

# Sandusky County Commissioners - 622 Croghan Street, Fremont, OH 43420

MEETING 2018

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 12/27/18

Time: 8:00 AM 10:12 AM

Present: Commissioners: Kay E Reiter, President; , Scott Miller, V-President; Charles Schwochow

Present: Theresa Garcia, County Administrator

Others Present: Jeff Jackson, Jerri Miller, Kim Foreman, Craig Shoup

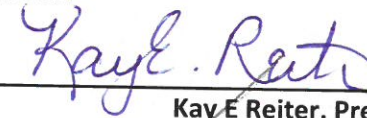
(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTION / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION/VOTE:
Call to Order Pledge of Allegiance (8:00am)		Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, In-coming Mail Review & External Meeting Notices	The 12/20/18 minutes were reviewed/approved by the Board. The Board reviewed incoming office mail and external meeting notices.	Kay E Reiter , Scott Miller, Charles Schwochow,		*Motion: Move to Approve minutes Moved by: Scott Miller 2nd: Charles Schwochow Yes - 3
Commissioners and Administrators Discussion	Commissioner Schwochow wanted to talk about a few items that he wants to make sure are followed up on in the next year. He had asked about the progress on the farm land on River Road across from the day care center. Administrator Garcia noted that the Engineers Office will do the survey after the first of the year so it can be put up for sale. He than asked about the Wightmans Grove property needed for Sanitary Engineer and if the paperwork was completed for the sale and should be finished up in the next week or so. He also wanted to make sure the courthouse ramp was still moving forward. WSOS was doing the environmental study and this should bid out in the spring.			
*Then/Now Documents	None at this time			
*Personnel	None at this time			
*Travel Requests	None at this time			
Facility Management (8:30am)	Ron Hiser was out of the office and unable to attend.			

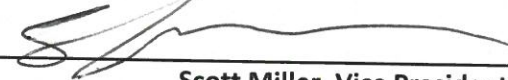
<b>EMS (9:00am)</b>	<b>Jeff Jackson - EMS.</b> Jeff came in for his monthly meeting with the Commissioners. See Attachment A for agenda items. They will be finalizing the new squad tomorrow. He reviewed personnel items. Jeff has been nominated for the Chamber of Commerce award of excellence. The Commissioners are all going to the ceremony and will reserve a table so we can all sit together. Commissioner Reiter asked if Chief Jackson has heard anymore regarding the situation with North Central. He has not heard anything further from anyone who has services with them. Chief than talked about the quote/draft he sent to Bellevue. They had asked earlier in the year for some numbers.	Jeff Jackson - Chief		
<b>Auditor (9:30am)</b>	<b>Jerri Miller - Auditor.</b> Jerri came in for her monthly meeting with the Commissioners. Jerri had presented sales tax for December and cash balances for end of year. Sales tax is up for the year and we came out ahead. The budget performance report was reviewed. Expenses came in at 97% . The 2018 budget overall came out in good shape.	Jerri Miller - Auditor		
<b>Audit Review Committee (9:45am)</b>	<b>Audit Review Committee.</b> Jerri and Kim attended as members of the Committee. Jerri did not have much to update on the Audit. Jerri did remind the Commissioners that next years audit will focus more on personnel and payroll so they are working on that. She also received an email from ODOT because of the comment on the review regarding the Engineers office citation. Jerri did ask about the nursing home sale and if we had any new information on recording the sale.	Jerri Miller - Auditor Kim Foreman - Treasurer		
<b>*Resolutions (10:00am)</b>	2018 - 421 AUTHORIZING DISTRIBUTION OF FUNDS FROM THE SENIOR CITIZENS TAX LEVY TO THE WSOS SENIOR CITIZENS PROGRAM			<b>*Motion:</b> Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 - 422 AUTHORIZING THE SANDUSKY COUNTY AUDITOR TO ALLOCATE FUNDS TO THE VILLAGE OF GIBSONBURG FROM THE COUNTY MOTOR VEHICLE LICENSE TAX FUND			<b>*Motion:</b> Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 - 423 AUTHORIZING APPROPRIATION TRANSFER FOR DRUG TASK FORCE FROM OTHER AGENCIES TO TRANSFER LINE FOR LEVY ELECTION COST REIMBURSEMENT TO GENERAL FUND (\$29,526.84)			<b>*Motion:</b> Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 - 424 AUTHORIZING APPROPRIATION TRANSFER FOR DRUG TASK FORCE FROM OTHER AGENCIES TO TRANSFER LINE FOR JAG GRANT ADVANCE (\$2,000.00)			<b>*Motion:</b> Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3

	2018 - 425 AUTHORIZING SUPPLEMENTAL APPROPRIATION FOR JAG TO COVER NEGATIVE BALANCES TO WAGES (\$5,092.80) AND BENEFITS (\$528.31)			<b>*Motion:</b> Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 - 426 APPROVING APPROPRIATION TRANSFER FROM 1979 GENERAL SALES TAX TO GENERAL FUND TRANSFER (\$1,132,607.59)			<b>*Motion:</b> Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
	2018 -427 APPROVING FUND TRANSFERS AND SUPPLEMENTAL APPROPRIATIONS TO VARIOUS DEPARTMENTS FOR WAGES AND BENEFITS FOR YEAR END BALANCES			<b>*Motion:</b> Move to Approve Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3
<b>Public Open Session</b>	Citizens Attendees - none Attendees - none Jerri Miller, Auditor	Media Elected Officials -		
<b>*Adjournment (10:12am)</b>	With business completed for the day the meeting was adjourned.			<b>*Motion:</b> Move to Adjourn Moved by: Charles Schwochow 2nd: Scott Miller Yes - 3

Signature of:



Kay E Reiter, President



Scott Miller, Vice President



Charles Schwochow

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio

Board of County Commissioners, Sandusky County, Ohio

# Attachment A

## EMS Agenda December 27, 2018

- Vehicle status  
All in service

We will meet tomorrow with the Lifeline representative to get our final review of the specs for the new squads.

- Personnel

Seniority transfer request had been posted and crews have been reassigned accordingly starting January 5th and 6th

We have 1 employee currently off on FMLA with a return to work date of January 14<sup>th</sup>

Accepted resignation from Paramedic Aaron Koehl, he has accepted a full time job with Sylvania Township Fire Department.

We moved the following personnel up to full time from part time Anthony Ortman, Nick Miiitello and Justin Spencer.

- General Discussion

I have been nominated for the Chamber of Commerce of Sandusky County Award of Excellence. The banquet is on January 24<sup>th</sup> at 6:00pm.

Have been working on the new Time and attendance system

- Attended the following meetings;

NWOEMS Consortium Advisory meeting  
Project Lifesaver  
SCFA meeting  
Technical Advisory Committee for the Dispatch center  
ATOD  
Supervisor meeting

