

**Sandusky County Commissioners – 6225 Croghan Street, Fremont, OH 43420**

**MEETING 2019**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 2/5/19

Time: 8:00AM

Present: Commissioners: Scott Miller, President; Russ Zimmerman, V-President; Kay E Reiter

Present: Theresa Garcia; County Administrator

Others Present: Kelly Askins, Dixie Gibbs, Bob Kuzmer, Steve Shiets, Zach Mulder, Mark Mulligan, Greg Telecky, Denis Plummer, Tom Fullen

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	The 1/31/19 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller, Russ Zimmerman, Kay E Reiter		*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Reiter abstained)
<b>Review of External board / Meetings Attended by Commissioners</b>	Commissioners all attended the OSS Solid Waste District Board Meeting 02.04.19. The addressed their annual reorganized at this meeting and Commissioner Reiter was elected chair, Commissioner Mark Coppeler vice chair, and Commissioner Mark Stahl secretary. The primary board discussion was in regards to Sunny Farms Land Fill located in Seneca County. The Board reviewed the letter sent by Representative Bill Reineke, Jr. along with the response letter received from Ohio-EPA regarding the OSS Solid Waste District's issues at the land fill. The Board also just learned about concerns of residents living in the area of the land fill. A resident was present at the meeting and was allowed time to speak to the Board. Action taken by the Board: Director Tim Wasserman and Albin Bauer, OSS Solid Waste District's Attorney, were asked to put together a letter that addresses the Board's ongoing concerns: the letter will be sent to the			

	<p>offices of the Ohio Attorney General and Governor DeWine. Representatives Reineke, &amp; Arndt, Seneca County Health District, and Ohio EPA will be copied on the letter. The letter will address the ongoing concerns with Sunny Farm Landfill's non-compliance with Ohio EPA orders in regards to intake of out-of-state waste, (construction waste &amp; contaminated soil) lack of the weighing scales, and required testing of loads.</p> <p>OSS Solid Waste District's Competitive Grant will be ending at the end of 2019 - each county will need to use their grant dollars or the counties will lose this funding. The Board also voted to use grant funding to assist in the cost of the disposal of the old county election equipment within the 3 counties. All requests need to be made as soon as possible per each county.</p>			
<p><b>Commissioners and Administrators Discussion</b></p>	<p>Commissioner Reiter received a call from Bill Hammer from Woodville Township yesterday afternoon (02.04.2019). He notified her that the township has requested Chief Jeff Jackson, EMS, to come to a township meeting on February 20<sup>th</sup> to present a proposal from Sandusky County's EMS on services for the Woodville area. Commissioner Reiter plans to attend this meeting. The Commissioners have would like to meet with Chief Jackson prior to this meeting to review the proposal.</p>			
	<p>Board of Elections old equipment will need to be disposed of. Because of the age of the equipment it has no current worth and it has been recommended that it be disposed of. As mention earlier in this meeting with the assistance of OSS Solid Waste District's Competitive Grant the equipment will be put in recycle containers and disposed of by the District.</p>			
	<p>The 911 Memorandum of Understanding between the Commissioners/911 and the City of Clyde for 911 levy distributions was presented for signatures of the Commissioners.</p> <p>Community Work program coordinator, Jody Hatfield, will be transferring to courthouse security. Jody and Sheriff Hilton submitted an applicant for Jody's replacement last week. Administrator Garcia and HR Specialist Jaime Wolfe, met with the applicant and feel that he would be a good candidate. The Administrator asked if the Commissioners would like to meet this candidate or if they will allow the job to be offered at the</p>			

	<p>recommendation of Jody, Sheriff and HR. The Commissioners were agreeable to offering the position with the recommendation above.</p> <p>Draft of ground flags for the fair tent were presented for review. Commissioner Miller talked about getting runners with the county seal for the table and Commissioner Reiter asked to get one or two more cloth table covers and skirts. Commissioner Miller is going to work on a flag design that isn't too busy.</p>			
<b>* Then /Now Documents</b>	<p>One certificate was presented by the Sheriff's Office. A PO was established in 2018 for the purchase but was used for another invoice. One invoice makes up this certificate. Staples - \$2,086.11</p> <p>One certificate was presented by the Sheriff's Office. 2018 Medical Expenses turned in after 2018 PO was utilized. One invoice makes up this certificate. Promedica - \$23.70</p> <p>Two certificates were presented by Board of DD. One PO was closed since it had the wrong service date on listed, one invoice was automatically issued 45 day prior to expiration and new PO was not established. Two invoices make up these certificates. Sandco Industries - \$1,248.06 Ohio Department of Commerce - \$53.25</p>		<p>\$2,086.11</p> <p>\$23.70</p> <p>\$1,248.06 \$53.25</p>	<p>*Motion: Move to Approve certificates Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3</p>
<b>* Personnel</b>	None at this time			
<b>* Travel Requests</b>	None at this time			
<b>Dog Kennel (8:30am)</b>	<p>New Deputy Dog Warden swearing in. Kelly Askins, Dog Warden, came in with her new employee, Dixie Gibbs, to have her sworn in by Commissioner Miller. Kelly asked to speak to the Commissioners regarding a meeting she attended with the Sheriff and the Police Chiefs. They talked about how to handle humane situations. The Sheriff is going to talk to the Commissioners about this at his next meeting. Commissioner Reiter asked how many humane calls she receives a month. Kelly stated about 30 calls a month. Commissioners asked Administrator Garcia to set up a meeting with Humane Society and others that are involved with this matter.</p>	<p>Kelly Askins – Dog Warden Dixie Gibbs – Deputy Dog Warden</p>		
<b>Engineer (8:50am)</b>	<p><b>Jim Moyer – Engineer.</b> Jim came in to talk about his retirement. He has everything in line and he is clear to retire. He plans to retire at the end of this month. He will</p>	Jim Moyer - Engineer		

	<p>be presenting a formal retirement notice along with his recommendation for his replacement.</p>			
<p><b>Citizen attendee (9:05am)</b></p>	<p>Bob Kuzmer, Ballville Township Trustee, came in because he has had phone calls from residents regarding electric aggregate assessments. The Commissioners notified him the existing program doesn't terminate until April this year so these are not new assessments.</p> <p>Commissioner Reiter asked about the last cemetery meeting. Bob informed them the past maintenance employee was their along with the current. It was a concerned citizen that put it together so it was not a formal meeting. There will be a formal meeting scheduled soon and decisions will be made at that time.</p>	<p>Bob Kuzmer – Ballville Township Trustee</p>		
<p><b>Poggemeyer Design Group (9:30am)</b></p>	<p><b><u>Greg Telecky – Poggemeyer Design Group.</u></b> Greg came in with Denise Plummer to discuss the Wightmans Grove schedule. Greg understands the timeline is behind what all had originally planned. There has been some issues with property acquisition. Ohio EPA has inquired about the timeline for grant purposes. Greg brought in an updated timeline to review. Mark Mulligan, County Assistant Prosecutor, was in the room and was asked about the property acquisition. Mark asked to enter executive session for this discussion.</p> <p>At 9:35 Commissioner Reiter moved to enter executive session to discuss property acquisition.</p> <p>At 9:45am Commissioners exited executive session. Commissioner Zimmerman moved to exit executive session.</p> <p>Denise did notify the Commissioners that Poggemeyer can move forward with other items to keep the project moving. They can start paperwork for the CDBG funding as long as the Commissioners approve. Commissioners agreed to start that paperwork and submit notices for their approval. They can also request the EPA permit in</p>	<p>Greg Telecky – Managing Partner Denise Plummer – Project Manager</p> <p>Greg Telecky, Denis Plummer, Steve Shiets, Zach Mulder, Board of Commissioners and Administrator Garcia</p>		<p>*Motion- Move to enter executive session. Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes – 3</p> <p>*Motion- Move to exit executive session. Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3</p>

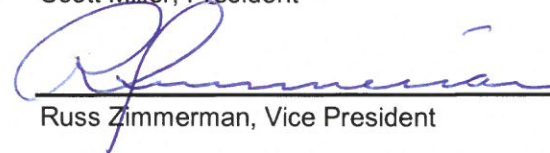
	<p>March as long as the pump station location is firm. Denise reviewed the rest of the timeline including bidding advertisement and bid opening. They could move quicker once the EPA approval is received. Greg also talked about public meetings being held in April and this will cover the needs for the citizens and CDBG meetings. Administrator Garcia will work with Poggemeyer to set these meetings.</p>			
<p><b>* Resolutions (10:00am)</b></p>	<p>2019 – 63  AUTHORIZING A COMMUNITY HOUSING IMPACT &amp; PRESERVATION (CHIP) JOINT COOPERATING AGREEMENT BETWEEN SANDUSKY COUNTY, THE CITY OF FREMONT, THE CITY OF CLYDE AND THE CITY OF BELLEVUE AND AUTHORIZING THE PRESIDENT OF THE BOARD TO SIGN SAID AGREEMENT</p>			<p>* Motion: Move to Approve  Moved by: Kay E Reiter  2nd: Russ Zimmerman  Yes - 3</p>
	<p>2019 – 64  APPROVING BOND FOR RUSS ZIMMERMAN, COUNTY COMMISSIONER</p>			<p>* Motion: Move to Approve  Moved by: Kay E Reiter  2nd: Scott Miller  Yes – 2 (Zimmerman abstained)</p>
	<p>2019 - 65  APPROVING APPROPRIATION TRANSFER FOR EMA FROM CONTRACT SERVICES TO CAPITAL OUTLAY FOR 911 DISPATCH CENTER PROJECT AT THE REQUEST OF COUNTY AUDITOR (\$689,020.77)</p>		\$689,020.77	<p>* Motion: Move to Approve  Moved by: Kay E Reiter  2nd: Russ Zimmerman  Yes - 3</p>
	<p>2019 - 66  APPROVING APPROPRIATION TRANSFER FOR PROSECUTORS DRETAC FROM CONTRACT SERVICES TO REIMBURSEMENTS (\$4,000.00)</p>		\$4,000.00	<p>* Motion: Move to Approve  Moved by: Russ Zimmerman  2nd: Kay E Reiter  Yes - 3</p>
	<p>2019 - 67  APPROVING SUPPLEMENTAL APPROPRIATION TO FCFC WRAPAROUND FROM ADDITIONAL FUNDING RECEIVED (\$10,000.00)</p>		\$10,000.00	<p>* Motion: Move to Approve  Moved by: Kay E Reiter  2nd: Russ Zimmerman  Yes - 3</p>
	<p>2019 - 68  APPROVING SUPPLEMENTAL APPROPRIATION AND ADVANCE REPAYMENT TO TASC FUND 2212 (\$1,593.00) FOR OVERPAYMENT OF ADVANCE SUBMITTED ON 4/1/14 CLEARING THE BALANCE OF THE TRANSACTION</p>		\$1,593.00	<p>* Motion: Move to Approve  Moved by: Russ Zimmerman  2nd: Kay E Reiter  Yes - 3</p>

	2019 - 69 FORGIVING BALANCE DUE FROM SANDUSKY COUNTY TRANSPORTATION IMPROVEMENT DISTRICT (SCTID) ADVANCE MADE ON NOVEMBER OF 2012 (\$55.00)		\$55.00	* Motion: Move to Approve Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
<b>Public Open Session</b>	Citizens Attendees – Bob Kuzmer, Ballville Township Media Attendees – none Elected Officials – Jim Moyer, Engineer			
	The Commissioners left session to visit Clyde Court to walk with Judge Kolesar on space and security needs. Judge Kolesar walked the Commissioner through the building. He pointed out space issues for offices and storage. He also talked about parking issues and the need for more parking. The Commissioners will review the current building prints and talk about options with Ron Hiser, Facility Management Director. Judge Kolesar is preparing to put security protocol in place according to recommendations from the Supreme Court. Further discussion will be had with the Judge and Commissioners on these issues. Commissioners Miller and Zimmerman returned to the office. Commissioner Reiter excused herself from session.			
<b>* Adjournment (12:00pm)</b>	With business completed for the day the meeting was adjourned.			* Motion: Move to Approve Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Reiter absent)

Signature of:



Scott Miller, President



Russ Zimmerman, Vice President



Kay E Reiter

**Board of County Commissioners, Sandusky County Ohio**

Attest: Theresa Cooney  
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,  
Sandusky County, Ohio, do hereby certify that the foregoing  
is a true and correct copy from the official record of said  
Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio

