

Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420

MEETING 2018

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 7/3/18

Time: 8:00 AM - 11:31 AM

Present: Commissioners: Scott Miller, V-President; Charles Schwochow

Not Present: Theresa Garcia, County Administrator

Present: Kay E Reiter, President

Others Present: Atul Chopra, Will Chambers, Gary Kirsch, Conner Witt, Craig Shoup, Waverly Hart, Kelsey Krull, Tom Fullen

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (8:00am)	*** Commissioner Reiter was absent for session	Scott Miller, Vice President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 6/28/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Scott Miller, Charles Schwochow,		*Motion: Move to Approve minutes Moved by: Charles Schwochow 2nd: Scott Miller Yes - 2 (Reiter absent)
Review of External board/Meetings Attended by Commissioners				
Commissioners and Administrators Discussion	Commissioner Miller and the Administrator met at Countryside Manor with the new management and owner. They have many great ideas for the facility that will be very exciting to watch them grow.			
	The Administrator met with the Sheriff and Chief Deputy and DJFS Director and Assistant Director to discuss the JFS security officer. The Sheriff will enter into an agreement with JFS to contract a deputy. He will give them a cruiser to use and maintain the vehicle. The suggestion was made that the Sheriff's budget also include health insurance for this employee. They are working on the new job description and JFS is working on their grant.			
*Then/Now Documents	None at this time			
*Personnel	None at this time			

*Travel Requests	None at this time			
IT Staff (9:00am)	Atul Chopra, Will Chambers, Conner Witt and Gary Kirsch - IT Staff. Staff came in for their monthly meeting. See attachment A for agenda items. Email conversion is still moving along and they have not had any problems. The Commissioners will talk to Sheriff about the combined Dispatch project.	Atul Chopra - Specialist		
Senators Office (9:30am)	Kelsey Krull - Senator Portman's Office. Kelsey came by talk about how the county is doing. The Commissioners talked about budgets and how cuts have affected the county. The Opioid crisis is still a big issue and seems will remain an issue for sometime. The counties are getting hit hard on placement costs and public defender as trickle down affect from the problem. The commissioners also talked about the permissive tax issues that are being discussed and that a small gas tax increase could be more effective to assist in road and bridge repair.	Kelsey Krull - Senator Portman's Office		
*Resolutions (10:00am)	2018 – 209 APPROVING SUPPLEMENTAL APPROPRIATIONS FOR SHERIFF K-9 FUND CONTRACT SERVICES (\$1,000.00) AND SUPPLIES (\$1,000.00) AND PREVENTION PARTNERSHIP WAGES (\$1,550.00) AND BENEFITS (\$435.00) FROM DONATIONS AND ADDITIONAL FUNDING IN TO BOTH FUNDS		\$1,000.00 \$1,000.00 \$1,550.00 \$435.00	*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 2 (Reiter absent)
	2018 - 210 AUTHORIZING NO CHANGE IN PERMANENT BASE FOR MAINTENANCE ASSESSMENTS ON COUNTY DITCH PROJECTS DUE FOR SIX YEAR HEARINGS IN 2018			*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 2 (Reiter absent)
	2018 - 211 APPROVING CHANGES IN THE PERMANENT BASE FOR MAINTENANCE ASSESSMENTS DUE ON THE TAX YEAR 2018 DUPLICATE, PAYABLE CALENDAR YEAR 2019, AND SETTING THE HEARING ON THE CHANGES FOR PERMANENT BASE FOR MAINTENANCE ASSESSMENTS FOR SEVERAL DITCHES			*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 2 (Reiter absent)
	2018 – 212 APPROVING SUPPLEMENTAL APPROPRIATION TO 911 PAYMENT TO OTHER AGENCIES FOR CORSA INVOICE (\$919.00)		\$919.00	*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 2 (Reiter absent)
	2018 – 213 APPROVING SUPPLEMENTAL APPROPRIATIONS TO PI CAPITAL OUTLAY (\$65,000.00) AND CONTRACT SERVICES (\$50,000.00) FOR APPROVED QUOTES FOR FACILITY MANAGEMENT PROJECTS		\$65,000.00 \$50,000.00	*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 2 (Reiter absent)

	2018 – 214 APPROVING SUPPLEMENTAL APPROPRIATION TO DITCH ROTARY TRANSFER ACCOUNT (\$52,000.0) AND SCHWOCHOW DITCH CONTRACT SERVICES (\$52,000.0)		\$52,000.00	* Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 2 (Reiter absent)
	2018 – 215 APPROVING SUPPLEMENTAL APPROPRIATION TO TAX ASSESSMENT FUND FOR COUNTRYSIDE PROPERTY TAX (\$31,682.26) AND COUNTYWIDE CONTRACT SERVICES (\$15,000.00) AND FUND TRANSFER FROM COMMISSIONERS WAGES TO IT WAGES (\$13,000.00)		\$31,682.26 \$15,000.00 \$13,000.00	* Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 2 (Reiter absent)
	2018 – 216 APPROVING APPROPRIATION TRANSFER FROM CONTRACT SERVICES TO OTHER COSTS FOR YEAR END REIMBURSEMENTS TO OTHER AGENCIES (\$10,100.00)		\$10,100.00	* Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 2 (Reiter absent)
	2018 – 217 APPROVING SUPPLEMENTAL APPROPRIATIONS TO CWP CLOSED GRANT FUNDS; CIVIC JUSTICE CORP FUND (\$54.32); REENTRY TASK FORCE FUND (\$2,273.60); AND RSAT FUND (\$1,097.11) TO TRANSFER FUNDS TO CWP FUND		\$54.32 \$2,273.60 \$1,097.11	* Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 2 (Reiter absent)
Sheriff (10:30am)	Sheriff Chris Hilton. Sheriff came in for his monthly meeting. He talked about the meeting with DJFS regarding the security officer position. Sheriff has been in contact with Erie County Sheriff who manages the security in Erie County and is able to get grant money to assist. All involved are hoping to have the person on board in a couple of weeks. Talked about combined dispatch and how this is moving forward. Drug Task Force is doing fantastic. They will have some good concrete numbers on the affect first part of the year. They are doing good things for the County. Commissioner Schwochow asked about forfeiture revenue. Sheriff said it does take a while to work it through the system and they are looking for the laws to change on what can be confiscated. The new cruisers that Clerk of Courts gave money for are in at Advantage and they will be prepping them for the road. Sheriff has been planning events for the fair. He wants to be more visible and active at the fair and not just another tent.	Sheriff Hilton		
	The Sheriff had personnel issues he wanted to discuss. At 11:14am Commissioner Schwochow moved to enter executive session to discuss personnel matters.			* Motion: Move to enter executive session for personnel matters Moved by: Charles Schwochow 2nd: Scott Miller Yes - 2 (Reiter absent)

	At 11:25am Commissioner Schwochow moved to exit executive session.			*Motion: Move to exit executive session Moved by: Charles Schwochow 2nd: Scott Miller Yes - 2 (Reiter absent)
Public Open Session	Citizens Attendees - none Attendees - Craig Shoup and Waverly Hart, News Messenger. Tom Fullen, WFRO Elected Officials - none	Media		
*Adjournment (11:31am)	With business completed for the day the meeting was adjourned.			*Motion: Move to Adjourn Moved by: Charles Schwochow 2nd: Scott Miller Yes - 2 (Reiter absent)

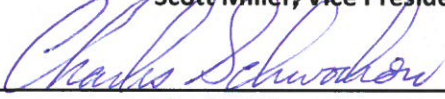
Signature of:

Absent

Kay E Reiter, President



Scott Miller, Vice President



Charles Schwochow

Attest: 
Clerk to the Board / County Administrator

Board of County Commissioners, Sandusky County, Ohio

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

- Backups
 - 7/3/2018
 - We are currently testing VEEAM, a backup application
 - VEEAM is setup on Auditor's new backup server
 - Auditor has agreed to give new backup server to IT as their contribution to countywide backups
 - 6/5/2018
 - Currently running multiple applications to perform backups countywide. We would like to setup one application to backup all servers
 - Backups are taking longer to backup – New hardware/application will help speed up backups
 - Currently confirming software/hardware costs
- New server migrations
 - 7/3/2018
 - Will & Lee migrated more departments to new mail server
 - Starting Mainserver migration this month
 - 6/5/2018
 - 3 servers to migrate at Courthouse – mail migration already under way
 - 6 servers to migrate at Countryside Dr.
- Remote support application
 - 7/3/2018
 - We have formally requested cancellation of Kaseya service, now Kaseya stating we are under contract
 - 6/5/2018
 - Kaseya has been replaced by Solarwinds MSP Anywhere
- Training
 - 7/3/2018
 - SkillSoft demo – this product seems to fill all requirements – videos, books, and virtual labs
 - 6/5/2018
 - We have tried 3 different products. Trial of last product to start next week.
- Dispatch Project
 - 7/3/2018
 - Meeting on 6/26/2018 - Mayor, Ken Frost, Chief Bliss, Chief Foss, Theresa Garcia, Atul Chopra
 - Fremont officials agreeable to consolidation pending answers to some financial/employment questions
 - 6/5/2018
 - Sheriff and Lisa emailed regarding city's questions
 - Meeting with city went well. They appreciated Theresa being present.
 - Timeline for completion – beginning of 2019
- Executime
 - 7/3/2018
 - Tyler Tech has been working on server setup and testing
 - 6/5/2018
 - New server provided – Lee is working with vendor to install application.
 - Application requirements were provided yesterday 6/4/2018

- Phones

- 7/3/2018

- Ohio Telecom experienced server crash which affected phones located at Countryside Dr. offices
 - All phones are back in service. Some features like direct dials and phone menu buttons still being addressed.