

**Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420**

**MEETING 2018**

**Meeting:** Board Of Commissioners

**Location:** Commissioners' Board Room

**Date:** 11/13/18

**Time:** 8:00 AM - 10:46AM

**Present:** Commissioners: Kay E Reiter, President; , Scott Miller, V-President; Charles Schwochow

**Present:** Theresa Garcia, County Administrator

**Others Present:** Chris Hilton, Ed Hastings, Amy Little, Craig Shoup, Tom Fullen

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 11/8/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter , Scott Miller, Charles Schwochow,		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Kay E Reiter Yes - 2 (Schwochow abstained)
Review of External board/Meetings Attended by Commissioners	Commissioner Reiter and Miller attended the Veterans Day ceremony on Sunday. It was a beautiful day for the ceremony. There was some issues when they tried to hang the wreaths on the fence. There were no hooks. Administrator Garcia will check with Facility Management to get the wreaths hung properly.			
	Commissioner Miller attended Clydescope on Thursday. Visitors Bureau attended the meeting and presented what impact they have on the community. The group did have questions on what the visitors bureau does for Clyde. Visitors Bureau talked about how they are working with Whirlpool on a museum. There aren't many places in Clyde to bring in a bus load of tourist where they can seat 50 people for lunch, which can be an issue. Clydescope would like to have a mini entrance at the turnpike plaza with an unmanned booth. This is something they will be working on. Election of officers will be coming up next meeting.			
Commissioners and Administrators Discussion	The commissioners discussed the Health Department levy. They would like to have Bethany Brown, Health Commissioner, come in to discuss their plan since the levy failed. Administrator Garcia will contact Bethany and set up a meeting.			

	Administrator Garcia asked the Commissioners if they were interested in advertising in an EDC Corporation feature. The cost is \$1,794.00. The Commissioners are going to pass on this.			
	Commissioner Schwochow asked how things were coming on selling the small piece of farmland off of River Road. It is small but there is nothing we can do with it and should be sold for whatever we can get for it. Administrator Garcia will look into it.			
<b>*Then/Now Documents</b>	One certificate was presented by EMS. Invoice was sent to LS 14 and not office and was not delivered to the office until after the PO was liquidated. One invoice makes up this certificate. Randolph's TV - \$19.50		\$19.50	<b>*Motion:</b> Move to approve certificate Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
<b>*Personnel</b>	None at this time			
<b>*Travel Requests</b>	Statement Expense was presented for Megan Kimberlin from an approved travel request from 11/7/18.			<b>*Motion:</b> Move to Approve expense statement Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
<b>Facility Management (8:30am)</b>	Ron Hiser called and canceled due to illness.			
<b>Visitors Bureau (9:00am)</b>	Peggy Courtney called and canceled due to illness.			

<p><b>Sheriff (9:10am) Budget Hearing and Monthly meeting</b></p>	<p><b>Sheriff Hilton, Sheriff's Office.</b> Sheriff Hilton, Chief Hastings and Amy Little, Fiscal Officer, came in to talk about the budget for the Sheriff that was presented to the commissioners. Commissioner Reiter asked about the body scanner that was in the budget. The Commissioners are moving the cost for this into PI. Sheriff was asked to look in to any grant funding for this. Commissioner Reiter asked to go through the line items. Some of the wages and benefits will be covered by the agreement with the City of Fremont for dispatch, the IV D contract with JFS, Titles money for one deputy and Task Force money for one deputy. He also has several class B deputies that will be moving to class C per union contract. He has added a new Lieutenant position that will be a promotion and moving a deputy to detective bureau. He did give raises to his kitchen staff. They have not had a raise for quite a while and they have already received their raise in June. He does have school resource officers that he will have to cover when school is not in session. Sheriff was asked if he felt they could adjust the overtime request. He was willing to make an adjustment. He felt the medical expenses were in line due to some of the inmates needs and his food line was also in line. Commissioner Schwochow asked about fleet and how many vehicles he has. Sheriff plans to sell about eight of the vehicles in 2019. Sheriff did apologize for the budgets last year and accepting the money from Clerk of Courts. He has learned since last year that the Commissioners need to be involved in conversations and needs. Sheriff is considering hiring a full-time nurse. His part-time will be on leave for a period of time and he want's to look into making a change on his medical attention for the jail. Suggestions were discussed on contracting vendors for this.</p>			
	<p>Everything is going well in the jail at this point. They are doing a lot of training for the new systems in the dispatch center and things are going well with the updates. The upgrades to the training center and the office area in the South end should be completed by the end of the year. Jail inspection went well for 2018. MOU's for the combined dispatch are signed and moving forward. There are some other issues in the jail that will need to be addressed in the next few years. Commissioner Reiter asked if Sheriff was happy with meeting once a month to update them. He enjoys this meeting and would even consider meeting every two weeks. Administrator Garcia will set those up.</p>			
<p><b>*Resolutions (10:00am)</b></p>	<p>2018 - 359 ENTERING INTO AGREEMENT WITH BELLEVUE CITY SCHOOL DISTRICT FOR SCHOOL RESOURCE OFFICER (SRO) ON BEHALF OF SANDUSKY COUNTY SHERIFF</p>			<p><b>*Motion:</b> Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3</p>
	<p>2018 – 360 APPROVING SUPPLEMENTAL APPROPRIATION TO SHERIFF SCHOOL RESOURCE OFFICER (SRO) WAGES (\$8,235.00) AND INTERDEPARTMENT (\$5,142.00) FROM SCHOOL CONTRACTS AND FUND TRANSFERS FROM SRO BENEFITS TO WAGES (\$3,000.00), AND FUND TRANSFER IN SHERIFF UTILITY AND OTHER COSTS TO SUPPLIES FOR TASK LIGHT AND ARMS IN TRAINING CENTER (4,938.40)</p>		<p>\$8,235.00 \$5,142.00 \$3,000.00 \$4,938.40</p>	<p><b>*Motion:</b> Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3</p>

<b>Public Open Session</b>	Citizens Attendees - none Attendees - Craig Shoup, News Messenger. Tom Fullen, WFRO Elected Officials - Sheriff Hilton	Media		
<b>*Adjournment (10:46am)</b>	With business completed for the day the meeting was adjourned.			<b>*Motion:</b> Move to Adjourn Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3

Signature of:

*Commissioner Reiter absent*

**Kay E Reiter, President**

*Scott Miller*

**Scott Miller, Vice President**

*Charles Schwochow*

**Charles Schwochow**

**Board of County Commissioners, Sandusky County, Ohio**

Attest: *Theresa - Garcia*  
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio

