

Sandusky County Commissioners – 6225 Croghan Street, Fremont, OH 43420

MEETING 2019

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 5/30/19

Time: 8:00AM – 1:35PM

Present: Commissioners: Scott Miller, President; Russ Zimmerman, V-President; Kay E Reiter

Present: Theresa Garcia; County Administrator

Others Present: Robin Richter, *see sign in sheet for seniors in attendance, Ruthann House, GLCAP staff and citizens, Jody Hatfield, Andy Brown

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (10:00am)	*** Commissioners attended a Board of Health Meeting at 8:00am and did not enter regular session until 10:00am	Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 5/28/19 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller, Russ Zimmerman, Kay E Reiter		*Motion: Move to Approve minutes Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
Review of External board / Meetings Attended by Commissioners	The Commissioners attended the Health Board meeting this morning to discuss the Public Health levy. They were visitors in the meeting. The Board passed a resolution to request the renewal levy be placed on the November ballot.			
	Commissioner Reiter will be participating in a conference call tomorrow with attorneys for the OSS land fill issue. Commissioner Zimmerman completed interviews with the interview committee for the OSS Director position. They should be making a recommendation at the next OSS board meeting.			
Commissioners and Administrators Discussion	Senior Levy fund applications were discussed on May 14th and both applications were approved. (See Mark Mulligan's documentation on use of funds) Commissioner Miller read the comments from Assistant Prosecutor, Mark Mulligan. Commissioner Miller asked if			

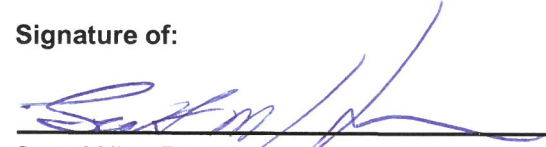
	<p>there was any discussion from citizens attending session for this discussion. Robin Richter, GLCAP Senior Services, submitted documents regarding the levy process since 2014. She reviewed minutes from 2014 when the senior levy needs were discussed and what the senior levy committee was suggesting the funds be used for. Robin Richter wanted to share she felt a precedent would be set if levy funds was shared with other entities. Mrs. Baker was on the committee to get the levy passed in 2014. She does not feel this is what the people were looking for when voting for the levy. Ruthann House, GLCAP, stated one concern from her perspective is they have gotten a committee together to work on the issue and when doubling the levy it was a huge plus. If we keep passing money out to others it could erode the purpose of the levy. Glenn Baker was co-chair of the committee and agrees with comments made by others and if we start giving money to national organizations it could limit the funds and he is against sharing the funds. The Commissioners thanked those present for their thoughts and comments.</p>			
	<p>Last week Mircea Handru, Mental Health Board, discussed the Woodville Outpatient Facility. Commissioners questioned if TASC was being used along with Oriana House being contracted. TASC does not have staff or provide the services the courts are contracting for the new facility. This is an outpatient treatment facility. TASC does not treat, they supply treatment plans to follow. Commissioner Reiter stated the conversation was not meant the facility shouldn't be contracted with Oriana House but if there were services that could be provided by TASC we should consider them first.</p>			
	<p>Commissioner Zimmerman met with Auditor, Jerri Miller, and Facility Management Director, Ron Hiser, regarding the placement of the new 2020 memorial marker in front of the courthouse. There was discussion regarding the location and assuring it didn't interfere with maintenance work.</p>			
	<p>Commissioner Reiter talked about an email received from Tim Wasserman, OSS Director, on a couple of</p>			

	grants they received. 2019 Recycling Ohio Grant Program Awards they are new grant.			
	Commissioner Reiter asked about the email conversation with the auditor's office regarding the Medicare payment from the nursing home. The payment was released from Medicare and Jeni Belt, Toledo Attorney representing the County, is looking into the payment.			
* Then /Now Documents	<p>One certificate was presented by DJFS. Clerk was unaware that the copier was moved to another location in the building for use. One invoice makes up this certificate. MT Business Technologies, Inc. - \$336.72</p> <p>One certificate was presented by the Sanitary Engineer office. They were not aware the copier leasing company would invoice them separate for maintenance. One certificate makes up this certificate. De Lage Landen Financial Services - \$213.00</p>	\$336.72		*Motion: Move to Approve certificates Moved by: Kay E Reiter 2nd: Scott Zimmerman Yes - 3
* Resolutions (10:00am)	2019 – 164 AWARDING BID TO AERO-MARK COMPANY OF STREETSBORO, OHIO, FOR THE 2019 PAVEMENT MARKING PROJECT	\$136,567.01		*Motion: Move to Approve Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
	2019 - 165 APPROVING SUPPLEMENTAL APPROPRIATIONS AND APPROPRIATION TRANSFERS FOR SEVERAL SHERIFF ACCOUNTS. SPECIAL DETAIL FUND SUPPLEMENTAL FOR BENEFITS (\$3,350.00); PREVENTION PARTNERSHIP FUND SUPPLEMENTAL WAGES (\$2,100.00) & BENEFIT (\$650.00); K9 FUND TRANSFERRING (\$1,820.00) FROM SUPPLIES TO PURCHASE CONTRACTS AND SUPPLEMENTING PURCHASE CONTRACTS (\$3,838.00); SRO FUND TRANSFERRING FUNDS FROM WAGES, BENEFITS AND CONTRACTS TO INTERDEPARTMENTAL CHARGES FOR HEALTH INSURANCE (\$33,229.71)	\$3,350.00 \$2,100.00 \$650.00 \$1,820.00 \$3,838.00 \$33,229.71		*Motion: Move to Approve Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
	2019 - 166 AUTHORIZING ESTABLISHMENT OF NEW FUND WITHIN THE BUDGETARY SYSTEM OF SANDUSKY COUNTY ENTITLED; BOARD OF DD CAPITAL FUND, ASSIGNED FUND #22600			*Motion: Move to Approve Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3

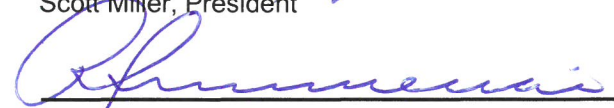
<p>WSOS/GLCAP (11:00am)</p>	<p>WSOS/GLCAP staff and citizens came in for Community Action Appreciation Day. Commissioner Miller welcomed GLCAP and the guests they brought with them. He turned the meeting over to Ruthann House from GLCAP. They have visited several counties thanking them for their support of their organization. It is community action month and this is something they do annually. There were citizens attending who talked about the influence GLCAP has had on their life and what they have done for them and the programs they have used. The experiences had by those in attendance is a great testament for what the community action programs do for the community. Commissioner Miller read a proclamation from the County Commissioners proclaiming May to be Community Action Month.</p>			
<p>Courthouse Security (11:25am)</p>	<p>Jody Hatfield – Courthouse Security. (Jody came in early due to scheduling issues) Jody came in at the request of the Commissioners to discuss the procedure he has put in place during the ramp construction for handicap entrance. See attachment A for procedure. They have already placed a button on the back ramp to ring for service. They will be placing signs and sending out emails to communicate the procedure with courthouse staff and others.</p>	<p>Jody Hatfield – Security Supervisor</p>		
<p>Park District (11:40am)</p>	<p>Andy Brown – Park District. Andy came in to update the Commissioners on what is happening in the Park District. See attachment B for agenda items. Andy brought photos of the update to White Star concession area to share with the Commissioners. The buildings were opened for Memorial Day weekend. Andy talked about the dive area at White Star and how busy it is during the year. He explained items that are in the quarry for divers to view. It has all been placed in the quarry by the Park District. Andy updated the progress at River Cliff and the buildings on the lot. The grounds will be cleared and reseeded by this fall.</p>	<p>Andy Brown - Director</p>		
	<p>Commissioner Reiter asked to enter executive session to discuss personnel discipline issues.</p> <p>At 12:30pm Commissioner entered executive session to discuss personnel discipline issues.</p>			<p>* Motion: Move to enter executive session Moved by: Kay E Reiter 2nd: Scott Miller Yes – 3</p>

	At 1:11pm Commissioners exited executive session.			* Motion: Move to exit executive session Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes – 3
	Commissioners discussed the resolutions tabled last week regarding the distribution of the senior levy funding. After the discussion with Robin Richter, GLCAP Senior Services, the Commissioners would like to have both resolutions placed back on the agenda Tuesday for a vote.			
Public Open Session	Citizens Attendees – none Media Attendees – Tom Fullen, WFRO. Craig Shoup, News Messenger. Elected Officials – none			
* Adjournment (1:35pm)	With business completed for the day the meeting was adjourned.			* Motion: Move to Approve Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3

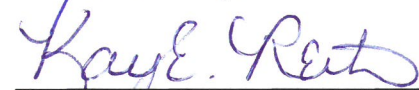
Signature of:



 Scott Miller, President



 Russ Zimmerman, Vice President



 Kay E Reiter

Board of County Commissioners, Sandusky County Ohio

Attest: _____
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
Is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Handicap Procedure

This policy will be utilized during the renovation of the handicap entrance to the Sandusky County Court of Common Pleas. All departments will be notified of the policy to ensure that all guidelines are followed.

1. Signs will be posted at the front of the courthouse directing personnel to the entrance ramp located on the eastside of the courthouse.
2. There are currently two handicap parking spaces located at the ramp entrance. One temporary handicap sign will be posted to allow for additional parking during this time.
3. Door 207 will be used for entrance. This door is located at the bottom of the ramp. Security will monitor this entrance with video camera at all times and will assist the individual/s by:
 - A. Opening the door until entry is made.
 - B. Upon entering Security will do a check of bags, materials, and use a portable scanner.
 - C. Upon completion they will be directed to the elevator and given directions on where they need to go. They will be notified to inform someone when they are departing so security can be notified or someone from the office can assist them.
4. Once they have completed inside the courthouse the office on which the business was conducted will notify courthouse security that they are departing. If courthouse security is not available due to transportation, or with prisoner/s it will be the responsibility of someone in the office to assist with exiting of the building.
 - A. They will escort the individual/s to the elevator and proceed to the exit door on which they entered.
 - B. Once they arrive at the door they will hold the door open until exit is made.

Deputy Jody Hatfield

Courthouse Security Supervisor

Completed on: 20 March 2019



Attachment B

**Sandusky County Park District
Sandusky County Commissioners Update
May 20th, 2019
Agenda**

1.1 White Star Water and Waste Water Services Update: The new restroom buildings are done with exception of some final minor punch-list items. The buildings were opened for Memorial Day Weekend for park patrons to utilize.

1.2 River Cliff Update: We have contracted with Matt Tille Enterprises to grade the tee boxes and greens as well as dig out the sand traps. Those areas as well as a strip along Tiffin Street will be planted to native prairie grasses and wildflowers. The rest of the property will get sprayed at least one more time with planting taking place this coming spring or next fall, depending on how hardy the old golf turf.

The board has authorized us to spend about \$47k on paving the existing gravel parking lot at River Cliff utilizing our ODOT Metropark Funds. These funds are distributed out of ODOT's budget biennially to Metroparks across the state for access. The funds are based upon license plates issued per county.

1.3 Updating Rules and Regulations: We are working with the Walter H Drane Company and the Prosecutors Office to update our rules and regulations. This will better enable our Ranger Department to enforce rules in our parks.

1.4 Replacing Sharon Wilson on Park Board of Commissioners: George Moore, a graduate of Fremont Ross High School and retired Director of Risk Management for the Mosser Group, is our newly appointed board member. Mr. Moore brings a lot of experience and community involvement to the board. He is already proving to be a valuable addition to our leadership team.

1.5 White Star Campground Electric Upgrade: We are working to upgrade the back-half from primitive to electric sites. Water was already installed with the pedestals as part of the water and sewer project. This will give us 50 water and electric sites at the campground.

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Public Session Sign in Sheet

5/30/2019

Name	Signature	Contact Information
Gbow Richter	Gbow Richter	rrichter@gkcap.org
Betty Hoffmann	Betty Hoffmann	
Martha Crocker	BARTHA CROCKER	
Barbara Ward	Barbara Ward	bjward@gkcap.org
REBECCA BAKER	Rebecca Baker	gbaker@ezworks.NET
Glen Baker	Glen Baker	419-480-2011
Liz Betty PEG RETTIG		419-547-8033
Vickie Husk	Vickie Husk	419-559-7352
Tom Follen	Tom Follen	WFRD
Andy Brown	AB	