

**Sandusky County Commissioners – 6225 Croghan Street, Fremont, OH 43420**

**MEETING 2019**

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 4/4 /19

Time: 8:00AM – 10:41AM

Present: Commissioners: Scott Miller, President; Russ Zimmerman

Present: Theresa Garcia; County Administrator

Not Present: Kay E Reiter

Others Present: Ron Hiser, Atul Chopra, Gary Kirsch, Greg Telecky,

(\*action items)


AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
<b>Call to Order Pledge of Allegiance (8:00am)</b>		Scott Miller, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	The 4/2/19 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller, Russ Zimmerman,		*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Reiter absent)
<b>Review of External board / Meetings Attended by Commissioners</b>	Commissioners Miller and Zimmerman and Administrator Garcia attended a meeting and tour of Davis Besse yesterday. This was a very valuable and informational meeting and tour. This was for Commissioners in Counties that are neighbors of the facility. The staff at Davis Besse are very educated on their building and system. The purpose of the tour was educational for the officials in the area to help them understand what they do in the building. They would like support from the group to State and Federal legislators to keep this facility up and running. The impact it has on the community, including Sandusky County, is very strong. The people working there today would need to move from the area if they were displaced. Commissioner Miller was also impressed with how safe the facility is. They have learned from other incidents at other facilities how to update to assure they do not have the same problems. The comment was made with the trend moving to electric cars they will need more			

	<p>electricity and nuclear does not leave a foot print and is cleaner than coal or oil. It was impressive how clean the plant was. They would like to receive the same credits as wind and solar energy receives from the government. Commissioner Zimmerman thought the tour should be offered to legislators so they see what is happening at the facility. Other countries are using nuclear power and it seems to be clean and economically feasible and the US uses it at a much lower rate. The tour guides noted they do not release anything harmful into the environment. The security of the building is also very impressive.</p>			
<b>Commissioners and Administrators Discussion</b>	<p>Easter seals request for 2019 senior funds. Lauren Holly reached out about receiving a portion of funds. Mark Mulligan, Assistant Prosecutor, advised the money from the levy is for the Commissioners to distribute. Easter Seals is looking for approximately \$30,000.00 for their program. Commissioners would consider this request.</p>			
	<p>Commissioner Miller reached out to Dave Beck regarding the Clover Street parking lot. He informed Dave the County will no longer be maintaining the lot as we no longer use the lot. Dave was concerned about what the original agreement was with past Commissioners. They agreed to see what would happen next winter and revisit as needed.</p>			
<b>* Then /Now Documents</b>	<p>None at this time</p>			
<b>* Personnel</b>	<p>None at this time</p>			
<b>* Travel Requests</b>	<p>None at this time</p>			
<b>Facility Management (8:30am)</b>	<p><b><u>Ron Hiser – Facility Management.</u></b> Ron came in for his bi-weekly meeting with the Commissioners. See attachment A for agenda items. Ron discussed the drawing and the visit with Judge Kolesar, County Court Judge, regarding updates to the building. The Commissioners advised Ron they understand the needs of the Court along with the Clerk of Courts. From this point the final plans will be approved by the Commissioners. The Commissioners agree this could be added to the building projects with a commitment from Clyde Court they will make payments on the upgrade. Ron would like to order the windows for the first floor of the Commissioners building now so they are ready when</p>	Ron Hiser – Director		

	the building project funds are obtained. All agreed to get these order so they can be made and installed before next winter. Ron would like to move forward with his interior work on his building to work on the inventory control project. The Commissioners asked him to get started on his end of the project.			
<b>IT (9:00am)</b>	<b>Atul Chopra and Gary Kirsch – IT.</b> Atul and Gary came in for their monthly meeting with the Commissioners. See attachment B for agenda items. The 911 project was delayed. They have met with the vendor to address the conversion issue and everyone is on the same page and are working on fixing the problem. Atul has interviews for Gary's replacement next week. He will replace him with a full-time person but would like the Commissioners to consider an additional part-time staff to keep up with needs. The Commissioners agreed the way of the future and technology it would be in the best interest of the County to have another staff member.	Atul Chopra – Supervisor Gary Kirsch- Director		
<b>Poggemeyer Design (9:30am)</b>	<b>Greg Telecky – Poggemeyer Design Group.</b> Greg came in to talk about the contract for the designs of the building project and the Wightmans Grove project. He feels in mid- May we should set up public meetings for the residents in Wightmans Grove. Commissioners asked Poggemeyer to set up and schedule these meetings. They will present a time-line and agenda to the residents so they are aware of how the project will move forward. The Commissioners agreed to approve the building project contract and have Greg move forward with the design of the project to get bid documents prepared. He will assist in putting together a list of all projects involved with the cost and total for the financing end of the project.	Greg Telecky – Managing Partner		
<b>* Resolutions (10:00am)</b>	2019 - 121 APPROVING SUPPLEMENTAL APPROPRIATIONS TO EMS PI CAPITAL OUTLAY FOR NEW VEHICLE PURCHASE (\$495,000.00)		\$495,000.00	* Motion: Move to Approve Moved by: 2nd: Yes – 2 (Reiter absent)
	2019 – 122 APPROVING SUPPLEMENTAL APPROPRIATION TO EMS REIMBURSEMENT AND REFUNDS FOR BILLING REIMBURSEMENTS (\$10,000.00)		\$10,000.00	* Motion: Move to Approve Moved by: 2nd: Yes – 2 (Reiter absent)

<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – none Elected Officials – none			
<b>* Adjournment (10:41am)</b>	With business completed for the day the meeting was adjourned.			<b>* Motion: Move to Approve Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Reiter absent)</b>

Signature of:

  
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 Scott Miller, President

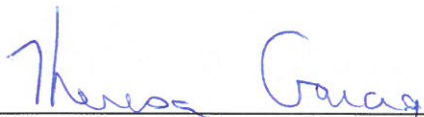
  
 \_\_\_\_\_  
 Russ Zimmerman, Vice President

Absent

\_\_\_\_\_  
 Kay E Reiter

**Board of County Commissioners, Sandusky County Ohio**

Attest:

  
 Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

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 Clerk, Board of County Commissioners, Sandusky County, Ohio

# Sandusky County Commissioners Agenda



## Topics of Discussion for the meeting Dated April 4th, 2019

\* Denotes action needed

1. Met on additional space requirements and parking for the #1 court in Clyde. (storage room availability)
2. Securing additional quotes for the Building Automation System (BAS) at the service center (attached).
3. Working with the commissioners on prioritizing and issuing projects for 2019. The PO# for the office renovation at the Sheriff location has been issued.
4. Window installation at the Commissioners Bld. set for April 22<sup>nd</sup>. (Additional basement quote).
5. Up-dated the schedule for improvements for Better Buildings Projects. (BOE, Dog Warden, EMS, Sanitation Engineers, #1)
6. The new courthouse ADA ramp is moving forward with discussion on advertising, Pre-bid meeting, Pre-construction meeting, and the color of brick. We are working with courthouse security and I.T. on the alternate ADA entrance (camera, doorbell, and signs).
7. We have secured multiple quotes for service and planned maintenance contracts on the counties UPS units. I am working with Atul on qualifying and selecting a vendor.
8. Fire suppression and back flow devices for the county buildings have been inspected and deficiencies are being addressed.
9. Scheduled planned maintenance/service contract for the courthouse security X-ray equipment is being scheduled.
10. Annual fire extinguisher inspection is scheduled for all locations this month.
11. Working on securing competitive quotes for cleaning services for multiple county building locations. Contractors to do a walk-through April 6<sup>th</sup>. Current contract expires May 31<sup>st</sup>.
12. Working on removing the sky-lights at the EMS/Sanitary Engineers location (attached).
13. Inventory Control Project, (budgetary quotes)

## Projects / Updates

- Backups
  - 4/4/2018 – Finalizing tape drive, storage array and NAS
  - 3/7/2019 – Backup licenses applied, adding servers to backup list
- Security
  - 4/4/2019 – Implementing Fortinet EMS (antivirus, malware, content filtering) server
  - 3/7/2019 – Jail & Courthouse routers updated with latest firmware, new Barracuda installed.
- New server migrations
  - 4/4/2019 – Great Lakes helping with migrations. Looking into GNeil alternatives.
  - 3/7/2019 – Server migrations progressing. Working with COC to migrate their servers.
- Dispatch/911 Project
  - 4/4/2019 – CAD/RMS/JMS go live postponed due to conversion issues. AVTEC scheduled for 4/22. Recording scheduled for end of April. Aiphone (safe harbor) scheduled for onsite 4/9/2019
  - 3/7/2019 – CAD/RMS/JMS system go live on 3/27 & 3/28
- Executime
  - 4/4/2019 – Nothing additional to report
  - 3/7/2019 – Continued installation of hardware/networking to allow communications to Executime
- Phones
  - 4/4/2019 – Continuing to make network changes, Ohio Telecom scheduled for onsite visit next week to troubleshoot voice quality issues
  - 3/7/2019 – approximately 40% done making networking changes to improve phone system quality
- City of Fremont
  - 4/4/2019 – New file server and VM server installed. Working with utility dept., SSI, ABM and Badger to implement Beacon integration with billing.
  - 3/7/2019 – addressing ABM/Badger meter project issues. Installing new file and VMWare servers
- New Projects
  - Comm Center – setup road patrol offices
  - Comm Center – replace camera system
  - Comm Center – move & setup BAC equipment
  - Paging – Central and West and East frequencies on air and tested. Sirens need programmed
  - Adult Probation – replace camera system
  - GNeil – discuss upgrade or migrate to alternate system
  - Network changes – Move Commissioners' and Adult Probation over to their new VLANs
  - Network maintenance for Core Routers and Switch
  - NetMotion install and configuration for all involved with CAD/JMS/RMS/MCT upgrade
  - Safe Harbor system setup/install at Fremont, Woodville and Gibsonburg police departments
  - Countryside router re-configuration
  - FortiClient EMS – Testing on various PCs and Servers is underway
  - Countywide IT purchasing – discussed with SHI, Dell and Microsoft. Waiting for responses.
  - Fiber connectivity – obtaining pricing to include Fremont city locations
  - Windows 10 migration – Windows 7 extended support ends 1/14/2020, need to start migrating to Windows 10
  - Documentation – hardware/software inventory along with visio diagrams
  - Voice recording system for dispatch
  - Network audit – perform penetration tests, find weaknesses, make changes as needed
  - COC – setup new webserver, install new Rockware backup drive. Clyde – setup new laptop for Stacy. Woodville – setup new laptops for probation officers
  - BOE – setup new bridge PC

- EMS – setup new workstations, connectivity to Wood County for MCT access
- Treasurer – replace printers, upgrade computers
- Security – install camera and chime, integrate into current camera system
- Jail – replace workstations for corrections staff, setup new mugshot camera, setup property and evidence equipment

