

Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420

MEETING 2018

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 7/24/18

Time: 8:00 AM - 12:30 PM

Present: Commissioners: Kay E Reiter, President; , Scott Miller, V-President; Charles Schwochow

Present: Theresa Garcia, County Administrator

Others Present: Ron Hiser, Kelly Askins, Craig Shoup, Waverly Hart, Jerri Miller

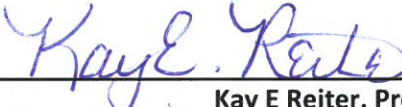
(*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 7/19/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter , Scott Miller, Charles Schwochow,		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
Commissioners and Administrators Discussion	Commissioners Reiter and Miller attended the American in Bloom Celebration in Clyde on Monday night. They were very impressed with everything presented. The beautiful floral arrangements in the community were judged along with the background and the versatility of Clyde.			
	The Administrator met with Phil Collison, TASC Director, regarding the individual who attended last Thursdays meeting. He was made aware of the concerns that were brought up. Phil submitted a reply to the concerns to the Commissioners and how he intends to address the issues.			
*Then/Now Documents	None at this time			
*Personnel	None at this time			
*Travel Requests	None at this time			

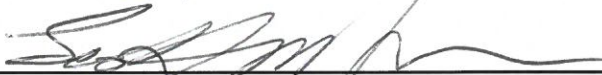
Facility Management (8:30am)	Ron Hiser - Facility Management. Ron presented his agenda for the meeting. See Attachment A. The courthouse ramp quote was adjusted. The designer submitted a new design that will cost more than originally planned. The Commissioners discussed the change and how that will affect the grant.	Ron Hiser - Director		
	Ron had an estimate to re-finish the sign in front of flag park for \$1,194.00 Commissioner Miller moved to approve the cost not to exceed \$1,200.00.		\$1,200.00	*Motion: Move to Approve sign quote Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	The mixing valve for the hot water loop at the jail is not working right and they will need to replace it. The quote is for \$1,600.00 and would be included with the original cost of the project. Commissioner Schwochow moved to proceed but not to exceed \$1,600.00.		\$1,600.00	*Motion: Move to Approve mixing valve quote Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
Dog Kennel (9:00am)	Kelly Askins - Dog Kennel. Kelly came in for her monthly meeting. See Attachment B for agenda items. Kelly is going to do some training at the Fremont PD on handling dogs that would normally go to the humane society. Kelly talked to the Commissioners about micro chipping dogs at the request of owners to make sure they are done and done correctly. The Commissioners wanted Kelly to present a cost of performing the services and what would be charged. She will provide this information at the next meeting. The City of Fremont is considering passing an ordinance on when you can be cited for not taking care of your animals. They asked Kelly if she would support the ordinance. She agreed she would support law enforcement if they needed to remove an animal. The enforcement would have to be done by Law Enforcement.	Kelly Askins - Dog Warden		
Tri-County Annual Ditch Review (9:30am)	Seneca and Wood County. Resolution 2018-237 was read and voted on. (see below). Role call was done and resolution was approved. Wood County then read a resolution for a joint county ditch they are lead county on. This resolution was also approved.	Seneca and Wood County Commissioners		
*Resolutions (10:00am)	2018-237 AUTHORIZING THAT THE PROPOSED MAINTENANCE WORK FOR 2018 FOR WILBUR BELL JOINT COUNTY DITCH NO. 2302-A; BIG MUD JOINT COUNTY DITCH NO. 717 AND WAGNER JOINT COUNTY DITCH NO. 783 IN SANDUSKY/ WOOD/SENECA COUNTIES, BE APPROVED AS SUBMITTED BY THE DITCH MAINTENANCE SUPERVISOR			*Motion: Move to Approve Moved by: Scott Miller 2nd: Shayne Thomas Yes - 8 (Kerschner absent)
	2018 - 238 AUTHORIZING VACATION ACCRUAL RATE CHANGE FOR SANDUSKY COUNTY VETERANS OFFICE			*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3

Auditor (10:30am)	Jerri Miller - Auditor. Jerri cam in to review sales tax collection for the month. Sales tax was much higher than expected. This shows the community spending has increased and the economy is turning around. The budget performance report was reviewed. Jerri felt that most departments percent on payroll was under where they should be for this time of year. She felt some budgets were appropriated more than what they needed. The Commissioners will be watching these numbers when it comes to budgets for 2019.	Jerri Miller - Auditor		
Public Open Session	Citizens Attendees - none Attendees - Craig Shoup and Waverly Hart, News Messenger Elected Officials - Jerri Miller, Auditor	Media		
2018 Ditch Base Rate Hearings (11:00am)	Jenna Sommers - Engineers Office. Hearings for the change in base rates for several county ditches were held. No concerns were addressed, no citizens attended.	Jenna Sommers - Drainage Coordinator		
*Adjournment (12:30pm)	With business completed for the day the meeting was adjourned.			*Motion: Move to Adjourn Moved by: Scott Miller 2nd:Kay E Reiter Yes - 3

Signature of:



Kay E Reiter, President



Scott Miller, Vice President



Charles Schwochow

Attest: 

Clerk to the Board / County Administrator

Board of County Commissioners, Sandusky County, Ohio

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated July 24th, 2018

* Denotes action needed

1. Meeting yesterday with Heapy Engineering on the ADA ramp project at the Courthouse. (Meeting summary).
2. Meeting On the fire alarm system and HVAC equipment control system held on 7/23/2018. (Meeting summary).
3. *Quote to re-finish sign in front of Flag Park.
4. *Hot water loop for the jail will require a new mixing valve.(costs)
5. Securing quotes for renovating offices at the communication center site.
6. Securing quotes to renovate the evidence room at the jail.
7. Working on a single (central) UPS that would provide coverage for all the Jail systems. UPS has been ordered.
8. All seven (7) of the County Generator Systems had their semi-annual maintenance and load bank testing. Documentation received and deficiencies are being quoted.
9. New jail windows have been ordered. On July 3rd we held a kick-off meeting with the Sheriff Department. It was determined that they would install the windows early fall (after the S.C. fair).
10. We have secured quote for the ADP room at the Ag department and have submitted it to the USDA for their approval.
11. Ceiling access hatch has been installed and the plumbing portion of the Hot water loop for the Jails domestic hot water should be completed this week. We are in the process of balancing the system.
12. We have held two meetings with the contractor of the water softener for the jail to confirm that it will meet the needs and not affect water pressure.
13. The process of cleaning up the fluid in the Hydronic system at the Service Center has begun. This will take multiple weeks to accomplish.
14. Purchase Order for the blacktop pavement sealing project has been issued.
15. Working with the Port Authorities, on energy efficiency audits, for the county. Interviewing Auditing Companies.
16. Concrete apron in front of the overhead doors at the peak building is complete.

Attachment B

Scheduled/Completed Trainings

July 24th- Roll Call Training at Fremont Police Department

Accomplishments

All 2018 dog licenses to date have been entered.

We are finally back to full staff and have already been back out doing door to door license checks.

The dog involved in the cruelty case I assisted the SO with has been released to the custody of the Dog Warden. The owner received 3 years of probation, a fine and is not permitted to own companion animals for the duration of her probation. Happy ending! Better yet, we have already found him the perfect home where he will be spoiled beyond imagination!

We have begun the process, in partnership with the Sandusky County Convention & Visitor's Bureau of entering into an agreement to sell advertising on our electronic sign. We expect the money made on advertising to offset the maintenance of the sign.

To Discuss

Microchip Program

Fremont City Ordinance (Lindsey already interested if Fremont passes this.)

Events

In June, the Kiwanis invited me to their meeting to speak on the improvements that have been made in the past year and to talk about dog issues in general.

In July, I was invited by Terry Thatcher to speak to the Lion's Club and repeat the same discussions.

Thursday, July 19th, I attended Parkview Care Center's 14th Annual Dog Show as a judge. I had a great time and there were a lot more people there than I anticipated.

2018's Beat the Heat received amazing coverage and I couldn't be happier with its growth. I plan on continuing this on an annual basis until there is no longer a need for it.

Lindsey's Dog Days of Summer Farmer's Market is scheduled for July 14th.

Fremont's Dog Days of Summer Farmer's Market is scheduled for August 18th.

Communications

EMA contacted me yesterday and we will have our 1st MARCS radio very soon. My thought is to have it on during business hours to get the employees accustomed to hearing the language of the radio communications. This radio will not be used by any employee until they have completed the proper training in accordance with the EMA Director.

Questions?

County Commissioner's Meeting

Dog Warden's Office

July 24th, 2018

2018 Dog License Sales

1 Year Dog License	10,787
1 Year Dog License Late	512
1 Year Partial License	15
3 Year Dog License	149
3 Year Dog License Late	16
3 Year Partial License	3
Dangerous Dog License	12
Duplicate License	20
Duplicate Free	1
Kennel License	22
Kennel License Extra	33
Permanent Dog License	17
Transfer- Free	1

Our goal is to sell 12,800 licenses this year. We are currently at 11,436 total so far.

Kennel Census

July 2018

- Impounded- 44
- Redemptions- 18
- Adoptions- 12
- Euthanized- 0
- Transferred- 0

June 2018

- Impounded-45
- Redemptions- 25
- Adoptions- 10
- Euthanized- 1
- Transferred- 0

Requested graphs and charts are attached.