

**Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420**

**MEETING 2018**

**Meeting:** Board Of Commissioners

**Location:** Commissioners' Board Room

**Date:** 5/31/18

**Time:** 8:00 AM - 10:35 AM

**Present:** Commissioners: Kay E Reiter, President; , Scott Miller, V-President

**Present:** Theresa Garcia, County Administrator

**Not Present:** Charles Schwochow

**Others Present:** Bob Gross, Scott Williams, Sarah Lewis, Tom Fullen

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
<b>Call to Order Pledge of Allegiance (8:45am)</b>	** The Commissioner began the day at a meeting with their department heads at 7:30am and began open session at 8:45am**	Kay E Reiter, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, In-coming Mail Review &amp; External Meeting Notices</b>	The 5/24/18 and 5/29/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter , Scott Miller		<b>*Motion:</b> Move to Approve minutes Moved by: Scott Miller 2nd: Kay E Reiter Yes - 2 (Schwochow absent)
<b>Review of External board/Meetings Attended by Commissioners</b>	OSS meeting was yesterday. Commissioners Reiter and Miller attended the meeting. Seneca County Commissioners could not attend. It was a quick meeting and covered basic business.			
	Commissioner Miller attended the FCFC meeting on Wednesday morning. Cathy presented the new budget with the adjustments to wages and benefits accommodating the PERS changes. The budget was passed.			
	Commissioner Miller attended the LEPC meeting with the County Administrator. They went over minutes and financials and they reviewed the drill that happened last month and the score from the State. They did very well. The next drill will be in Helena. They had a presentation from Jannx who does radiology testing on pipelines. It was a great presentation.			
<b>Commissioners and Administrators Discussion</b>	October 11, 2018 there is a construction claims seminar they feel that someone from facility management should attend. The administrator will pass the information along.  Second interviews are set up for Friday for the Clerk position.			

	Commissioner Miller went out to Wightmans Grove on the request from one of the citizens. He looked at the situation on the sewer and water and have shared the information with Steve Shiets from Sanitary Engineer.			
<b>*Then/Now Documents</b>	One certificate was presented from the Clerk of Courts office. Was not aware of this expense prior to receipt of the invoice. One invoice makes up this certificate. Sandusky County TASC - \$24.00  One certificate was presented from the Sheriffs office. 2017 PO's were closed and carry over already utilized prior to received the invoice. One invoice makes up this certificate. Promedica Memorial Hospital - \$205.38		\$24.00  \$205.38	<b>*Motion:</b> Move to Approve then and now certificates Moved by: Scott Miller 2nd: Kay E Reiter Yes - 2 (Schwochow absent)
	One certificate was presented from the Drug Task Force. Levy funds were not distributed after first half tax settlement and was unable to secure a PO One invoice makes up this certificate. Toledo Edison - \$334.11		\$334.11	
<b>*Personnel</b>	None at this time			
<b>*Travel Requests</b>	None at this time			
<b>City of Fremont (9:00am)</b>	<b>Bob Gross - City of Fremont.</b> Bob came in with Scott Williams to request an approval of a tax abatement/EZ agreement. Mr. Williams approached the City of Fremont with his project. He is expanding his building to open it with the assistance of Easter Seals to start an adult day care facility. It is needed in the area. The request is for the ten year 75% abatement. The schools have already forwarded their approval. Commissioner Miller asked if they expected any delays in the construction. Mr. Williams is confident he can expedite the project. Commissioner Miller made a motion to approve the project and submit a resolution.	Bob Gross - Executive Administrator		<b>*Motion:</b> Move to Approve abatement Moved by: Scott Miller 2nd: Kay E Reiter Yes - 2 (Schwochow absent)
<b>Genesis Program (9:30am)</b>	<b>Sarah Lewis - Genesis.</b> Sarah came in with her reclaim grant application. They do have some diminishing funds from DYS but they will not have any problems. This year will exhaust the carryover and she is not sure where they will head but she is constantly looking for funding for the program. The grant is for \$170,156.60	Sarah Lewis - Director	\$170,156.60	<b>*Motion:</b> Move to Approve grant application Moved by: Scott Miller 2nd: Kay E Reiter Yes - 2 (Schwochow absent)
<b>*Resolutions (10:00am)</b>	2018 – 169 APPROVING SUPPLEMENTAL APPROPRIATIONS TO SUPPLIES (\$1,000.00) AND CONTRACT SERVICES (\$10,500.00) APPROPRIATING NEW GRANT FUNDS		\$1,000.00 \$10,500.00	<b>*Motion:</b> Move to Approve Moved by: Scott Miller 2nd: Kay E Reiter Yes - 2 (Schwochow absent)

	2018 – 170 APPROVING SUPPLEMENTAL APPROPRIATION TO BENEFITS ACCOUNT FOR CWP HEALTH INSURANCE (\$14,000.00)		\$14,000.00	* <b>Motion:</b> Move to Approve Moved by: Scott Miller 2nd: Kay E Reiter Yes - 2 (Schwochow absent)
	2018 - 171 AUTHORIZING THE TRANSFER OF FUNDS FROM MEDICAID SALES TAX TRANSITION FUND TO GENERAL FUND			* <b>Motion:</b> Move to Approve Moved by: Kay E Reiter 2nd: Scott Miller Yes - 2 (Schwochow absent)
	2018 – 172 APPROVING SUPPLEMENTAL APPROPRIATION FOR TITLE BENEFITS ACCOUNT FOR HEALTH INSURANCE INVOICES (\$78,000.00)		\$78,000.00	* <b>Motion:</b> Move to Approve Moved by: Scott Miller 2nd: Kay E Reiter Yes - 2 (Schwochow absent)
	2018 – 173 APPROVING APPROPRIATION TRANSFER IN COUNTYWIDE FROM FEES TO CONTRACT SERVICES FOR MAIL MACHINE LEASE (\$3,500.00)		\$3,500.00	* <b>Motion:</b> Move to Approve Moved by: Scott Miller 2nd: Kay E Reiter Yes - 2 (Schwochow absent)
<b>Public Open Session</b>	Citizens Attendees - none Attendees - Tom Fullen, WFRO Elected Officials - none	Media		
<b>*Adjournment (10:35am)</b>	With business completed for the day the meeting was adjourned.			* <b>Motion:</b> Move to Adjourn Moved by: Kay E Reiter 2nd: Scott Miller Yes - 2 (Schwochow absent)

Attest: Theresa Garcia  
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio

Signature of:

Kay E. Reiter  
Kay E Reiter, President

Scott Miller  
Scott Miller, Vice President

Absent

Charles Schwochow

Board of County Commissioners, Sandusky County, Ohio