

Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420

MEETING 2018

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 8/2/18

Time: 8:00 AM - 9:45 AM

Present: Commissioners: Kay E Reiter, President; , Scott Miller, V-President; Charles Schwochow

Present: Theresa Garcia, County Administrator

Others Present: Atul Chopra, Gary Kirsch, Will Chambers, Conner Witt, Craig Shoup

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 7/31/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter , Scott Miller, Charles Schwochow,		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
Review of External board/Meetings Attended by Commissioners	Commissioner Reiter and Miller attended the TMACOG summer caucus. During the commissioners meeting portion they asked other counties about sales tax. Most everyone is steady or have increased year to date. In the county caucus they talked about the priorities to counties for legislators to work on. First was lake Erie water conditions, second was roads and infrastructure. They also talked about permissive taxes and how it helps. Commissioner Reiter would like to bring this back to the table and discuss this with the Engineer. They talked about the impact of new cars on the road ways and how other States figure gas tax. TMACOG tech meeting is October 10, 2018. This should be a good meeting. We should all plan on attending.			
Commissioners and Administrators Discussion	Steve Shiets and Sandy Dendinger from Sanitary Engineer need to have the certification increased for their Sewer fund. They have documentation and validation for the increase. They are going to send it to the Auditor and wanted to make sure he has the support of the Commissioners for his increase.			
	Tim Braun, Prosecutor, came in to talk about 2019 budget and some concerns he has for his office. He wanted to give a heads up prior to hearings.			

*Then/Now Documents	Four certificates were presented from TASC. One invoice was waiting for the Vendor ID to be set up by Finance Office, three were waiting on money from the new grant. Four invoices make up these certificates. Monica Jay, LLC. - \$373.50, MT Business Technology - \$130.29, Republic Services - \$54.39, St. Johns Lutheran Church - \$770.00.		\$373.50 \$130.29 \$54.39 \$770.00	*Motion: Move to Approve then and now certificates Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	One certificate was presented from Board of DD. PO was not opened due to being missed by staff that was on medical leave during that time. One invoice makes up this certificate. The Play Project - \$375.00		\$375.00	
*Personnel	None at this time			
*Travel Requests	None at this time			
IT Staff (8:30am)	Atul Chopra, Gary Kirsch, Will Chambers and Conner Witt - IT Staff. Staff came in for monthly meeting. See Attachment A for agenda items. Backup servers are working well. Server migration is 90% complete. Remote support application is up and running and working well. Executime integration meeting schedule is 8/6/18.	Atul Chopra - Communication Specialist		
*Resolutions (10:00am)	2018 – 246 APPROVING FUND TRANSFER FOR JFS FROM CHILDREN SERVICES FUND TO PUBLIC ASSISTANCE FUND FOR THEIR PORTION OF SHARED COSTS (\$291,422.59)		\$291,422.59	*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 - 247 APPROVING AND SUPPORTING THE DEVELOPMENT OF VARIOUS STATE AND US BIKE ROUTES			*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 - 248 APPROVING APPROPRIATION TRANSFER FOR CHILDREN SERVICE FROM SUPPLIES TO INTERDEPARTMENTAL CHARGES TO COVER YEAR END EXPENSES (\$4,250.00)		\$4,250.00	*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
Public Open Session	Citizens Attendees - none Attendees - Craig Shoup, News Messenger Elected Officials - none	Media		
*Adjournment (9:45am)	With business completed for the day the meeting was adjourned.			*Motion: Move to Adjourn Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3

Attest: Theresa Garcia
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Signature of:

Kay E. Reiter
Kay E Reiter, President

Commissioner Miller absent
Scott Miller, Vice President

Charles Schwochow
Charles Schwochow

Board of County Commissioners, Sandusky County, Ohio

- Backups
 - 8/2/2018
 - VEEAM application working well – is able to backup all virtualized servers overnight
 - Vendor has provided pricing for complete backup solution – we are fine tuning the hardware/software and pricing
 - 7/3/2018
 - We are currently testing VEEAM, a backup application
 - VEEAM is setup on Auditor's new backup server
 - Auditor has agreed to give new backup server to IT as their contribution to countywide backups
- New server migrations
 - 8/2/2018
 - Mail server migration is 90% complete – some calendar issues being addressed
 - New main and EMS servers have been provisioned – have started migration.
 - 7/3/2018
 - Will & Lee migrated more departments to new mail server
 - Starting Mainserver migration this month
- Remote support application
 - 8/2/2018
 - Kaseya rep replied stating there is no opt-out clause in our contract – we have requested a conference call with those involved who previously stated we are on a month-to-month and can cancel at anytime
 - New remote application, MSP Anywhere, is working very well. We are configuring the ticketing module to allow end users to submit tickets, similar to Facility Dude.
 - 7/3/2018
 - We have formally requested cancellation of Kaseya service, now Kaseya stating we are under contract
- Training
 - 8/2/2018
 - Skillsoft order completed – we now have training for everyone in IT – THANK YOU SO MUCH for approving this!!
 - 7/3/2018
 - Skillsoft demo – this product seems to fill all requirements – videos, books, and virtual labs
- Dispatch/911 Project
 - 8/2/2018
 - Meeting on 7/16/2018 – Mayor, Ken Frost, Chief Fooks, Chief Bliss, Theresa Garcia, Sheriff Hilton, Atul Chopra
 - Discussed Fremont's annual contribution to consolidated dispatch. Sheriff explained 1st years contribution would need to be \$270K, ongoing annual contributions to be \$225K. Mayor requested follow up meeting to get clarification on amounts discussed before final decision is made.
 - 7/3/2018
 - Meeting on 6/26/2018 - Mayor, Ken Frost, Chief Bliss, Chief Fooks, Theresa Garcia, Atul Chopra

- Fremont officials agreeable to consolidation pending answers to some financial/employment questions
- Sheriff and Lisa emailed regarding city's questions
- Executime
 - 8/2/2018
 - Integration meeting scheduled for 8/6/2018
 - 7/3/2018
 - Tyler Tech has been working on server setup and testing
- Phones
 - 8/2/2018
 - Met with Mike Christiansen – discussed services offered and network changes needed to provide proper level of service
 - Some network changes made on 7/30/2018. We will continue to make changes until complete. Network changes are required to allow phone network to have highest priority which will provide best audio quality.
 - 7/3/2018
 - Ohio Telecom experienced server crash which affected phones located at Countryside Dr. offices
 - All phones are back in service. Some features like direct dials and phone menu buttons still being addressed.
- City of Fremont
 - 8/2/2018
 - New mail server installed, all users migrated and tested
 - Phone system – migrating remaining departments to new phone system
 - New servers – setting up primary servers, will start migration as soon as these are tested.
- New Projects
 - FortiClient EMS – centrally managed antivirus
 - BOE – Cybersecurity analysis
 - Countywide IT purchasing – looking into getting countywide pricing for hardware and software
 - Microsoft, HP, Lenovo and Dell all offer significant discounts for bulk purchasing. We are looking into getting the pricing structure from each manufacturer.
 - Fiber connectivity – looking into fiber connectivity between Courthouse and Jail which will provide disaster recovery options.