

Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420

MEETING 2018

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 6/5/18

Time: 8:00 AM - 12:27 PM

Present: Commissioners: Kay E Reiter, President; , Scott Miller, V-President; Charles Schwochow

Present: Theresa Garcia, County Administrator

Others Present: Atul Chopra, Gary Kirsch, Conner Witt, Craig Shoup, John Willey, Tom Fullen

(*action items)

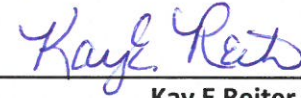
AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 5/31/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter , Scott Miller, Charles Schwochow,		* Motion: Move to Approve minutes Moved by: Kay E Reiter 2nd: Scott Miller Yes - 2 (Schwochow was absent 5/31/18 - abstained)
Review of External board/Meetings Attended by Commissioners				
Commissioners and Administrators Discussion	After discussion the Commissioners will not be meeting on Thursday August 9th since they will not have a quorum.			
	HR Specialist Jaime Wolfe amended Section 3.01 to add to section C paragraph 5 addressing payroll advances in the event the County makes an error in an employees payroll. The policy was reviewed and approved. The amended policy will be sent out to all departments by Jaime.			* Motion: Move to Approve the amendment to policy 3.01 Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3

	County Administrator submitted a new policy for approval for Record Retention and Destruction. The policy was reviewed and signed off on. They would like to have the Records Commission review the policy to make sure the language on the back up verification is sufficient for their purposes.			
*Then/Now Documents	Once certificate was presented by the Commissioners Office. Was not aware the retainage was not included on the last invoice and PO was closed. One invoice makes up this certificate. Mosser Construction - \$10,000.00		\$10,000.00	*Motion: Move to Approve then and now certificates Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
*Personnel	None at this time			
*Travel Requests	None at this time			
IT Staff (9:00am)	Atul Chopra, Gary Kirsch and Conner Witt - IT Staff. Gary talked about the Dispatch consolidation. The City of Fremont is on board however does want to look at finances again. Atul assisted in answering questions the group had. Atul presented an agenda for the meeting. See attachment A. The Commissioners would like to set up a workshop with IT to put together a project list for the next three to five years. The Administrator will set up a time for the workshop.	Atul Chopra - Specialist Gary Kirsch - IT staff Conner Witt - IT staff		
*Resolutions (10:00am)	2018 - 174 AUTHORIZING OHIO ENTERPRISE ZONE AGREEMENT BETWEEN THE CITY OF FREMONT AND SCOTT AND MARSHA WILLIAMS BE APPROVED BY SANDUSKY COUNTY.			*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 - 175 ORDER TO VACATE A PORTION OF MOTOR AVENUE AND PARTIAL PUBLIC ALLEY IN THE IRVINGTON SUBDIVISION SANDUSKY TOWNSHIP, SANDUSKY COUNTY, OHIO			*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 - 176 APPROVING FUND TRANSFERS FOR DJFS FOR SHARED COST REIMBURSEMENT (\$298,483.02), JUNE MANDATED PLACEMENT COST (\$16,922.67), AND MAY PLACEMENT COST (\$1,501.97)		\$1,501.97	*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 - 177 IN THE MATTER OF RESCINDING RESOLUTION 2018 - 158 APPROVING SUPPLEMENTAL APPROPRIATIONS TO COUNTY COURT WAGES AND BENEFITS, COURT ORDER WAS COMPLETED FOR THESE APPROPRIATIONS PRIOR TO RESOLUTION			*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3

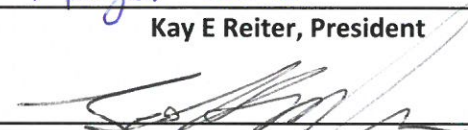
	2018 – 178 APPROVING SUPPLEMENTAL APPROPRIATION TO MEDICAID TRANSITION FUND TO TRANSFER LINE TO COMPLETE TRANSFER TO GENERAL FUND (\$465,528.11)		\$465,528.11	*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 – 179 APPROVING APPROPRIATION TRANSFERS IN SHERIFF K9 FUND FROM CONTRACT SERVICES TO SUPPLIES (\$2,600.00) FOR TRAINING ITEMS; LE FUND FROM OTHER TO SUPPLIES TO PURCHASE EQUIPMENT (\$4,000.00); CCW FUND FROM REFUNDS/REIMBURSE LINE SUPPLY LINE TO PURCHASE EQUIPMENT (3,540.00); AND MPA FUND CONTRACTS (600.00) AND REFUND LINE (\$1,000.00) TO MPA SUPPLIES (\$1,600.00); AND APPROVING SUPPLEMENTAL APPROPRIATIONS TO PREVENTION PARTNERSHIP WAGES (\$280.00) AND BENEFITS (\$80.00) AND MPA WAGES (\$6,092.00) AND BENEFITS (\$1,137.00) AND SUPPLIES (\$1,199.58) FROM ADDITIONAL FUNDING		\$4,000.00 \$3,540.00 \$600.00 \$1,000.00 \$1,600.00 \$280.00 \$1,137.00	*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 – 180 APPROVING SANITARY ENGINEER FUND TRANSFERS TO PROCESS OPWC LOAN PAYMENTS FOR SEVERAL PROJECTS (\$16,026.29)		\$16,026.29	*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 – 181 APPROVING SUPPLEMENTAL APPROPRIATION TO IRELAND LIFT STATION DEBT ACCOUNT (\$8,938.00) AND FUND TRANSFERS FOR OWDA LONA PAYMENTS (\$187,142.66)		\$187,142.66	*Motion: Move to Approve Moved by: Scott Miller 2nd: Kay E Reiter Yes - 3
Floodplain Public Hearing (10:30am)	John Willey - Regional Planning. John came in to conduct a public hearing on the new floodplain zone map change. The only amendments are revisions and updates on the map effective 6/6/18 and John needs to update the address for the location of the maps to his new office. The only area that this concerns is within the City of Fremont. One citizen attended the hearing. His concern was if it involved the area of Wightmans Grove.	John Willey - Regional Planning Director		

<p>Sheriff (11:00am)</p>	<p>Sheriff Hilton - Sheriff. Sheriff came in to update the Commissioners on his Office. The Deputy at JFS resigned and the Sheriff is taking over the responsibility for this position. There is a IV-D grant that Sheriff had discussed when he first came on board about using this grant to pay for the deputy. The Commissioners agreed this employee should be the Sheriff's employee, he is in his uniform and carrying one of his weapons. Sheriff will work on the grant and an agreement. Sheriff than talked about his OT line. He had asked about the additional funding that was approved earlier in the year. The money had not been transferred as of today. The Commissioners asked the Administrator to make sure this happened. He has had some personnel issues. He had a full-time deputy resign last month and he has one full-time deputy on administrative leave. Sheriff than talked about the space on the North and South ends at the Communication Center. He asked Ron Hiser, Facility Management Director, to go out and look at one of the rooms just past the break room and give him a quote to finish the room to make it a useable training room. The Sheriff would like the Commissioners to consider updating this room and gave his reasons on what it would be used for and the importance of updating the room. They need a good training space that will accommodate the number of deputies he needs to have at one time. It also gives them a space the road deputies can go without having to remove their weapons. He will come back in a couple of weeks and ask for a decision.</p>	<p>Sheriff Hilton</p>		
	<p>Sheriff Hilton asked if they could enter executive session to discuss matters required to be kept confidential regarding financial contract agreements and personnel matters. At 11:55am Commissioner Miller made a motion to enter executive session.</p>			<p>*Motion: Move to enter executive session Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3</p>
	<p>At 12:22pm Commissioner Miller made a motion to exit executive session.</p>			<p>*Motion: Move to exit executive session Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3</p>
	<p>Sheriff will meet with the Commissioners in two weeks to get a response to his requests.</p>			
<p>Public Open Session</p>	<p>Citizens Attendees - none Attendees - Craig Shoup, News Messenger. Tom Fullen, WFRO Elected Officials - none</p>	<p>Media</p>		
<p>*Adjournment 12:27pm)</p>	<p>With business completed for the day the meeting was adjourned.</p>			<p>*Motion: Move to Adjourn Moved by: Chares Schwochow 2nd: Scott Miller Yes - 3</p>

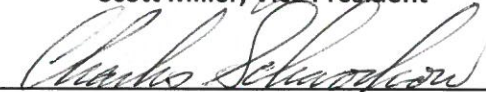
Signature of:



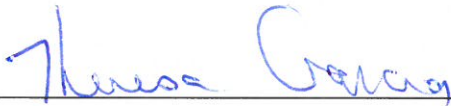
Kay E Reiter, President



Scott Miller, Vice President



Charles Schwochow

Attest: 

Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Board of County Commissioners, Sandusky County, Ohio

- Backups
 - Currently running multiple applications to perform backups countywide. We would like to setup one application to backup all servers
 - Backups are taking longer to backup – New hardware/application will help speed up backups
 - Currently confirming software/hardware costs
- New server migrations
 - 3 servers to migrate at Courthouse – mail migration already under way
 - 6 servers to migrate at Countryside Dr.
- Remote support application
 - Kaseya has been replaced by Solarwinds MSP Anywhere
- Training
 - We have tried 3 different products. Trial of last product to start next week.
- Dispatch Project
 - Meeting with city went well. They appreciated Theresa being present.
 - Timeline for completion – beginning of 2019
- Executime
 - New server provided – Lee is working with vendor to install application.
 - Application requirements were provided yesterday 6/4/2018