

**Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420**

**MEETING 2018**

**Meeting:** Board Of Commissioners

**Location:** Commissioners' Board Room

**Date:** 9/13/18

**Time:** 8:00 AM

**Present:** Commissioners: Kay E Reiter, President; Scott Miller, Vice President; Charles Schwochow

**Present:** Theresa Garcia, County Administrator

**Others Present:** Jody Hatfield, Cindy Bilby, Melanie Allen, Judge Bob Hart

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
<b>Call to Order Pledge of Allegiance (9:00am)</b>	***Commissioner Miller was not in attendance at the beginning of session. He was attending Clydescope Meeting.	Kay E Reiter, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, In-coming Mail Review &amp; External Meeting Notices</b>	The 9/11/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter , Charles Schwochow,		<b>*Motion:</b> Move to Approve minutes Moved by: Kay E Reiter 2nd: Charles Schwochow Yes - 2 (Miller absent)
<b>Commissioners and Administrators Discussion</b>	Lisa Kuelling, EMA Director, talked to the Administrator about the equipment and supplies needed to complete the dispatch center project. The additional funds were money the Commissioners discussed with the Sheriff. PO's were set up to order the equipment.			
<b>*Then/Now Documents</b>	None at this time			
<b>*Personnel</b>	Health Insurance transfer was presented.			
<b>*Travel Requests</b>	None at this time			
<b>Community Work Program (8:30am)</b>	<b>Jody Hatfield - Community Work Program.</b> Jody came in for his monthly update. He presented last months work orders for review. They have been keeping really busy. They are mowing again since we had the rain last week. He has found that he gets more done with smaller crews on most jobs. Commissioner Schwochow has been to several fairs and saw other crews working. There were many who were not in sight of the crew the whole time. Jody has them in sight the whole time they are out. The crew received new shoes and it has been a big help. Jody was asked to put together budget needs for 2019.	Jody Hatfield - Coordinator		

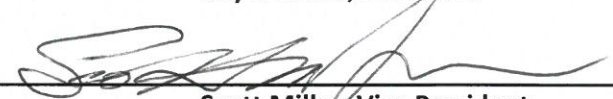
<b>Job and Family Services (9:00am)</b>	<b>Cindy Bilby - Job and Family Services.</b> Cindy Bilby, Director and Melanie Allen, Assistant Director, came in for their monthly meeting. See Attachment A for agenda items. Cindy presented a placement cost savings report. They did question the transfer from county courts to assure there were no problems. The money has been transferred and appropriate to spend. They also wanted to talk about complaint procedures and want to know if there are suggestions on how it could be handled better. There was discussion on the subject and all felt that what was in place was working. Commissioner Reiter talked about training for staff on working with difficult situations. There were several avenues of training and where it could come from. They have already been working on where to find training. Cindy talked about budget and additional revenue and brainstorming about additional funds. Miscellaneous items were reviewed.	Cindy Bilby - Director Melanie Allen - Assistant Director		
<b>Judge Bob Hart (9:27am)</b>	Judge Bob Hart came in to touch base with the Commissioners on Issue 1. He is very passionate about Issue 1 and the Supreme Court has asked the Judges to talk to as many people as possible. It is all being funded with out of state money. It will reclassify all non violent drug related felony 4 and 5 cases to a misdemeanor. It will make it mandatory for Judges to allow three offense before jail time is given. If passed all current inmates with the felony 4 and 5 drug related convictions will be released. A judge cannot impose a jail term unless the person has been convicted three times as a misdemeanor. He feels it will be a train wreck if this happens. There are several Associations that have come out against the issue.			
	*** Commissioner Miller came in to session at 9:29am.			
<b>*Resolutions (10:00am)</b>	2018-293 APPROVING SUPPLEMENTAL APPROPRIATION TO DOG KENNEL SICK DOG FUND CONTRACT SERVICES FOR VETERINARY INVOICES (\$2,225.00)		\$2,225.00	<b>*Motion:</b> Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 – 294 APPROVING SUPPLEMENTAL APPROPRIATION WITH ADDITIONAL CERTIFIED FUNDS TO SANITARY ENGINEERS CONTRACT SERVICES (\$30,000.00) SUPPLIES (\$30,000.00), AND CAPITAL OUTLAY (\$40,000.00)		\$30,000.00 \$30,000.00 \$40,000.00	<b>*Motion:</b> Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018-295 APPROVING SUPPLEMENTAL APPROPRIATION TO HEALTH INSURANCE TRANSFER OUT (\$4,618.29) TO COBRA STIMULUS FUND TO CORRECT NEGATIVE BALANCE		\$4,618.29	<b>*Motion:</b> Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
<b>Public Open Session</b>	Citizens Attendees - none Attendees - none Officials - Judge Bob Hart	Media Elected		

*Adjournment (9:51am)	With business completed for the day the meeting was adjourned.			*Motion: Move to Adjourn Moved by: Kay E Reiter 2nd: Charles Schwochow Yes - 3
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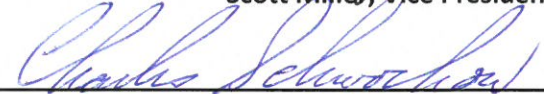
Signature of:



Kay E Reiter, President



Scott Miller, Vice President



Charles Schwochow

Board of County Commissioners, Sandusky County, Ohio

Attest: Theresa Garcia  
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio

Attachment A

Commissioners' Meeting Agenda

September 12, 2018

- I. Placement Costs
- II. Complaint procedures
- III. Budget
- IV. Miscellaneous

Placement costs – bob's most recent report indicates that the cost savings achieved by year end will be \$526,963.23. original projections of 1.5 million by year's end are looking more like 1.172 so the funds are being managed and costs are being reduced. any update on the county court end of things?

Complaint Procedures – what can we do to improve while waiting for the ombudsman process to be in place? We are making some changes at the front desk level to provide better support and training, supervisor escalation process is being managed internally, but is the best process in place for complaints that come to commissioners first?

Budget – need some direction as to what avenues this board thinks are best to pursue. Should it be a levy? State funding? Cost-sharing with other agencies? Need to focus efforts in order to ensure best chances of success. I have put together a directors' task force to address funding and public image issues as these are the biggest issues agencies are facing statewide.

Miscellaneous – edms in child welfare will make documentation more mobile but also potentially cost more. We are looking to continue to put off buying a vehicle in order to absorb the needed equipment. Met with vanguard to potentially outstation a staff member at the school site which could be a great, mutually beneficial effort. Have been invited to participate in piloting the START program in child welfare. Pete Hamilton starts Monday as our new security officer – thanks to you all, Theresa and the sheriff's office for patiently ironing out the details and making this collaboration happen. ron and susan from facilities have also been wonderful in working with us to get a daytime cleaning person!