

**Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420**

**MEETING 2018**

**Meeting:** Board Of Commissioners

**Location:** Commissioners' Board Room

**Date:** 10-2-2018

**Time:** 8:00 AM 11:04 AM

**Present:** Commissioners: Kay E Reiter, President; , Scott Miller, V-President; Charles Schwochow

**Present:** Theresa Garcia, County Administrator

**Others Present:** Ron Hiser, Gary Kirsch, Atul Chopra, Will Chambers, Conner Witt, Colleen Carmack, Craig Shoup, Tom Fullen

(\*action items)

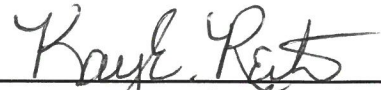
AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 9/27/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter , Scott Miller, Charles Schwochow,		*Motion: Move to Approve minutes Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	The 10/1/18 minutes were reviewed/approved by the Board.	Kay E Reiter , Scott Miller, Charles Schwochow,		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
Review of External board/Meetings Attended by Commissioners	Commissioner Reiter sat in on a conference call meeting with CCAO for the white paper on economic development and infrastructure. There was a draft document that was sent and reviewed.			
	Commissioner Miller attended the Visitors Bureau meeting was Friday. It was a very intense meeting. They discussed policy and what policies are not in place. There was a lot of discussion on these matters. They were also told by the director they were not going to host the fish festival in 2019. The Board disagreed with this and felt it should be held again.			

	Commissioner Miller attended a meeting hosted by the Health Department where they sat with a table of students and talked about their concerns in society. It was very interesting what some of the concerns were for these students.			
	Commissioner Miller attended the Airport Authority special meeting. The Airport board requested a loan from Clydescope and they accepted the request and Clydescope is going to support the Airport with the loan. They are progressing on the runway renovation.			
	CCAO water quality phone conference. There wasn't much new that was discussed. They need to start working on a solution.			
<b>Commissioners and Administrators Discussion</b>	Susan Rice, Facility Management Housekeeping Supervisor, brought catalogs in from Lowes for the Commissioners to look at for replacing the shades in the Old Jail. The catalogs are upstairs for review.			
	The Administrator presented wages and benefits numbers for the Prosecutor to add another attorney. They would like to see these numbers worked in to the 2019 budget for approval. Since money was			
	JFS/Dave Kope			
<b>*Then/Now Documents</b>	None at this time			
<b>*Personnel</b>	Two sick leave conversions were presented for signatures. Eddi Fisher from the Engineers office retired September 28th and Wendee Schneider from the Recorders office also retired on September 28th.			
<b>*Travel Requests</b>	None at this time			
<b>Facility Management (8:30am)</b>	<b>Ron Hiser - Facility Management.</b> Ron came in for his bi-weekly meeting. See Attachment A for agenda items. New salt spreader truck is ordered. There was discussion on the window replacement in the Old Jail. There has been delays, and the conversation was to maybe wait until spring so the installation is easier. The installation of the water softener at the jail is complete and was less than expected. The money saved could cover the replacement of the mixing valve. They repaired it but it has been suggested it should be replaced. The Commissioners asked for the quote for next meeting for approval. The Administrator asked if Ron could put together some cost savings numbers from the updates that have been done to buildings to see what we have actually accomplished. The Elks have called the Commissioners about the replacement of the poles for the smaller flags for flag park. Ron is going to check with Rich about where he is at ordering these.	Ron Hiser - Director		

<b>IT Staff (9:00am)</b>	<b>Gary Kirsch, Atul Chopra, Will Chambers and Conner Witt - IT Staff.</b> Staff came in for their monthly meeting. See Attachment B for agenda items. Atul talked about the backup solutions they have looked at and received quotes from vendors. Atul talked about a five year plan on basic maintenance on the systems. With the issues everyone has had with Spectrum they are looking at other options. They are looking in to city wide fiber with City of Fremont. There may be some grants available for smart infrastructure that could help with a project like this. Will talked about the new servers that have been installed and where they are at with the migration of these servers. The remainder of the agenda items were discussed.	Atul Chopra - Communication Specialist, Gary Kirsch - Director, Will Chamber - IT Specialist, Conner Witt - Data Specialist		
<b>Recorder</b>	Colleen Carmack, Recorder, stopped in to thank the Commissioners for approving her technology fee request. She had been out of the office and was not able to come over personally for this request and appreciated the approval.	Colleen Carmack - Recorder		
<b>*Resolutions (10:00am)</b>	2018 – 313 APPROVING BOND FOR KIMBERLEY S. FOREMAN, COUNTY TREASURER			<b>*Motion:</b> Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
<b>Citizen Attendee (10:15am)</b>	Chris Zeman came in to invite the Commissioner to Camden Falls for a meeting regarding the Wind Turbine Projects. It will be held on Tuesday 10/16/18 doors open at 5:00pm meeting begins at 5:30pm. Representative Reinecke, Commissioner Kerschner and other distinguished guests will be attending. The discussion will be about the set back changes that were in front of legislature and where they are at with this issue. This is a contentious issue with a lot of people.			
<b>EMS Accreditation</b>	Commissioner Reiter welcomed the group and thanked everyone for coming. She then read a proclamation presented by the Commissioners. This accomplishment is a great honor and well deserved. The Commissioner presented a certificate and a blanket to each staff member for use in the chambers in appreciation for their hard work to achieve this accreditation. Sarah McEntee CAAS Executive Director attended to present EMS with their Accreditation Award. She shared the process for achieving this award and how prestigious the award is. Deputy Director Robert Wagoner gave remarks and appreciation to EMS staff for their accomplishment. OEMSCA President Vince Gildone made remarks and congratulated Chief Jackson and his staff on their accomplishment. It is obvious they are concerned with quality of life for citizens of Sandusky County. Chief Jackson made closing remarks. Chief thanked individuals on his staff for the work they did to assist in achieving the accreditation.			
<b>Public Open Session</b>	Citizens Attendees - none Attendees - Craig Shoup, News Messenger, Tom Fullen, WFRO Elected Officials - none	Media		

*Adjournment (11:04am)	With business completed for the day the meeting was adjourned.		*Motion: Move to Adjourn Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
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Signature of:



Key E Reiter, President

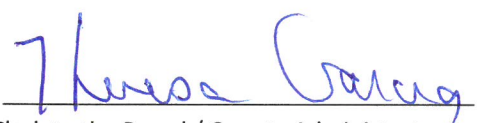


Scott Miller, Vice President



Charles Schwochow

Board of County Commissioners, Sandusky County, Ohio

Attest:   
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
Is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio

# Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated October 2nd 2018

\* Denotes action needed

1. Ford 550 truck has been ordered with dump bed and salt spreader made from recycled materials.
2. Battery back-up system for the courthouse elevator has been ordered. Delivery date is Oct. 17<sup>th</sup>.
3. Purchase Orders have been issued for renovating road crew offices at the communication center site. Scheduling with contractors for start date.
4. Working on a single (central) UPS that would provide coverage for all the Jail systems. UPS has been delivered and installation is underway. Should be ready for factory start-up after this week.
5. The ADP room at the Ag department is complete. Invoice sent.
6. Commissioners building windows tentative install date will not be to the end of the year. We are working with vendor on window treatment.
7. The installation of the water softener for the jail is complete. Due to re-engineering cost was reduced.
8. The process of cleaning up the fluid in the hydronic system at the Service Center is complete. We will put them back in service and add water treatment.
9. Blacktop pavement sealing projects is complete with the following list serviced; BOH, BOE, Jail, Com. Center, Dog Warden, Parks, and Trips.
10. Working with the Port Authorities and energy efficiency on the building audits. Parker are wrapping-up blueprint reviews today.
11. Carpet repairs in the commissioner's waiting room area to be made by the end of the week.
12. Carpet cleaning for the Commissioner's office is scheduled for Saturday Oct. 13<sup>th</sup>.
13. Top Ten Project List Review.

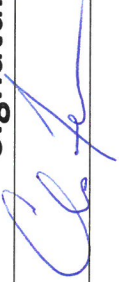




- Backups
  - 10/2/2018
    - Pricing received for 2 different options – Dell & our own solution
  - 9/4/2018
    - Getting 3 quotes for complete backup solution
    - Backup solution will be countywide and include disaster recovery options.
- New server migrations
  - 10/2/2018
    - New mail server – all accounts migrated to new mail server, old mail server to be decommissioned by end of this month.
    - New main server and domain controller provisioned. Migration started.
  - 9/4/2018
    - Migrations delayed a few weeks while we work on network changes and 911 project.
- Remote support application
  - 10/2/2018
    - Met with Mark Mulligan to discuss Kaseya contract. Mark will be contacting Kaseya.
  - 9/4/2018
    - We've requested conference call to discuss.
- Dispatch/911 Project
  - 10/2/2018
    - Trainings under way, connection to Wood County established and tested for CAD. Waiting for 911 connectivity.
    - Consolidation was presented at last council meeting. This will require 3 readings. Council members were positive.
  - 9/4/2018
    - Met with city officials
- Executime
  - 10/2/2018 – no updates at this point
- Phones
  - 10/2/2018
    - Discussed backup capabilities with Ohio Telecom. Also looking into diversifying connectivity.
  - 9/4/2018
    - Currently making network changes to provide best quality of service for both phone and data networks
- City of Fremont
  - 10/2/2018
    - Phone system – addressing voice quality and disconnection issues
    - ABM – new VLAN setup to allow ABM devices to communicate with internet/network
    - New servers – setting up primary servers, will start migration as soon as these are tested.
- New Projects
  - FortiClient EMS – creating groups and policies
  - BOE – finishing security guideline spreadsheet
  - Countywide IT purchasing – discussed with SHI, Dell and Microsoft. Waiting for responses.
  - Fiber connectivity – obtaining pricing

Open Session Sign In

10/2/18

	Print Name	Signature	Phone
1.	Chris Zeman		419-307-5254
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