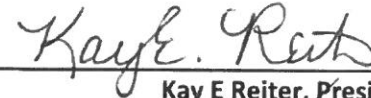
AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 5/15/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter , Scott Miller, Charles Schwochow,		*Motion: Move to Approve minutes Yes - 3
Review of External board/Meetings Attended by Commissioners	Commissioner Reiter attended the SCTID Board on Wednesday morning. It was a good meeting. They did recommend new terms for the Board to be approved by the Commissioners. There was great discussion on future projects and scheduling a workshop to brain storm. There was discussion regarding annexations too.			
	Commissioner Miller attended the FCFC Executive Finance Committee. An indepth discussion was had on the PERS pickup and wage changes for the FCFC staff. They then talked about a grant that WSOS is helping with.			
Commissioners and Administrators Discussion	Commissioners attended the Positive People Banquet on Tuesday. The ceremony was very nice and all students that participated were all well deserving. The struggles that were overcome were amazing.			
	Soil & Water Board member sent a letter regarding the time and attendance system the county is putting in place. Their employees are mandated to use a system provided by the state and they are concerned about how they will tie together. The Commissioners asked the Administrator to keep track of this.			

<b>*Then/Now Documents</b>	Six certificates were presented from the Commissioners Office. Five certificates are for WSOS / CDBG grants, the fund was not set up in time to appropriate funds and obtain PO's prior to receiving the first invoices. The sixth certificate the amount for the seminar was inadvertently crossed off the original PO. Six invoices make up these certificates. WSOS - \$35,415.00, WSOS- \$4,627.00, WSOS - \$6,507.00, WSOS - \$2,291.00, Frey Plumbing & Heating - \$1,175.00, Visa - \$50.00		\$35,415.00 \$4,627.00 \$6,507.00 \$2,291.00 \$1,175.00 \$50.00	<b>*Motion:</b> Move to Approve then and now certificates Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
<b>*Personnel</b>	None at this time			
<b>*Travel Requests</b>	None at this time			
<b>Visitors Bureau (9:00am)</b>	<b>Peggy Courtney, Brenda Havens and Dave Thornbury - Visitors Bureau.</b> Peggy asked about the security issues with tours at the courthouse during regular business hours. They had a tour yesterday and when they came through the tunnel security met them downstairs with the security wand to scan the group. The concern is with senior tours. The Commissioners suggested they take their concerns to the Sheriff. He is in charge of security at the courthouse and he would have to make a decision on tours during business hours. The Fishing Festival is this weekend and should be well attended. They are working with Fremont City Schools to give back to the community for passing the tax levy. They are passing out contractor cards for those contractors in working on the new schools. It will work the same as the fishing cards passed out during fishing season. They are in the process of having the next barn being painted in the county. They are looking at doing the dedication this coming Tuesday probably at 4:00pm. Peggy will let us know when it is for sure.	Peggy Courtney - Executive Director Brenda Havens - Sales and Promotions Specialist Dave Thornbury - Graphic Designer/Marketing Specialist		
<b>Human Resources (9:30am)</b>	<b>Jaime Wolfe - HR Specialist.</b> Jaime came in to talk about the CEBCO incentive/wellness program changes for 2019. Currently CEBCO covers the finances for the incentives and they have found it to be costly and it has not seen as big of an increase in participation as they hoped. The incentive will be more effective as a rate differential by the counties. Jaime will keep the Administrator updated and they will discuss recommendation to the Board.	Jaime Wolfe - HR Specialist		
<b>*Resolutions (10:00am)</b>	2018 – 162 APPROVING FUND TRANSFER FOR SANITARY ENGINEER FOR INVESTMENT INCOME FROM INTEREST EARNED ON MONEY INVESTED (\$7,660.77)		\$7,660.77	<b>*Motion:</b> Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 - 163 AUTHORIZING CHANGES IN THE FEE STRUCTURE FOR TESTING AND EUTHANIZING AT THE OFFICE OF THE SANDUSKY COUNTY DOG WARDEN			<b>*Motion:</b> Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3

	2018 – 164 RE-APPOINTING CATHY GLASSFORD AND JUDI SIMON AS REGIONAL PREVENTION SPECIALISTS TO THE OHIO CHILDREN'S TRUST FUND (OCTF)			* <b>Motion:</b> Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 - 165 IN THE MATTER OF APPOINTMENTS OF BOARD MEMBERS FOR THE SANDUSKY COUNTY TRANSPORTATION IMPROVEMENT DISTRICT (SCTID)			* <b>Motion:</b> Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 2 (Kay E Reiter- abstained)
<b>Road Vacation View - Motor Avenue (10:30am)</b>	The Commissioners moved the meeting to the conference room upstairs to view the drone video of the area. The video was reviewed and discussion on the request was had.			
<b>Public Open Session</b>	Citizens Attendees - none Media Attendees - Craig Shoup, News Messenger Elected Officials - Mark Mulligan, Prosecutor			
<b>Prosecutor (11:00am)</b>	<b>Tim Braun and Mark Mulligan - Prosecutors Office.</b> Mark requested to enter executive session to discuss steps in the purchase or sale of property. At 11:05am Commissioner Miller moved to enter executive session.	Tim Braun - Prosecutor Mark Mulligan - Assistant Prosecutor		* <b>Motion:</b> Move to enter executive session Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	At 11:30am the commissioners exited executive session.			* <b>Motion:</b> Move to exit executive session Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	Commissioner Reiter made a motion to add a resolution to enter into a management agreement.			* <b>Motion:</b> Move to add resolution Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 - 166 ENTERING INTO A MANAGEMENT AGREEMENT BY AND BETWEEN SANDUSKY COUNTY BOARD OF COMMISSIONERS, PRISTINE SENIOR LIVING OF FREMONT, LLC AND CCH HEALTHCARE LLC			* <b>Motion:</b> Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3

*Adjournment (11:40 am)	With business completed for the day the meeting was adjourned.		*Motion: Move to Adjourn Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
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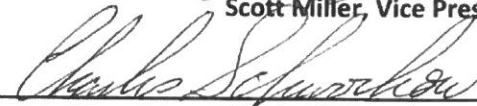
Signature of:



Kay E Reiter, President



Scott Miller, Vice President



Charles Schwochow

Board of County Commissioners, Sandusky County, Ohio

Attest: \_\_\_\_\_

Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

\_\_\_\_\_  
Clerk, Board of County Commissioners, Sandusky County, Ohio