

Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420

MEETING 2018

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 11/1/18

Time: 8:00 AM - 10:46 AM

Present: Commissioners: Kay E Reiter, President; Scott Miller, V-President; Charles Schwochow

Present: Theresa Garcia, County Administrator

Others Present: Sarah Lewis, Brad Smith,

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 10/30/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter, Scott Miller, Charles Schwochow,		*Motion: Move to Approve minutes Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
Review of External board/Meetings Attended by Commissioners	Commissioner Miller and Schwochow went to the combined board of visitors and downtown Fremont incorporated to discuss Fish Festival. Information was given to the group about the festival. If Visitors Bureau is presenting this to downtown Fremont to take over they wanted more information from the past years. There was questions on how they would take it on and by taking on one more event things could get sloppy. There was a comment that the Visitors Bureau Board had not made a decision to have anyone else take over the event. There was many questions and concerns.			
Commissioners and Administrators Discussion	Commissioner Reiter discussed a training opportunity at Terra she would like to have Administrator Garcia and HR Specialist Wolfe attend on Conflict Management. The Administrator is going to look at funds and register for both to attend.			
	Administrator Garcia discussed information from past Comprehensive Plans. The cost was much higher for a full revision than was thought. The Commissioners all agreed to use revolving loan fund money to cover costs. They would like to see Beth Hannam, EDC, requests quotes from several vendors to see what cost may be for this year. Once we review quotes we will submit an application for the revolving loan funds.			

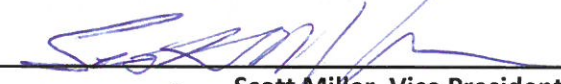
	Mark Mulligan had forwarded an email regarding the Pence property at Wightmans Grove and the new proposal on the trees on the property. Steve Shiets, was concerned about these details and how it could be done. The Commissioners also agree this is not practical and we are wasting too much time on this agreement. The Commissioners would like to move forward with emanate domain to keep the project moving. The Administrator will notify the Prosecutors Office.			
	The 2020 Celebration Committee has asked about placing a pole in front of the courthouse with a plaque. During one of the committee meetings Commissioner Miller was asked to discuss this during session to get the approval of the Commissioners. Commissioner Reiter did not want to see the plaque in flag park but wanted to see it on the courthouse lawn. She did suggest that it be placed in an area where it would not be in the way if there was any future expansion. The South east corner of the steps would be the best spot for the sign and plaque. There were some suggestions on what to do and would like to present the idea to the committee.			
	Administrator Garcia worked on the Budget items that were discussed during the workshop on Tuesday. Carol Wattley, Adult Probation, came in to review some questions on the Common Pleas budget and assisted with some adjustments. She did have some special fund money that she would commit to computer backup and server upgrades for 2019.			
*Then/Now Documents	One certificate was presented by the Auditors office. Never received an invoice from the vendor. One invoice makes up this certificate. SHI- \$2,305.36		\$2,305.36	*Motion: Move to Approve certificates Moved by: Scott Miller 2nd:Chares Schwochow Yes - 3
*Personnel	None at this time			
*Travel Requests	None at this time			
Genesis (8:30am)	Sarah Lewis - Genesis. Sarah and Judge Smith came in with her reclaim budget amendment. She estimates her budget for the fiscal year and when she gets her accurate carry over she has to amend her budget. She needed the President of the Commissioners signature on the new budget. The budget was reviewed and signed.	Brad Smith - Judge Sarah Lewis - Program Director		
*Resolutions (9:30am)	2018 – 352 APPROVING APPROPRIATION TRANSFER FOR FACILITY MANAGEMENT FROM UTILITIES TO SUPPLIES FOR GASOLINE EXPENSES (\$57,000.00)		\$57,000.00	*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3

	2018 – 353 APPROVING APPROPRIATION TRANSFER FOR AUDITOR FROM AUDITOR OTHER EXPENSE ACCOUNT TO CONTRACT SERVICES (\$9,010.00); FUND TRANSFER FROM DATA PROCESSING CONTRACT SERVICES TO AUDITOR SUPPLIES (\$1,576.64); FUND TRANSFER FROM TAX MAP SUPPLIES TO AUDITOR SUPPLIES (\$852.02); TRANSFER FROM DATA PROCESSING CONTRACT SERVICES TO SUPPLIES (\$1,423.36) FOR YEAR END EXPENSES		\$9,010.00 \$1,576.64 \$852.02 \$1,423.36	* Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
Public Open Session	Citizens Attendees - none Attendees - none none	Media Elected Officials -		
*Adjournment (10:46am)	With business completed for the day the meeting was adjourned.			* Motion: Move to Adjourn Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3

Signature of:



Kay E Reiter, President




Scott Miller, Vice President



Charles Schwochow

Board of County Commissioners, Sandusky County, Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

