

Sandusky County Commissioners – 6225 Croghan Street, Fremont, OH 43420

MEETING 2019

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date:1/15/19

Time: 8:00AM 10:30AM

Present: Commissioners: Scott Miller, President; Russ Zimmerman, V-President; Kay E Reiter

Present: Theresa Garcia; County Administrator

Others Present: Andy Stout, Chris Hilton, Jaime Wolfe

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 1/10/19 and 1/14/9 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller, Russ Zimmerman, Kay E Reiter		*Motion: Move to Approve minutes for 1/10/19 Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes – 3 *Motion: Move to Approve minutes for 1/14/19 Moved by: Russ Zimmerman 2nd: Russ Zimmerman Yes - 3
Electronic Monitoring (8:05am)	Andy Stout- Electronic Monitoring (EMO). Andy came in for his quarterly meeting with the Commissioners. He walked through his program with Commissioner Zimmerman since this is his first meeting with him. Andy explained that there is no general fund money running the program. His funds come from fees from the clients and any grants they can obtain. There are times the courts will pay for the monitoring and EMO will invoice them for those individuals. Electronic Monitoring saves cost at the jail for housing an individual. It has been a while since they have calculated the average daily cost to house an inmate. Andy has a report that shows the	Andy Stout – EMO Coordinator		

	<p>savings by putting clients on monitoring. Commissioner Miller asked if they could update that cost. Andy will work with County Administrator Garcia to update that number. EMO tags non-violent offenders to allow them to keep working and going about their daily business. Andy explained the affect the No Bars program has on his office. They have had a good year this year. Andy presented his 2018 report. The report shows the increase in clients and what courts are sending them. Commissioners asked about the No Bars program and Andy explained that it is at no cost to the client regardless of their ability to pay the fees. Commissioner Zimmerman would like to take time to sit with Andy to talk about the program. Andy did go over how the program started. He is getting more support from the County Judges than he had several months ago. Commissioner Reiter thought maybe there should be some discussion with the Community Correction Board about the No Bars program and who should be assigned to that program. This may be something the Commissioners may want to discuss with the Judges.</p>			
<p>Review of External board / Meetings Attended by Commissioners</p>	<p>Commissioner Zimmerman attended the Airport Authority meeting yesterday 1/14/19. They talked quite a bit about their budget. There were questions regarding the grant they received for the runway project. The money appeared to be noted in the incorrect areas on the financial report. The reporting didn't seem to make sense and all agreed it needed to be entered in the financial in a different manner. There were also issues on completing the financial reports due to not receiving credit card reports and bank statements in time for meetings. It looks like the hangar rentals are paid up with minimal rent that is past due. They approved November finances but not December. Commissioner Reiter mentioned that she had questioned last year about the Airport noting the property on their asset sheet when it belongs to the Commissioners. County Administrator will research this.</p>			
<p>Commissioners and Administrators Discussion</p>	<p>Commissioner Reiter received a call from Bill Hammer to let her know that the Township Association was meeting with both Treble and CCAO/Palmer Energy at the next meeting to give them both a chance to talk about the renewal of the electric aggregation program. Tomorrow evening, 1/16/19, the Woodville Township fire department is going to present a plan to the trustees regarding EMS services. Commissioner Reiter feels it's</p>			

	<p>very important for Jeff Jackson, EMS Chief, to attend to hear what they are presenting. She also thought it would be a good idea for at least one of the Commissioners to attend with Jeff. The thought was that Commissioner Miller, as president, would attend. The meeting is at 7:00pm on Wednesday 1/16/19. Commissioner Zimmerman may attend the meeting too.</p>			
	<p>Commissioner Reiter expressed some concern regarding the Health Department Levy. She feels that if not presented correctly to the public the levy will fail again. She did talk to Bethany Brown, Health Commissioner, last night to let her know her concerns. She asked her what she thought about doing a renewal this time around, work on a plan and what they need and come back next year for any additional funding they would need. Bethany called the chair of the Health Department Board and Commissioner Reiter than talked to him too. Commissioner Reiter was asked to come to the Board meeting on Friday and talk to their Board about her concerns. The big part of the funding is for more than just immunization. They do inspections for new homes, day cares, pools, restaurants, etc. and these will suffer and constituents need to be aware of this. The full story needs to be told so everyone understands. Commissioner Reiter is going to attend the Health Board meeting and talk to them about how she feels and her thoughts on the levy.</p>			
	<p>Melanie Allen, Interim Director DJFS, sent an email to the County Administrator yesterday. She is setting up an ALICE training for her office. She would like to close the office at 3:00pm on the day of the training so her staff can all participate and wanted to make sure the Commissioners have no issue with this. The Commissioners thought maybe other offices could be invited if that was possible.</p>			
	<p>Commissioner Miller asked the Board if there was a decision on the change for the business cards. All agreed on the new design. Commissioner Miller will have drafts made before printing a large quantity. He then advised he has almost completed the design for the courthouse plaque from the renovation and a design for the stand for the front of the courthouse for the 20/20 celebration.</p>			

* Then /Now Documents	One certificate was presented by DJFS. They did not receive notice of this service from county HR until a week after the service was rendered. One invoice makes up this certificate. Midwest Occupational Health Mgt. Inc. \$962.50		\$962.50	* Motion: Move to approve all then and now certificates Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
	One certificate was presented by Probate Court. A PO was not in place due to end of the year liquidations. One invoice makes up this certificate. Ellis Law Offices - \$3,432.00		\$3432.00	
	One certificate was presented by Adult Probation Office. The bill was not paid due to a question on charges. November bill was paid and this is for December. One invoice makes up this certificate. AT&T – \$140.47		\$140.47	
	One invoice was presented by EMA. The wrong Staples Vendor number was used for the original PO. One invoice makes up this certificate. Staples - \$228.78		\$228.78	
	Five certificates were presented from the Board of DD. PO for 2018 had been closed prior to receiving invoices. Five invoices make up this certificate. Jaclyn Ochs - \$50.14 William O'Brien, Phd. - \$150.00 William O'Brien, Phd. - \$215.00 William O'Brien, Phd. - \$205.00 William O'Brien, Phd. - \$335.00		\$50.14 \$150.00 \$215.00 \$205.00 \$335.00	
	Four certificates were presented from the Commissioners Office. One invoice clerk was not aware we would be paying, one the invoices was for more than original PO and an additional PO was not in place, two certificates had 2018 invoices and PO's were for 2019 and couldn't be used. Four invoices make up these certificates. Clerk of Courts - \$105.60 Shumaker, Loop, & Kendrick, LLP - \$20,966.72 Advantage Ford - \$36,273.00 Advantage Ford - \$31,000.00		\$105.60 \$20,966.72 \$36,273.00 \$31,000.00	
* Personnel	None at this time.			
* Travel Requests	None at this time.			
Sheriff (9:05am)	***Sheriff had canceled his bi-weekly meeting and then was able to come to meet with the Commissioners *** He has an issue he wanted to discuss with the Commissioners.			

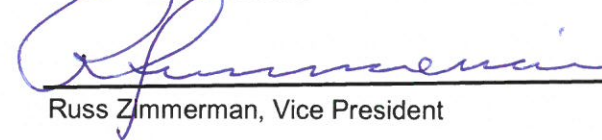
	At 9:10am Commissioner Miller asked for a motion to enter executive session to discuss personnel matters.	Sheriff Hilton, Jaime Wolfe – HR Specialist		* Motion: Move to enter executive session Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
	At 9:27am the Commissioners exited executive session. A motion was made to exit executive session.			* Motion: Move to exit executive session Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
Sheriff continued	Everything in the combined dispatch is moving forward and doing well. He is heading for trainings in Sandusky. He will keep the Commissioner updated on any personnel needs he may have in the near future.			
* Resolutions (10:00am)	2019 – 40 AUTHORIZING SUPPLEMENTAL PAY FOR CERTAIN PERSONNEL OF SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES (SCDJFS) PURSUANT TO OHIO REVISED CODE (ORC)			* Motion: Move to Approve Moved by; Kay E Reiter 2nd: Russ Zimmerman Yes - 3
	2019 – 41 APPROVING SUPPLEMENTAL APPROPRIATION TO BOARD OF DD OTHER ACCOUNT AND FUND TRANSFER FOR BOARD OF DD FROM GENERAL BOARD FUNDING TO RESIDENTIAL FUND (\$3,000,000.00)		\$3,000,000.00	* Motion: Move to Approve Moved by; Kay E Reiter 2nd: Russ Zimmerman Yes - 3
	2019 – 42 APPROVING SUPPLEMENTAL APPROPRIATION TO COMMON PLEAS COURT SPECIAL PROJECTS FUND WAGES (\$21,000.00) AND BENEFITS (\$7,000.00) FOR EMPLOYEE DUE TO JUDGES COURT ORDER		\$21,000.00 \$7,000.00	* Motion: Move to Approve Moved by; Russ Zimmerman 2nd: Kay E Reiter Yes - 3
Clerk of Courts	Traci Overmyer, Clerk of Courts, came in to ask the Commissioners if they could request an exit audit on the special funds for the County Courts to have a clean start when the Court Administrator for County Courts takes over. Commissioners agreed it would be a good idea. The County Administrator will look into who can make this happen. Commissioner Reiter asked about the email regarding the need for a car for Clyde staff to run mail and deposits in to Fremont. They are no longer able to use the car that is out at the court. County Administrator will work on this issue as well.	Traci Overmyer – Clerk of Courts		

Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – Chris Hilton, Sheriff. Traci Overmyer, Clerk of Courts			
* Adjournment (10:30am)	With business completed for the day the meeting was adjourned.			* Motion: Move to Approve Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3

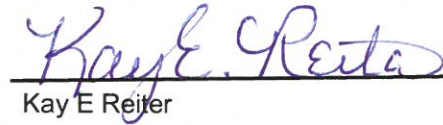
Signature of:



Scott Miller, President

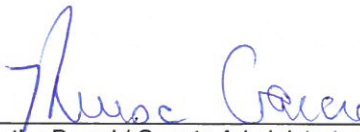


Russ Zimmerman, Vice President



Kay E Reiter

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

