

Sandusky County Commissioners – 6225 Croghan Street, Fremont, OH 43420

MEETING 2019

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 2/21/19

Time: 8:00AM – 12:00PM

Present: Commissioners: Scott Miller, President; Russ Zimmerman, V-President; Kay E Reiter

Present: Theresa Garcia; County Administrator

Others Present: Sheila Dunn, Lauren Holly, Steve Szanto, John Larson, Greg Telecky, Jack Jones, Jerri Miller, Jill Neuman, Ron Hiser

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 2/19/19 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller, Russ Zimmerman, Kay E Reiter		*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
Review of External board / Meetings Attended by Commissioners	Commissioners Miller and Reiter attended the Woodville Township meeting on Wednesday night to listen to the presentation given by Chief Jackson, EMS, regarding Sandusky County EMS services and what they would offer if Woodville Township would request there services. There was a question regarding residents being double charged by the Woodville levy and the County levy for EMS services. Chief Jackson did a great job and there weren't many questions. Trustees seemed satisfied with the presentation. Chief Jackson noted he would be available for questions at a later date if anyone needed to talk to him. The Commissioners want to reach out to Chief Jackson to thank him.			
	Commissioner Zimmerman attended the Rural Conservation and Development Board at the Agriculture Research Station. They perform agriculture research projects at this location for Sandusky County. It was very impressive. There was over 40 research projects in			

	<p>progress with 18 researchers working on the projects. This Station is one of 80,000 acres of specialty crops in the State of Ohio. Ohio is fourth in the nation in whole pack tomatoes. The state is second in the nation for pumpkins and sweet corn. Individuals at Ohio State that give assistance on issues the local producers come across at the Research Station are close to retirement and they are looking at how to replace these individuals. Ohio State is considering backing out of Agriculture Education. There are 1900 employees that work in the Extension Offices that work on Agriculture that this could affect along with the 3 OSU locations.</p>			
<p>Commissioners and Administrators Discussion</p>	<p>There is a Commissioners department heads meeting Tuesday morning. An agenda needs to be put together. Items to discuss; new time attendance progress, budget progress, Courthouse ramp update, look at FM top ten to see who would be affected and have Ron review with group. Energy audit results. Safety Awards. Chief Jackson presentation at Woodville.</p>			
	<p>Melanie Allen, JFS Interim Director, called Administrator Garcia and informed her she received a phone call from the Prosecutor at Municipal Court regarding the issue she had when an employee filed charges against a client that threatened her. The Prosecutor wanted to assure Melanie that the conversation was misunderstood. The comment was made to the officer presenting the charges, however it was not said with the understanding they shouldn't file charges, it was said in a manner that it is unfortunate this is part of their job. She is very supportive and appreciative with the job they do at JFS and some of the matters they have to handle. She will always assist when needed. She was apologetic that the conversation was taken in the wrong way and assured Melanie again she is there to assist when needed and she wanted to make sure that staff at JFS understand that.</p>			
	<p>Commissioners talked about the second interviews for JFS Director position and setting them up.</p>			
	<p>A letter of support for the Portage River Basin Council to designate them as a water trail by the Ohio Department of Natural Resources. The Commissioners signed the document and it will be sent to the Council.</p>			


	<p>Administrator Garcia spoke with Assistant Prosecutor, Mark Mulligan, regarding the parking lot off of Clover Street. The County does own the lot and has no documentation of allowing private citizens to mark any spaces as private parking. Mark suggested a letter being sent out to those using this as a private lot to inform them that the County owns the lot. He also stated it could be roped off and sold by the Commissioners. Commissioner Zimmerman made a motion we rope the lot off after notification of those using the lot and proceed with the sale of the parcel.</p>			<p>* Motion: Move to close off and sell the Clover Street parking lot Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes – 3</p>
	<p>Commissioner Zimmerman requested to enter executive session to discuss personnel matters regarding compensation of employee and discipline issues.</p> <p>At 9:24am Commissioner Miller moved to enter executive session to discuss personnel matters regarding compensation of employee and discipline issues.</p> <p>At 9:55am Commissioners exited executive session. Commissioner Reiter made a motion to exit executive session.</p> <p>Commissioners talked about the issue with the Sanitary Engineers Office and the requested change in their work week start and end days made by the Auditors Office. Commissioner Reiter made a motion that Administrator Garcia work on the scheduling concerns with Sanitary Engineer to allow for adjustment to the change in the pay day start and end and how to allow the flexibility for the use of flex time instead of overtime.</p>			<p>* Motion: Move to enter executive session Moved by: Scott Miller 2nd: Kay E Reiter Yes – 3</p> <p>* Motion: Move to exit executive session Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3</p> <p>* Motion: Move to adjust Sanitary Engineers work week Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3</p>
<p>* Then /Now Documents</p>	<p>One certificate was presented by the Records Office. A PO was not in place in 2018 due to not knowing the amount of the invoice and a 2019 cannot be obtained for the 2018 invoice. One invoice makes up this certificate. Conduent Enterprise Solutions - \$2,062.56</p> <p>Five certificates were presented by the Commissioners</p>		<p>\$2,062.56</p>	<p>* Motion: Move to Approve certificates Moved by: Russ Zimmerman</p>

	<p>Office. 2018 Grant funding had not been drawn down and invoices and finance would not allow for 2019 PO's for 2018 invoices. Six invoices make up these certificates.</p> <p>Abdoo Builders - \$34,025.00 Abdoo Builders - \$32,675.00 Dyer's Home Improvement - \$20,500.00 Craft & Sons - \$3,650.00 EOC - \$10,775.00 Ochs Contracting - \$11,970.00</p>		<p>\$34,025.00 \$32,675.00 \$20,500.00 \$ 3,650.00 \$10,775.00 \$11,970.00</p>	<p>2nd: Kay E Reiter Yes - 3</p>
* Personnel	None at this time			
* Travel Requests	None at this time			
Easter Seals (9:00am)	<p><u>Lauren Holly and Sheila Dunn– Easter Seals.</u> Lauren and Sheila were here about a year ago to talk about the need for adult day care in Sandusky County. They are very close to having their facility completed. They have a great deal of interest in the facility and what they can provide. There is some confusion on the difference between being an adult day care and the senior center. They are there to assist seniors that need to be cared for while their care givers are working or unavailable. They are not there for seniors that are self-sufficient. Commissioner Reiter asked if the facility would allow people to bring seniors in on a flexible schedule? It can be set up on a routine basis such as every Tuesday and Thursday or only one day a week to five days a week. They are not open on the weekends and they are not a 24 hour facility. It does help with social interaction as well. They can serve 40 individuals a day. The staff is based on how many individuals are in the facility per day and that is mandated by State terms. They will also move their current offices to this location. Last fall they worked with the hospital regarding fall prevention. They work with seniors who tend to fall or are fearful of falling. They wanted to come in today because they have had some great resources but wanted to ask the Commissioners if they know if there are resources in the area that they have missed in order to create more relationships. They are working with a few local foundations for funding assistance. Commissioner Reiter asked if they had talked to Promedica. They have them on the list to talk to, but Promedica did donate some used furniture for the facility. They are hoping to receive some Corporate sponsors to assist in buying furniture. The other suggestion was to contact Chamber of</p>	<p>Lauren Holly – VP of Home and Community Based Services</p> <p>Sheila Dunn – President/CEO</p>		

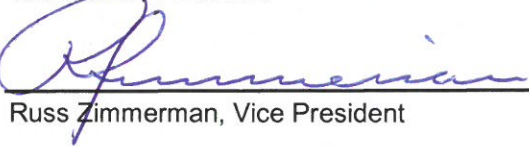
	Commerce, Community Foundation and United Way. The Commissioners don't participate in "fund raisers" but they are supportive of their cause. They had talked about receiving money from the current Senior Levy. They have reached out to WSOS about receiving funds. There was some question regarding the language in the levy and who can receive the money. Administrator Garcia will touch base with the Assistant Prosecutor to get an opinion.			
* Resolutions (10:00am)	2019 - 78 APPROVING FUND TRANSFER FOR BOARD OF DD FROM DD GENERAL FUND TO IDEA-B GRANT FUND TO SUPPLEMENTAL UNTIL NEW GRANT FUNDS ARE RECEIVED (\$2,282.09)		\$2,282.09	* Motion: Move to Approve Moved by: Russ Zimmerman 2nd:Kay E Reiter Yes - 3
	2019 - 79 ENTERING INTO AGREEMENT WITH WSOS COMMUNITY ACTION (WSOS) TO ACT AS INDEPENDENT CONTRACT FOR THE FY17 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM (CDBG) B-F-19-1CO-1			* Motion: Move to Approve Moved by: Kay E Reiter 2nd:Russ Zimmerman Yes - 3
	2019 - 80 APPROVING SUPPLEMENTAL APPROPRIATION TO COMMON PLEAS SPECIAL PROJECT FUND FOR TRANSFER TO WAGES AND BENEFITS FOR MEDIATION AND COMMON PLEAS PROBATION OFFICER FUNDS (\$15,166.11)		\$15,166.11	* Motion: Move to Approve Moved by: Kay E Reiter 2nd:Russ Zimmerman Yes - 3
Sudsina Associates (10:30am)	<u>Steve Szanto – Sudsina Associates.</u> Steve came in to talk to the Commissioners about Capital Financing and the project they are working on with the Energy Audit. He passed out an overview document for all to review at their leisure. Steve had the opportunity to review the Energy Audit project and the financing options the County has. He feels the County is in great shape to do a general obligation bond. The County rating is good and would benefit in in a general obligation bond. He explained the benefits of a general obligation bond. He explained the difference between financing on our own or going outside the County for financing. Commissioner Reiter asked what would happen if we did not get an upgrade in status when applying for a general obligation bond. Conversation on the project and financing was held with the group. The Commissioners talked about whether or not the financing presented by Bond and	Steve Szanto – Managing Director		

	Financial Council is the appropriate and most financially beneficial way to proceed. The Commissioners would like to review this information for a week and make a decision at that time.			
Public Open Session	Citizens Attendees – see sign in sheet Media Attendees – none Elected Officials – Jerri Miller, Auditor			
EMS (11:36am)	Jeff Jackson – EMS. Chief Jackson came in to touch base regarding his presentation in Woodville Township last night. He wanted to review the thoughts of the Commissioners on how he felt the meeting went and how his presentation was accepted by the group. The Commissioners were very happy with his presentation and we need to wait for a response from the Township.	Jeff Jackson – EMS Chief		
	Commissioner Reiter requested to enter executive session to discuss possible litigation. At 11:45am Commissioner Reiter moved to enter executive session to discuss possible litigation. At 11:57am Commissioners exited executive session. Commissioner Reiter made a motion to exit executive session.			* Motion: Move to enter executive session Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes – 3 * Motion: Move to exit executive session Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
* Adjournment (12:00pm)	With business completed for the day the meeting was adjourned.			* Motion: Move to Approve Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3

Signature of:



Scott Miller, President

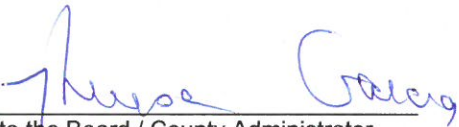


Russ Zimmerman, Vice President



Kay E Reiter

Board of County Commissioners, Sandusky County Ohio

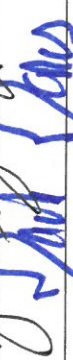
Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Public Session Sign in Sheet

2/21/2019

Name	Signature	Contact Information
Sheila Dunn		440-838-0990 Easter Seals
Laurin Holly		234.417.0250
S. Stanto		440-773-5890
Chack Uolo		419-352-7337
Jeni Thelen		President
Bill Neuman		Aud.