

Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420

MEETING 2018

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 11/8/18

Time: 9:15 AM - 12:18 PM

Present: Commissioners: Kay E Reiter, President; Scott Miller, V-President

Present: Theresa Garcia, County Administrator

Not Present: Charles Schwochow

Others Present: Cindy Bilby, Melanie Allen, Craig Shoup

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (9:30am)	***Commissioner Schwochow was not in attendance for session	Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 11/6/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter , Scott Miller		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Kay E Reiter Yes - 2 (Schwochow absent)
*Then/Now Documents	None at this time			
*Personnel	None at this time			
*Travel Requests	None at this time			
DJFS (9:30am)	Cindy Bilby - DJFS. Cindy Bilby, Director, and Melanie Allen, Asst. Director, came in for their monthly meeting. See Attachment A for agenda items. Placement costs are running the same maybe slightly lower. The money that the Commissioners asked them to come up with in placement costs has been taken care of. The articles in the News Messenger were very helpful and appreciated. DJFS has received a donation from a church because of the articles. Nate Koenig, Foster Parent Recruiting Vendor, has signed up two new Foster parents and they have children already. Cindy would like to still talk about a levy for next November. There was discussion on how this would work. Commissioner Reiter and Miller both sit on committees with the CCAO that are helping with getting more State funding for Placement Costs. The thought is to talk to legislators about receiving money that is dedicated to Foster Care.	Cindy Bilby - Director Melanie Allen - Asst. Director		

*Resolutions (10:00am)	2018 – 357 APPROVING SUPPLEMENTAL APPROPRIATION TO TASC SUPPLY LINE (\$4,500.00) FOR 2018 EXPENSES		\$4,500.00	* Motion: Move to Approve Moved by: Scott Miller 2nd: Kay E Reiter Yes - 2 (Schwochow absent)
	2018 – 358 APPROVING SUPPLEMENTAL APPROPRIATION TO PUBLIC DEFENDER CONTRACT SERVICES (\$100,000.00) FOR 2018 EXPENSES		\$100,000.00	* Motion: Move to Approve Moved by: Scott Miller 2nd: Kay E Reiter Yes - 2 (Schwochow absent)
Prosecutor (10:12am)	Tim Braun - Prosecutor. Tim Braun, Prosecutor, came in for his monthly meeting. He asked to meet in executive session to discuss pending litigation.	Tim Braun - Prosecutor		
	At 10:12am Commissioner Miller moved to enter executive session to discuss pending litigation.			* Motion: Move to enter executive session Moved by: Scott Miller 2nd: Kay E Reiter Yes - 2 (Schwochow absent)
	At 10:27am Commissioner Miller moved to exit executive session to discuss pending litigation.			* Motion: Move to exit executive session Moved by: Scott Miller 2nd: Kay E Reiter Yes - 2 (Schwochow absent)
	After executive session, Tim asked about the budget process and how it was going. Commissioner Reiter informed him with the changes being made with how the budget is done they did not feel they needed to meet with Tim. Crystal Souders, Fiscal Clerk, met with Administrator Garcia and reviewed any concerns and they were addressed.			
Commissioners and Administrators Discussion	County Administrator Garcia reviewed the status of the Ombudsman program with Lucas County. They had questions regarding the contract and language that they feel should be in the contract to assure they can assist Sandusky County to the best of their ability. She will keep working with them on a solution.			
	County Administrator Garcia reviewed budget progress. There shouldn't be a problem finalizing the budget early December. The cooperation from all the departments has been very much appreciated. The Commissioners scheduled meetings with three departments, the Auditor, Juvenile/Probate and Sheriff. The Auditors hearing has been completed, Juvenile will be done today and the Sheriff's hearing will be next Tuesday.			

Juvenile/Probate Budget Hearing (11:30am)	Judge Brad Smith - Juvenile/Probate. Judge Smith came in to discuss the 2019 budget for the Juvenile/Probate courts and the JJC. Commissioner Reiter had a few questions regarding the budget submitted for approval. Judge Smith was asked if he could review the special funds he has and look at contract services and supplies he has budgeted in general fund to consider transferring those expenses to his special funds (special project funds, probation services, legal research, etc.). Judge Smith was willing to review these expenses and will notify Administrator Garcia of any adjustments. He was asked about his wages and benefits request, Commissioners asked Judge Smith to consider moving or adjusting any wages or benefits to these funds as well. They would like to have this total reduced. Judge Smith was also asked if he would be willing to commit funding from his computer fund to assist with new servers for the County. He agreed to assist and will let the Commissioners know how much he can budget for this expense. The JJC budget was approved as submitted.	Judge Brad Smith - Juvenile/Probate Judge		
Public Open Session	Citizens Attendees - none Attendees - Craig Shoup, News Messenger Elected Officials - Tim Braun - Prosecutor	Media		
*Adjournment (12:18pm)	With business completed for the day the meeting was adjourned.			*Motion: Move to Adjourn Moved by: Kay E Reiter 2nd: Scott Miller Yes - 2 (Schwochow absent)

Signature of:

Kay E Reiter
 Kay E Reiter, President

Scott Miller
 Scott Miller, Vice President

absent
 Charles Schwochow

Attest: *Theresa Garcia*
 Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

 Clerk, Board of County Commissioners, Sandusky County, Ohio

Board of County Commissioners, Sandusky County, Ohio

Attachment- A

Commissioners' Meeting Agenda

November 8, 2018

- I. Placement Costs/budget
- II. Building issues
- III. Levy
- IV. Miscellaneous

Placement costs – still hovering right around the same amount of 1.1 or 1.2 million. In terms of the cost savings that was requested, we are well over half a million.

Building issues – the building is scheduled to be paid off soon, which is great and will be a major cost savings. Might this be a good time to look at roof, carpet, hvac, etc?

Levy – target next November for the first time.

Miscellaneous – new hire, business relations in WIOA. 3 new foster homes were licensed in October so we are now at 12. One home has a baby, and the other is preparing for one. A handful of others are close to becoming licensed but hopefully they will be by the end of the year.

