

Sandusky County Commissioners – 6225 Croghan Street, Fremont, OH 43420

MEETING 2019

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date:1/10/19

Time: 8:00AM – 12:00PM

Present: Commissioners: Kay E Reiter, President; Scott Miller, V-President; Russ Zimmerman

Present: Theresa Garcia; County Administrator

Others Present: Jody Hatfield, Melanie Allen, Ron Hiser, Craig Shoup, D Joseph Darr, Jill Osborne, Scott Belcastro, Lucas Fykes,

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)	Commissioner Miller was not in session in the morning. He was attending Clydescope and will come in session after that meeting.	Kay E Reiter, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 1/8/19 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Kay E Reiter, Scott Miller, Russ Zimmerman		*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes – 2 (Miller absent)
Review of External board / Meetings Attended by Commissioners	Commissioner Reiter attended the GLCAP Board Meeting. There was a consultant at the meeting that deals with how to destress in stressful situations. They have brought this person on for their staff to use			
Commissioners and Administrator Discussion	Bethany Brown, Health Department Commissioner, reached out to ask if one of the County Commissioners would present a plaque from the State at the accreditation ceremony.			
County Court #1	Judge Kolesar stopped in to speak with the Commissioners. He had come in and talked to Administrator Garcia at the end of last year about his court. He also gave a tour of his office to the Commissioners a few years ago. The space issue is still an issue as well as security and he would like them to come out and work with him on a solution. Commissioner Reiter suggested that we set up a time to meet at the court with him. He also wanted the Commissioner's to know he will be taking over the	Judge John Kolesar		

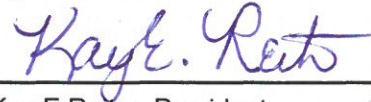
	finance portion for County Courts instead of the Clerk of Courts providing these services.			
* Then /Now Documents	One certificate was presented by EMA Office. 911 racks were ordered from a different vendor than used before and a PO was not in place. One invoice makes up the certificate. SHI - \$308.97		\$308.97	* Motion: Move to Approve Certificate Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes – 2 (Miller absent)
* Personnel	Health Insurance transfer for February was submitted for approval.			
* Travel Requests	None at this time			
Community Work Program (8:30am)	<u>Jody Hatfield – Community Work Program.</u> Jody came in for his monthly meeting. Things have slowed down now that it is getting a little colder. All the Christmas decorations are down and put away. He went over what he does with his program for Commissioner Zimmerman. He has had inmates do maintenance on the mowers and weed eaters to be ready for spring. Talking to Townships to get ready for spring and setting schedules for mowing and weed whacking.	Jody Hatfield - Director		
DJFS (9:00am)	<u>Melanie Allen – DJFS.</u> Melanie came in for the monthly meeting for DJFS. See Attachment A for agenda items. She presented a packet of information to the Commissioners for review. Last year they released custody of nine children, which is a good thing. She reviewed the placement cost log. Melanie reviewed a program called 30 Days to Family Ohio. She would like to look into the program and see if it can work for Sandusky County. She is also working with the Fiscal Officer, Bob Anderson, to assure the invoicing requests are matching contract language for vendors. They are continually looking at ways to decrease placement costs. She talked about building issues and concerns. There was talk about a playground area by the children services area for parents who have children with them to go and play. There is also an area that could use a sidewalk or pavers to the side door instead of walking through the grass. Security cameras in different areas would also be nice to have. There are some grants available for some of these items. Commissioner Reiter asked Melanie to work with Ron Hiser, Facility Management Director, on the outside items. Staffing items were discussed along with miscellaneous items. The packet Melanie put together explaining and listing each department, their funding allocations, acronyms and what they do was passed out. It was very helpful.	Melanie Allen – Interim Director		

	Commissioner Reiter talked about the program that was discussed at the GLCAP meeting. Melanie is already setting up this type of training regarding stress. She is looking at many trainings that are offered at no charge by the State. She is talking to a lot of people.			
	*** Commissioner Miller entered session at 9:30am.			
Facility Management (9:30am)	Ron Hiser – Facility Management. Ron came to meet on his bi-weekly meeting. See Attachment B for agenda items. Commissioner Reiter asked Ron to set up a meeting to discuss top ten items that need to be done in 2019. Ron reviewed the fuel report and costs. We did enter a contract to lock in prices. Ron then talked about replacing the pumps and updating that island. He also recommended that the cost for non-general funds be increased to assure that they can keep maintenance items done. The suggestion was to increase the charge by \$.05. The Commissioners all agreed. The issue will be where to send staff with county vehicles to get gas while it is being done. There were several suggestions that were discussed. We talked about the ramp project. That will be happening in the Spring. Commissioners asked that an email notice go out to the Courthouse staff to keep them updated on the progress and what will happen. The Administrator will put something together and talk to Security about this.	Ron Hiser- Facility Management Director		
* Resolutions (10:00am)	2019 – 22 APPROVING SUPPLEMENTAL APPROPRIATIONS TO SHERIFF DDEP WAGES (\$4,000.00) BENEFITS (\$986.00) AND INTERDEPARTMENT CHARGES (\$200.00) AND SPECIAL DETAIL SUPPLIES (\$8,000.00)			* Motion: Move to Approve Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	2019 – 23 APPROVING REAPPOINTMENT OF JOHN SCHUETT TO THE SANDUSKY COUNTY, SENECA COUNTY, CITY OF TIFFIN (SST) PORT AUTHORITY – BOARD OF DIRECTORS			* Motion: Move to Approve Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
Citizen attendees	Joe Darr and Jill Osborne came in to talk to the Commissioners as business owners in Sandusky County. They came in good faith to talk about unique property available in Village of Gibsonburg that is for sale. It has a reservoir on the property and has some of the cleanest water in North West Ohio. Joe passed out a document that detailed the reservoir. He wanted the Commissioners to know that the property is for sale. He doesn't have a purchase price to discuss until he has serious buyers. He was open to questions from the			

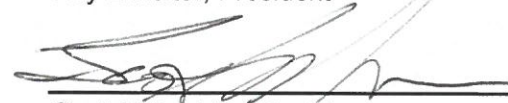
	Commissioners regarding the property. There is some negotiating on how much of the property is for sale and it could be separated and portioned out.			
Treble Energy	<p>Scott Belcastro and Lucas Fykes from Treble Energy came in to discuss conversations that have been held with Townships in Sandusky County and items discussed in the Commissioner minutes. Scott owns the company and he talked about how he got started and what they provide. They wanted to assure that they are not in the County to attack the County program or Palmer Energy but wanted to talk to the Community about other options available. They wanted to clarify some of the comments that were made in the minutes. The one comment was that one of their representatives was "defensive" and he doesn't feel that is the correct language. Maybe he was cautious not really defensive. They are not trying to be defensive or invasive they are trying to be cautious. It is a cut throat business and they want to make sure that the request to meet with the Commissioners wasn't just to get information on how they run their business or if we are really interested in their program. Mr. Belcastro also wanted to know how the minutes can state that the Treble program would cost more for the citizens than the CCAO program through Palmer Energy. Commissioner Zimmerman had made that statement and he commented this was his opinion based on information he reviewed. They are contractually moving forward with a good percentage of the Townships. Commissioner Reiter asked about the comments that have been made at the Townships meeting that the Commissioners are "ripping off" the Townships with the aggregation and they should be managing their own energy programs. Commissioner Zimmerman was at the Rice Township meeting last week and heard a statement reflecting this comment. Scott referenced the past contract with CCAO and feels they could have done better. They don't feel it was a "grant" program it was a subsidy. In some ways you can look at it as a buy off.</p>			
Prosecutor (10:30am)	<p>Tim Braun – Prosecutor. Tim came in for his monthly meeting with the Commissioners. Commissioner Reiter noted she has received emails from Clerk of Courts and Woodville Court Judge asking to discuss the matter of turning finance matters over to the Courts and not Clerk of Courts. Tim gave the opinion from his office on the ability to make this change. Commissioner Reiter asked</p>	Tim Braun - Prosecutor		

	a question about an outside Board meeting agenda item. Commissioner Reiter asked about the change in the grand jury schedule. Tim is getting in to the start of the year. One of the cases may end up settling sooner than they thought. The capital case will move forward as scheduled at this point.			
	At 11:30am Commissioner Reiter asked for a motion to enter executive session for personnel matters.			* Motion: Move to enter executive session Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
	At 11:40am the Commissioners exited executive session. A motion was made to exit executive session.			* Motion: Move to Approve Moved by: Scott Miller 2nd: Russ Zimmerman Yes - 3
Public Open Session	Citizens Attendees – none Media Attendees – Craig Shoup, News Messenger. Elected Officials – none			
* Adjournment (12:01pm)	With business completed for the day the meeting was adjourned.			* Motion: Move to Approve Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3

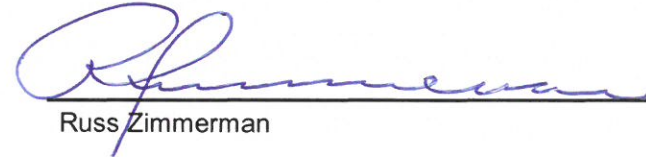
Signature of:



Kay E Reiter, President



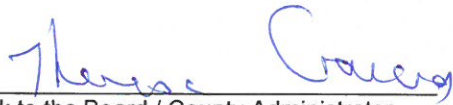
Scott Miller, Vice President



Russ Zimmerman

Board of County Commissioners, Sandusky County Ohio

Attest:



Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
Is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Commissioners' Meeting Agenda

1/10/19

I. Placement Costs, handout

- a. Dec: terminated custody of 9, dropped rate 275 to 200/day for one
- b. 30 days to family- Ohio: Phone conference 1/14 to discuss implementation, **handout**
- c. 9 foster homes April 2018 to 14 Dec 2018
- d. Continue efforts to decrease placement costs for 2019, continue placement discussions w CS.

II. Building issues

- a. Lease updated, working on Peak building lease. Entire conference room open now.
- b. Outdoors? OSS solid waste district grants? Fund pavers to the county cars for workers? Maybe a play equipment area/liability? Fence? Match 75%, in-kind counts to our cost-maintenance install? Apply in June?
- c. Security? CF grant for cameras in lobby areas? Workforce open area? Back door?

III. Staffing

- a. Moving forward covering Director duties while searching, CS and CSEA admin retires in Oct
- b. Longevity compensation plan, PERS in to pay? New payroll system. Find a way to reduce turnover.
- c. Employee Disability separated, being reinstated

IV. Misc.

- a. OMJ transition. Contracting Day Care to GLCAP has gone well.
- b. Children Services CPOE review completed, no major issues.
- c. Federal shutdown impact
- d. Info for new commissioner, **handout**.

Attachment B

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated January 10, 2019

* Denotes action needed

1. * Fuel report ---Non-contract fuel savings for 2018 .
2. * Carpet color for the SCSC large conference rooms TBD (recycled materials).
3. Repairs on the fuel Depot roof are complete.
4. Working with GLCAP (Great Lakes Community Action Partnership) on the new ADA ramp for the courthouse (currently in OHPO's hands).
5. Working with the Sheriff Office on creating some new workspaces at the Jail.
6. Cubicles at Service Center have been sold and picked-up.
7. Obtaining quotes for renovating rooms for new CCW office and file room at the Communication Center.
8. Hot food serving unit for JDC is installed.
9. Installing some data lines in preparation for the new time clock system (Exectime).
10. Battery back-up system for the courthouse elevator has been installed and tested.
11. Construction of road crew offices at the communication center site is complete with the Sheriff Office moving in.
12. The single (central) UPS that provides coverage for all the Jail systems (door locks, cameras, servers, etc.) is complete. We are working with the Sheriff Office to perform a simulated power outage to test the system.
13. Working with the Port Authorities, Parker Energy Solutions, and Poggemyer Eng. Group on the facilities Better Buildings (energy efficient improvements) for multiple county sites.
14. Working with JDC on creating a room for off-site video courtroom appearances.
15. Working with the Sherriff Office on signage (and extra parking) for the new location of the road crew office.
16. The new F.M. truck has been delivered...outfitted with a dump bed and salt spreader
17. All semi-annual generator planned maintenance (PM) has been completed (in December)
18. The new compressor that was installed on the Jail chiller (late summer) has failed. It will be replaced under warranty on January 16th, 2019

Sandusky County Gasoline

GAS Contract 2017

											2018	2018
February	March	April	May	June	July	August	September	October	November	December	January	February
\$1.7570	\$1.8435	\$2.1822	\$2.1886	\$2.2037	\$2.1974	\$2.1994	\$2.1671	\$2.1208	\$2.0639	\$1.9860	\$2.0019	\$2.0299

Non Contract 2017

\$2.0000	\$1.9601	\$1.8052		\$1.8206		\$2.1761						
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GAS Non Contract 2018

											2019	2019
February	March	April	May	June	July	August	September	October	November	December	January	February
\$1.9580	\$2.0884	\$2.1958	\$2.3183	\$2.2400	\$2.3301	\$2.3884	\$2.3457	\$2.1740	\$1.9120	\$1.7700		
			\$2.4103			\$2.2780		\$2.4220		\$1.5500		
			\$2.3430			\$2.3332		\$2.2980		\$1.6600		

GAS-- Non Contract 2018 SAVINGS

\$0.2483	\$0.1334	\$0.1339	\$0.2414	\$0.1692	\$0.1654	\$0.1034	\$0.0831	\$0.4110	\$0.6009
\$2,111.0000	\$1,134.0000	\$2,276.3000	\$2,051.9000	\$1,438.2000	\$2,811.8000	\$878.9000	\$1,412.7000	\$3,493.5000	\$ 9,614.40

2018	March	April	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb
Contract	2.3368	2.3658	2.4769	2.4814	2.4993	2.4986	2.4491	2.3811	2.323	2.2609	2.2701	2.3082

AMOUNT SAVED-YTD
NON-CONTRACT
VERSES CONTRACTED

\$27,222.7000

MARK-UP
20 CENTS GALLON

Sandusky County Billed & Cost Allocation Fuel 2018

		Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	Yearly Total
DOG KENNEL	Gallons :	31.240	65.660	55.720	61.560	69.570	35.620	45.450	80.420	59.640	41.080	44.540	39.300	629.800
EMA	Gallons :	163.340	73.280	77.040	172.890	75.480	84.460	63.940	102.460	91.560	104.670	70.930	59.180	1,139.230
EMS	Gallons :	1,024.510	1,159.770	1,187.470	1,130.440	1,261.560	1,307.840	1,296.570	1,390.850	1,277.760	1,176.720	1,109.790	1,023.270	14,346.550
JOB & FAMILY SERVICES	Gallons :	210.900	250.950	238.730	236.650	268.880	226.460	259.280	223.670	226.020	241.530	226.840	200.900	2,810.810
PARK DISTRICT	Gallons :	970.700	707.670	1,159.800	774.390	872.430	1,061.060	1,145.370	1,079.080	964.170	1,021.070	729.200	728.920	11,213.860
OSS SOLID WASTE	Gallons :	427.990	306.020	430.440	517.710	636.440	412.740	456.660	367.590	485.820	383.660	328.650	223.980	4,977.700
SANITARY ENGINEER	Gallons :	366.050	256.330	353.670	339.540	407.090	281.110	332.610	380.160	412.840	538.490	262.230	274.890	4,205.010
Bd of DD	Gallons :	1,290.850	1,205.210	1,258.280	1,410.580	1,401.620	739.480	568.500	561.630	410.550	342.510	241.170	150.120	9,580.500
SOIL & WATER	Gallons :	61.830	46.310	52.230	139.030	54.570	89.510	27.040	40.720	71.470	13.620	49.580	21.210	667.120
TRIPS	Gallons :	3,598.040	3,816.260	4,201.510	4,181.880	4,076.260	4,166.680	3,936.660	4,108.980	3,631.070	3,900.880	3,204.460	3,226.200	46,048.880
CLERK OF COURTS	Gallons :	45.290	45.790	26.850	22.590	34.810	62.710	39.250	38.980	40.350	55.420	48.210	86.350	546.600
MEALS ON WHEELS	Gallons :	702.030	594.710	787.440	739.730	652.110	803.890	704.810	889.670	600.330	771.890	664.880	631.850	8,543.340
SENIOR EXPRESS	Gallons :								35.240	29.030	27.710	11.010	10.810	113.800
DRUG TASK FORCE TEAM	Gallons :	101.180	157.070	158.670	158.980	178.240	141.870	168.530	123.850	103.220	108.190	113.850	83.960	1,597.610

Total Gallons 106,420.81

x.20 \$21,284.16



218 N. Front St.
 Fremont, Ohio 43420
 (P)(419) 355-8480 (F)(419) 355-8481
 www.fremontfloorcovering.com

Sales Estimate

Date	Estimate #
11/16/2018	10281

Bill To	
Sandusky County Facilitie Management 100 N. Park Ave. Suite 107 Fremont, OH 43420	
Customer Phone	419-334-6229 Susan

Install Address
Sandusky County Facilitie Management 100 N. Park Ave. Suite 107 Fremont, OH 43420





Job Name:	P.O. No.	Customer Alt. Phone	Customer E-mail	Rep	Prepared By
Conference Room 117		567-342-2563 Susan Ce	susanr@co.sandusky.oh.us	NF	NF/JD
Job Description					
Interface Carpet Tile Cubic 6393 Height 20"x20" 53.82sq.ft.ctn.				188.50	14,137.50T
Johnsonite Vinyl Cove Base 92 Blue Lagoon 4" x 1/8" x 4" (Sold By The Piece)				4.00	280.00T
Black 1/4" Carpet To 1/8" Resilient Edge Guard CTA-40-A (Priced Per Foot)(Sold In 3' Increments)				2.00	60.00T
Commercial Carpet Tile Installation (Per Sq. Ft.)				0.90	3,591.00T
AAT 320 4 Gal. Pail Pressure Sensitive Carpet Tile Adhesive (Covers 180-250sq.ft./gal.)				116.30	581.50T
Install Cove Base (Per Piece)				4.00	280.00T
Glue Down Carpet Removal & Disposal				0.55	2,090.00T
Removal Discount				0.00	-1,140.00

Note: Estimate is subject to floor prep. If floor prep is required, charges would be based on time and materials used.
 Note: Estimate is based on labor during normal business hours.
 Note: Customer is responsible for removal of all contents and electronics from area above.
 *** Estimate will be revised with manufacturer at the time of approval of order.
 This estimate is figured with increase for January 2019.

Notes: - Price quote is subject to change due to manufacturer's price changes. - This estimate is subject to change due to any unforeseen floor prep. If floor prep is required, the additional cost will be based on time and material used. - A 50% non-refundable deposit is required on all orders.	Subtotal	\$19,880.00
	Sales Tax (0.0%)	\$0.00
	Total	\$19,880.00

Public Session Sign in Sheet

1/10/2019

Name	Signature	Contact Information
Joseph DARE		
Jill Osbourne		419 707 4644
Scott Bealcentra		614-125 4885
Lucas Fykes		(877)861-2772