

Sandusky County Commissioners – 6225 Croghan Street, Fremont, OH 43420

MEETING 2019

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date:4/23/19

Time: 8:00AM 12:02PM

Present: Commissioners: Scott Miller, President; Russ Zimmerman, V-President

Present: Theresa Garcia; County Administrator

Not Present: Kay E Reiter (out due to knee replacement surgery est'd return April 25th)

Others Present: Ron Hiser, Kelly Askins, Jerri Miller

(*action items)

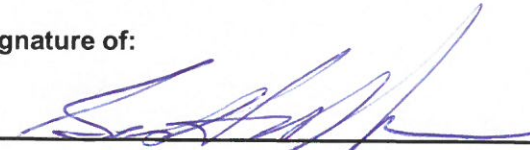
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 4/18/19 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller, Russ Zimmerman,		*Motion: Move to Approve minutes Moved by: 2nd: Yes – 2 (Reiter absent)
Review of External board / Meetings Attended by Commissioners	Commissioner Miller attended the Health Department Board meeting Friday. Part of the meeting was on the health levy they need to put on the ballot in the fall. They are undecided on a plan for the levy they need to have this fall and what they will be asking for. The board agrees it is important but chose to push the decision until the May meet. Commissioner Miller addressed the Health Board regarding Rodriguez Street in Madison Township. He explained to the Board the Commissioners have exhausted all means they have to assist with upgrades and it is now in the hands of the health board to see this project move forward.			
	Commissioner Zimmerman attended the FCFC executive committee. This was mostly finance information. Mental Health Board will be helping with some funding. There are also concerns on the funding for one of the programs. Board of DD felt confident they could assist as they are already financing 80% of the			

	program. Some of the grant funding is not consistent year to year.			
	Commissioner Miller sat in on the Community Corrections Board on Thursday afternoon for Commissioner Reiter. It was well attended. They talked about the importance of the Mental Health levy on the ballot in May. Prosecutor, Tim Braun had concerns about having a quorum at these meetings and the importance of the voting members to attend the meeting.			
	Commissioner Miller attended the Township Association meeting on Thursday evening. They were at the K & M Truck Museum in Clyde. It was very interesting to see the older trucks and how well kept they are. Tim Wasserman attended to talk about Sunny Farms issue and his retirement. Mircea Handru from the Mental Health Board was there to speak about the levy. There were many other officials in attendance. Commissioner Miller talked about Wightmans Grove and the courthouse ramp project. All the townships had a chance to update the group on their townships happenings.			
Commissioners and Administrators Discussion	Commissioner Miller mentioned the Visitors bureau and bed tax. He received a text informing him the City was giving the Visitors Bureau funding.			
	Ottawa County requested support for nuclear energy in Ohio. They were asking for a resolution from the Commissioners. The Commissioners agreed to give support and wanted to revisit when Commissioner Reiter returned Thursday for her thoughts.			
	Commissioner Miller stopped by Plaza Lanes for a short time for the DJFS staff appreciation evening. It was a very nice event and well attended.			
	Commissioner Miller has the EDC meeting on Thursday morning. He was looking for any insight on what to expect. There was discussion on what the EDC group's mission is and expectation of Beth Hannam, EDC Executive Director.			
* Then /Now Documents	Two certificates were presented by County Court. One certificate for a statement that hadn't been paid and they weren't aware of. One invoice makes up this certificate.		\$50.55	


	<p>Lutheran Social Services - \$50.55. Second PO was made out to the wrong vendor. One invoice makes up this certificate. US Bank - \$147.62</p> <p>One certificate was presented by FCFC. The invoice was not received until 4/15/19 due on 4/2/19. They had to be set up as a new vendor before they could be paid. One invoice makes up this certificate. Ohio Children's Alliance - \$150.00</p> <p>One certificate was presented by TASC. No PO was in place when the invoice arrived. One invoice makes up this certificate. MT Business - \$130.14</p>		<p>\$147.62</p> <p>\$150.00</p> <p>\$130.14</p>	<p>* Motion: Move to approve certificates Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Reiter absent)</p>
<p>Facility Management (8:30am)</p>	<p><u>Ron Hiser – Facility Management.</u> Ron came in to talk about the bids for the courthouse ramp. He reviewed the bids and gave his recommendation to award the bid without the alternate. The Commissioners agreed and will officially award the bid by resolution on Thursday. He then talked about the quotes he received for the VAV boxes at the service center to begin the upgrade on the maintenance program. He received three quotes for review. Commissioner Zimmerman made a motion to move forward with CSO for the project. Ron then presented quotes he has received for cleaning services. He received three quotes. He had six other vendors that had come in but backed out and did not present a quote.</p> <p>***Ron returned to talk about the cleaning service. He called the low quoted vendor to offer the job and they declined the contract. The discussion lead to whether or not we should go back to having our own housekeeping staff. The thought was to sign a one year contract and work on other options throughout the year. The suggestion was to complete some background and reference checks on the third quote and make a decision for a one year contract on the vendor he feels most confident in.</p>	Ron Hiser - Director		<p>* Motion: Move to contract with CSO Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Reiter absent)</p>
<p>Dog Kennel (9:00am)</p>	<p><u>Kelly Askins- Dog Kennel.</u> Kelly came in for her monthly meeting with the Commissioners. See attachment A for agenda items. Dog license sales were reviewed. She is ahead from last year. There was discussion on upcoming events. Dog Day at the Beach and Beat the Heat events will be coming up in the next few months. She will be setting up a time with Judge Smith to be sworn in as Humane Agent sometime this</p>	Kelly Askins – Dog Warden		

	week.			
Auditor (9:30am)	Jerri Miller – Auditor. Jerri came in for her monthly meeting with the Commissioners. She forwarded sales tax report as well as cash balance information and budget performance documents for review. Sales tax was up slightly for the month but down slightly year to date. There were only a couple of accounts that looked like they needed to be looked at. Administrator Garcia noted a timeline for the Better Building project will be coming soon and a finance timeline can be put together too.	Jerri Miller - Auditor		
* Resolutions (10:00am)	2019 - 137 APPROVING SUPPLEMENTAL APPROPRIATION TO ENGINEERS REFUNDS AND REIMBURSEMENTS FOR TOWNSHIP ASSOCIATION PERMIT MONEY RECEIVED (\$50,000.00)		\$50,000.00	* Motion: Move to Approve Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Reiter absent)
	2019 - 138 APPROVING SUPPLEMENTAL APPROPRIATION TO COUNTY COURT #1 SUPPLIES FOR INVOICE PAYMENTS (\$200.00)		\$2,000.00	* Motion: Move to Approve Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Reiter absent)
	2019 - 139 APPROVING SUPPLEMENTAL APPROPRIATIONS FOR PROBATE/JUVENILE COMPUTER FUND CAPITAL OUTLAY (\$20,000.00) AND CONTRACT SERVICES (\$10,000.00) FOR COMPUTER RELATED EQUIPMENT PURCHASES		\$20,000.00 \$10,000.00	* Motion: Move to Approve Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Reiter absent)
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – Jerri Miller, Auditor			
* Adjournment (12:02pm)	With business completed for the day the meeting was adjourned.			* Motion: Move to Approve Moved by: Russ Zimmerman 2nd: Scott Miller Yes – 2 (Reiter absent)

Signature of:



Scott Miller, President



Russ Zimmerman, Vice President

Absent

Kay E Reiter

Board of County Commissioners, Sandusky County Ohio

Attest: 

Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
Is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Attachment A

Scheduled/Completed Trainings

Defensive driving training was completed by myself and both deputies.

CAD training with the Sheriff's Office is still a work in progress.

The livestock training is 80% complete. The deputies will be trained on that within the next few months.

Accomplishments

All 2019 Licenses are entered into the system.

Humane Agent appointment has been made. I will be setting up a time with Judge Smith to be sworn in, hopefully this week.

To Discuss

Events

Past:

We met with the Girl Scout Troops again last night. They helped us paint rocks to raise awareness about adopting shelter dogs.

Runner's Club is off to a slow start. Hopefully we can get some more individuals interested.

We attended the Garden House Tea Party, and really enjoyed ourselves. We spoke about what this office does for the community and some of the other aspects of the kennel.

Upcoming:

Dog Days at the Beach is scheduled for May 11th from 10 am until 1pm. We have set aside the 10 am to 11 am time slot for small dogs only so they get the chance to play also.

The date has been set for 2019 Annual Beat the Heat event. We will be holding it on Thursday, June 27th at 1pm in the fairgrounds parking lot. Our first meeting for this year's event will be Thursday, April 23rd at 2pm.

Communications

Nothing new at this time.

Questions?

County Commissioner's Meeting

Dog Warden's Office

April 23th, 2019

2019 Dog License Sales

1 Year Dog License	10,037
1 Year Dog License Late	401
1 Year Partial License	1
3 Year Dog License	94
3 Year Dog License Late	10
3 Year Partial License	0
Dangerous Dog License	13
Duplicate License	4
Duplicate Free	0
Kennel License	20
Kennel License Extra	31
Permanent Dog License	10
Service Dog License (Free)	11
Transfer In	1
Total	10,634

Kennel Census

April 2019

Impounded-36
 Redemptions- 17
 Adoptions- 6
 Euthanized- 1
 Transferred- 1

March 2019

Impounded- 34
 Redemptions- 17
 Adoptions-13
 Euthanized- 1
 Transferred- 0

Requested graphs and charts are attached.

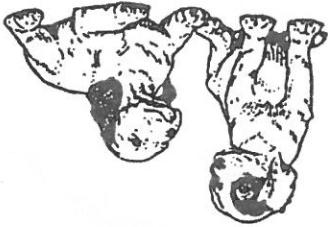
Sandusky County Dog Warden

Kelly Askins, Chief Dog Warden

A department under the Board of County Commissioners
 Charles Schwochow Kay E. Reiter Scott Miller

Impound Statistics Date Filter: 1/1/2019 - 12/31/2019

Month	Adopted	Transferred	Redeemed	Euthanized	Deceased	Impounded	Live Release Rate
January	10 33.3%	0 0.0%	19 63.3%	1 3.3%	0 0.0%	30	96.7%
February	4 21.1%	0 0.0%	15 78.9%	0 0.0%	0 0.0%	21	100.0%
March	13 41.9%	0 0.0%	17 54.8%	1 3.2%	0 0.0%	34	96.8%
April	6 25.0%	0 0.0%	17 70.8%	1 4.2%	0 0.0%	36	95.8%
May	0 0.0%	0 0.0%	1 100.0%	0 0.0%	0 0.0%	1	100.0%
Total	33 27.0%	0 0.0%	69 56.6%	3 2.5%	0 0.0%	122	97.1%
Excluding Not Adoptables							97.1%
0 Not Adoptable Animals							
0 Caused Exposures/Bites							
0 Owner Surrender - Euthanasia							
0 Aggressive							
2 Injured or Unhealthy							
0 Dog Aggressive							
0 Deceased							





Sandusky County Dog Warden License Sales

Licenses	2016	2017	2018	2019
1 Year License	10,960	11,049	10,986	10,037
1 Year License- Late	847	562	590	401
1 Year License- Partial	113	78	81	-
3 Year License	57	62	157	94
3 Year License- Late	11	13	20	10
3 Year License- Partial	1	6	8	
Dangerous Dog License	11	9	14	13
Duplicate License	9	31	30	4
Kennel License	21	22	22	20
Kennel License- Extra	21	127	33	31
Permanent License	4	10	19	10
Permanent License- Late	2	-	1	1
Transfer In	1	1	1	1
Service Dog License			-	11

