

Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420

MEETING 2018

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 9/11/18

Time: 8:00 AM - 1:00 PM

Present: Commissioners: Kay E Reiter, President; , Scott Miller, V-President; Charles Schwochow

Present: Theresa Garcia, County Administrator

Others Present: Cindy Bilby, Olivia Norman, Dave Wadsworth, Craig Shoup, Ruthann House, Deb Martin, Kristin Woodall, Greg Telecky, Ron Hiser, Steve Shiets, Zach Mulder

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 9/6/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter , Scott Miller, Charles Schwochow,		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
Review of External board/Meetings Attended by Commissioners	Commissioner Reiter attended the Airport meeting in place of Commissioner Miller 9/10/18. Life flight payment is past due and they are working with them. They finally have the financials all balanced and the new program is working. They reviewed the asset reports. There audit is complete and they want to meet with the Auditor to discuss the report. They asked why the airport employees are not receiving county benefits. The Airport is not a county department and would not be eligible. Runway renovation is on track.			
	Commissioner Miller attended the CCAO Water Quality Meeting in Columbus. They discussed the legislation the Water Quality Task Force is working on. It is gearing more towards farmers and the responsibility they have taken in their share of the phosphate in the waters. There were several speakers for the meeting. The group did talk that urban society has made their contributions as well. They reviewed some of the opportunities for change to help with the issue. Without Columbus support it is hard to promote and put in to place any or all of the suggestions and policies to help eliminate or reduce the phosphate levels in the water. There is also the question on who will police the policies and that when fines are applied, the money will go to the State. It was a good meeting and very informative. It would be beneficial to have some financial backing from the State.			

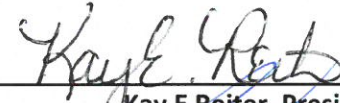
Commissioners and Administrators Discussion	October 4th session has been canceled for the Terra, Think Manufacturing day. Land Bank is scheduled at 1:00pm. Commissioner Reiter and Schwochow suggested to reach out to the Land Bank Board and reschedule for 3:00pm.			
	The Administrator presented a letter for the Commissioners consideration to send to the Broker that assisted with the sale of the Nursing home. It is a reference letter thanking him and accommodating him for his good work.			
	Commissioner Miller attended the Bee Keepers of Sandusky County Summer Picnic. There were other county representatives from other counties in attendance . They had some samples of different honey's from the area and they talked about how they extract honey and work with the hives. The Clyde FFA Director was at the picnic and he spoke to the group and informed them the Clyde FFA program received a \$25,000.00 grant to perform bee keeping research. There is a desire to have a bee keeper in Sandusky County and they spoke of the importance of the bees for agriculture in our area. Commissioner Miller discussed the possibility of sharing the inspector with other adjacent counties. Something for the Commissioner to think about.			
	The Administrator talked to the Court Administrator regarding the Wightmans Grove Conservancy. He is going to research the last board appointments and how these should be updated.			
*Then/Now Documents	One certificate was presented by Probate Court. A PO was not in place. One invoice makes up this certificate. Stephanie Killingsworth - \$15.00		\$15.00	*Motion: Move to Approve certificates Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	Four certificates were presented by EMA/911 -			
	Hazmat Team had SCBA certification completed while director was out and without the departments knowledge until the bill was received. Warren Fire Equipment, Inc. - \$800.75		\$800.75	
	DDTI had to be contracted for merging of the Sandusky County and Wood County maps for 911 upgrade while the Director was out of the office. Digital Data Technologies Inc. - \$7,500.00		\$7,500.00	
	Contract was signed with Spectrum for new connectivity of the 911 system to Wood County. Nothing is running but a bill was received from date of hook up. Time Warner - \$3,272.24		\$3,272.24	
	Ohio DAS sent an invoice for Oct-Dec 2017 quarter. After verifying with DAS it was determined they did not receive an invoice and that is why it hadn't been paid. Treasurer State of Ohio - \$180.00		\$180.00	
*Personnel	None at this time			
*Travel Requests	None at this time			

DJFS (8:30am)	Cindy Bilby - DJFS. Cindy Bilby came in and asked for an executive session to discuss personnel matters.	Cindy Bilby - Director		
	At 8:30am Commissioner Miller moved to enter executive session to discuss personnel matters.			*Motion: Move to enter executive session Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	At 8:55am the Commissioners moved out of executive session.			*Motion: Move to exit executive session Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
Convention and Visitors Bureau (9:00am)	Peggy Courtney - Visitors Bureau. Peggy came in for her monthly update with the Commissioners. Olivia Norman, a student from Clyde High School, was shadowing with Peggy for the day. The 2019 Visitors Guide has a draft print of the cover ready to review. Peggy passed around a sample of what the guide will look like. Sponsor letters are typed and ready to go out in the mail. They will be a little more expensive but will be much more informative. They will order fewer and will be able to stay within budget. Peggy brought along the Ohio Mean Jobs report that gives some visitors/tourist statistics in it. We had talked about comparing it with the tourism statistics presented by the State.	Peggy Courtney - Executive Director		
Regional Airport Authority (9:30am)	Dave Wadsworth - Regional Airport. Dave came in for an update with the Commissioners. Dave brought in a timeline on the runway renovation to review. They are hoping the weather does not push the timeline back. They are going to a grooved payment which will be a nice feature. It will help give better traction and will drain the water faster. Commissioner Reiter asked if there were any issues with birds at the airport. Dave stated they don't have too many issues. There are several turkey buzzards but they will be gone once the food source is gone. There is a pond by the airport, which is surprising to have water that close to a runway. Financials were reviewed year to date. The group discussed some of the marketing events for the airport. They have extended invitations to schools and organizations to meet at the airport. They would give tours and talk about what is available at the Regional Airport. Life Flight is always open to be part of these events.	Dave Wadsworth - Manager		
*Resolutions (10:00am)	2018 – 288 APPROVING FUND TRANSFER FOR DJFS FOR SEPTEMBER MANDATORY SHARE (\$17,768.83) AND JULY CHILD PLACEMENT COSTS (\$107,062.65)		\$17,768.83 \$107,062.65	*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3

	2018 – 289 APPROVING SUPPLEMENTAL APPROPRIATION TO COMMISSIONERS TRANSFER OUT (\$615,368.48) AND FUND TRANSFER TO BUDGET RESERVE (\$307,684.24) AND PI FUNDS (\$307,684.24) FROM COUNTRYSIDE SALE; AND APPROPRIATION TRANSFER IN COUNTYWIDE FROM SUPPLIES TO CONTRIBUTIONS (\$500.00)		\$615,368.48 \$307,684.24 \$307,684.24 \$500.00	* Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 – 290 APPROVING SUPPLEMENTAL APPROPRIATION TO COMMISSIONERS TRANSFER OUT AND FUND TRANSFER TO SICK LEAVE FUND (\$6,700.00); AND SUPPLEMENTAL APPROPRIATION TO SICK LEAVE FUND WAGES (\$6,550.00) AND BENEFITS (\$150.00) FOR SICK LEAVE PAY OUTS		\$6,700.00 \$6,550.00 \$150.00	* Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 – 291 APPROVING APPROPRIATION TRANSFER FOR SANITARY ENGINEER FROM CAPITAL OUTLAY TO CONTRACT SERVICES (\$5,000.00) TO PAY UNEXPECTED CONSULTANT FEES FOR END OF YEAR		\$5,000.00	* Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 – 292 SUPPLEMENTAL APPROPRIATION FOR COMMISSIONERS TRANSFER FUND (\$3,100.00), TREASURER AND TREASURER DRETAC WAGES (\$7,800.00) AND BENEFITS (\$4,900.00) TO COVER EXPENSES FOR TREASURER REPLACEMENT		\$3,100.00 \$7,800.00 \$4,900.00	* Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
WSOS (10:30am)	Ruthann House - WSOS. Commissioner Reiter had asked WSOS to come in and talk about Revolving Loan Fund and how they are handling these now that Ben Kenney has retired. There has been some discussion about a recent loan opportunity that has been sent to Toledo and there was concerned about how this is working. Ruthann brought in Deb Martin and Kristin Woodall to talk about there new staffing set up. Kristin Woodall and Angie McConnell are both working on the revolving loan fund projects. Kristin has been working on the project in question and reviewed where they are at in the process. There will be an announcement at the November meeting to discuss a name change of the organization.	Ruthann House - President/CEO		
Poggemeyer Design	Greg Telecky - Poggemeyer Design. Greg came in to give an update on where we were at with the Better Building Project. Greg shared an agenda of the project that was used in a meeting in August. He wanted to bring the Commissioners up to speed on the energy audit and moving forward. Greg walked thought the steps. Greg and his team have also been assisting Countryside Manor with their audit and a possible application. Greg also wanted to discuss the Wightmans Grove Project. We are currently in the process of property acquisition. We are still waiting for the property. There thought is to add four or five months out after the property is acquired. The plant design will have to be completed once they know the property they are working with. The Commissioners will talk to the Prosecutor about where they are at with obtaining the property. The suggestion was to have another public meeting after the property is acquired to review the timeline with the citizens in the area.	Greg Telecky - Managing Principal		

Prosecutors (11:30am)	<u>Tim Braun - Prosecutor.</u> Tim Braun and Mark Mulligan from the Prosecutors Office came in for their monthly meeting. They discussed the transfer of money from the county court facility fund to the Clerk of Courts for services and supplies. The check issue we had with Croghan is still not resolved. The Prosecutor was asked if we should finalize a claim and have CoRSA subrogate with Croghan. The decision was to file with CoRSA and let them subrogate. The Commissioners had received a notice to submit a resolution to exempt the Wind Farm Project from personal property taxes. Mark had done some research on the subject to make a recommendation. The department of Public Utilities sets an evaluation amount on the taxes for the property the project is built on. The Republic Wind Farm project than has requested an exemption on a portion of the taxes. Mark reviewed the information from his research. The suggestion was to talk with the State, Republic Wind Farm, Auditor and the Treasurer to discuss the resolution. Tim Braun asked about the possibility of bringing on an additional attorney. With the amount of cases that are being sent through grand jury and the work that Mark Mulligan has been doing for the county we have saved some money on outside contracts. The Commissioners asked to get numbers together and present the cost. Commissioner Reiter asked for an update on the Drug Task force procedures on the new ruling for the three strikes on drug offenders.	Tim Braun - Prosecutor Mark Mulligan - Assistant Prosecutor		
	***Commissioner Schwochow excused himself to attend another meeting at 11:55am.			
	At 12:00pm Commissioner Miller moved to enter executive session to discuss personnel matters.			* Motion: Move to enter executive session Moved by: Scott Miller 2nd: Kay E Reiter Yes - 2 (Schwochow absent)
	At 12:27pm the Commissioners moved out of executive session.			* Motion: Move to exit executive session Moved by: Scott Miller 2nd: Kay E Reiter Yes - 2 (Schwochow absent)
Public Open Session	Citizens Attendees - none Media Attendees - Craig Shoup, News Messenger Elected Officials - Tim Braun, Prosecutor			
	***Commissioner Schwochow came back to session from his other meeting at 12:50pm.			
*Adjournment (1:00pm)	With business completed for the day the meeting was adjourned.			* Motion: Move to Adjourn Moved by: Charles Schwochow 2nd: Kay E Reiter Yes - 3

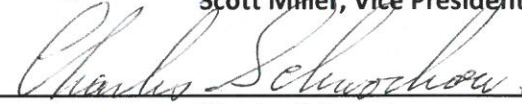
Signature of:



Kay E Reiter, President

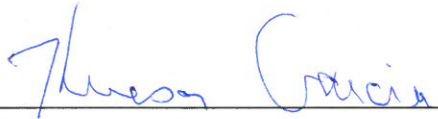


Scott Miller, Vice President



Charles Schwochow

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Board of County Commissioners, Sandusky County, Ohio