

Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420

MEETING 2018

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 7/10/18

Time: 8:00 AM - 11:45 AM

Present: Commissioners: Kay E Reiter, President; , Scott Miller, V-President; Charles Schwowchow

Present: Theresa Garcia, County Administrator

Others Present: Ron Hiser, Peggy Courtney, Craig Shoup, Waverly Hart, Melinda Huntley,
 (* action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 7/5/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter , Scott Miller, Charles Schwowchow,		*Motion: Move to Approve minutes Moved by: 2nd: Yes - 3
Commissioners and Administrators Discussion	The Administrator reached out to Ottawa County and asked about their building inspection department. The department has sustained itself since 2011. They inspect residential and commercial construction. The department has been a good addition to Ottawa County.			
	Commissioner Reiter talked to Ben Decker. Ben had called to let her know he had met with Cindy Bilby, JFS Director, at her request. Cindy had asked to meet with Ben to talk with him about some concerns he had with some of the JFS programs and to talk to him about the benefits of an Ombudsman Program. He felt very good after the meeting and was very pleased with the outcome of the meeting.			
	Mayor Sanchez made a phone call to Commissioner Reiter regarding the Combined Dispatch Center. There have been several meetings and discussion since end of 2017. County Administrator has been assisting on the progress of this project and the Mayor wanted to let the Commissioners know he was very pleased with the Administrator's assistance.			
	It was noted that after our meeting with the Port Authority regarding an Energy district that the City of Fremont has had an audit done and has progressed with passing legislation to have work done that could save them expenses on energy.			

	<p>The Administrator received an email from Nexus Pipeline administration regarding the issues the Commissioners had heard from Lonnie Burke on his well. Nexus sent the response and some maps showing the distance between where they are working and drilling from this well. They are confident that they have not caused any issues. The information will be shared with Mr. Burke.</p>			
<p>*Then/Now Documents</p>	<p>One certificate was presented by the Commissioners Office. This office was not informed of this service prior to receiving the invoice. A PO is in place for future invoices. One invoice makes up this certificate. Ohio Public Defender - \$1,541.24</p>	<p>\$1,541.24</p>	<p>*Motion: Move to Approve then and now certificates Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3</p>	
<p>*Personnel</p>	<p>One certificate was presented by the Commissioners Office. No PO was in place as we were unaware we would be responsible for the property tax invoice. One invoice makes up this certificate. Sandusky County Treasurer - \$31,682.15</p>	<p>\$31,682.15</p>		
<p>*Travel Requests</p>	<p>None at this time</p>			
<p>Facility Management (8:30am)</p>	<p>Ron Hiser - Facility Management. Ron came in for his bi-weekly meeting. See Attachment A for agenda items. There was a quote for \$5,000.00 to repair the Chiller at the Service Center. Commissioner Miller moved to except the quote for the service center chiller not to exceed \$5,000.00 paid out of PI. When discussing the remodel at the communication center south wing. The commissioners had asked to have the second office area painted and carpeted at the same time. This will be additional costs. Commissioner Miller moved to approve additional funds to remodel the room at the sheriffs office not to exceed \$20,000.00.</p>	<p>\$5,000.00 \$20,000.00</p>	<p>Ron Hiser - Director</p>	<p>*Motion: Move to Approve quotes for chiller and additional remodeling at communication center Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3</p>
<p>Convention and Visitors Bureau (9:00am)</p>	<p>Peggy Courtney - Visitors Bureau. Tourism impact study report was reviewed with the Commissioners. Last meeting Peggy had shared some State statistics. This report shows county statistics. She shared some of the top statistics regarding tax revenue from tourism and some of the indirect revenue that is realized. Northwest Ohio statistics do have the island revenue in the results. Commissioners did ask if they could compare this report with the report that is presented from Jobs Ohio. They will start looking at the 2019 tourism guide. They are talking about going to a more magazine style guide rather than a booklet. It will have more commentary in the guide that should help give tourist more information on local establishments. Peggy asked about the agreement/policy on the electronic sign from the Dog Warden. Kelly Askins, Dog Warden, and the Administrator worked on a lease agreement and an MOU with the visitors bureau and they are waiting for approval of the Prosecutors office.</p>		<p>Peggy Courtney - Executive Director</p>	
	<p>***Commissioner Schwochow had to excuse himself from session at 9:45am as he had an emergency come up.</p>			

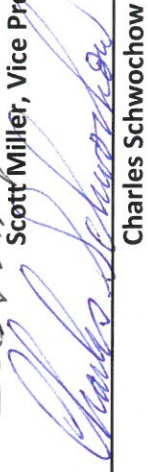
<p>*Resolutions (10:00am)</p>	<p>2018 - 219 APPROVING APPOINTMENTS TO THE BOARD FOR THE SANDUSKY COUNTY CONVENTION & VISITORS BUREAU (CVB) BOARD OF TRUSTEES</p>			<p>*Motion: Move to Approve Moved by: Scott Miller 2nd: Kay E Reiter Yes - 2 (Schwochow absent)</p>
	<p>2018 - 220 APPROVING SUPPLEMENTAL APPROPRIATIONS TO BOARD OF DD GENERAL FUND (\$0,000.00) AND FAMILY FUND (\$89,020.79) ; AND FUND TRANSFER FROM DD GENERAL FUND TO FAMILY FUND (\$80,000.00)</p>		<p>\$89,020.79 \$80,000.00</p>	<p>*Motion: Move to Approve Moved by: Scott Miller 2nd: Kay E Reiter Yes - 2 (Schwochow absent)</p>
	<p>2018 - 221 AUTHORIZING THAT THE PROPOSED MAINTENANCE WORK FOR 2018 FOR BARK CREEK JOINT COUNTY DITCH #673; BARTSON GROUP JOINT COUNTY DITCH #718; F.L. CHANEY JOINT COUNTY DITCH #752; INDIAN CREEK JOINT COUNTY DITCH #681; THE STACY GROUP JOINT COUNTY DITCH #831; AND THE ALLEY DITCH #091 IN SANDUSKY-SENECA COUNTIES, BE APPROVED AS SUBMITTED BY THE DITCH MAINTENANCE SUPERVISOR</p>			<p>*Motion: Move to Approve Moved by: Kay E Reiter 2nd: Shayne Thomas Yes - 5 (Schwochow absent)</p>
	<p>2018 - 222 APPROVING FUND TRANSFER DJFS MANDATORY PLACEMENT FOR JULY (\$17,768.83)</p>		<p>\$17,768.83</p>	<p>*Motion: Move to Approve Moved by: Kay E Reiter 2nd: Scott Miller Yes - 2 (Schwochow absent)</p>
	<p>2018 - 223 APPROVING APPROPRIATION TRANSFER FOR VETERANS OFFICE FROM SUPPLIES TO OTHER EXPENSES BURIAL HONOR STIPEND (\$3,500.00)</p>		<p>\$3,500.00</p>	<p>*Motion: Move to Approve Moved by: Scott Miller 2nd: Kay E Reiter Yes - 2 (Schwochow absent)</p>
	<p>2018 - 224 AWARDING BID TO KOKOSING CONSTRUCTION COMPANY OF ELYRIA, OHIO, FOR THE CR 119 AND CR 166 IMPROVEMENT PROJECT</p>			<p>*Motion: Move to Approve Moved by: Kay E Reiter 2nd: Scott Miller Yes - 2 (Schwochow absent)</p>

<p>Ohio Travel Association (10:30am)</p>	<p>Melinda Huntley - Ohio Travel Association. Melinda came in with staff to talk about bed tax and how bed tax works, is collected and how it can be spent. The commissioners had some questions and were hoping that the Travel Association could help answer these questions. Commissioner Reiter asked how the bed tax formula works to benefit a county. ORC 5739.09 talks about uses for bed tax. There are some places in the ORC that would allow some money to assist in infrastructure. Generally a feasibility study would be done first. They do know that ODOT is looking for partners to help in infrastructure development that benefit economic development. There was talk about whether bed tax could be used for Fairground maintenance. There are ways that you can utilize funds in different ways, however, you have to work with legislator to allow these changes to be made. The question was asked about how would you go about increasing the bed tax. You would have to amend the law by going through your State Representative. Sandusky County does a good job at collecting the bed tax due from the vendors in the County. One issue that County Officials could help with is collecting taxes from the online tourism markets such as expedient. The same issue is with the Air B&B. The taxes that could be collected on these transactions could make a difference. A call to CCAO legislative staff to let them know they have the Commissioners support on these items would be helpful. One thing to keep in mind is that increasing bed tax affects those visiting and staying not the local residents. HB 18 passed two weeks ago. Part of this was the opinion that Commissioners and the Auditor cannot sit on CVB or EDC boards as a member or a non-voting member. There is a lot of controversy on these items.</p>	<p>Melinda Huntley - Ohio Travel Association</p>	
<p>Seneca County Annual Ditch Review (11:30am)</p>	<p>The commissioners placed a phone conference with Seneca County to review the annual ditch maintenance funding.</p>		
<p>Public Open Session</p>	<p>Citizens Attendees - none Attendees - none Officials - none</p>	<p>Media Elected</p>	
<p>*Adjournment (11:45am)</p>	<p>With business completed for the day the meeting was adjourned.</p>		<p>*Motion: Move to Adjourn Moved by: Scott Miller 2nd: Kay E Reiter Yes - 2 (Schwochow absent)</p>

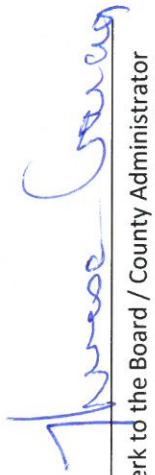
Signature of:


Kay E Reiter, President


Scott Miller, Vice President


Charles Schwochow

Board of County Commissioners, Sandusky County, Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Attachment A

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated July 10th, 2018

* Denotes action needed

1. Renovation of the communication center still underway.
2. Securing quotes for renovating offices at the communication center site.
3. Working on a single (central) UPS that would provide coverage for all the jail systems. UPS has been ordered.
4. Engineering for HVAC equipment and Fire Alarm controls at the jail location is underway. Site visits for field verification was June 28th.
5. All seven (7) of the County Generator Systems had their semi-annual maintenance and load bank testing. Ohio CAT has completed and we are waiting for the documentation.
6. New jail windows have been ordered. On July 3rd we held a kick-off meeting with the Sheriff Department. It was determined that they would install the windows early fall (after the S.C. fair).
7. We have secured quote for the ADP room at the Ag department and have submitted it to the USDA for their approval.
8. A final state permit for the construction of the fairgrounds barn has been received and delivered.
9. Ceiling access hatch has been installed and the plumbing portion of the Hot water loop for the jails domestic hot water should be completed this week.
10. We have held two meetings with the contractor of the water softener for the jail to confirm that it will meet the needs and not affect water pressure.
11. Construction Estimates for the Courthouse ADA ramp and restrooms has been revised (review).
12. Installing HVAC controls for the county engineers has been installed; final graphics and network connections are complete.
13. The process of cleaning up the fluid in the Hydronic system at the Service Center has begun. This will take multiple weeks to accomplish.
14. Purchase Order for the blacktop pavement sealing project has been issued.
15. Working with the Port Authorities, on energy efficiency audits, for the county.
16. Purchase Order for concrete apron in front of the overhead doors at the peak has been issued.
17. We have secured pricing for renovations at the Sanitary Engineers office and we have forwarded this information on to their office.
18. *New Service Center Chilled water pump needed to replace existing failing unit.