

**Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420**

**MEETING 2018**

**Meeting:** Board Of Commissioners

**Location:** Commissioners' Board Room

**Date:** 10/23/18

**Time:** 8:00 AM - 11:16 AM

**Present:** Commissioners: Scott Miller, V-President; Charles Schwochow

**Present:** Theresa Garcia, County Administrator

**Not Present:** Kay E Reiter, President

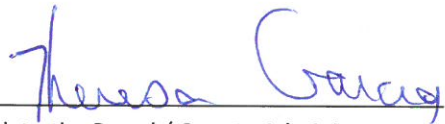
**Others Present:** Jeff Jackson, Kelly Askins, Jerri Miller, Jan Day, Craig Shoup, Tom Fullen

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, Vice President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 10/18/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices. Electronic bills were paid with nothing unusual to discuss.	Scott Miller, Charles Schwochow,		*Motion: Move to Approve minutes Moved by: Charles Schwochow 2nd: Scott Miller Yes - 2 (Reiter absent)
Review of External board/Meetings Attended by Commissioners	Commissioner Miller attended the Community Corrections Board meeting on Thursday 10/23/18. They discussed issue 1 in the meeting. That group was not supporting this issue. The majority planned to vote no on issue 1. The Commissioners plan to sign a letter of support against issue 1. Mircea Handru spoke to the group. There are two recovery facilities in Fremont and there will be one in Tiffin open in January. There is a push to identify Veterans that are suffering from addiction to help them through the VA.			
	All three Commissioners attended the Township Association quarterly meeting on Thursday evening. It was candidate night and about 50% of the candidates were in attendance. Each township gave updates and there was some concerns on damages from the Nexus project. The Engineer feels that the project needs to set thorough a winter to see what sill settle and what more damages may come up.			
	Commissioner Miller attended the Health Department Meeting. They feel the levy campaign is going well and are very hopeful it will pass. There was a lot of review of health inspection that have been done in the county and what some of the violations were.			

<b>Commissioners and Administrators Discussion</b>	There was some concern at the Community Corrections meeting on whether policy's were addressing the use of Medical Marijuana with employers in Sandusky County. Medical Marijuana was added to the Sandusky County drug free workplace policy early in the year.			
	Commissioner Schwochow asked Administrator Garcia to look into property owned by the County that is not generating revenue and what we should do with these properties. One property in question was a corner lot out on North River Road off of CR 412.			
<b>*Then/Now Documents</b>	None at this time			
<b>*Personnel</b>	None at this time			
<b>*Travel Requests</b>	None at this time			
<b>EMS (8:30am)</b>	<b>Jeff Jackson - EMS Chief.</b> Jeff came in for his monthly meeting with the Commissioners. See Attachment A for agenda items. LS-15 still has issues and it is still out of service. They are at the time he needs to start looking at replacing squads. They have been working with two companies on pricing and what's available. **Jeff had to leave to help with a call that came in at 8:45am and returned at 10:15am to complete his meeting** He was hoping to have someone offer just the chaise and they can put the boxes on new chaises. He reviewed what quotes he has received to date. The squads can last up to ten years now. They made some changes to the configuration of the squads to focus on safety of the patient and crew by going with a door forward design that has restraint capacity that allows restraint for staff with allowing patient care. There are leasing options but he feels buying them is the best option.	Jeff Jackson - Chief		
<b>Dog Kennel (9:00am)</b>	<b>Kelly Askins - Dog Warden.</b> Kelly came in for her monthly meeting with the Commissioners. See Attachment B for agenda items. Kelly had her first sponsored adoption for a veteran and it was very successful. Kelly sent out the invoice to the Fair Board and Visitors Bureau for the sale of the electronic sign. Adoption reports were reviewed.	Kelly Askins - Dog Warden		
<b>Auditor (9:30am)</b>	<b>Jerri Miller - Auditor.</b> Jerri came in for her monthly meeting with the commissioners. Sales tax report was presented and we are up for October. Year to date sales tax is up from last year. The hope is the consumer is feeling more confident and spending more money and spending local. We discussed the budget for 2019 and where we are at with hearings. The training for Executime will start next week. Jerri did make changes to the time for the first training so that it ended at 4:30 when most offices end there day.	Jerri Miller - Auditor		

<b>*Resolutions (10:00am)</b>	2018 – 335 APPROVING SUPPLEMENTAL APPROPRIATIONS TO SHERIFF SUPPLY LINE FOR TABLET FROM CLERK OF COURTS (\$7,068.00) AND SUPPLEMENTAL TO CCW FUND IN WAGES (\$7,000.00) AND BENEFITS (\$1,900.00)		\$7,068.00 \$7,000.00 \$1,900.00	<b>*Motion:</b> Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 2 (Reiter absent)
	2018 – 336 APPROVING SUPPLEMENTAL APPROPRIATION TO COUNTY COURT INDIGENT DRIVER INTERLOCK FUND CONTRACT SERVICES FOR 2018 INVOICES (\$15,000.00)		\$15,000.00	<b>*Motion:</b> Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 2 (Reiter absent)
	2018 - 337 ENTERING INTO AGREEMENT WITH MAXIMUS CONSULTING SERVICES FOR PREPARATION OF COST ALLOCATION PLAN			<b>*Motion:</b> Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 2 (Reiter absent)
	2018 – 338 APPROVING SUPPLEMENTAL APPROPRIATIONS TO TITLES TRANSFER OUT FOR GENERAL FUND ASSISTANCE AND SHERIFF TABLET PURCHASES (\$57,068.00); SUPPLEMENTAL TO WAGES (\$34,000.00) AND BENEFITS (\$10,000.00) FOR 2018 EXPENSES		\$57,068.00 \$34,000.00 \$10,000.00	<b>*Motion:</b> Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 2 (Reiter absent)
	2018 – 339 APPROVING SUPPLEMENTAL APPROPRIATIONS TO COUNTY COURT SPECIAL DOCKET WAGES (\$13,562.00) AND BENEFITS FOR 2018 EXPENSES (\$2,925.00)		\$13,562.00 \$2,925.00	<b>*Motion:</b> Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 2 (Reiter absent)
<b>Media Attendee (10:35am)</b>	Craig Shoup, News Messenger, asked for time to talk about the story he is doing regarding placement costs. He has talked to DJFS Director and case workers, Juvenile Court Judge and a County Foster family for this story. He wanted some input from the Commissioners on the story.			
<b>Public Open Session</b>	Citizens Attendees - none Media Attendees - Craig Shoup, News Messenger. Tom Fullen, WFRO Elected Officials - Jerri Miller, Auditor			
<b>*Adjournment (11:16am)</b>	With business completed for the day the meeting was adjourned.			<b>*Motion:</b> Move to Adjourn Moved by: Charles Schwochow 2nd: Scott Miller Yes - 2 (Reiter absent)

Attest:   
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

\_\_\_\_\_  
Clerk, Board of County Commissioners, Sandusky County, Ohio

Signature of:

Absent

\_\_\_\_\_  
Kay E Reiter, President

  
Scott Miller, Vice President

  
Charles Schwochow

**Board of County Commissioners, Sandusky County, Ohio**

# Attachment A

## EMS Agenda October 23, 2018

- Vehicle status
  - LS-15 - still having issues with the truck and is back at Selking
- Personnel
  - MEDPAT is completed with no issues and everyone passed
  - Our one employee that was off on FMLA for shoulder surgery (not work related) has returned to work. While another one just had her baby and will be on FMLA with an expected return to work in November.
- General Discussion
  - New Squad discussion, we have worked on new squad design for about a year now. We have finally been given drafts and dollar amounts. We feel the best fit to our system will be LifeLine out of Iowa that is distributed through Pfund Superior Sales in Ravenna, Ohio. The truck itself is built in
- Attended the following meetings;
  - NWOEMS Advisory meeting
  - Project Lifesaver
  - OEMSCA meeting
  - ODPS Homeland security
  - SCFA meeting



### Scheduled/Completed Trainings

First Aid/CPR scheduled for November through the EMA office. Staff is currently working on the IS-100 & IS-700 to be compliant with the Homeland Security Grant for MARCS radios.

### Accomplishments

All 2018 dog licenses to date have been entered.

We continue to do door to door license checks when time is available.

The Electronic Sign has been purchased by Sandusky County Fairboard and Sandusky County Visitors Bureau. Invoice was sent to both on 10/5/18.

### To Discuss

License price increase for 2020 was decided on at our last meeting. Other fee price increase for 2019 is set and ready to go as of 1/1/19.

### Events

Our T-shirts and Jewelry are available at the kennel for a marked donation. In addition we are also pre-selling hoodies in the 'Adopt-Love Wins' design. There is a flyer on our Facebook page. We also emailed it to all county email addresses.

We are doing an event for Halloween at the Fremont Rec Center. It's called Trunk or Treat. This is the second year participating in this event. Kids in the community really seem to enjoy this event. We will also be at Misty Meadows for the Dog Costume contest and Doggie Trick or Treat for the second year as well.

We have quite a lot of plans coming up, especially in the month of November. On November 6<sup>th</sup>, we are having a mock election between 2 of our kennel dogs, just to have some fun.

Our VERY SPECIAL new project is "The Alpha Project" –Canine Pets for Military Vets has already been a success. We currently have over 9 sponsorships and yesterday was our first successful Alpha Project adoption.

### Communications

We received 2 of our MARCS radios from EMA's Homeland Security Grant. We are currently listening daily to accustom ourselves to the radio lingo. Once our training is complete, we will begin to use them.

### Questions?

# Sandusky County Dog Warden

Kelly Askins, Chief Dog Warden

A department under the Board of County Commissioners  
 Charles Schwachow Kay E. Reiter Scott Miller

Impound Statistics Date Filter: 1/1/2018 - 12/31/2018

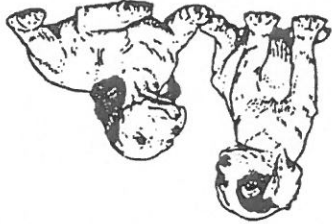
Month	Adopted	Transferred	Redeemed	Euthanized	Deceased	Impounded	Live Release Rate
January	9 52.9%	1 5.9%	7 41.2%	0 0.0%	0 0.0%	17	100.0%
February	13 48.1%	1 3.7%	12 44.4%	1 3.7%	0 0.0%	27	96.3%
March	16 57.1%	0 0.0%	11 39.3%	1 3.6%	0 0.0%	28	96.4%
April	19 59.4%	1 3.1%	10 31.3%	2 6.3%	0 0.0%	32	93.8%
May	24 55.8%	1 2.3%	15 34.9%	3 7.0%	0 0.0%	43	93.0%
June	23 40.4%	0 0.0%	32 56.1%	2 3.5%	0 0.0%	57	96.5%
July	31 49.2%	3 4.8%	29 46.0%	0 0.0%	0 0.0%	63	100.0%
August	21 52.5%	1 2.5%	18 45.0%	0 0.0%	0 0.0%	42	100.0%
September	19 47.5%	1 2.5%	18 45.0%	2 5.0%	0 0.0%	43	95.0%
October	5 23.8%	1 4.8%	14 66.7%	1 4.8%	0 0.0%	30	95.2%
<b>Total</b>	<b>180 47.1%</b>	<b>10 2.6%</b>	<b>166 43.5%</b>	<b>12 3.1%</b>	<b>0 0.0%</b>	<b>382</b>	<b>96.7%</b>

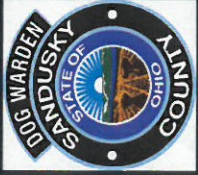
Excluding Not Adoptables 99.4%

## 10 Not Adoptable Animals

- 0 Caused Exposures/Bites
- 7 Owner Surrender - Euthanasia
- 7 Aggressive
- 2 Injured or Unhealthy
- 2 Dog Aggressive
- 0 Deceased

Live release rate does not include deceased animals. Not Adoptable Animals often meet multiple not adoptable criteria.





# Sandusky County Dog Warden License Sales

Licenses	2015	2016	2017	2018
1 Year License	10,982	10,960	11,049	10,945
1 Year License- Late	722	847	562	570
1 Year License- Partial	83	113	78	76
3 Year License	35	57	62	157
3 Year License- Late	3	11	13	20
3 Year License- Partial	-	1	6	6
Dangerous Dog License	12	11	9	14
Duplicate License	39	9	31	29
Kennel License	20	21	22	22
Kennel License- Extra	45	21	127	33
Permanent License	5	4	10	18
Permanent License- Late	-	2	-	1
Transfer	1	1	1	1
			-	-



