

Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420

MEETING 2018

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 7/12/18

Time: 8:00 AM - 11:50 AM

Present: Commissioners: Kay E Reiter, President; , Scott Miller, V-President; Charles Schwochow

Present: Theresa Garcia, County Administrator

Others Present: Jody Hatfield, Cindy Bilby, Melanie Allen, Nate Koenig, Greg Telecky, Denise Plummer, Steve and Linda Bishop, Kandy Donaldson, Tim Braun

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 7/10/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter , Scott Miller, Charles Schwochow,		* Motion: Move to Approve minutes Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
Review of External board/Meetings Attended by Commissioners	Commissioner Reiter had BOR meeting for landbank related property. That BOR Board is a separate board and the Commissioners member is the chair of this board. Kaitlyn Klucas from the prosecutors was very prepared.			
Commissioners and Administrators Discussion	Commissioner Reiter and the Administrator attended a demo on Wednesday morning at the Board of Elections for new election equipment. The equipment is very updated and can save a lot of time and expedite the process. No purchase should be made until after the State has approved the money that will be allocated to the County to make this purchase.			
*Then/Now Documents	One certificate was presented by the Commissioners Office. PO was not put in place prior to invoice. One invoice makes up this certificate. Schumacher, Loop & Kendrick, LLP - \$14,723.00		\$14,723.00	* Motion: Move to Approve then and now certificates Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
*Personnel	None at this time			
*Travel Requests	None at this time			

<p>Community Work Program (8:30am)</p>	<p><u>Jody Hatfield - CWP.</u> Jody came in for his monthly meeting. He presented June completed work order report. Mowing is slowing down with how hot and dry it is. He has several cemeteries on a rotation schedule. On rain days they have taken care of shredding. Ottawa County contacted him to do some shredding for them and that will fill in on winter days. They have kept very busy and he has had to turn down some jobs. They did have an incident at the fair grounds last week. They were cleaning the hill and they got into poison sumac and poison ivy. He has the crew also cleaning his shop, painting and cleaning vehicles.</p>	<p>Jody Hatfield - Coordinator</p>		
<p>DJFS (9:00am)</p>	<p><u>Cindy Bilby - DJFS.</u> Cindy Bilby, Director, Melanie Allen, Assistant Director and Nate Koenig, Foster Parent promoter, came in for JFS monthly meeting. Cindy talked to the Commissioners about a program Lucas County uses for employee loans. She wasn't sure if this was something that anyone would be interested in but passed the information along. She also had a local employer ask if they could put a tank on the property advertising they are hiring. The Commissioners didn't have any issues with this. Cindy wanted to bring Nate in to talk about this new foster family promotion program instead of her basic meeting. She then turned the meeting over to Nate. He has been working on promoting the Foster Program and recruiting families. He is a Foster Parent and he feels it helps give a personal touch. In the past if someone was interested they were sent an application and a handbook and if you have questions you would contact the facility. He has been contacted and he now sits with families to go over the application and handbook and talk to them. He makes it very clear to the families what the expectations are of a Foster Family. He has also met with the current foster families for the county to touch base and here their concerns or questions. They should be the counties best source for recruiting. He has made several suggestions on how some of the stress can be reduced. He has had seven inquiries and two applications since the program started. He is also trying to educate the schools, families, churches and other family groups about the many programs that we have in the county that could help them. He has reached out to the Health Department to get to know what they can offer to families. Most the times communicating, education and awareness can be the biggest help. He has done a great job since he has come on board.</p>	<p>Cindy Bilby - Director Melanie Allen - Assistant Director</p>		
<p>Erie County Annual Ditch Review (9:40am)</p>	<p>The Erie County Commissioners were brought in on a phone conference to review and pass the 2018 annual joint Ditch Maintenance program. The resolution was read and voted on. (resolution 2018-225)</p>			

Poggemeyer Design Group (9:45am)	<u>Greg Telecky and Denise Plummer - Poggemeyer Design Group.</u> Greg and Denise came in to review a timeline for the Wightmans Grove Project. The timeline does depend on when the property is obtained. The Commissioners did share the market appraisal that was received. There were two citizens that have a cottage in the area that sat in and listened to the presentation and did have a couple of questions. The question on why they are using a gravity system and Poggemeyer answered the question. Greg also touched base on where they are at with the Energy Audit to move forward with the Port Authority.	Greg Telecky - Poggemeyer Design		
*Resolutions (10:00am)	2018 - 225 (Joint Board with Erie County) AUTHORIZING THAT THE PROPOSED MAINTENANCE WORK FOR 2018 FOR THE SYLVESTER BRENNER JOINT COUNTY DITCH NO. 662; B.W. KARBLER JOINT COUNTY DITCH NO. 666 AND WAHL JOINT COUNTY DITCH NO. 984 IN SANDUSKY/ERIE COUNTIES, BE APPROVED AS SUBMITTED BY THE DITCH MAINTENANCE SUPERVISOR			*Motion: Move to Approve Moved by: Scott Miller 2nd: Patrick Shenigo Yes - 5 (Monaghan absent)
	2018 – 226 ENTERING INTO CONTRACT ON BEHALF OF COUNTY ENGINEER WITH M & B ASPHALT COMPANY, INC., FOR THE 2018 STATE STREET RESURFACING PROJECT			*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 – 227 ENTERING INTO CONTRACT ON BEHALF OF COUNTY ENGINEER WITH OGLESBY CONSTRUCTION, INC., FOR THE 2018 PAVEMENT MARKING PROJECT			*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
Prosecutors Office (11:00am)	<u>Tim Braun - Prosecutor.</u> The Commissioners talked about the appraisal that came back on the parcel needed for the Wightmans Grove project and how to move forward. Tim will talk with Mark Mulligan, Assistant Prosecutor, to move forward as quickly as possible.	Tim Braun - Prosecutor		
	Prosecutor Braun asked to enter executive session to discuss pending litigation. At 11:10am Commissioner Miller made a motion to enter executive session.			*Motion: Move to enter executive session Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	At 11:44am Commissioner Miller moved to exit executive session.			*Motion: Move to exit executive session Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
Public Open Session	Citizens Attendees - Steve and Linda Bishop, Kandy Donaldson Media Attendees - Tom Fullen, WFRO Elected Officials - Tim Braun, Prosecutor			

<p>*Adjournment (11:50am)</p>	<p>With business completed for the day the meeting was adjourned.</p>		<p>*Motion: Move to Adjourn Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3</p>
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Signature of:

Kay E. Reiter

Kay E Reiter, President

Scott Miller

Scott Miller, Vice President

Charles Schwochow

Charles Schwochow

Board of County Commissioners, Sandusky County, Ohio

Attest: *Theresa Concio*
 Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

 Clerk, Board of County Commissioners, Sandusky County, Ohio