

Sandusky County Commissioners – 6225 Croghan Street, Fremont, OH 43420			MEETING 2019	
Meeting: Board Of Commissioners	Location: Commissioners' Board Room	Date: 2/28/19	Time: 8:00AM 12:09PM	
Present: Commissioners: Scott Miller, President; Russ Zimmerman, V-President; Kay E Reiter				
Present: Theresa Garcia; County Administrator				
Others Present: Angie McConnell, **See sign in sheet for CDBG public hearing attendees, Craig Shoup				
(*action items)				
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (9:05am)	***Commissioners attended the EDC Annual banquet this morning and opened session at 9:05am	Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 2/26/19 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller, Russ Zimmerman, Kay E Reiter		*Motion: Move to Approve minutes Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
WSOS/GLCAP CDBG Public Hearing (9:40am)	Angie McConnell – WSOS/GLCAP. Angie came in to hold the CDBG program year 2019 first public meeting. This is the next two year grant program. See Attachment A for agenda items. Pre-applications have been sent out to Villages, Cities and Counties they are due back by March 29 th . Angie reviewed program details. (See sign in sheet for attendees) The Commissioners discussed the Rodriguez Street Project in Madison Township. They will try one more time to help with this issue. If Madison Township and the Village cannot help push this along the Commissioners will not be able to help with this issue at another date. Administrator Garcia was asked to reach out to Beth Hannam, EDC Executive Director, to help coordinate getting answers for the project.	Angie McConnell – Loan and Grant Specialist		

Review of External board / Meetings Attended by Commissioners	<p>The Commissioners all attended the SCEDC Annual Breakfast Meeting. There was good attendance. According to the reports Sandusky County is doing really well. There was a good turnout of elected officials and business community members. A video was shared; it provided an excellent "2018 Year in Review". Beth Hannam, SCEDC Executive Director, informed the group she will be releasing an exciting announcement in the very near future. This sounded like good news for Sandusky County.</p> <p>To view the video: www.sanduskycountyedc.org</p>			
	<p>Commissioner Reiter attended the Sandusky County Visitors Bureau's board monthly meeting Wednesday afternoon. It was a well organized meeting lead by the new chair Holly Hoffman. Bill Brown and Charlie Schwochow were both at the meeting to observe the meeting. They are both possible candidates to be appointed for the two vacant Board seats. Once the Board makes a decision they will send their recommendation to the Commissioners for a resolution. An interesting observation by the Board was the 2020 Bicentennial Celebration was not on the agenda. Peggy Courtney, Visitors Bureau Director, stated it was overlooked and should have been on the agenda. The board discussed the next Bicentennial County Barn painting the barn will be located on West US Rte 20 (Amor Farms) and Terra State Community College will be the sponsor. They are actually going to paint both ends of the barn. Terra also asked about a barn on the east end of the County and they would be willing to sponsor with that barn too. They presented an update on the Ohio Bicycle Association event coming up. The board discussed the annual review process and newly designed matrix scoring system. They also have 42 bus tours scheduled in our county in 2019 – this number is over the amount they had last year. Last year they had 14 tour cancellations due to the booking agent not filling their bus tour. The staff has attended 4 tourism shows so far this year.</p>			
Commissioners and Administrators Discussion	<p>Sandusky County Leadership Gin and Jazz event is 3/15/19. The Commissioners all had other obligations and will not be able to attend. There seem to be several events organized on the same date.</p>			
	<p>The Clover Street parking lot deed document was reviewed by Mark Mulligan, Assistant Prosecutor. The Commissioners reviewed the notice and approved of the</p>			

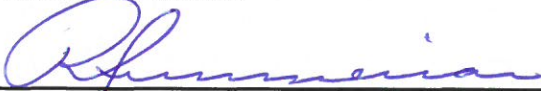
	language. The effective date will be placed on the letter once Facility Management has coordinated the day they can close the lot.			
	Commissioners had a discussion about how the County 2020 Bicentennial Celebration Activities are progressing. Commissioner Zimmerman is sitting on one of the committees working on a historical marker plaque. Commissioner Reiter had done some research in the Ohio Revised Code on allowable funding dollar amount to support this type of activities and how the County can assist with funding. The question was do we assist on one event/item, and/or to the general year along events. We may consider splitting the cost of the assistance this year and next year. Commissioner Reiter made a motion to contribute an amount not to exceed \$20,000.00 over the next two years. This would cover the cost of the exterior podium & plaque being built on the courthouse front sidewalk area along with the Ohio historical marker. Other items the committee would need help with could be approved by the Commissioners if requested.		Not to exceed \$20,000 over 2 years – requires pre-approval of the Commissioners	* Motion: Move to contribute an amount not to exceed \$20,000.00 to the 2020 event Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
	The 2020 County Budget timeline was updated by the Auditor and sent to the Commissioners and the Administrator. The Commissioners agreed with the new timeline and a note will be made on the calendar.			
	Administrator Garcia met with Ron Hiser, Facility Management Director, and Greg Telecky, Poggemeyer Design, to discuss the Better Building Project. Ron will meet with the Poggemeyer team next week and review the project to look at projects that had been removed and may consider adding back in to the project along with other projects that could be added if we have the ability to finance more for the updates.			
	Commissioners reviewed the worksheet presented by the Sheriff to change staffing for courthouse security from one full-time supervisor and five part time to two full-time and three part-time. The costs would not exceed what was currently budgeted but would allow more efficiency with security. After discussion the Commissioners agreed the change request was reasonable.			
* Then /Now Documents	None presented			
*Travel Request	A travel request was presented and approved for Theresa Garcia and Jaime Wolfe attending the CoRSA Annual Renewal meeting in Columbus.			

* Resolutions (10:00am)	2018 - 87 APPROVING SUPPLEMENTAL APPROPRIATION FOR AUDITOR CAPITAL OUTLAY COMPUTERS AND PRINTERS FROM LIQUIDATED 2018 PO FOR EXECUTIME CONTRACT (\$20,825.00)		\$20,825.00	* Motion: Move to Approve Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
	2019 - 88 APPROVING SATISFACTION OF MORTGAGE BY ANGELA FEASEL, FKA ANGELA M. LOPEZ, 124 NORTH MONROE ST., FREMONT, OHIO 43420		\$8,229.00	* Motion: Move to Approve Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
	2019 - 89 APPROVING FUND TRANSFER FROM 1979 SALES TAX FUND TO DEBT RETIREMENT FUNDS FOR PAYMENTS (\$465,797.56)		\$465,797.56	* Motion: Move to Approve Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
Public Open Session	Citizens Attendees – none Media Attendees – Craig Shoup, News Messenger Elected Officials – none			
* Adjournment (12:09pm)	With business completed for the day the meeting was adjourned.			* Motion: Move to Approve Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3

Signature of:



Scott Miller, President



Russ Zimmerman, Vice President



Kay E Reiter

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Attachment A

**Sandusky County PY 2019 Community Development Block Grant (CDBG) Program
AGENDA AND MINUTES
1st Public Hearing
Thursday, February 28, 2019 at 9:30 a.m.**

A representative of WSOS CAC reviewed the following information to apply for funding under the State of Ohio 2019 CDBG Programs:

1. Approximate Funding anticipated for the following major CDBG funds (from the PY 2018 consolidated plan, to be finalized following the 30 day comment period after a March 1, 2019 Public Hearing in Columbus OH.)

Community Housing Impact & Preservation (CHIP)	\$23.5m
Housing Development Assistance Program	\$13.5m
CHDO Competitive Operating Grant Program	\$150k
Homeless Crisis Response Grant Program	\$5.32m
Housing Opportunities for Persons w/AIDS	\$1.67m
Community Development Program	\$23m
Economic Development & Public Infrastructure	\$10m
Target of Opportunity Grant (formerly Discretionary Grant)	\$2m
Training and TA	\$385k

2. The County is eligible for the following PY 2019 Community Development programs, providing the County meets the applicable requirements:

A. Community Development Allocation Funding Program

1. Each project must meet one of these National Objectives: (1) benefit LMI persons (80% median income); (2) aid in elimination of slums or blight.
Must meet the LMI criterion by one of the following:
 - a. Having a project in a Census area that is over 51% LMI households (there are very few of these areas);
 - b. Having a project in a neighborhood that is surveyed door-to-door, and the survey documents that over 51% of the households are LMI. A certain sample size must be reached, based on minimums set by ODOD;
 - c. Having a project exclusively benefit one of several types of beneficiaries, known as "limited clientele". These sets include abused children, elderly persons, battered spouses, homeless persons, adults that are "severely disabled", illiterate adults, persons living with AIDS, and migrant farm workers. Programs commonly provide services and facilities for the elderly, and many projects are undertaken to accommodate the disabled.
2. State objectives: Improved housing for LMI, construction and improvement of public facilities and infrastructure in communities with LMI concentration; create and retain permanent private sector job opportunities, principally for persons of LMI, through expansion and retention of business and industry; assist communities in alleviation of threats to public health or welfare requiring immediate resolution; assist in revitalization of Central Business Districts; assist communities in their compliance with federal laws to affirmatively further fair housing; and assist in the development of local micro-enterprise businesses.
3. Funding for program year 2019: **Approximate Allocation to County – \$180,000**
4. Administration and Fair Housing is combined for up to 20% of grant. After administration, the County has approximately 80% to fund projects throughout the county (including the City of Fremont). Cities/counties may pool funds for common projects.
Timing: New Community Development Implementation Strategy (CDIS) requirement implemented by the state. a) Replaces the former CAS; b) allows grantees opportunity to holistically prioritize investment; c) requires participation from stakeholders. **Required CDIS meeting with stakeholders is currently scheduled for – March 21, 2019.**
5. State will award on or about September 1, 2019. Grant agreement signed within 10 days of date in cover letter. All work completed by end of August 2021; all funds drawn by end September 2021; disbursed, expended, final report by end of October 2021.
6. Number of projects: Estimating 3-4 maximum (depending on the amount of allocation)

E. Critical Infrastructure

Up to \$500,000 – designed to fund public infrastructure improvements with a significant community impact. Eligible Applicants: PY 2019 Community Development Program Counties and Direct Cities. Counties may apply on behalf of non-direct cities, villages, and unincorporated areas.

The Critical Infrastructure Program was created to assist communities with funding for high priority, single-component, projects, such as roads, flood and drainage, and other public facilities projects with high community-wide impact and that benefit primarily residential areas.

Eligible activities include constructing, reconstructing or rehabilitating infrastructure components. Eligible infrastructure components include streets and bridges; sidewalks; flood and drainage; water and sanitary sewer; and fire protection facilities. Applicants must submit a map of the proposed service area indicating the proposed infrastructure project's boundaries and location. Applicants are expected to explain how the service area and project beneficiaries were determined. Communities will be required to complete an Infrastructure Condition Certification to catalog the targeted infrastructure's existing condition, and the degree to which the proposed Critical Infrastructure program will improve the identified conditions.

Communities must qualify activities under the HUD Ohio State Administered CDBG program national objectives of low- and moderate-income (LMI) area-wide benefit or the prevention/elimination of slum or blight.

F. Economic Development Loan and Public Infrastructure Grant Program

Total Funds: Approximately \$10.1 million in CDBG funds will be made available.

Eligible applicants may submit applications for one or more of the following categories of funding: Residential Public Infrastructure Program, Economic Development Public Infrastructure Program, and/or Economic Development Loan Program.

Local Program Benefit/National Objective: Communities must qualify activities under the HUD Ohio State CDBG program national objective of low- and moderate-income benefit.

Economic Development and Public Infrastructure: up to \$500,000 – grants and loans designed to improve infrastructure directly and primarily related to creating, expanding or retaining a business in the community.

Residential Public Infrastructure: up to \$500,000 - designed to create safe and reliable drinking water and properly disposed of sanitary waste.

G. Target of Opportunity Program

Up to an amount to be determined - designed to provide a means to fund worthwhile "targets of opportunity" projects and activities that do not fit within existing program structures and to provide supplemental resources to resolve immediate and unforeseen needs.

3. Comments/Questions:

Public Session Sign in Sheet

2/28/2019

Name	Signature	Contact Information
Maree Glatzbecke	M. G	Villages of Gibsonsburg
Abow Richter	Abow Richter	GLCAP
Angie Mc Connell	Angie Mc Connell	GLCAP
Herrie Carte	Herrie Carte	GLCAP