

Sandusky County Commissioners – 6225 Croghan Street, Fremont, OH 43420

MEETING 2019

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date:4/30/19

Time: 8:00AM – 12:32PM

Present: Commissioners: Scott Miller, President; Kay E Reiter

Present: Theresa Garcia; County Administrator

Not Present: Russ Zimmerman, V-President

Others Present: Ron Hiser, Tim Grabenstetter, Brad Smith, Craig Shoup, Tom Fullen, Judge Dewey, Judge Ray, Brock Kimmet, Amy Hoffman, Kirk Mizerek, Phillip Dysord

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)	***Commissioner Zimmerman was not in session for personal medical reasons	Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 4/25/19 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller, Kay E Reiter		*Motion: Move to Approve minutes Moved by: Kay E Reiter 2nd: Scott Miller Yes – 2 (Zimmerman absent)
Review of External board / Meetings Attended by Commissioners	Commissioner Miller attended the EDC meeting last Thursday. Commissioner Miller updated the group about the courthouse ramp and the new JFS Director being appointed. Abby Slemmer from United Way spoke about hiring challenges in the county. The conversation lead to employment. All agreed it is hard to get people to the area and finding those qualified. A company in Tiffin is bringing people in from Saipan to work. They help them establish themselves in the community. They are taking jobs to people more than people to the jobs. They talked about updating the EDC web page. At one of the high schools, they do a video/audio "commercial" from local businesses about what they do and positions they have available. Transportation is a big issue in Sandusky County for employees. This can be a challenge at times.			

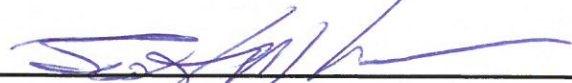
Commissioners and Administrators Discussion	Commissioner Reiter asked about the letter to Visitors Bureau regarding the change in the by-laws to include a Commissioner as a voting member. Administrator Garcia will put together a letter for review and signatures.			
* Then /Now Documents	<p>One certificate was presented by County Court. Food purchase for drug court graduation not known until day of purchase. One invoice makes up this certificate. Carli Gorman - \$44.19</p> <p>Three certificates were presented by the Prosecutors Office. Last minute purchase for external drives and PO was not in place; not aware of a supply order for printer ink until invoice arrived; services were provided prior to an PO being put in place. Three invoices make up these certificates. Staples - \$ 232.10 Perry Pro Tech - \$18.79 Buckeye Title Agency - \$ 700.00</p>		\$44.19 \$232.10 \$18.79 \$700.00	*Motion: Move to Approve certificates Moved by: Kay E Reiter 2nd: Scott Miller Yes – 2 (Zimmerman absent)
* Personnel	None at this time			
* Travel Requests	None at this time			
Facility Management (8:30am)	<u>Ron Hiser – Facility Management.</u> Ron came in for his bi-weekly meeting with the Commissioners. See attachment A for agenda items. Ron went over the Better Building Project timeline and the projects included in the list. Commissioner Reiter would like to make sure Ron has captured all the building upgrades that need to be included. Finance council is putting together the timeline to obtain financing.	Ron Hiser - Director		
JJC (9:30am)	<u>Judge Smith and Tim Grabenstetter – JJC.</u> Commissioners invited Tim and Judge Smith in to update them on how things are going at the JJC. Commissioners shared with Tim and the Judge some of the Better Building projects. Tim asked if it would be possible to look at the control center system. The current is aged and will need to be updated soon. There may be some opportunity on the eaves on the northwest side of the building. It has a tendency to build up with ice and when it melts they have water issues. Administrator Garcia will make sure Ron looks into this. They mentioned staff level is down and they need to replace at least three staff that were terminated this week. Tim is working with HR Specialist to fill these positions. The clients in the center are different then what they have been. They are higher end offenders then they have	Brad Smith – Juvenile/Probate Judge Tim Grabenstetter – Superintendent		

	<p>been in the past and it wears your staff down quicker. Judge Smith believes it may come to increasing wages. Although money doesn't solve everything, it may be one thing that can help. They are in the biggest need for female detention officers at this time. Judge Smith noted the vans purchased are up and running and ready for the summer trash pick-up. Commissioner Reiter asked about the job board at Terra and if it used for job posting and it is being used. The food service change to Crystal Arbors has worked really well.</p>			
<p>* Resolutions (10:00am)</p>	<p>2019 – 143 APPROVING APPROPRIATION TRANSFER IN SHERIFF COMMISSARY FUND FROM SUPPLIES TO CONTRACT SERVICES FOR CAMERA SYSTEM PURCHASE (\$10,000.00)</p>		\$10,000.00	<p>* Motion: Move to Approve Moved by: Kay E Reiter 2nd: Scott Miller Yes – 2 (Zimmerman absent)</p>
	<p>2019 - 144 SUPPORTING NUCLEAR ENERGY IN OHIO AND THE BENEFITS NUCLEAR POWER BRINGS TO OHIO</p>			<p>* Motion: Move to Approve Moved by: Scott Miller 2nd: Kay E Reiter Yes – 2 (Zimmerman absent)</p>
	<p>2019 - 145 APPROVING SUPPLEMENTAL APPROPRIATION TO CAPITAL OUTLAY FOR TRUCK PURCHASE (\$34,600.00)</p>		\$36,000.00	<p>* Motion: Move to Approve Moved by: Kay E Reiter 2nd: Scott Miller Yes – 2 (Zimmerman absent)</p>
	<p>2019 - 146 APPROVING FUND TRANSFER FROM 1979 GENERAL SALES TAX TO DEBT RETIREMENT FUNDS AND GENERAL FUND FOR PAYMENTS (\$978,100.00)</p>		\$978,100.00	<p>* Motion: Move to Approve Moved by: Kay E Reiter 2nd: Scott Miller Yes – 2 (Zimmerman absent)</p>
	<p>2019 – 147 AWARDING BID TO KDH CONSTRUCTION, HELENA, OHIO, FOR THE 2019 COURTHOUSE RAMP PROJECT (\$158,850.00)</p>		\$158,850.00	<p>* Motion: Move to Approve Moved by: Kay E Reiter 2nd: Scott Miller Yes – 2 (Zimmerman absent)</p>
<p>Public Open Session</p>	<p>Citizens Attendees – none Media Attendees – Craig Shoup, News Messenger. Tom Fullen, WFRO Elected Officials – none</p>			

<p>Common Pleas Court (10:30am)</p>	<p><u>Judge Dewey, Judge Ray and Brock Kimmet – Common Pleas.</u> The Judges and Court Administrator came in at the request of the Commissioners to ask for updates with the Courts. Commissioner Miller talked about the courthouse ramp project. While the project is in progress the North ramp will be used for handicap entrance. Security will assist with this. Commissioner Reiter asked what some of the biggest challenges they are having in the Courts. Brock stated he still felt the restroom accommodations for the Judges, especially during jury trials, where during breaks they aren't separated from the jurors. The Judges don't feel it is too big of an issue. Courtroom #2 microphones need to be updated. Brock has talked to IT about the issue and they are working on it. Commissioners asked to have this put on a list of items to talk to IT about at their next meeting. Judge Ray did voice concern it would have been nice to have a second courtroom that could be used for a jury trial. It is a challenge that can be worked through. These are both items we will need to keep an eye on and if it comes to be an issue we will re-address. Commissioners discussed the possible move of Adult Probation staff to a better building. The Judges agreed the challenges could be easily addressed if they were moved. Everything seems to be going well at this point. Commissioners talked about the house bill on indigent defense and the hope it will be covered by the State at 100%. Brock asked about getting on the printer lease program with the County. Administrator Garcia will get information on this matter.</p>	<p>John Dewey – Judge Jeremiah Ray- Judge Brock Kimmet – Court Administrator</p>		
<p>Palmer Energy (12:00pm)</p>	<p><u>Amy Hoffman, Kirk Mizerek and Phillip Dysord – Palmer Energy.</u> The aggregation proposals came back with good rates. They submitted a letter with information on the aggregation program and the new contract cost. The government plan rate is \$0.0491 per kwh for both residential and commercial. This is a very good rate. They are asking for the letter to be submitted to the Township Trustees for their files. Commissioners talked about the decision made by a few Townships to opt out of the County aggregation and they will offer their own program to those citizens. Amy talked about the letters sent to 56 customers in Counties and Townships that were incorrect aggregation notices. Commissioners talked about their support for nuclear energy.</p>			

<p>* Adjournment (12:32pm)</p>	<p>With business completed for the day the meeting was adjourned.</p>			<p>* Motion: Move to Approve Moved by: Kay E Reiter 2nd: Scott Miller Yes – 2 (Zimmerman absent)</p>
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Signature of:



 Scott Miller, President

Absent

 Russ Zimmerman, Vice President



 Kay E Reiter

Board of County Commissioners, Sandusky County Ohio

Attest: 
 Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

 Clerk, Board of County Commissioners, Sandusky County, Ohio

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated April 30th, 2019

* Denotes action needed

1. We have awarded the Building Automation System (BAS) at the service center to CSO and we are working with them on contract terms and conditions. (contract with council).
2. The office renovation at the Sheriff's office location began wrapping up. We are getting some prices on carpet (since the cabinets were removed).
3. Window installation at the Commissioners Bld. is complete and appointment has been scheduled for window treatment. (5-1-19)
4. We have continued to meet with Poggemeyer Design Group to develop a comprehensive list of projects, costs, and timelines.
5. The new courthouse ADA ramp construction project was awarded to KDH Construction. We are also working with courthouse security and I.T. on the alternate ADA entrance (camera, doorbell, and signs) off of Court Street in preparation of this project.
6. We have selected a new vendor for the maintenance and services for the county UPS systems. The new vendor is DC Group, and they have four techs' that are stationed in the area (less than 4 hour drive distance).
7. We have received competitive quotes for cleaning services for our multiple county buildings and are recommending Cummins Facility Services (Findley Oh.)
8. Working on removing the sky-lights at the EMS/Sanitary Engineers location.
9. A new ADA door opener was installed at the courthouse on Friday (April 26th).
10. We are working on installing the HVAC unit in the new CCW offices.
11. The Men's restroom at the BOE was renovated (wall paper removed, walls patched, and painted) by the WRC.
12. We are installing new boiler pump at the County Engineers Office.
13. Inventory Control Project, (budgetary quotes).

Sandusky County Cleaning 2019

<u>Location</u>	<u>Cummins</u>	<u>Interstate</u>
Sanitary Eng. EMS	\$ 207.00	\$ 163.00
BOE	\$ 267.00	\$ 163.00
Health Ag	\$ 2,130.00	\$ 1,628.00
Sheriff Office	\$ 1,622.00	\$ 1,274.00
Service Center	\$ 4,914.00	\$ 4,873.00
Communication 911	\$ 506.00	\$ 516.00
Adult Probation	\$ 267.00	\$ 214.00
Commissioners HR	\$ 645.00	\$ 494.00
CourtHouse	\$ 2,468.00	\$ 3,578.00
	\$ 13,026.00	\$ 12,903.00
Monthly	\$ 156,312.00	\$ 154,836.00
Annually	\$ 1,476.00	\$ -
DIFF.		

Public Session Sign in Sheet

4/30/2019

Name	Signature	Contact Information
Amy Hoffman	Amy Hoffman	Palmer
Lark M Rank	"	"
Phillip D. Ward	Phillip D. Ward	"