

Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420

MEETING 2018

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 9/4/18

Time: 8:00 AM

Present: Commissioners: Kay E Reiter, President; , Scott Miller, V-President; Charles Schwochow

Present: Jaime Wolfe- Human Resource Specialist

Not Present: Theresa Garcia - County Administrator

Others Present: Ron Hiser, Atul Chopra, Gary Kirsch, Will Chamber, Conner Witt, Mark Mulligan, Tom Fullen, Chris Hilton, Russ Zimmerman

(*action items)

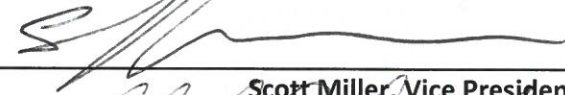
AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 8/31/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter , Scott Miller, Charles Schwochow,		* Motion: Move to Approve minutes Moved by: Miller 2nd: Reiter Yes - 3
Commissioners and Administrators Discussion	Discussion of upcoming meetings. A new Social Media policy was presented to the Board.			
*Then/Now Documents	One certificate was presented by the Commissioners Office. We were not aware another invoice was going to be submitted. One invoice makes up this certificate. SSOE - \$2,000.00		\$2,000.00	* Motion: Move to Approve certificates Moved by: Miller 2nd: Schwochow Yes - 3
*Personnel	None at this time			
*Travel Requests	None at this time			
Facility Management (8:30am)	Ron Hiser - Facility Management. They have completed the replacement of compressor on the jail chiller. Projects are the same as what they have been. Interested in purchasing a truck with a salt spreader and a plow. Would allow up to \$20,000. The energy efficiency audits are will begin tomorrow. See attachment A for agenda items.	Ron Hiser - Director	Not to exceed \$20,000	* Motion: Move to approve Moved by: Charles Schwochow 2nd: Scott Miller Yes 3

	2018- 283 APPROPRIATION TRANSFER FOR DJFS TO HELP COVER COSTS FOR YEAR END EXPENSES FROM UTILITIES TO OTHER PAYMENTS IN JFS (\$5,000.00) AND FROM OTHER PAYMENTS TO SUPPLIES (\$4,500.00) IN WIA FUND		\$4,500.00	* Motion: Move to Approve Moved by: Scott Miller 2nd: Kay Reiter Yes - 3
	2018 - 284 ENTERING INTO RENEWAL OF LEASE AGREEMENT BETWEEN THE SANDUSKY COUNTY COMMISSIONERS AND THE SANDUSKY COUNTY PARK DISTRICT			* Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 - 285 ENTERING INTO RENEWAL OF LEASE AGREEMENT BETWEEN THE SANDUSKY COUNTY COMMISSIONERS AND THE SANDUSKY COUNTY PARK DISTRICT FOR THE EMS STATION AT WHITE STAR PARK			* Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 - 286 RESOLUTION ---- ENTERING INTO AGREEMENT WITH LAKOTA SCHOOL DISTRICT FOR SCHOOL RESOURCE OFFICER (SRO) ON BEHALF OF SANDUSKY COUNTY SHERIFF			* Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
Sheriff (10:30am)	<u>Chris Hilton - Sheriff</u> Looking to try to fill three road deputies position. Received a great pool of candidates for the road deputy positions and they are looking to have three road deputy positions filled in 3rd week of September. Discussion was had about the Student Resource Officers in Sandusky County schools. The department has been working on the 2019 budget. Union Contract will be up in June 2019 so there has been discussion on the contract. Interested in looking into GPS systems on all cruisers and transports so dispatch can track the vehicles if needed. Sheriff would like to pay for that out of his FOJ fund. Discussion on Stations and equipment and a list of monetary needs was given. New Cruisers are almost completed and ready for the road.	Sheriff Hilton		
Public Open Session	Citizens Attendees - Russ Zimmerman Media Attendees - Tom Fullen, WFRO Elected Officials - none			
*Adjournment (11:03am)	With business completed for the day the meeting was adjourned.			* Motion: Move to Adjourn Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3

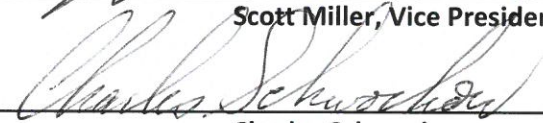
Signature of:



Kay E Reiter, President



Scott Miller, Vice President



Charles Schwochow

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Board of County Commissioners, Sandusky County, Ohio

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated September 4th 2018

* Denotes action needed

1. Securing quotes for renovating offices at the communication center site.
2. Replacement of compressor on the Jail chiller is complete.
3. Working on a single (central) UPS that would provide coverage for all the Jail systems. UPS has been delivered working on scheduling contractor.
4. Investigating battery back-up system for the courthouse elevator during power outages. (Software up-dates and electronics to lower and lock-out).
5. The USDA has approved the ADP room at the Ag department construction is almost complete.
6. Commissioners building windows tentative install date in October.
7. The installation of the water softener for the jail tentatively scheduled for mid-September.
8. The process of cleaning up the fluid in the hydronic system at the Service Center is complete and we are in the process of flushing and testing.
9. Purchase Order for the blacktop pavement sealing projects has been issued. Tentative schedule to start first of September.
10. Working with the Port Authorities, on energy efficiency audits. Meeting with Johnson controls Aug. 30th went well.
11. Looking for salt truck for winter snow removal

- Backups
 - 9/4/2018
 - Getting 3 quotes for complete backup solution
 - Backup solution will be countywide and include disaster recovery options.
 - 8/2/2018
 - VEEAM application working well – is able to backup all virtualized servers overnight
 - Vendor has provided pricing for complete backup solution – we are fine tuning the hardware/software and pricing
- New server migrations
 - 9/4/2018
 - Migrations delayed a few weeks while we work on network changes and 911 project.
 - 8/2/2018
 - Mail server migration is 90% complete – some calendar issues being addressed
 - New main and EMS servers have been provisioned – have started migration.
- Remote support application
 - 9/4/2018
 - We've requested conference call to discuss.
 - 8/2/2018
 - Kaseya rep replied stating there is no opt-out clause in our contract – we have requested a conference call with those involved who previously stated we are on a month-to-month and can cancel at anytime
 - New remote application, MSP Anywhere, is working very well. We are configuring the ticketing module to allow end users to submit tickets, similar to Facility Dude.
- Training
 - 9/4/2018
 - Skillsoft provisioned – we are using this weekly
 - 8/2/2018
 - Skillsoft order completed – we now have training for everyone in IT – THANK YOU SO MUCH for approving this!!!
- Dispatch/911 Project
 - 9/4/2018
 - Met with city officials – Theresa provided MOU and description of
 - 8/2/2018
 - Meeting on 7/16/2018 – Mayor, Ken Frost, Chief Foos, Chief Bliss, Theresa Garcia, Sheriff Hilton, Atul Chopra
 - Discussed Fremont's annual contribution to consolidated dispatch. Sheriff explained 1st years contribution would need to be \$270K, ongoing annual contributions to be \$225K. Mayor requested follow up meeting to get clarification on amounts discussed before final decision is made.
- Executive
 - 9/4/2018
 - No updates at this point
 - 8/2/2018
 - Integration meeting scheduled for 8/6/2018

- Phones
 - 9/4/2018
 - Currently making network changes to provide best quality of service for both phone and data networks
 - 8/2/2018
 - Met with Mike Christiansen – discussed services offered and network changes needed to provide proper level of service
 - Some network changes made on 7/30/2018. We will continue to make changes until complete. Network changes are required to allow phone network to have highest priority which will provide best audio quality.
- City of Fremont
 - 8/2/2018
 - New mail server installed, all users migrated and tested
 - Phone system – migrating remaining departments to new phone system
 - New servers – setting up primary servers, will start migration as soon as these are tested.
- New Projects
 - FortiClient EMS – centrally managed antivirus
 - Currently setup – we are testing and will soon roll out
 - BOE – Cybersecurity analysis
 - Met with board to explain our role. Currently working on security manual
 - Countywide IT purchasing – looking into getting countywide pricing for hardware and software
 - Contacted vendor who is to provide options
 - Fiber connectivity – looking into fiber connectivity between Courthouse and Jail which will provide disaster recovery options.
 - Have contacted 2 vendors to provide quotes
 - End user training – looking to implement end user educational training. This will help us provide better service and increase security.