

Sandusky County Commissioners – 6225 Croghan Street, Fremont, OH 43420

MEETING 2019

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 2/7/19

Time: 8:00AM 9:45AM

Present: Commissioners: Scott Miller, President; Russ Zimmerman, V-President; Kay E Reiter

Present: Theresa Garcia; County Administrator

Others Present: Ron Hiser, Greg Wright, Craig Shoup

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 2/5/19 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller, Russ Zimmerman, Kay E Reiter		*Motion: Move to Approve minutes Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
Review of External board / Meetings Attended by Commissioners	Commissioner Zimmerman attended the TRIPS Advisory Board Meeting on Tuesday. They put together packets they are giving away on February 14 th for those who ride the TRIPS bus as a "customer appreciation" gift. They did run out of funds and went to ODOT to ask for additional funding. They have done some studies on bus routes. They put together a loop the buses will travel through Fremont. It will take approximately an hour for them to travel the loop and there will be specific spots they will stop on the loop and wait five minutes for passengers. They took the survey to get an idea on where passengers would like to have the stops and where they are going as well as suggested times to stop. There has not been a decision on when the loop will start. They will use part-time drivers and a second bus will be added to run the same route which will be determined by the number of people using the service. The survey is covering other services. They have a			

	booklet called Getting Around Sandusky County to pass out that gives information regarding TRIPS services, taxi services and other transportation options in Sandusky County. Commissioner Reiter asked if the booklet is in electronic form that we can put a tab on the County web page for citizens to access. If available a link will be created.			
Commissioners and Administrators Discussion	Commissioner Reiter mentioned the AG Breakfast registration is open with the Chamber of Commerce. She asked to have it noted on the Commissioners calendar and to watch for an invitation to RSVP.			
	Commissioner Miller asked about the smart board for the Board room. It was budgeted for this year and he would like to get that scheduled. Administrator Garcia will follow up with the IT staff.			
	Commissioner Miller walked through Woodville Courthouse on Wednesday. He was able to walk through the facility with Judge Fiser. They are putting some accordion doors in their conference area for Oriana House drug testing area until a permanent facility is set up. He also noted the change that was made on the second floor to enclose the repeater for the Woodville Tower. He had questioned how the repeater was sectioned off to the restroom area. This project was done over a year ago and has worked.			
	Jaime Wolfe, HR Specialist, came in session to introduce Bill Windnagel to the Commissioners. She was doing orientation for him to replace Jody Hatfield as CWP Coordinator.			
* Then /Now Documents	One certificate was presented by the Board of DD. A request for this service wasn't done for this vendor. One invoice makes up this certificate. Jay Cullen - \$30.00		\$30.00	* Motion: Move to Approve certificate Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
* Personnel	None at this time			
* Travel Requests	None at this time			
Facility Management (8:30am)	Ron Hiser – Facility Management. Ron came in for his bi-weekly meeting with the Commissioners. See Attachment A for agenda items. Ron asked Greg Wright	Ron Hiser - Director		

	<p>from Heapy to come in and talk to the Commissioners about the design he put together for the courthouse ramp. Greg reviewed the blue prints for the ramp with the Commissioners.</p> <p>There was a quote of \$5,671.00 for a new generator for the 412 tower. This includes installation of the generator. There was discussion on how to pay for this type of equipment and who should pay for the equipment. The decision was made that equipment items would come to the Commissioner's and repairs would be taken care of by Facility Management. Commissioner Reiter made a motion to accept the quote from Stahl Electric LLC. for the generator and installation.</p> <p>Ron presented the update in the parking lot at the Communication Center. He will be requesting quotes to present to the Commissioners.</p>		\$5,671.00	<p>* Motion: Move to Approve quote from Stahl Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3</p>
* Resolutions (9:15am)	<p>2019 - 70 AUTHORIZING THE PRESIDENT OF THE BOARD TO APPROVE AND SUBMIT TO THE OHIO DEVELOPMENT SERVICES AGENCY, OFFICE OF COMMUNITY DEVELOPMENT AN APPLICATION REQUESTING UP TO \$1,350,000 OF PROGRAM YEAR 2019 COMMUNITY HOUSING IMPACT & PRESERVATION PROGRAM (CHIP) FUNDS, AND PROCURING WSOS COMMUNITY ACTION COMMISSION INC. TO PREPARE THE APPLICATION AND ADMINISTER THE PROGRAM</p>		\$1,350,000.00	<p>* Motion: Move to Approve Moved by 2nd: Scott Miller Yes - 3</p>
	<p>2019 - 71 APPROVING APPROPRIATION TRANSFERS FOR SHERIFF SPECIAL FUND FROM WAGES (\$4,300.00) AND BENEFITS (\$1,200.00) TO CONTRACT SERVICES TO PAY FOR TRAINING AND TRAVEL FOR RESOURCE OFFICERS</p>		\$4,300.00 \$1,200.00	
	<p>2019 - 72 AWARDING BID TO M&B ASPHALT CO. INC., OLD FORT, OHIO, FOR THE 2019 RESURFACING OF CR 53 (PID 107171)</p>			
	<p>2019 - 73 APPROVING THE AMENDED BY-LAWS OF THE SANDUSKY COUNTY CONVENTION AND VISITORS BUREAU, INC.</p>			
Public Open Session	<p>Citizens Attendees – none Media Attendees – Craig Shoup, News Messenger Elected Officials – none</p>			

<p>* Adjournment (9:45am)</p>	<p>With business completed for the day the meeting was adjourned.</p> <p>***Commissioners exited session to attend the Combined Coalition meeting at the Health Department.</p>			<p>* Motion: Move to Approve Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3</p>
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Signature of:



Scott Miller, President

Commissioner Zimmerman absent

Russ Zimmerman, Vice President



Kay E Reiter

Board of County Commissioners, Sandusky County Ohio

Attest: *Theresa Cooney*
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated February 7th, 2019

* Denotes action needed

1. * A new generator for the 412 Tower is needed. Quote
2. Heapy Engineering to review plans of the Courthouse ADA ramp project with commissioners. I have reached out to Angie McConnell (GLCAP) and she advised that the environmental study should be complete in 2-3 weeks.
3. Securing additional quotes for creating office spaces at the sheriff office.
4. New CCW office and file room at the Communication Center is at the point of finishes. Carpet is scheduled to be installed Feb. 18th 2019.
5. Installing some data lines in preparation for the new time clock system (Executime).
6. Road crew offices Master keying system is complete and being processed.
7. The UPS that provides coverage for all the Jail systems was had a simulated power outage test on Jan. 24th. The test was successful and the all critical systems stayed energized. (EMA director and booking computers were added to UPS)
8. Working with JDC on creating a room for off-site video courtroom appearances. The sound proofing panels have been ordered and the carpet is scheduled to be installed.
9. Working with the Sherriff Office on signage (and extra parking) for the new location of the road crew office.
10. Working with Judge Fiser on up-grading the door between the bench and her chambers. Quotes have been secured and PO# submitted.
11. The Artic Blasts caused some issues at the JDC, freezing up one domestic water line and sections of the fire protection system. This took multiple days to correct, however all systems are currently up and functioning properly.
12. All county boilers were inspected by Hartford.
13. Working on county space requirements.
14. Securing quotes on door assists for courthouse
15. Securing quotes on two ADA restrooms in the courthouse (basement location).
16. Working on Commissioners building roof with IAP. (government service group)

