

Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420

MEETING 2018

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 9/25/18

Time: 8:00 AM - 12:10 PM

Present: Commissioners: Kay E Reiter, President; , Scott Miller, V-President; Charles Schwochow

Present: Theresa Garcia - County Administrator

Others Present: Lisa Kuelling, Kelly Askins, Jerri Miller, Jill Neuman, Craig Shoup, Irma Celestino, Kim Foreman, Cathy Glassford, Brad Smith, Tim Grabenstetter

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 9/20/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter , Scott Miller, Charles Schwochow,		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
Review of External board/Meetings Attended by Commissioners	Commissioner Reiter attended the Technology Takes the Wheel meeting in Toledo on Friday. They are doing a bi-monthly seminar regarding autonomous vehicles and smart roads. It was very interesting and it explained how the smart vehicles work. The new infrastructure will help the elderly and disabled remain safe on the roads.			
	All Commissioners attended the Northwest Ohio Commissioners and Engineers meeting on Monday. The usual group attended. A reminder of Winter Conference in December was given. There was a discussion on Issue 1 and how it could affect Counties. CCAO is pushing in the State for the state to take over public defender costs for the counties. There is more detail involved but they need the Commissioners support. March meeting will be held on the 25th in Wood County in the Historical Center in Bowling Green. More to come on this meeting.			
Commissioners and Administrators Discussion	The State approved an 11/5/18 extension to respond to the Republic Wind Farm exemption request.			

	The Administrator asked the Commissioners about the lease rates for EDC, Foundation and Leadership. All have asked for some type of a break in rates. The Commissioners do not want to start giving discounts. These are great offices and the rates are very reasonable.			
	Clerk of Courts would like to use recycle money for picnic tables at Clyde and Woodville Courts. The Commissioners approved the purchase. The Administrator wilol notify the Clerk of Courts and OSS.			
	EMS accreditation ceremony is next week. An appreciation gift from Commissioners was discussed. Blankets with keeping us covered. With EMS logo and date was the suggestion.			
	Commissioners discussed the State Audit. One of the recommendations was about handling money in some of the smaller offices. The Commissioners asked the Administrator to notify these offices and assist in coming up with a plan.			
	Peggy Rettig contacted Commissioner Schwochow regarding Sharon Kennedy. She is coming to Sandusky County and they have not had response from public officials on attendance. They need to know who is coming so if there is not enough interest it may be canceled. The meeting is on October 2nd and the Commissioners have other obligations and will not be able to attend. The Administrator will notify Peggy Rettig.			
	Nexus is going forward with a purge and pack on the pipeline. They gave the Commissioners a heads up that there may be some noise during this time period. They will begin doing this late third quarter.			
	The Commissioners talked about the property at Wightmans Grove. A counter offer was made by Pence's. Commissioner Schwochow suggested that Mark Mulligan meet in the middle from the offer and the counter offer and finish the sale. The Administrator will notify Mark and Steve Shiets, sanitary engineer.			
*Then/Now Documents	Three certificates were presented from Board of DD. Invoices were not submitted when PO's were open. (Change of Office Manager at Sandco and invoices were overlooked). Three invoices make us this certificate all from Sandco Industries - \$195.50, \$195.50, \$635.00		\$195.50 \$195.50 \$635.00	*Motion: Move to Approve certificates Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	One certificate was presented by EMS. Captain called to order part and thought the PO was still open. One Invoice makes up this certificate. Horton Emergency Vehicles - \$297.36		\$297.36	
*Personnel	None at this time			
*Travel Requests	None at this time			

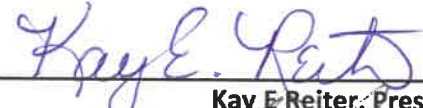
<p>EMA (8:30am)</p>	<p>Lisa Kuelling - EMA. Lisa came in for her monthly meeting. See Attachment A for agenda items. She reviewed her 18-19 grants and where they stand on these funds. Part of the HSGP grant is to help the City of Fremont with Marcs radios. The mitigation grant is a long process but is completed and submitted. Lisa talked about how these grants run from July to the following June. It does make it difficult when doing her budget and staying in the county fiscal year. Meetings attended and reports submitted were reviewed. There was conversation regarding the two grenades that had to be dismantled in the area. Lisa has started working with Ohio EMA and ODNR about working with them on gridding off the area in the river so they can do a search to see if there are any more in this area. Combined dispatch is moving along, training has started. Commissioner Reiter reviewed with Lisa a recommendation on the State Audit regarding deposits and to work with the Administrator to develop a procedure for this.</p>	<p>Lisa Kuelling - Director</p>		
<p>Dog Kennel (9:00am)</p>	<p>Kelly Askins - Dog Kennel. Kelly came in for her monthly meeting. See Attachment B for agenda items. She presented statistic reports on license sales and kennel numbers. Her electronic sign is still up for sale on Govdeals. She did have to drop the price and does have some interest but she will wait to see. Kelly did review license fees. She would like to increase the cost of licenses for 2020 to \$20.00. She also would like to increase the kennel fees. She would like to increase this to \$10.00 The Commissioners agreed in both increases and a resolution will be presented for formal approval. She reviewed some of her fund raising events coming up. Kelly had a citizen ask about sponsoring an adoption. This turned into an Alpha adoption program where individuals can sponsor a dog for a vet. More details will be coming. She already has several sponsors. Kelly has received her Marcs radios and currently her staff is listening until they are trained to use. Commissioner Reiter reviewed with Kelly a recommendation on the State Audit regarding deposits and to work with the Administrator to develop a procedure for this.</p>	<p>Kelly Askins - Dog Warden</p>		

Auditor (9:30am)	Jerri Miller - Auditor. Jerri came in for her monthly report. Jill Neuman from finance office attended with Jerri. Sales tax report was reviewed. Sales tax was down for this month but still up year to date. The Commissioners attended the CCAO/CEAO meeting on Monday and were told that sales tax is up for all the counties. They questioned if we received sales tax from internet sales. Jerri does not have a break down that would show tax from internet sales. It would be nice to see the State give a better break down. There was a discussion on moving the investment money to budget reserve so it does not look like money that can be spent. We will need to move money for health insurance.	Jerri Miller - Auditor		
Audit Review Committee (9:45am)	Jerri Miller - Chair. Jerri Miller, Irma Celestino, board members, and Jill Neuman, Finance Office and Kim Foreman, Treasurers office. Jerri did review the comments on the State Audit review and talked about some of the comments that were listed. The policy that was asked for on Federal Funding has been sent to the State Auditors for review by the Administrator. The revenue collection comments are also being reviewed and the Commissioners have already talked to two of the departments. IT comment regarding updating passwords has also been fixed. They talked about who all has access and what access they have to new world. They have reviewed and will be making some adjustments. The outstanding transfers need to be reviewed with Julian and Grube. Sanitary Engineer is also contacting Julian and Grube for their comment too.	Jerri Miller - Chair		
*Resolutions (10:00am)	2018 - 305 AUTHORIZING DELINQUENT UTILITY BILLS FOR PROPERTY AT VARIOUS LOCATIONS, FREMONT, OHIO, 43420 OWNED BY VARIOUS OWNERS BE CERTIFIED FOR COLLECTION TO THE SANDUSKY COUNTY TAX DUPLICATE			*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 - 306 IN THE MATTER OF RESCINDING RESOLUTION 2018 - 302 ADOPTING HEALTH INSURANCE RATES WITH CEBCO FOR SANDUSKY COUNTY EMPLOYEES FOR BENEFIT YEAR 2019			*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 - 307 APPROVING THE IV-D SERVICE CONTRACT BETWEEN THE SANDUSKY COUNTY CHILD SUPPORT ENFORCEMENT AGENCY (CSEA), A DIVISION OF SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES (SCDJFS), AND THE SANDUSKY COUNTY SHERIFF'S OFFICE FOR SERVICE OF PROCESS AND SECURITY			*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3

<p>Family Children First Council (10:30am)</p>	<p>Cathy Glassford - FCFC. Cathy came in for her quarterly meeting. She presented the Commissioners her annual report. She has passed most of her copies out and asks the Commissioners once they review to pass it along to others so they see what FCFC does for the community. She feels it would be helpful for people to understand. There are a lot of good things that make an impact reported. Wraparound is a very critical program in FCFC. This program assist with many other partners to make training available. They are trying to take in to consideration the strengths in the families when pulling them together to make them realize they can be successful. Megan, Wraparound Coord., is also working on trauma care in a family that would deal with behaviors that have come up due to the traumas. Mircea Handru from the Mental Health Board is going to be talking at the FCFC group about a critical incident team he is putting together to help in schools, businesses, families to deal with these critical incidents. Cathy had some questions on the budget process for 2019. She does have a preliminary budget put together to present to the FCFC Board. Cathy did ask the Commissioners to consider contributing an additional \$1,000.00 to FCFC for 2019. Cathy also asked about the budget process and if the County is still on their timeline. They are still on schedule from what the Commissioners have heard.</p>	<p>Cathy Glassford - Director</p>		
<p>TASC (11:00am)</p>	<p>Phil Collison - TASC. Phil came in for his monthly meeting. Commissioner Reiter reviewed with Phil a recommendation on the State Audit regarding deposits and to work with the Administrator to develop a procedure for this. Phil than reviewed his case load and his referral numbers. He reviewed other case statistics and numbers. He is finding many JFS cases are being closed before the scheduled time and there is no need to complete the case plan. There are many clients who do not want to do inpatient treatment they would rather be outpatient. Case Managers are doing a better job at finding resources for treatment. Commissioner Reiter talked about the comment that was made at the association meeting on Monday. They were said some of the dealers are setting up outside of the inpatient group centers to deal to those groups. Phil has heard that some of the "fly by night" facilities are having some issues too. Some of the legitimate facilities are having some issues with payments from Medicare because they have 90 days to make payments to the facilities. Staffing is doing well. He did have a case manager resign and he is working on filling that position.</p>	<p>Phil Collison - Director</p>		

Juvenile Justice Center (11:30am)	Judge Smith and Tim Grabenstetter - Juvenile Justice Center. Judge Smith and Tim came in to talk about the JJC vehicle fleet. They have an older van that needs to be replaced and they asked if the Commissioners could help in replacing the vehicle. Tim provided a list of vehicles and quotes from Bobby's truck and from advantage on the van needed for the youth program. The Commissioners agreed to replace the van and asked Tim to work with the Administrator on the purchase. These vehicles are very important in picking up kids for the programs provided. Judge Smith did give an update on some of the cases coming up in his court.	Brad Smith - Juvenile Judge Tim Grabenstetter - Superintendent		
Public Open Session	Citizens Attendees - none Attendees - Craig Shoup, News Messenger Elected Officials - Jerri Miller, Auditor. Irma Celestino, Treasurer, Brad Smith, Juvenile Judge.	Media		
*Adjournment (12:10pm)	With business completed for the day the meeting was adjourned.			*Motion: Move to Adjourn Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3

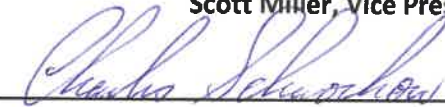
Signature of:



Kay E. Reiter, President



Scott Miller, Vice President



Charles Schwochow

Attest: 
Clerk to the Board / County Administrator

Board of County Commissioners, Sandusky County, Ohio

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Attachment A

EMA
9/25/2018
8:30am

Grants: 2018-2019

- A.) EMPG FY18-Waiting on award letter, should be the same as last year
- B.) Davis Besse Contract-26,000.00 Waiting on response from First Energy. Runs out on 12/31/2018.
- C.) LEPC Contract-15,000.00 (4/1/18-3/31/19)-Received-9/7/2018
- D.) 911 Contract-20,000.00 (7/1/18-6/30/19)-Received-9/7/2018
- E.) Assessment Letters-15,845.44.(1/1/18-12/31/18)-Received (.16 townships, villages and cities/ .10 county)
- F.) HSGP FY17 -Interoperable Communications-30,000.00-Lucas Co. bid project FY18 out now. Grant due 11/16/18
- G.) SERC Grant Received- 22,328.00 (7/1/18-6/30/19)
- H.) Mitigation Grant-completed and submitted 8/23/18
- I.) Supplemental Grant-completed and submitted 9/7/2018
- J.) Considering State Farm Grant (Wx radio program)

Meetings:

- 7/24-WENS
- 7/25-LEPC
- 7/26-Internal 911 update
- 7/31-ARES
- 7/31-Healthcare Coalition
- 8/1-OEMA (liason)
- 8/2-GIS
- 8/2-Wood Co. Conf. Call
- 8/2-S/O-Vehicle grant
- 8/6-S/O
- 8/6-DWART
- 8/7-Board of DD (forms review mtg)
- 8/15-Wood Co. Hazmat Conf.
- 8/22-CAD
- 8/22-City of Fremont
- 8/27-City of Fremont
- 8/28-Dept. Head
- 8/29-OEMA (liason supervisor)
- 9/6-CAD
- 9/6-Turnpike/ODOT/SO/EMS/OSHP
- 9/12-Fremont Middle School
- 9/14-AIPhone 2nd demo
- 9/19-Safety Committee
- 9/20-GPS Demo
- 9/20-City of Clyde
- 9/20-City of Fremont-City Council 1st reading

9/21-EMA Regional Directors
9/23-DART Conf. Call
9/25-ARES

Reports:

- A.) EMPG Qtr. Report due 10/10/2018
- B.) EMPG Year End Reporting-Turned in 8/10/2018
- C.) Homeland Security Qtr. Report-Yearly turned in 8/10/2018
- D.) BSIR-Completed 8/14/2018
- E.) Davis Besse Qtr. Report 8/10/2018. Next due 10/10/2018
- F.) SERC Report-Year End/Financial 8/31/2018 (completed)-Compliance due 10/1/2018 (completed)
- G.) 911 Report-completed 5/10/18
- H.) NIMS Report-completed 9/17/18

Public Outreach:

8/20-8/26-Sand. County Fair
9/18/18-Sand. Co. Lions Club Presentation

Trainings Provided/Hosted:

WENS training
911 CAD-RMS, JMS, Security, Ops
Engineer Office-Disciple (ATTENDED)

Emergency/Disasters:

- A.) Mission Ready Request completed for deployment to Carolina's.

Hazardous Material Calls:

- A.) 7 Diesel spills
- B.) 2 Grenades

Community Plan Reviews/Updates:

- A.) County Hazmat Plan being completed now, due to the State on 10/17/18.
- B.) Bellevue High School completed
- C.) Clyde City Schools completed

Exercises:

8/21/18-MS1 Demonstration at Promedica Memorial Hospital-FEMA Evaluated
9/25/2018-Communications Responder Testing with Standard Wellness (Marijuana facility)

911 System-

911 upgrade is coming along. 2nd server room is complete, countertops are in, cabinets removed, new consoles built, painting complete, CAD system being built and training overviews completed, training on JMS and RMS starts next week.

911 mapping initial completed, now merging counties, continued training and building out of systems will continue. Go live set for Feb. 2019
DDTI mapping maintenance had to be purchased due to merging

Communications-

A.) All FY16 HSGP radios have been distributed. Installation is happening on the last of the vehicles this week.

Communications Center:

At this time the Sheriff has agreed to leave Tina Anderson as the communications supervisor. I have spoken with Chief Bliss about making one of his 3 consolidating into a 2nd training officer to assist Hannah Wagner.

Attachment B

Scheduled/Completed Trainings

First Aid/CPR scheduled for October through the EMA office.

Accomplishments

All 2018 dog licenses to date have been entered.

We continue to do door to door license checks.

The Electronic Sign has been put up for sale on GovDeal.com.

To Discuss

License price increase for 2020- the price study is complete and attached.

Other fee price increase for 2019 is also complete and attached.

Events

Our T-shirts and Jewelry are available at the kennel for a marked donation. There is also a flyer on our Facebook page. We also emailed it to all county email addresses.

We are doing an event for Halloween at the Fremont Rec Center. It's called Trunk or Treat. This is the second year participating in this event. Kids in the community really seem to enjoy this event.

We have quite a lot of plans coming up, especially in the month of November. On November 6th, we are having a mock election between 2 of our kennel dogs, just to have some fun. Our VERY SPECIAL new project is "The Alpha Project" - Canine Pets for Military Vets.

Communications

We received 2 of our MARCS radios from EMA's Homeland Security Grant. We are currently listening daily to accustom ourselves to the radio lingo. Once our training is complete, we will begin to use them.

Questions?

County Commissioner's Meeting

Dog Warden's Office

September 25th, 2018

2018 Dog License Sales

1 Year Dog License	10,916
1 Year Dog License Late	557
1 Year Partial License	66
3 Year Dog License	157
3 Year Dog License Late	19
3 Year Partial License	6
Dangerous Dog License	13
Duplicate License	28
Duplicate Free	1
Kennel License	22
Kennel License Extra	33
Permanent Dog License	18
Transfer- Free	1

Our goal is to sell 12,800 licenses this year. We are currently at 12,071 total so far.

Kennel Census

September 2018

Impounded- 31
Redemptions- 14
Adoptions- 8
Euthanized- 1
Transferred- 1

August 2018

Impounded-42
Redemptions- 18
Adoptions- 18
Euthanized- 0
Transferred- 1

Requested graphs and charts are attached.

Sandusky County Dog Warden

Kelly Askins, Chief Dog Warden

A department under the Board of County Commissioners
 Charles Schwochow Kay E. Reiter Scott Miller

Impound Statistics Date Filter: 1/1/2018 - 12/31/2018

Month	Adopted	Transferred	Redeemed	Euthanized	Deceased	Impounded	Live Release Rate
January	9	1	7	0	0	17	100.0%
February	13	1	12	1	0	27	96.3%
March	16	0	11	1	0	28	96.4%
April	19	1	10	2	0	32	93.8%
May	24	1	15	3	0	43	93.0%
June	23	0	32	2	0	57	96.5%
July	30	3	29	0	0	63	100.0%
August	18	1	18	0	0	42	100.0%
September	8	1	14	1	0	31	95.8%
Total	160	9	148	10	0	340	96.9%
Excluding Not Adoptables							99.4%

- 8 Not Adoptable Animals**
- 0 Caused Exposures/Bites
 - 6 Owner Surrender - Euthanasia
 - 6 Aggressive
 - 1 Injured or Unhealthy
 - 2 Dog Aggressive
 - 0 Deceased

Live release rate does not include deceased animals. Not Adoptable Animals often meet multiple not adoptable criteria.

