Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420

MEETING 2018

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 9/4/18

Time: 8:00 AM

Present: Commissioners: Kay E Reiter, President; , Scott Miller, V-President; Charles Schwochow

Present: Jaime Wolfe- Human Resource Specialist

Not Present: Theresa Garcia - County Administrator

Others Present: Ron Hiser, Atul Chopra, Gary Kirsch, Will Chamber, Conner Witt, Mark Mulligan, Tom Fullen, Chris Hilton, Russ Zimmerman

(*action items)

Call to Order Pledge of Allegiance (8:00am) *Povious & Approval of The 9/31/18 minutes were reviewed.	d/approved by the Board. The Board reviewed	RESPONSIBLE: Kay E Reiter, President		
	d/approved by the Board. The Board reviewed		1	
*Povious & Approval of The 9/21/19 minutes were reviews	d/approved by the Board The Board reviewed			
	d/approved by the board. The board reviewed	Kay E Reiter ,		*Motion: Move to Approve
Commissioner Meeting incoming office mail and external me	eeting notices.	Scott Miller, Charles		minutes
Minutes, In-coming		Schwochow,		Moved by: Miller
Mail Review & External				2nd: Reiter
Meeting Notices				Yes - 3
Commissioners and Discussion of upcoming meetings. A	new Social Media policy was presented to the			
Administrators Board.	,			
Discussion				
*Then/Now Documents One certificate was presented by the	e Commissioners Office. We were not aware		\$2,000.00	*Motion: Move to Approve
another invoice was going to be sub	mitted. One invoice makes up this certificate. SSOE -			certificates
\$2,000.00				Moved by: Miller
		1 11		2nd: Schwochow
			1	Yes - 3
*Personnel None at this time				
*Travel Requests None at this time				
Facility Management Ron Hiser - Facility Management.	hey have completed the replacement of	Ron Hiser - Director	Not to exceed	*Motion: Move to approve
(8:30am) compressor on the jail chiller. Project	ts are the same as what they have been. Interested		ECONORIO DE DESCRIPTO DE LA CONTRACTOR D	Moved by: Charles
in purchasing a truck with a salt spre	eader and a plow. Would allow up to \$20,000. The		27 10	Schwochow 2nd:
energy efficiency audits are will begi	n tomorrow. See attachment A for agenda items.			Scott Miller Yes 3

IT Staff (9:00am) Mark Mulligan (9:25)	Atul Chopra, Will Chamber, Conner Witt and Gary Kirsch - IT. Backup lists have been finalized and was sent to three different vendors for a countywide solution for backup and disaster recovery. New server migrations have been delayed due to 911 project. Remote support application has been transferred from Kaseya to MSP Anywhere. Kaseya will not return communication in regards to the month to month opt out clause in the contract. Dispatch 911 project network activity is in place and vendors equipment is talking properly. The dispatch furniture is being delivered tomorrow. No updates on Executime at this point. Working on providing a point to point connection for phones and VPN tunnel which is in testing but haven't completely switched over yet. Testing will run approximately another 4 weeks, then if the networks test those will be put those on the new server. Departments will be notified of that when completely ready to roll out but there should be no loss in service. The new mail server is installed, users were migrated and tested at the City of Fremont. Still working on the migration of the phone systems. 2016 migration is ready to go if they are ready to go. mail server migration is ready to go as well. 2 step migration for mail. Met with Board of Elections to explain their role in security and how they are being protected and are working on security manual. Looking into fiber connectivity between the Courthouse and Jail which will provide disaster recovery options. Also looking to implement end user education trainings to County staff to increase security and to provide better service to the departments. See attachment B for agenda items.	Atul Chopra - Communication Specialist Will Chambers - IT Specialist Conner Witt - Date Specialist Gary Kirsch - Network Director	
		Assistant Prosecutor	
Executive Session (9:27am)	Commissioner Schwochow made a motion to enter executive session to discuss pending litigation		*Motion: Move to enter executive session Moved by: Charles Schwochow 2nd: Scott Miller yes -3
Executive Session (9:36am)	Commissioner Miller made a motion to exit executive session		*Motion: Move to exit: Moved by: Scott Miller 2nd Kay Reiter Yes- 3
*Resolutions (10:00am)	2018 - 279 GRANTING ANNEXATION PETITION 2018 -02 FOR ANNEXATION TO THE CITY OF FREMONT BY PETITIONER, KF CONSTRUCTION & EXCAVATING LLC.		*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Kay Reiter Abstained: Scott Miller Yes - 2

	2018- 283 APPROPRIATION TRANSFER FOR DJFS TO HELP COVER COSTS FOR YEAR END EXPENSES FROM UTILITIES TO OTHER PAYMENTS IN JFS (\$5,000.00) AND FROM OTHER PAYMENTS TO SUPPLIES (\$4,500.00) IN WIA FUND 2018 - 284 ENTERING INTO RENEWAL OF LEASE AGREEMENT BETWEEN THE SANDUSKY COUNTY		\$4,500.00	*Motion: Move to Approve Moved by: Scott Miller 2nd: Kay Reiter Yes 3 *Motion: Move to Approve Moved by: Scott Miller
	COMMISSIONERS AND THE SANDUSKY COUNTY PARK DISTRICT 2018 - 285 ENTERING INTO RENEWAL OF LEASE AGREEMENT BETWEEN THE SANDUSKY COUNTY COMMISSIONERS AND THE SANDUSKY COUNTY PARK DISTRICT FOR THE EMS STATION AT WHITE STAR PARK			2nd: Charles Schwochow Yes - 3 *Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller - 3
	2018 - 286 RESOLUTION ENTERING INTO AGREEMENT WITH LAKOTA SCHOOL DISTRICT FOR SCHOOL RESOURCE OFFICER (SRO) ON BEHALF OF SANDUSKY COUNTY SHERIFF			*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
Sheriff (10:30am)	Chris Hilton - Sheriff I Looking to try to fill three road deputies position. Received a great pool of candidates for the road deputy positions and they are looking to have three road deputy positions filled in 3rd week of September. Discussion was had about the Student Resource Officers in Sandusky County schools. The department has been working on the 2019 budget. Union Contract will be up in June 2019 so there has been discussion on the contract. Interested in looking into GPS systems on all cruisers and transports so dispatch can track the vehicles if needed. Sheriff would like to pay for that out of his FOJ fund. Discussion on Stations and equipment and a list of monetary needs was given. New Cruisers are almost completed and ready for the road.	Sheriff Hilton		
Public Open Session	Citizens Attendees - Russ Zimmerman Media Attendees - Tom Fullen, WFRO Elected Officials - none			
*Adjournment (11:03am)	With business completed for the day the meeting was adjourned.			*Motion: Move to Adjourn Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3

Attest:	huse	Larend
Cle	erk to the Board / Coun	ty Administrator
Sandusky Is a true a	County, Ohio, do herel	Board of Commissioners, by certify that the foregoing he official record of said as recorded in its Journal.
Clerk, Boa	ard of County Commissi	ioners, Sandusky County, Ohio

Signature of:	
- Rayl Reito	
Kay E Reiter, President	
9///	
Scott Miller, Vice President	
Marken Schworker	
Charles Schwochow	

Board of County Commissioners, Sandusky County, Ohio

Attack ment A

Sandusky County Commissioners Agenda

Topics of Discussion for the meeting Dated September 4th 2018

* Denotes action needed

- Securing quotes for renovating offices at the communication center site.
- 2. Replacement of compressor on the Jail chiller is complete.
- Working on a single (central) UPS that would provide coverage for all the Jail systems. UPS has been delivered working on scheduling contractor.
- Investigating battery back-up system for the courthouse elevator during power outages. (Software up-dates and electronics to lower and lock-out). 4
- The USDA has approved the ADP room at the Ag department construction is almost complete.
- Commissioners building windows tentative install date in October. 9
- The installation of the water softener for the jail tentatively scheduled for mid-September.
- The process of cleaning up the fluid in the hydronic system at the Service Center is complete and we are in the process of flushing and testing. ω.
- Purchase Order for the blacktop pavement sealing projects has been issued. Tentative schedule to start first of September. 6
- Working with the Port Authorities, on energy efficiency audits. Meeting with Johnson controls Aug. 30th went well. 10.
- Looking for salt truck for winter snow removal

A Hachment B

Sandusky County IT 8/2/2018

Backups

- 0 9/4/2018
- Getting 3 quotes for complete backup solution
- Backup solution will be countywide and include disaster recovery options.
 - 0 8/2/2018
- VEEAM application working well is able to backup all virtualized servers overnight
- Vendor has provided pricing for complete backup solution we are fine tuning the hardware/software and pricing

New server migrations

- 0 9/4/201
- Migrations delayed a few weeks while we work on network changes and 911 project.
 - 0 8/2/2018
- Mail server migration is 90% complete some calendar issues being addressed
- New main and EMS servers have been provisioned have started migration.
 - Remote support application
- 9/4/2018
- We've requested conference call to discuss.
- 8/2/2018
- conference call with those involved who previously stated we are on a month-to-month and Kaseya rep replied stating there is no opt-out clause in our contract – we have requested a can cancel at anytime
- New remote application, MSP Anywhere, is working very well. We are configuring the ticketing module to allow end users to submit tickets, similar to Facility Dude.

Training

- 9/4/2018
- Skillsoft provisioned we are using this weekly
- \$100/0/8
- Skillsoft order completed we now have training for everyone in IT THANK YOU SO MUCH for approving this!!!

Dispatch/911 Project

- 0/4/201
- Met with city officials Theresa provided MOU and description of
- 0 8/2/2018
- Meeting on 7/16/2018 Mayor, Ken Frost, Chief Foos, Chief Bliss, Theresa Garcia, Sheriff Hilton, Atul Chopra
- requested follow up meeting to get clarification on amounts discussed before final decision is Discussed Fremont's annual contribution to consolidated dispatch. Sheriff explained $\mathbf{1}^{ ext{st}}$ years contribution would need to be \$270K, ongoing annual contributions to be \$225K. Mayor made.

Executime

- 9/4/2018
- No updates at this point
- 0 8/2/2018
- Integration meeting scheduled for 8/6/2018

Phones

- 9/4/2018
- Currently making network changes to provide best quality of service for both phone and data networks
- 0 8/2/2018
- Met with Mike Christiansen discussed services offered and network changes needed to provide proper level of service
- complete. Network changes are required to allow phone network to have highest priority Some network changes made on 7/30/2018. We will continue to make changes until which will provide best audio quality.

City of Fremont

- 8/2/2018
- New mail server installed, all users migrated and tested
- Phone system migrating remaining departments to new phone system
- New servers setting up primary servers, will start migration as soon as these are tested.

New Projects

- FortiClient EMS centrally managed antivirus
- Currently setup we are testing and will soon roll out
- BOE Cybersecurity analysis
- Met with board to explain our role. Currently working on security manual
- Countywide IT purchasing looking into getting countywide pricing for hardware and software 0
 - Contacted vendor who is to provide options
- Fiber connectivity looking into fiber connectivity between Courthouse and Jail which will provide disaster recovery options. 0
- Have contacted 2 vendors to provide quotes
- End user training looking to implement end user educational training. This will help us provide better service and increase security. 0