

Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420

MEETING 2018

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 11/29/18

Time: 8:30 AM - 12:44 PM

Present: Commissioners: Kay E Reiter, President; , Scott Miller, V-President; Charles Schwochow

Present: Theresa Garcia, County Administrator

Others Present: Ron Hiser, Russ Zimmerman, Greg Telecky, Bob Brannan , Andy Brown, Pam Jensen, Amy Little, Ed Hasting, Bethany Brown, Craig Shoup, Kristina Smith, Jason Ha
 (*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (8:30am)	*** The Commissioners met with their department heads at 7:30am for their quarterly meeting and began regular session at 8:30am	Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 11/27/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter , Scott Miller, Charles Schwochow,		*Motion: Move to Approve minutes Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
Review of External board/Meetings Attended by Commissioners	OSS Board meeting was yesterday. All three Commissioners attended. They had a long discussion on budget. There was an issue on their budget reserve. They have been using this money and if they keep using it will be close to gone by 2021. They need to stop drawing from these funds. They looked at a menu of cuts to approve. They had changes that need to occur in 2020 but wanted them to have time to look at these changes during 2019. They talked about taxing parcels in the three counties to cover the cost for OSS. There was very strong feeling from the Board that they would not approve this tax. They will probably revisit this conversation at the next couple of meetings. They reduced the recycle fund contributions for 2019 and this may be eliminated in 2020. Aim to be Green Program will be a program that may need to be changed or eliminated. They also talked about Sunny Farms and their dumping fees and EPA regulations. There was a reach out to Representatives Arndt and Reineke to get some assistance with this issue. It is causing a negative impact on OSS funds.			

Commissioners and Administrators Discussion	A copy of a resignation from Jeff Geary from the Convention and Visitors Bureau was presented. It is very unfortunate that Jeff has resigned. Jeff was a great asset for this Board. The Commissioners would like a letter drafted to Mr. Geary to thank him for his service.			
	Commissioner Miller attended the Visitor Bureau meeting on Wednesday. Jeff Geary presented his resignation at this meeting to that Board.			
*Then/Now Documents	One certificate was presented from County Court. Clerk was not aware of the travel prior to receiving the invoice. One invoice makes up this certificate. John Kolesar - \$358.00		\$358.00	*Motion: Move to Approve certificates Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	One certificate was presented from the Prosecutors Office. Clerk was unaware of the costs and did not have a PO until invoices were received. One invoice makes up this certificate. Clerk of Courts - \$2,617.25		\$2,617.25	
*Personnel	None at this time			
*Travel Requests	None at this time			
Poggemeyer Design Group (8:30am)	Greg Telecky started the meeting to discuss with the Commissioners where we are at with the Better Building Program with the Port Authority. The Energy Audits are done and recommendations have been presented to the Port Authority for review. Teresa Snyder, Port Authority, conferenced in and discussed a preliminary answer and suggestions. Parker Energy reviewed each building and suggestions. There are some of the projects that may be pulled from the program to assure the savings cover the costs. Poggemeyer will go through with Ron Hiser, Facility Management, and Administrator Garcia to go over each item and make suggestions on items to pull.	Greg Telecky - Business Manager		
Park District (9:00am)	Andy Brown - Park District. Andy came in to update the Commissioners on projects with the Park District. See Attachment A for agenda items. White Star project is moving along. They are working inside buildings now and with the flooring. Andy talked about the process at River Cliff and how it is working. They are working with ODNR and other organizations to make sure they aren't disturbing wildlife in the area. They did sell some property to Ottawa County for a paved bike trail. This will be an exciting project. Sharon Wilson, Park District Board Member, is retiring. The Park District is looking for someone to replace her on the Board and Judge Smith is reaching out to find this person. The Commissioners would like to send a notice thanking Sharon for her service on that Board.	Andy Brown - Director		

Promedica Hospital (9:30am)	Pam Jensen - Promedica Hospital. The Sheriff's Office asked if we could meet with Promedica to discuss hospital billing for the Jail. Amy Little, Sheriff Fiscal Officer, reviewed invoices she is receiving from 2017. As a government entity it is difficult to pay bills after a fiscal year has closed. Amy is receiving bills that aren't the jails and also having difficulty making contact with the correct person to help clear up the billing. This has all happened since the billing moved to Toledo. In the past she had one point of contact that was able to assist in a quicker and easier manner. Amy has asked if she could have one point of contact at the hospital to make bill payment more efficient. Ken Swint, Promedica Finance, asked if Amy could send him any invoices she is having issues with. Because there is inaccurate data at registration by inmates when registering, the invoice is going to the wrong place and taking longer to get to Amy to correct. Ken would like to be a part of the process with one of his staff to get through the process. They are going to do some education with law enforcement and ER staff to ask some specific questions to assure paperwork is completed correctly. Everyone felt these changes should solve any issues the jail is experiencing.	Pam Jensen - Promedica Hospital		
*Resolutions (10:00am)	2018 – 379 APPROVING FUND TRANSFERS FROM 1979 GENERAL SALES TAX FUND TO DEBT RETIREMENT FUNDS AND GENERAL FUND (\$1,059,535.76)		\$1,059,535.76	*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 – 380 APPROVING APPROPRIATION TRANSFER FOR PROBATE COURT FROM REFUNDS AND REIMBURSEMENTS (\$65.55) AND UTILITIES (\$181.88) TO CONTRACT SERVICES FOR INVOICE PAYMENTS		\$65.55 \$181.88	*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 – 381 APPROVING APPROPRIATION TRANSFER FOR EMERGENCY PLANNING FROM SUPPLIES (\$1,297.30) TO REFUNDS AND REIMBURSEMENTS FOR INVOICE PAYMENTS		\$1,297.30	*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 - 382 INCREASING THE MINIMUM MONTHLY FEE OF \$15.00 TO \$18.00 FOR WASTEWATER SERVICES IN SEWER DISTRICT #1, SANDUSKY COUNTY, OHIO.			*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 – 383 ESTABLISHING A COUNTY METERED RATE FOR WASTEWATER SERVICES IN SEWER DISTRICT #1, SANDUSKY COUNTY, OHIO.			*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3

	<p>2018 – 384 APPROVING APPROPRIATION TRANSFER FOR ENGINEERS OFFICE FROM CAPITAL OUTLAY TO SUPPLIES FOR INVOICE PAYMENTS (\$100,000.00)</p>		\$100,000.00	<p>*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3</p>
<p>Health Department (10:30am)</p>	<p>Bethany Brown - Health Department. Commissioners first and foremost wanted to congratulate Bethany on achieving their accreditation. This is a great achievement and they should be very proud. They also have a nurse at the Health Department that was recognized as Nurse of the Year in the State of Ohio. The Commissioners would like to present proclamations for both. The Health District Board has talked about the levy and where they will go from here. They feel that the vote was close and they need to go back to the voters with better information. They know the area in the county where they need to work with. There will be challenges because they will be up against a couple other levy's. It will be tough because they need the additional, they will not be able to work off just a renewal. They did not spend all their campaign funds so they have some seed money to start. The one thing they want is new yard signs to boost communication in the community. The campaign will have to be much more serious to inform the public what services will have to be cut if the levy is not passed. December 18th at 8:00am Bethany will have to go before the District Advisory Council to get approval to put the levy back on the ballot again. Bethany asked if the Commissioners could attend and help with some support. County Administrator will put the meeting on the schedule for that day. Bethany also asked about their most current record retention schedule. They are working on updating that schedule.</p>	<p>Bethany Brown - Health Commissioner</p>		
<p>Palmer Energy (11:30am)</p>	<p>Amy Hoffman - Palmer Energy. CCAO representative Kirk Mizerek and Bill Bradish from Palmer Energy came with Amy to review the RFP and the aggregation program. There are several Townships that have already withdrawn from the program. The fee structure and the program is run through CCAO and is structured per ORC. The Townships are being told that they are not making money however the Commissioners are and the townships are not getting any of this money. There are other County's and City's involved in their process and the more that are included the better pricing is received. There needs to be a reach out to the Townships that are withdrawing to talk to them about the reason for the withdraw and the renewal of the program. The Commissioners are going to divide up the Townships and reach out to trustees to talk to them. Commissioner Miller asked what the impact will be with the County. The numbers will change on the new RFP and Amy went over the numbers. The update includes eight counties and sent to six different suppliers. The Commissioners will get a list of those Townships that have withdrawn so they can contact them with the new information.</p>			

Visitors Bureau (12:00pm)	Kristina Smith and Jason Hawkins, Visitors Bureau, requested to meet with the Commissioners. They had a board member resign last night and they wanted to come in and discuss the resignation. Jeff Geary resigned and he was the vice chair and slated to step up as chair next year. Generally the Visitors Bureau makes and takes suggestions for members. Those recommendations are then sent to the Commissioners for approval. Kristina will be interim chair until they make a decision. Commissioner Reiter and Commissioner Miller suggested that after the first of the year they recommend placing Charlie Schwochow on the Board. The Commissioners feel he would be a good addition.	Kristina Smith - Chair and Jason Hawkins Treasurer		
	At 12:05pm Commissioner Schwochow requested to enter executive session for personnel matters.			* Motion: Move to enter executive session Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	At 12:22pm exited executive session.			* Motion: Move to exit executive session Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
Public Open Session	Citizens Attendees - Kristina Smith and Jason Hawkins Visitors Bureau Media Attendees - Craig Shoup, News Messenger Elected Officials - none			
*Adjournment (12:44pm)	With business completed for the day the meeting was adjourned.			* Motion: Move to Adjourn Moved by: Kay E Reiter 2nd: Scott Miller Yes - 3

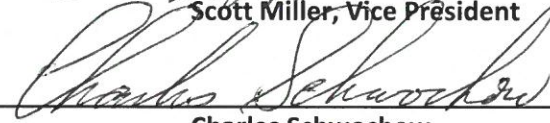
Signature of:



Kay E Reiter, President

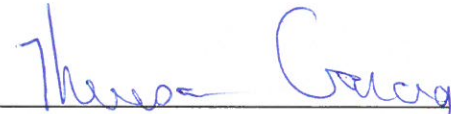


Scott Miller, Vice President



Charles Schwochow

Board of County Commissioners, Sandusky County, Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio



Attachment A

**Sandusky County Park District
Sandusky County Commissioners Update
November 29th, 2018
Agenda**

1.1 White Star Water and Waste Water Services Update: The water and sewer line side of the project (Division A) has basically wrapped up, with winterizing the lines all done and only needing some start-up next spring and a few final punch list items such as seeding.

The building side of the project (Division B) has hit a snag with the cold temperatures moving in. We're attempting to work with Roma, the General Contractor, to find solutions so that the epoxy floors can be installed within the minimum temperature manufacturer requirements. The epoxy flooring and installing the floor mounted fixtures are basically all that is left to complete. If that can get worked out, we should still be able to complete the project this year. If not, we are looking at the May 1st date of final completion that is in the contract as a more realistic date of completion. Both projects are within budget.

1.2 River Cliff Update:

1.2.1 Awarding a Contract with Fredricksburg Builders to Replace the Roof of the River Cliff Lodge: The Park District has awarded a Contract with Fredricksburg Builders for \$114,925.00 to install a standing seam metal roof on the River Cliff Lodge. Thomas Porter Architects has reviewed bids and recommends that the low bidder, Fredricksburg Builders be awarded the contract to tear-off the existing roof and replace it with a standing seam metal roofing system. Date of final substantial project completion: February 1st, 2019.









1.2.2 Restoration Update: The restoration process has begun with the property being sprayed and mowed. The Stewardship Department plans to spray again in the spring and then hopefully plant. However, it may be necessary to spray another time and plant in the fall, depending on the resiliency of the fescue. We will be working with ODNR and Pheasants Forever, similar to another property restoration we've completed which will significantly cut the cost of the restoration. The restoration will be completed in phases, with the first phase that will include colorful wildflowers being planted so that it can be seen from Tiffin Road as well as in the back of the lodge area.

1.3 Sold Trail Property within Ottawa County to the Ottawa County Commissioners Office for the Purposes of a Paved Bike Trail: The Sandusky County Park District has owned this abandoned railroad corridor for quite some time now, anticipating to someday transfer it to Ottawa County. The idea was to acquire it while it was for sale and also when there was grant funding available so that someday in the future the North Coast Inland Trail could be extended into Ottawa County. Finally, the stars have aligned with Elmore, Genoa, and the Ottawa County Commissioners Office to be able to make it happen. We are excited for them and ready to help in any way that we can. Extending the bike trail is great for our community as well as theirs.

1.4 Replacing Sharon Wilson on Park Board of Commissioners: Sharon has been a board member for the Park District since 1996 and has decided that after 22 years of loyal service, she is not going to seek re-appointment. Judge Smith is accepting applicants for the vacant seat until Friday. He hopes to be able to appoint someone to fill her role in January. Sharon's experience and knowledge about the Park District will be greatly missed. Her leadership has been especially helpful to me as I transitioned to the roll of Director with the Park District in 2015.

Public Session Sign in Sheet

11/29/18

Name	Signature	Contact Information
Jason Hawkins		419-233-1301
Kashira Smith		419-332-2081 ext. 217
Russ Zimmerman		419-261-8886
Pam Jensen		419-332-6435
Bill Lamotte		419-355-6953
K. DeWitt		419-341-5550
Amy Hoffner		419-367-3039
Bill Spalish		419-474-0814