

**Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420**

**MEETING 2018**

**Meeting:** Board Of Commissioners

**Location:** Commissioners' Board Room

**Date:** 11/6/18

**Time:** 8:00 AM - 11:10 AM

**Present:** Commissioners: Kay E Reiter, President; , Scott Miller, V-President; Charles Schwochow

**Present:** Theresa Garcia, County Administrator

**Others Present:** Jerri Miller, Jan Day

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, In-coming Mail Review &amp; External Meeting Notices</b>	The 11/1/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter , Scott Miller, Charles Schwochow,		<b>*Motion:</b> Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
<b>Review of External board/Meetings Attended by Commissioners</b>	Commissioner Miller attended the grand opening of WSOS on Friday. Well attended and they did an amazing job. They also introduced their new name. They are now GLCAP, Great Lakes Community Action Partnership. Commissioner Reiter, Schwochow and Administrator Garcia also attended the event. There are many conference rooms that can be utilized by the community. The reception area at the front of the building is very welcoming. It will serve them well.			
	Commissioner Reiter and Schwochow had land bank meeting on Thursday. Wightmans Grove Conservancy members attended to get updated on the agreement to work off the cost of a parcel. The Prosecutor will work on the agreement and have it ready for next land bank meeting. There was also a gentlemen who came in to talk about the Nickles Gas Station parcel. How to sell this parcel is still being discussed. The land bank is working on policy on selling commercial property. Chris Grover is working on this policy for next meeting. The policy should also include a timeline on cleaning up or establishing the commercial business.			

	All Commissioners attended the Combined Coalition on Thursday. They had a full house and it dealt with many issues. Issue 1 was a hot topic. They went around the tables and gave the different groups in attendance a chance to speak on topics pertaining to their business.			
	Commissioner Miller attended the Issue 1 rally on Saturday. It was well put together but not many participating. The people attending are already voting no on Issue 1 it would have been nice to have those undecided in attendance. Many officials spoke at the rally.			
	Commissioner Reiter and Miller attended the 2020 celebration event Thursday evening. There were many people from all over the County in attendance. The Visitors Bureau seems to have a big part in the celebration. The event is coming together nicely.			
<b>Commissioners and Administrators Discussion</b>	Tawny LeJeune, Commissioners Clerk, worked on the next News letter. The Commissioners were happy with what was put together. Commissioner Miller would like to have the News Letter put on the web page. Tawny had asked about the possibility of the departments having a Christmas Tree decorating contest. The Commissioners liked the idea. She will add information to the News Letter.			
	Administrator Garcia received an email from Marilyn Parks from the Lucas County Ombudsman Program. They will be having a phone conference on Wednesday to discuss where she is at with an agreement.			
	Administrator Garcia reached out to WSOS/GLCAP regarding how to apply for revolving loan fund for the comprehensive plan. Angie McConnell is the contact person and will assist when we are ready.			
<b>*Then/Now Documents</b>	None at this time			
<b>*Personnel</b>	None at this time			
<b>*Travel Requests</b>	Statement of expense for Megan Kimberlin along with her approved travel request was presented for signatures.			
<b>Auditor budget hearing (10:30am)</b>	<b>Jerri Miller - Auditor.</b> Jerri Miller, Auditor, and Jan Day, Deputy Auditor, came in to review the Auditors budget that was advanced to the Commissioners. The Commissioners asked about the billing for Manatron and if it could be moved to real estate fund. A portion is already budgeted to Real estate and per ORC they can't move any more of the expense out of General Fund. The Commissioners asked about her office restructure. Auditors position initialization report noted they would be restructuring the office and position responsibilities. Jerri plans to pass some of her job duties to Jill in Finance and that would cause a trickle down to the others in the staff to relieve some of Jill's responsibilities. This would change the essential functions for the whole staff.			

<b>*Resolutions (10:00am)</b>	2018 - 354 ENTERING INTO AGREEMENT WITH THE OHIO DEPARTMENT OF TRANSPORTATION (ODOT) FOR LPA FEDERAL LOCAL-LET (PID 107171) ON BEHALF OF THE SANDUSKY COUNTY ENGINEER			<b>*Motion:</b> Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 – 355 APPROVING SUPPLEMENTAL APPROPRIATION TO BUDGET RESERVE TRANSFER OUT (\$500,000.00) FOR APPROPRIATION TO GENERAL FUND FOR 2018 EXPENSES UNTIL END OF YEAR REVENUE IS CERTIFIED		\$500,000.00	<b>*Motion:</b> Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 – 356 APPROVING SUPPLEMENTAL APPROPRIATION (\$170,000.00) AND FUND TRANSFER FOR SEPTEMBER PLACEMENT COSTS (\$97,010.44) AND NOVEMBER MANDATORY COSTS (\$17,768.83)		\$170,000.00 \$97,010.44 \$17,768.83	<b>*Motion:</b> Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
<b>Public Open Session</b>	Citizens Attendees - none Attendees - none Jerri Miller, Auditor	Media Elected Officials -		
<b>*Adjournment (11:10am)</b>	With business completed for the day the meeting was adjourned.			<b>*Motion:</b> Move to Adjourn Moved by: Charles Schwochow 2nd: Kay E Reiter Yes - 3

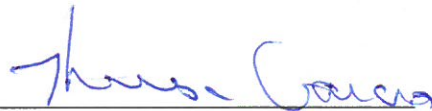
Signature of:

  
Kay E Reiter, President

  
Scott Miller, Vice President

  
Charles Schwochow

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio

**Board of County Commissioners, Sandusky County, Ohio**

