

Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420

MEETING 2018

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 9/18/18

Time: 8:00 AM - 12:00PM

Present: Commissioners: Kay E Reiter, President; , Scott Miller, V-President; Charles Schwochow

Present: Theresa Garcia, County Administrator

Others Present: Ron Hiser, Mark Mulligan, Jerri Miller, Irma Celestino, Kim Foreman, Tracy Overmyer, Tom Fullen, Craig Shoup

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 9/13/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter , Scott Miller, Charles Schwochow,		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
Review of External board/Meetings Attended by Commissioners	Commissioner Miller attended a TMACOG river tour. They reviewed how the river is flowing and what they are doing to control the algae bloom. There was some new information shared and most was information that had been provided in other meetings.			
	Commissioner Miller attended Clydescope meeting on Thursday 9/13/18. The new director, Bill Brown, was at the meeting and gave his update. They talked about the golf outing that is being planned. They make good money on this fund raiser. A new board member was added from Janotta & Herner. There was a CRA that may be presented at next meeting. They are looking for an office for the new director. Two items were brought up, one was a possible water line from the Sandusky river. The river doesn't seem to have much water and this needs to be researched more. The second was a maintenance access to the turnpike plaza. There is a construction entrance and exit that has speed up and slow down asphalt. They are considering possibly having an easy access booth to the turnpike in this location.			

Commissioners and Administrators Discussion	Commissioner Miller asked about proclamations and asked the others to consider a proclamation for Bill Cronin. He has been working in Sandusky County as a barber for many years and at 92 is still serving his customers. The Commissioners thought it would be a very nice idea.			
	Dave Wadsworth sent a map and quotes on paving the access drive at the airport. At this point in time it is not in the budget to be able to assist.			
*Then/Now Documents	One certificate was presented by the Board of DD. Staff didn't notify business office that she was incurring mileage for business purposes. One invoice makes up this certificate. Barbara Cox - \$52.43		\$52.43	*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	One certificate was presented by the Dog Kennel. Final amount of copier payoff was miscalculated. One invoice makes up this certificate. Canon Solutions - \$118.48		\$118.48	
	Two certificates were presented by the Drug Task Force. Was not made aware of expense until receiving the invoice. Once invoice makes up this certificate. EMCS - \$550.00, Wasn't made aware of attendance of training until after agents were scheduled to attend. One invoice makes up this certificate. Ohio Narco - \$250.00		\$550.00 \$250.00	
*Personnel	None at this time			
*Travel Requests	None at this time			
Facility Management (8:30am)	Ron Hiser - Facility Management. Ron came in for his bi-weekly meeting. See Attachment A for agenda items. Advantage quoted a F550 for salt and snow removal at \$38,000.00. The Commissioners asked to work with Advantage for 2019 payment. Cost of the battery back-up for courthouse elevator is \$5,770.00. Ron plans to get this done as soon as possible.		\$38,000.00 \$5,770.00	
DSA (9:30am)	John Werkman - DSA. (conference call, Irma Celestino and Russ Zimmerman were conferenced in on the call) The Commissioners called Mr. Werkman to discuss an email they received last week. The email was notifying the Commissioners that Republic Wind Farm had requested a tax exemption for property the project is located on. There were questions the Commissioners wanted to ask before making a decision. John went through the process of filing for the exemption. This exemption is payment in lieu of taxes. Alternative Energy Zone would need to be formed. This would then open this up for other energy projects. The exemptions are based on the number of Ohio workers are working on the projects. Discussion took place on pros and cons. The Commissioners have thirty days to make a decision. Mark Mulligan gave his opinion to the Commissioners.			

*Resolutions (10:00am)	2018 – 296 APPROVING SUPPLEMENTAL APPROPRIATIONS FOR EMS TO TRANSFER FUND FOR PI TRANSFER (\$300,000.00) REFUNDS AND REIMBURSEMENT (\$3,000.00) FOR INSURANCE OVERPAYMENTS AND CONTRACT SERVICES(\$25,000.00), FOR SQUAD REPAIRS		\$300,000.00 \$3,000.00 \$25,000.00	*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 – 297 APPROVING SUPPLEMENTAL APPROPRIATION TO FCFC WRAPAROUND CONTRACT SERVICES (\$3,000.00) FOR FY19 AGREEMENTS		\$3,000.00	*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 – 298 APPROVING SUPPLEMENTAL APPROPRIATION TO COUNTYWIDE FEES (\$32,600.00) FOR TREASURER AND AUDITOR FEES FROM SPECIAL ASSESSMENTS		\$32,600.00	*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 – 299 APPROVING SUPPLEMENTAL APPROPRIATION TO BOARD OF ELECTIONS SUPPLY LINE (\$5,000.00) FOR BALLOTS FOR NOVEMBER ELECTION		\$5,000.00	*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 – 300 APPROVING APPROPRIATION TRANSFER IN PI FROM SUPPLIES TO CAPITAL OUTLAY (\$42,000.00) FOR COMMUNICATION CENTER BUILDING UPDATE		\$42,000.00	*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 – 301 APPROVING APPROPRIATION TRANSFER IN PROBATE COURT FROM OTHER COSTS TO SUPPLIES (\$7,500.00); REFUNDS AND REIMBURSEMENTS TO CONTRACT SERVICES (\$15.00) AND UTILITIES TO CONTRACT SERVICES (\$530.00) FOR END OF YEAR EXPENSES		\$7,500.00 \$15.00 \$530.00	*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 - 302 ADOPTING HEALTH INSURANCE RATES WITH CEBCO FOR SANDUSKY COUNTY EMPLOYEES FOR BENEFIT YEAR 2019			*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3

Investment Committee (10:45am)	Irma Celestino - Investment Committee Chair. Irma Celestino came in for the quarterly investment committee meeting. Kim Foreman came in with Irma and Tracy Overmyer also attended as she is on the committee. Irma presented an agenda for the meeting, see Attachment B. She gave an interest report for 2018 and an estimate for 2019. This revenue has steadily climbed. The Star Ohio account is ready for the transfer of the Countryside sale for investments. Morgan Stanley is moving out of Government investment business. Irma plans to move the portfolio to USB with our current agent as he moves from Morgan Stanley to USB. Commissioner Reiter requested that Michael McCullough, investment agent, come in and meet with the Commissioners as an agent with USB. Irma will set this up.	Irma Celestino - Chair		
Treasurer (11:00am)	Irma Celestino - Treasurer. Irma came in with Kim Foreman to review the 2019 budget. Irma will be retiring at the end of the month and wanted to have this review prior to leaving. Irma went through line by line with last years appropriations. 2019 budget will need more in supplies for changes in envelopes and letterhead, an increase in training and travel for educational meetings for credits for new Treasurer. 2018 budget, not including wages and benefits, was \$20,801.00. The budget for 2019 is \$35,000, not including wages and benefits. Commissioner Reiter asked Kim what her plan would be for personnel, if she is appointed to complete Irma's term. Irma also reviewed DRETAC fund appropriations for 2019. The Tax Lien fund is used to pay the recorders to release fees on tax liens and is an unknown revenue.	Irma Celestino - Treasurer		
Public Open Session	Citizens Attendees - none Media Attendees - Craig Shoup, News Messenger, Tom Fullen, WFRO Elected Officials - Jerri Miller, Auditor. Tracy Overmyer, Clerk of Courts, Irma Celestino, Treasurer.			
*Adjournment (12:00pm)	With business completed for the day the meeting was adjourned.			*Motion: Move to Adjourn Moved by: Kay E Reiter 2nd: Charles Schwochow Yes - 3

Signature of:

Kay E Reiter, President

Scott Miller, Vice President

Charles Schwochow

Charles Schwochow

Board of County Commissioners, Sandusky County, Ohio

Attest: _____

Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated September 18th 2018

* Denotes action needed

1. * Looking for salt truck for winter snow removal
2. * Installation of a Battery back-up system for the courthouse elevator during power outages.
3. Purchase Orders have been issued for renovating offices at the communication center site. Scheduling with contractors for start date.
4. Working on a single (central) UPS that would provide coverage for all the Jail systems. UPS has been delivered and installation is underway.
5. The ADP room at the Ag department is complete.
6. Commissioners building windows tentative install date in October.
7. The installation of the water softener for the jail should be completed by end of week.
8. The process of cleaning up the fluid in the hydronic system at the Service Center is complete and we are in the process of flushing and testing.
9. Purchase Order for the blacktop pavement sealing projects has been issued. Dates have been pushed back due to weather.
10. Working with the Port Authorities and energy efficiency audits are complete.

Attachment B



Irma G. Celestino
Sandusky County Treasurer

Investment Advisory Board Meeting

September 18, 2018

1. August reports
2. 2019 Interest estimate \$500,000.00
3. Star Ohio account-sale of CCCC proceeds
4. USB Group
5. Update acknowledgement forms from banks after October 16, 2018
6. Update Investment policy