

Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420

MEETING 2018

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 7/17/18

Time: 8:00 AM - 2:32 PM

Present: Commissioners: Kay E Reiter, President; , Scott Miller, V-President; Charles Schwochow

Present: Theresa Garcia, County Administrator

Others Present: Andy Stout, Mark Mulligan, Atul Chopra, Will Chambers, Conner Witt, Judge Smith, Cindy Bilby, Judi Simon,

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 7/12/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter , Scott Miller, Charles Schwochow,		* Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
Review of External board/Meetings Attended by Commissioners	Commissioner Miller attended a farm bureau meeting Monday. They talked mainly about what they should be prepared to do if a pipeline would go through their property. They need to track crop yield and other aspects of their fields.			
Commissioners and Administrators Discussion	There is a Budget Commission meeting scheduled for August 6th that should be the "kick-off" for the 2019 budget. The Commissioners are supposed to sit in on this meeting. A request was made by Commissioner Miller to move it the week prior since he will be on vacation. The Administrator will check with the Auditor. The Commissioners would like to discuss special funds at this meeting.			
	Proclamations were presented and signed for Pierce Overmyer for his Eagle Scout, 100th Anniversary for Promedica and 50th Anniversary for Vanguard. Commissioner Reiter will be presenting the Eagle Scout Proclamation on Thursday and the other two will be presented at a later date.			
	Commissioner Reiter noted that the CCAO newsletter on Friday included the statehouse report. We will be getting an additional \$183,109.00 revenue to replace some of the missing MCO tax cut. It should be deposited by 8/31/18.		\$183,109.00	

*Then/Now Documents	One certificate was presented by the Auditors office. 2017 PO was created and closed and no replacement PO was created. One invoice makes up this certificate Woolpert - \$30,282.20		\$30,282.20	*Motion: Move to Approve then and now certificates Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	One certificate was presented by the Dog Kennel. Deputy failed to obtain a PO at the beginning of the year. One invoice makes up this certificate Sandusky County Commissioners - \$11,699.00		\$11,699.00	
	One certificate was presented from DJFS. They did not know they were going to have this expense. This was the unpaid balanced from Medicaid. One invoice makes up this certificate. Omnicare of Ashland - \$44.96		\$44.96	
	One certificate was presented from the Dog Kennel. Employee purchased item prior to the PO being put in place. One invoice makes up this certificate. Kaitlyn Quick - \$136.74		\$136.74	
*Personnel	None at this time			
*Travel Requests	None at this time			
Electronic Monitoring (8:05am)	Andy Stout - EMO. Andy came in for his quarterly meeting. He presented a year to date report to review. Electronic monitoring has 22 active clients. They have 91 so far this year. This is a little higher than normal. County Courts numbers are up and common pleas is also up. He feels they have the support of the County Judges to keep the program sustainable. Andy talked about his cash balance. He is comfortable with that balance for this time of year. They are paying their bills. They don't have much overhead to cover. If they are busy they get more revenue. Year to date EM has saved \$61,967 on jail time. Right now the No Bars Grant takes some of the cases but seems to be evening out.	Andy Stout - Coordinator		
Liberty Center Annexation Hearing (9:00am)	Commissioner Reiter began the hearing stating this is an informal hearing. The petition was submitted and the hearing was set for today. The petitioner's agent has submitted an amendment of the petition and the plat at the recommendation of the County Engineer and County Tax Map office. The amended Plat and Description were presented and all issues have been corrected. Commissioner Reiter reviewed all the merits of the annexation. Roy E Yeager was present at the end of the hearing. He had no comments to make. The annexation was approved. Formal resolution will be completed this week. <u>The hearing was closed</u>			
Schumacher Law Firm (9:30am)	Jeni Belt - Attorney - ***Jeni could not attend the meeting. She had an emergency come up.*** Mark Mulligan, Assistant Prosecutor, came in to review the information Jeni had planned to cover. At 9:45am Commissioner Miller moved to enter executive session to discuss the sale of property.	Jeni Belt - Attorney		*Motion: Move to enter executive session Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3

	At 9:50am Commissioner Miller moved to exit executive session.			*Motion: Move to exit executive session Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	The Commissioners reviewed two prospective sale contracts submitted by Jeni Belt, special council. The request was to sign the two prospective sale agreements to have ready when the sale is ready to be finalized. Commissioner Schwochow moved to sign the two prospective sale agreements presented by special council.			*Motion: Move to Approve sales contracts Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
*Resolutions (10:00am)	2018 – 228 APPROVING SUPPLEMENTAL APPROPRIATION TO ODE GRANT FUND AND FUND TRANSFER TO BOARD OF DD GENERAL FUND FOR REIMBURSEMENT (\$2,428.63)		\$2,428.63	*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 - 229 APPROVING SUPPLEMENTAL APPROPRIATION TO DOG KENNEL SICK DOG FUND TO PAY INVOICE (\$2,000.00)		\$2,000.00	*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 - 230 APPROVING CITY OF FREMONT'S ORDINANCE NO. 2018-3906 PETITIONING THE BOARD OF COUNTY COMMISSIONERS ADJUST THE BOUNDARY LINES OF SANDUSKY TOWNSHIP TO EXCLUDE THE TERRITORY, AS A RESULT OF ANNEXATION, THAT NOW LIES WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF FREMONT.			*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 - 231 ACCEPTING THE AMOUNTS AND RATES AS DETERMINED BY THE BUDGET COMMISSION AND AUTHORIZING THE NECESSARY TAX LEVIES AND CERTIFYING THEM TO THE COUNTY AUDITOR (BOARD OF COUNTY COMMISSIONERS)			*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
OSU Extension Office (10:30am)	*** OSU requested to reschedule their meeting. They will reschedule for 7/31/18 at 9:30am			

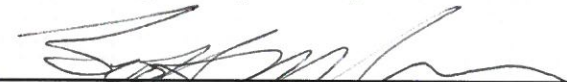
IT Budget Workshop (10:25am)	Atul Chopra, Will Chambers and Conner Witt - IT Staff. IT Staff came in at the request of the Commissioners to review projects they would like to proceed with in 2019. Atul presented a document they worked on listing the projects and the cost of the projects. Each project and cost was discussed. Some costs are a change in annual fees and some costs are one time costs for new equipment. The Commissioners requested a spread sheet that would total monthly costs and one time costs and to prioritizes new equipment requests. Commissioner Reiter asked about the phone system issue we had last week. Atul explained that Ohio Telecom server crashed. We did try to keep them up as long as possible. Since then Spectrum has flipped their switch a couple of times that caused a short glitch in the systems.	Atul Chopra - Supervisor Will Chambers - IT Specialist Conner Witt - Data Specialist		
*Recess (am)	At 11:00am Commissioner Miller moved to recess until 1:00pm.			*Motion: Move to recess Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	At 1:00pm Commissioners returned to regular session.			*Motion: Move to enter back into regular session Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
Juvenile / Probate Office (1:00pm)	Judge Brad Smith - Juvenile/Probate Court. Judge Smith came in to review the 2017 State report he submitted to the Supreme Court. The State did make some changes in the annual report and some of the mandatory reporting items. One item was to have the report sent to the Board of Commissioners and to have it signed and stamped in when presented. He has had his Chief's assist in preparing the report to give them an opportunity to highlight what they felt was important in their areas. When you look at minor offenses the juvenile cases are lower, however, major offenses have increased. Judge Smith presented the Supreme Court annual report that includes all courts in the State. It gives a good comparison to other counties. The report will show the percentage of cases clearing. (Cases coming in and cases closing in a year). There was a change in child support laws that could make a difference in the next year or two where individuals will want to have their cases evaluated. Commissioner Reiter asked how he felt with his budget year to date. He was comfortable with his budget, however he felt that some of his special funds may start depleting with some of the new changes in the law.	Judge Brad Smith - Juvenile/Probate Court		
	***Commissioner Reiter excused herself from regular session at 1:30pm			

Lucas County Ombudsman (1:30pm)	Marilyn Parker and David Kontur - Lucas County Ombudsman Program. Marilyn came in to talk with the Commissioners about the possibility of contracting with Sandusky County to assist with an Ombudsman program. Marilyn brought an agenda to help discuss what they could potentially help with. Marilyn provided some summary and case studies for examples. There was some questions and discussion on the program. The Commissioners thanked the group for attending and will discuss this information at a later date.	Marilyn Parker - Coordinator		
Public Open Session	Citizens Attendees - none Attendees - Tom Fullen, WFRO Elected Officials - Judge Brad Smith	Media		
*Adjournment (2:32pm)	With business completed for the day the meeting was adjourned.			*Motion: Move to Adjourn Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3

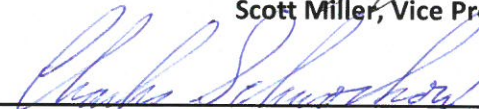
Signature of:



Kay E Reiter, President

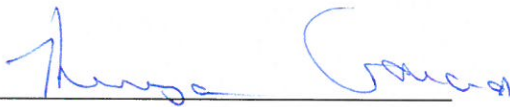


Scott Miller, Vice President



Charles Schwochow

Board of County Commissioners, Sandusky County, Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio