

Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420

MEETING 2018

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 11/27/18

Time: 6:00 PM - 8:40 PM

Present: Commissioners: Kay E Reiter, President; , Scott Miller, V-President; Charles Schwochow

Present: Theresa Garcia, County Administrator

Others Present: Jeff Geary, Russ Zimmerman, Ron Hiser, Kelly Askins, Jerri Miller, Reginald Staples, Justin Smith,

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (6:00pm)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 11/20/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter , Scott Miller, Charles Schwochow,		*Motion: Move to Approve minutes Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
Commissioners and Administrators Discussion	CCH Healthcare needs assistance with the railroad. The trains are parked across Countryside Drive and block the building. Can we help? The Commissioners suggested we allow them to post a sign on the lot owned by the County on the West side of the tracks. Administrator Garcia will contact CCH and work with them.			
	The Health Department received their accreditation from the PHAB. The Commissioners would like to present them with a proclamation. Administrator Garcia will coordinate a presentation with the Health Commissioner.			
	EDC sent out an email to inform the Commissioners they are going to reach out with a "personals" ad to those displaced at GM and let them know there are job openings here in Sandusky County. They feel that this could be helpful to fill the 2,000 jobs open in the County. The Administrator was asked to send an email to Beth Hannam, EDC Executive Director, and let her know they support this idea.			

	Ballville Township is setting up a meeting to discuss issues they are having with the cemetery and what they are planning on doing with the cemetery. They will be placing an ad to notify people of the meeting to make sure anyone with plots in the cemetery know to attend the meeting. The meeting is Monday at the Keller Ochs Funeral Home. Administrator Garcia was asked to request information from Mark Mulligan, Assistant Prosecutor, what the change of the ownership goes if the Township can no longer care for the cemetery.			
	Commissioner Reiter received a call from Commissioner Stahl from Ottawa County regarding the OSS Board meeting. He has some concerns with the budget they will be asked to approve at the meeting tomorrow. He would like to make sure that questions are asked since he will be unable to attend the meeting. There were concerns about the recycle program too.			
	At 6:03pm Commissioner Schwochow requested to enter executive session for personnel matters.			* Motion: Move to enter executive session Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	At 6:25pm exited executive session.			* Motion: Move to exit executive session Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
* Then/Now Documents	None at this time			
* Personnel	None at this time			
* Travel Requests	None at this time			
Facility Management (6:30pm)	Ron Hiser - Facility Management. Ron came in for his bi-weekly meeting with the Commissioners. See Attachment A for agenda items. Ron presented the fuel report for this year and suggestions for 2019. The Commissioners all agreed Ron should lock in the price for 2019 with the rates being the lowest it has been in a couple of years. The Commissioners had asked Ron to clean out the cubicles that were being held in the conference rooms at JFS. Since this would clear those rooms they asked for prices on carpeting those rooms while they were empty. They would pay for the carpeting with recycle money. He presented a quote on the carpeting from Fremont Floor for \$19,880.00. Administrator Garcia was asked to contact JFS Director and let her know the carpeting will be done.	Ron Hiser - Director	\$19,880.00	

Dog Kennel (7:00pm)	Kelly Askins - Dog Kennel. Kelly came in for her monthly meeting with the Commissioners. See Attachment B for agenda items. Kelly talked to Wonderly about cremation of animals and they gave her the name of a gentlemen from Paws & Remember. It is a service to have pets cremated. They asked if she could pass out fliers. The Commissioners asked to get a legal opinion from the Prosecutor about advertising.	Kelly Askins - Dog Warden		
Auditor (7:30pm)	Jerri Miller - Auditor. Jerri came in for her monthly meeting with the Commissioners. Jerri presented the November sales tax. The sales tax is up for November and year to date. The thought is that some of the additional taxes may be from online shopping. The question has been asked to other counties and they have been saying they are flat or increased. There hasn't been anyone noting that there has been a decrease in sales tax.	Jerri Miller - Auditor		
Bellevue Hospital (8:00pm)	Reginald Staples, Bellevue Hospital legal council, was present to review the request of Bellevue Hospital to make an amendment to the master lease agreement made with Fifth Third Bank. Fifth Third Bank has a clause to recoup any loss from adjusted interest rate. Since the County is a party to agree to allow the tax exempt bond the County has to pass a resolution to approve.	Reginald Staples - Legal Counsel		
*Resolutions (10:00am)	2018 – 370 APPROVING SUPPLEMENTAL APPROPRIATION TO DITCH ROTARY REFUNDS AND REIMBURSEMENTS FOR TOUSSAINT DITCH REFUNDS (\$26,000.00)		\$26,000.00	*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 – 371 APPROVING SUPPLEMENTAL APPROPRIATION TO REVOLVING LOAN FUND FOR CONTRACT SERVICE INVOICE (\$225.00)		\$225.00	*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 – 372 APPROVING APPROPRIATION TRANSFERS FOR BOARD OF DD FROM WAGES (\$230,000.00) AND BENEFITS (\$110,000.00) TO OTHER AGENCIES FOR WAIVER INVESTMENTS WITH WEST CON COG AND SUPPLEMENTAL APPROPRIATION TO WAGES IN IDEA-B FUND FROM GRANT (\$5,045.00)		\$230,000.00 \$110,000.00 \$5,045.00	*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3

	2018 - 373 AUTHORIZING AN AMENDMENT TO THE MASTER LEASE-PURCHASE AND SUBLEASE-PURCHASE AGREEMENT, DATED AS OF NOVEMBER 15, 2017, BY AND AMONG FIFTH THIRD BANK, THE COUNTY OF SANDUSKY, OHIO, AND THE BELLEVUE HOSPITAL, AND SCHEDULE OF PAYMENTS NUMBER 1 THERETO, DATED NOVEMBER 30, 2017, WHICH PROVIDED FOR THE ISSUANCE OF LEASE OBLIGATIONS IN THE ORIGINAL PRINCIPAL AMOUNT OF \$9,000,000; AND AUTHORIZING OTHER DOCUMENTS AND RELATED ACTIONS IN CONNECTION WITH THE EXECUTION OF THE AMENDMENT TO THE MASTER LEASE-PURCHASE AND SUBLEASE-PURCHASE AGREEMENT.			* Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 - 374 APPROVING AGREEMENT BETWEEN SANDUSKY COUNTY COMMISSIONERS AND SANDUSKY COUNTY HEALTH DEPARTMENT TO PERFORM BOTH CLERICAL AND NURSING SERVICES FOR SANDUSKY COUNTY TUBERCULOSIS (TB) RECORDS BUREAU		\$12,000.00	* Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 - 375 AUTHORIZING CHANGE FUND ACCOUNT BE ESTABLISHED FOR THE SANDUSKY COUNTY RECORDER FOR 2019			* Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 - 376 AUTHORIZING REFUNDS BE MADE TO PERSONS WHO PAID ASSESSMENTS IN CASH ON TOUSSAINT CREEK JOINT COUNTY PROJECT THROUGH THE COLLECTIVE SOIL AND WATER CONSERVATION DISTRICTS (WOOD, SANDUSKY AND OTTAWA COUNTIES).			* Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 - 377 IN THE MATTER OF RESCINDING RESOLUTION 2018 - 362 APPROVING SUPPLEMENTAL APPROPRIATION FOR EMS			* Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 - 378 APPROVING SUPPLEMENTAL APPROPRIATION FOR EMS FROM WAGES TO BENEFITS AND PAYMENTS TO OTHER AGENCY (\$20,000.00)		\$20,000.00	* Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
Proclamation (8:30pm)	The Commissioners presented a proclamation to Bill Cronin for his 62 years of service to the community. Bill has been a barber in Fremont and has continued to serve his customers at 92 years old. Bill is a friend to his customers and would frequent local nursing homes if a customer requested him. Bill has a conscientious work ethic and attention to the detail of hair cutting. His loyalty to his customers and the community are appreciated and commended.			

Public Open Session	Citizens Attendees - none Attendees - none none	Media Elected Officials -		
*Adjournment (8:40pm)	With business completed for the day the meeting was adjourned.			*Motion: Move to Adjourn Moved by: Charles Schwochow 2nd: Scott Miller

Signature of:

Kay E. Reiter

Kay E Reiter, President

Scott Miller

Scott Miller, Vice President

Charles Schwochow

Charles Schwochow

Board of County Commissioners, Sandusky County, Ohio

Attest: *Theresa Colgan*
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated November 27th 2018

* Denotes action needed

1. * Fuel Report
2. Pricing on carpet for the SCSC large conference rooms (recycled materials).
3. Cubicles at Service Center are on Gov. Deals
4. Sign for Flag Park is complete and installed
5. Hot food serving unit for JDC is in.
6. Installing some data lines in preparation for the new time clock system (Executime).
7. Battery back-up system for the courthouse elevator is still back-ordered.
8. Renovating road crew offices at the communication center site. The walls are finished and painted, with electrical fixtures are being installed. Flooring to be installed first week of December.
9. Working on a single (central) UPS that would provide coverage for all the Jail systems. Many of the critical circuits have been moved over to this unit, except for the main server rack that is scheduled to cut-over next Thursday (Dec. 6th).
10. Working with the Port Authorities, Parker Energy Solutions, and Poggemyer Eng. Group on the facilities energy efficient improvements.
11. Working with JDC on creating a room for off-site video courtroom appearances.
12. Working with the Sherriff Office on signage for the new location of the road crew office.

Attachment B

Scheduled/Completed Trainings

First Aid/CPR scheduled for November through the EMA office is complete. Staff has finished the IS-100 & IS-700 to be compliant with the Homeland Security Grant for MARCS radios.

Accomplishments

All 2018 dog licenses to date have been entered.

The Electronic Sign has been purchased by Sandusky County Fairboard and Sandusky County Visitors Bureau. Invoice was sent to both on 10/5/18. The first check has been received from the Visitor's Bureau.

To Discuss

Paws & Remember
Square & Point of Sale
Continuing Commissioner Meetings monthly?
Budget Meeting?

Events

Our T-shirts and Jewelry are available at the kennel for a marked donation. In addition we are also pre-selling hoodies in the 'Adopt-Love Wins' design. There is a flyer on our Facebook page. We also emailed it to all county email addresses. Ordered 11-16-18.

The Halloween event at the Fremont Rec Center, Trunk or Treat, went very well.

Our VERY SPECIAL new project is "The Alpha Project" –Canine Pets for Military Vets has already been a success. We currently have over 20 sponsorships and yesterday was our first successful Alpha Project adoption.

Communications

We received 2 of our MARCS radios from EMA's Homeland Security Grant. We are currently listening daily to accustom ourselves to the radio lingo. Once our training is complete, we will begin to use them.

Questions?

County Commissioner's Meeting

Dog Warden's Office

October 23rd, 2018

2018 Dog License Sales

1 Year Dog License	10,976
1 Year Dog License Late	590
1 Year Partial License	81
3 Year Dog License	157
3 Year Dog License Late	20
3 Year Partial License	8
Dangerous Dog License	14
Duplicate License	30
Duplicate Free	1
Kennel License	22
Kennel License Extra	33
Permanent Dog License	19
Transfer- Free	1

Our goal is to sell 12,800 licenses this year. We are currently at 12,192 total so far.

Kennel Census

November 2018

Impounded- 38
Redemptions- 18
Adoptions- 7
Euthanized- 1
Transferred- 1

October 23, 2018

Impounded-39
Redemptions- 20
Adoptions- 13
Euthanized- 1
Transferred- 1

Requested graphs and charts are attached.

Sandusky County Dog Warden

Kelly Askins, Chief Dog Warden

A department under the Board of County Commissioners
 Charles Schwochow Kay E. Reiter Scott Miller

Impound Statistics Date Filter: 1/1/2018 - 12/31/2018

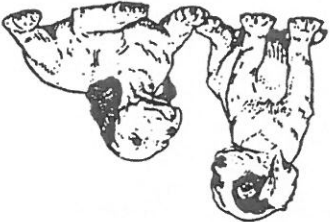
Month	Adopted	Transferred	Redeemed	Euthanized	Deceased	Impounded	Live Release Rate
January	9 52.9%	1 5.9%	7 41.2%	0 0.0%	0 0.0%	17	100.0%
February	13 48.1%	1 3.7%	12 44.4%	1 3.7%	0 0.0%	27	96.3%
March	16 57.1%	0 0.0%	11 39.3%	1 3.6%	0 0.0%	28	96.4%
April	19 59.4%	1 3.1%	10 31.3%	2 6.3%	0 0.0%	32	93.8%
May	24 55.8%	1 2.3%	15 34.9%	3 7.0%	0 0.0%	43	93.0%
June	23 40.4%	0 0.0%	32 56.1%	2 3.5%	0 0.0%	57	96.5%
July	31 49.2%	3 4.8%	29 46.0%	0 0.0%	0 0.0%	63	100.0%
August	22 53.7%	1 2.4%	18 43.9%	0 0.0%	0 0.0%	42	100.0%
September	21 48.8%	1 2.3%	18 41.9%	3 7.0%	0 0.0%	43	93.0%
October	13 37.1%	1 2.9%	20 57.1%	1 2.9%	0 0.0%	39	97.1%
November	7 25.9%	1 3.7%	18 66.7%	1 3.7%	0 0.0%	38	96.3%
Total	198 46.2%	11 2.6%	190 44.3%	14 3.3%	0 0.0%	429	96.6%

Excluding Not Adoptables 99.5%

12 Not Adoptable Animals









- 0 Caused Exposures/Bites
- 7 Owner Surrender - Euthanasia
- 9 Aggressive
- 2 Injured or Unhealthy
- 3 Dog Aggressive
- 0 Deceased

Live release rate does not include deceased animals. Not Adoptable Animals often meet multiple not adoptable criteria.



Public Session Sign in Sheet

11/27/18

Name	Signature	Contact Information
JEFF COPARY		jeff@friblife.com
Justin Scher		Smith Co. Forest @ Cascia.com
Steve Miller		chemmill@bcumminauto.org
Larry Ayler		
Reginald Steyer, ISA		Dismore & Snow LLC
Tamara Miller		
Emily Black	Emily Black	
Pam Black	Pam Black	
Peggy Havens	Peggy Havens	
Phil Havens		
Mike Black	Mike Black	
Bill Scheel	Bill Scheel	
Ed Muffler		
Bill Cronix	Bill Cronix	
John Lonsway	JOHN LONSWAY	
