

Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420

MEETING 2018

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 12/18/18

Time: 8:45 AM - 12:25 PM

Present: Commissioners: Kay E Reiter, President; , Scott Miller, V-President; Charles Schwochow

Present: Theresa Garcia, County Administrator

Others Present: Michelle Miller, Doug Burger, Dave Kent

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (8:45am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 12/13/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter , Scott Miller, Charles Schwochow,		*Motion: Move to Approve minutes Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
Review of External board/Meetings Attended by Commissioners	Commissioner Miller attended the SNAP--Ed update at the health department. They talked about the senior services that are available and working with school age students on nutrition. The regional director was in attendance. They work hard on getting the word out on the importance of nutrition.			
Commissioners and Administrators Discussion	Advantage Ford has a twelve passenger Van for JJC for \$32,000.00. The van was ordered for someone else and they rejected the delivery. JJC needs to replace a van and this is a great price for this van. The Commissioners agreed that we should make the purchase but it would have to be in 2019.			
	At 9:10am Commissioner Reiter asked to enter executive session to discuss emergency response protocol.			*Motion: Move to enter executive session Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3

	Commissioners exited executive session. At 9:28am Commissioner Miller moved to exit executive session.			*Motion: Move to exit executive session Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
*Then/Now Documents	One certificate was presented by the Veterans Office. PO was cancelled in error instead of approving PO. One invoice makes up this certificate. Staples - \$261.96		\$261.96	*Motion: Move to Approve certificates Moved by: Scott Miller 2nd: Kay E Reiter Yes - 2 (Schwochow abstained)
	One certificate was presented by the County Court Probation. Clerk was not contacted to prepare a PO prior to the bill being received. One invoice makes up this certificate. Bakers Diversified- \$422.08		\$422.08	
	One certificate was presented by the Commissioner's Office. The clerk did not realize he was attending conference to receive an award. One invoice makes up this certificate. Charles Schwochow - \$93.00		\$93.00	
*Personnel	None at this time			
*Travel Requests	None at this time			
*Resolutions (10:00am)	2018 - 403 APPROVING BLANKET RESOLUTION FOR ALL OUT OF COUNTY TRAVEL FOR THE CHILDREN SERVICES DEPARTMENT, DAY CARE WORKERS, ASSISTANT DIRECTOR AND DIRECTOR OF THE SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES (SCDJFS) FOR CALENDAR YEAR 2019.			*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 - 404 INCREASING THE AMOUNT OF SALARY FOR CINDY BILBY, DIRECTOR OF SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES FOR 2019. *** The Commissioners tabled the resolution until annual evaluation has been completed***			
	2018 - 405 ESTABLISHING POLICY FOR SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES (SCDJFS) FOR EMPLOYEE, VOLUNTEER, FOSTER PARENT, DAY CARE PROVIDERS, AND GENERAL MEETING AND PUBLIC RELATIONS EXPENDITURES FOR THE YEAR 2019.			*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2017 - 406 AUTHORIZING CYNTHIA A. BILBY, THE DIRECTOR OF THE SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES, TO SIGN ANY AND ALL CONTRACTS ENTERED INTO BY THE SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES (SCDJFS) FOR CALENDAR YEAR 2019.			*Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3

	2018 - 407 AUTHORIZING COMPENSATION INCREASE FOR NON-BARGAINING UNIT EMPLOYEES AT THE SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES (SCDJFS) FOR 2019			* Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 - 408 APPROVING APPROPRIATION TRANSFER FOR FACILITY MANAGEMENT FROM UTILITIES TO CONTRACT SERVICES (\$5,000.00) FOR ENERGY AUDIT PAYMENT		\$5,000.00	* Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 - 409 AUTHORIZING CHANGE FUND ACCOUNT BE ESTABLISHED FOR THE SANDUSKY COUNTY SANITARY ENGINEER FOR 2019			* Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 - 410 AUTHORIZING THE COUNTY ENGINEER TO PROCEED BY FORCE ACCOUNT IN THE MATTER OF ROUTINE MAINTENANCE OF ROADS AND BRIDGES AND HIGHWAY DRAINAGE; BRIDGE AND CULVERT REPAIR OR REPLACEMENT; THE UPKEEP AND MAINTENANCE OF EQUIPMENT AND YARD FACILITIES; NEEDED EMERGENCY WORK AND CLOSING OF ROADS; THE ADDRESSING OF MATTERS THAT INVOLVE THE DRIFTING OF SNOW; OTHER EMERGENCY WORK AS MAY BE NECESSARY DURING THE CALENDAR YEAR 2019, ALL PURSUANT TO RELATED SECTIONS 5543 OF THE OHIO REVISED CODE (ORC)			* Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 - 411 AWARDING BID TO M&B ASPHALT CO. INC., OLD FORT, OHIO, FOR THE 2019 RESURFACING PROJECT OF CR 229 AND CR 239			* Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 - 412 APPROVING SUPPLEMENTAL APPROPRIATION TO TREASURERS DRETAC FUND WAGES (\$3,433.89) AND BENEFIT (\$1,004.60) ACCOUNTS FOR YEAR END BALANCES		\$3,433.89 \$1,004.60	* Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 - 413 AUTHORIZING AGREEMENT BETWEEN THE STATE OF OHIO, DEVELOPMENT SERVICES AGENCY (GRANTOR) AND THE SANDUSKY COUNTY COMMISSIONERS (GRANTEE) FOR HOUSING REVOLVING LOAN FUND ADMINISTRATION			* Motion: Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 - 414 ENTERING INTO AGREEMENT WITH THE LUCAS COUNTY COMMISSIONERS FOR PERFORMANCE OF AUTOPSIES BY THE LUCAS COUNTY CORONER FOR 2019			* Motion: Move to Approve Moved by: Charles Schwochow 2nd: Kay E Reiter Yes - 3

	2018 - 415 AUTHORIZING AND ENTERING INTO AGREEMENT WITH MS CONSULTANTS, INC. FOR 2019 ENGINEERING SERVICES ON BEHALF OF THE SANDUSKY COUNTY SANITARY ENGINEER			*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
	2018 – 416 AUTHORIZING AN AGREEMENT FOR ENERGY PURCHASING PROGRAMS THROUGH THE COUNTY COMMISSIONERS ASSOCIATION OF OHIO SERVICES CORPORATION (CCAOSC)			*Motion: Move to Approve Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
Investment Advisory Committee (10:45am)	Meeting was rescheduled			
Sheriff	Sheriff Hilton canceled due to illness			
CASA	Michelle Miller - CASA Coordinator. Michelle and two board members, Doug Burger and Dave Kent, came in to update the Commissioners on what CASA is doing for the community. See Attachment A for agenda items. They are always looking for volunteers. They currently have 44 volunteers, however that number changes all the time. Michelle has worked with Universities to recruit volunteers. She also had them create a video to assist in recruitment. It is hard to "advertise" the children that need help so they have to get creative when searching for volunteers. David Kent and Doug Burger, Board Members, came in and spoke about how important their volunteers are to the program.	Michelle Miller - Coordinator		
Public Open Session	Citizens Attendees - none Attendees - Tom Fullen, WFRO Elected Officials - none	Media		
*Adjournment (12:25pm)	With business completed for the day the meeting was adjourned.			*Motion: Move to Adjourn Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3

Attest: Theresa Garcia
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Signature of:

Kay E. Reiter
Kay E Reiter, President

Scott Miller
Scott Miller, Vice President

Charles Schwochow
Charles Schwochow

Board of County Commissioners, Sandusky County, Ohio

CASA of Seneca, Sandusky, and Wyandot Counties

What is CASA

- Non-profit, volunteer based, child advocacy organization
- Volunteers are a voice for a child in Court
- 44 volunteers
- Currently have served 214 children in 2018
- Great need for volunteers

Connecting with local organizations

- Working with local colleges to develop projects for students to complete while learning about CASA
- Library reading sessions
- Community Councils, Child Abuse Prevention Committee, etc.

Fundraisers and Events

- Fremont Starts Dancing for CASA- April 13, 2019
- Tiffin Zombie Run- October 2019
- Wyandot Purse and Wine Bingo – January 2020
- Volunteer Appreciation Event

Recruitment

- Social Media
- Through current volunteers
- Advertisement- pens, window decals, yard signs, etc.
- Speaking with different organizations monthly
 - Word of mouth
- Next volunteer training is in April

