

Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420

MEETING 2018

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 8/23/18

Time: 8:00 AM - 10:50 AM

Present: Commissioners: Kay E Reiter, President; , Scott Miller, V-President; Charles Schwochow

Present: Theresa Garcia, County Administrator

Others Present: Irma Celestino, Ron Hiser, Jaime Wolfe, Tawny LeJeune, Tom Fullen

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (9:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 8/21/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter , Scott Miller, Charles Schwochow,		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
Review of External board/Meetings Attended by Commissioners	Commissioners and staff attended the fair opening on 8/21/18. The weather wasn't perfect but the opening was very nice.			
	Commissioner Miller attended the Health Department meeting last Friday. There was concern about a property in Clyde that was discussed. This has been a nuisance for some time. They talked about how to handle the matter. They talked about other properties they have had some issues with in the past.			
Commissioners and Administrators Discussion	The Commissioners talked about the meeting with Sonny Hamizadeh regarding the SSOE invoice. The Commissioners feel this was an SSOE error and we should not be responsible. The Administrator will follow up with Sonny on this decision.			
	Commissioner Reiter discussed a phone call she received about land bank property. The Commissioners discussed the matter and will pass this along to Chris Grover at the land bank.			
	The Commissioners talked about attendance at the fair. They worked through their schedules to make sure that at least one of them can be there at most times.			

*Then/Now Documents	One certificate was presented by the Dog Kennel. The invoice was a carryover balance from 2017 and was not taken care of on a timely basis. Two invoices make up this certificate. Westview Vet Hospital - \$605.81 and \$693.28		\$605.81 \$693.28	*Motion: Move to Approve certificates Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	Two certificates were presented by the Commissioners Office. The first certificate the Coroners office was not informed they would need to pay the invoice directly. The second certificate no PO was established waiting for the new grant to be set up. Two invoices make up these certificates. Maneesha Pandey, MD - \$50.19, WSOS - \$5,000.00		\$50.19 \$5,000.00	
	One certificate was presented by the TASC. The PO was not in place when the invoice arrived. One invoice makes up this certificate. MT Business - \$130.26		\$130.26	
	One certificate was presented by the Sanitary Engineer. The PO was not in place when the invoice arrived. One invoice makes up this certificate. Ohio CAT - \$510.04		\$510.04	
*Personnel	None at this time			
*Travel Requests	None at this time			
Treasurer (8:30am)	Irma Celestino - Treasurer. (Irma was scheduled for 9:30am but came in early) Irma came in at the request of the Commissioners to discuss personnel matters.			
	At 8:30am Commissioner Reiter moved to enter executive session to discuss personnel matters.			*Motion: Move to enter executive session Moved by: Kay E Reiter 2nd: Scott Miller Yes - 3
	Commissioner moved to exit executive session.			*Motion: Move to exit executive session Moved by: Scott Miller 2nd: Scott Miller Yes - 3
	Commissioner Reiter asked the Administrator to prepare a resolution for Thursday agreeing with the recommendation presented by the Treasurer for an appointment for her position until the GOP makes their appointment.			
Facility Management (9:00am)	Ron Hiser - Facility Management. Ron came in for his bi-weekly meeting. See Attachment A for agenda items. He is hoping to have the Jail chiller compressor installed before next week. Commissioner Reiter asked Ron if he noticed many people using the emergency roadway behind his building. He said he has noticed some have been using it but nothing he sees a concern with.	Ron Hiser - Director		

Personnel (9:30am)	<p>Jaime Wolfe, HR Specialist, came in to talk about the fraudulent check incident that happened last week. The Engineers office called about payment to the vendor. The Commissioners want to make sure the check is reissued to the vendor and the Administrator and HR Specialist will work on getting the funding where it should be to take care of the vendor. They will also get with the detectives to get an update.</p>			
	<p>Jaime also notified the Commissioners that the HR Clerk has been getting questions and concerns on the mailroom. The Administrator had already researched and responded to the Auditors office about the mailroom. The Commissioners asked the Administrator to reach back out to the Auditors office with their options and instructions on their outgoing mail.</p>			
*Resolutions (10:00am)	<p>2018 – 268 APPROVING APPROPRIATION TRANSFERS FOR ELECTRONIC MONITORING TO COVER CONTRACT SERVICE INVOICES FROM WAGES (\$6,329.00) BENEFITS (\$1,236.08) AND OTHER COSTS (\$46.71)</p>		<p>\$6,329.00 \$1,236.08 \$46.71</p>	<p>*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3</p>
	<p>2018 - 269 LEVYING AN ADDITIONAL FIVE DOLLAR (\$5.00) MOTOR VEHICLE LICENSE TAX FOR SANDUSKY COUNTY, STATE OF OHIO PURSUANT TO 4504.24 OF THE OHIO REVISED CODE *** Discussion - Commissioner Miller noted last time this levy was increased was in 1968. Commissioner Reiter noted this one will not be collected until 2019 and available in 2020. Commissioner Schwochow still feels strongly that the Commissioners and the legislators should focus on an increase in gas taxes and that the proportion of the gas tax be researched with the thoughts of more of the tax going to roads and bridges rather than to Administrative costs. CCAO, counties, cities and villages should rally together to make sure this is looked researched. They all would like to make sure that everyone know that the money is in a separate account to be used only for roads and bridges and that the money is for future needs in the county. ***</p>			<p>*Motion: Move to Approve Moved by: Kay E Reiter 2nd: Scott Miller Yes - 2 No - 1 (Charles Schwochow)</p>
	<p>2018 - 270 AUTHORIZING BID AWARD BE MADE TO R.J. RUNGE COMPANY INC. FOR THE INTERIOR ALTERATIONS TO SIX (6) TOILET ROOMS ON BEHALF OF THE SANDUSKY COUNTY BOARD OF DEVELOPMENTAL DISABILITIES (SCBDD)</p>			<p>*Motion: Move to Approve Moved by: Scott Miller 2nd: Kay E Reiter Yes - 3</p>
	<p>2018 - 271 ACCEPTING SCHWOCHOW DITCH #131 IN THE SANDUSKY COUNTY DITCH MAINTENANCE PROGRAM AND FURTHER AUTHORIZING THE SANDUSKY COUNTY AUDITOR TO INCLUDE THE SCHWOCHOW DITCH #131 IN THE TAXING PROGRAM OF SANDUSKY COUNTY *** Commissioner Schwochow noted he has no association with this ditch***</p>			<p>*Motion: Move to Approve Moved by: Scott Miller 2nd: Kay E Reiter Yes - 2 abstain - 1 (Charles Schwochow)</p>

	2018 – 272 APPROVING SUPPLEMENTAL APPROPRIATIONS TO CDBG 1CO-1 HOME REPAIR (\$34,000.00) AND CDBG 1CO-2 PRIVATE REHAB ACCOUNTS (\$188,000.00) FOR INVOICE PAYMENTS		\$34,000.00 \$188,000.00	* Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 – 273 APPROVING SUPPLEMENTAL APPROPRIATION TO GENESIS HEALTH INSURANCE ACCOUNT FOR 2018 HEALTH INSURANCE TRANSFERS (\$15,000.00)		\$15,000.00	* Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 - 274 AUTHORIZING COMMISSIONERS FINDINGS; AFFIRMING FORMER ORDER; CONFIRMING THE ASSESSMENTS FOR THE SCHWOCHOW DITCH #131 *** Commissioner Schwochow noted he has no association with this ditch***			* Motion: Move to Approve Moved by: Scott Miller 2nd: Kay E Reiter Yes - 2 abstain - 1 (Charles Schwochow)
	At 10:15am Commissioner Reiter moved to enter executive session to discuss personnel matters.			* Motion: Move to enter executive session Moved by: Kay E Reiter 2nd: Scott Miller Yes - 3
	Commissioner Reiter moved to exit executive session.			* Motion: Move to exit executive session Moved by: Kay E Reiter 2nd: Scott Miller Yes - 3
Public Open Session	Citizens Attendees - none Attendees - Tom Fullen, WFRO Elected Officials - none	Media		
*Adjournment (10:50am)	With business completed for the day the meeting was adjourned.			* Motion: Move to Adjourn Moved by: miller 2nd: Schwochow Yes - 3

Attest: Theresa Garcia
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Signature of:

Kay E. Reiter
Kay E Reiter, President

Scott Miller
Scott Miller, Vice President

Charles Schwochow
Charles Schwochow

Board of County Commissioners, Sandusky County, Ohio

Attachment A

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated August 23, 2018

* Denotes action needed

1. Securing quotes for renovating offices at the communication center site.
2. Replacement of compressor on the Jail chiller started Aug. 22nd
3. Working on a single (central) UPS that would provide coverage for all the Jail systems. UPS has been delivered working on scheduling contractor.
4. Investigating battery back-up system for the courthouse elevator during power outages. (Software up-dates and electronics to lower and lock-out).
5. The USDA has approved the ADP room at the Ag department construction started this week.
6. Commissioners building windows tentative install date in October.
7. The installation of the water softener for the jail tentatively scheduled for mid-September.
8. The process of cleaning up the fluid in the hydronic system at the Service Center is complete and we are in the process of flushing and testing.
9. Purchase Order for the blacktop pavement sealing projects has been issued. Tentative schedule to start first of September.
10. Working with the Port Authorities, on energy efficiency audits.