

Sandusky County Commissioners – 6225 Croghan Street, Fremont, OH 43420

MEETING 2019

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 6/4/19

Time: 8:00AM – 12:20PM

Present: Commissioners: Scott Miller, President; Russ Zimmerman, V-President; Kay E Reiter

Present: Theresa Garcia; County Administrator

Others Present: Jaime Woolf, Lee Swartz, Pat Waggoner, David Fredericks, Atul Chopra, Tom Fullen, Craig Shoup, Chris Hilton, Kelly Askins

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 5/28/19 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller, Russ Zimmerman, Kay E Reiter		*Motion: Move to Approve minutes Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes – 3
(8:10 am)	***Commissioner Miller left session at 8:10 am to attend Board of Revision meetings. Admin. Theresa Garcia left at 8:20 am due to county jury duty in Judge Ray's Courtroom. Jamie Wolfe took over as the meeting recorder.			
Commissioners and Administrators Discussion	Commissioner Zimmerman updated on the interviews for the new OSS Director. They have three finalists and have had background and reference checks done on them. The committee should be presenting the final candidates to the OSS Waste Board at the meeting on Wednesday.			
* Then /Now Documents	One certificate was presented by the Commissioners Office. A PO was not done prior to receiving this invoice as the vendor needed to be set up. One invoice makes up this certificate. Reveille Ltd. - \$2,893.75	\$2,893.75		*Motion: Move to Approve certificate Moved by: Kay E. Reiter 2nd: Russ Zimmerman Yes – 2 (Miller absent)
* Personnel	None at this time			

* Travel Requests	None at this time			
Veterans Office (8:30am)	<p>Lee Swartz- Veterans. Lee came in to ask that Flag Park be changed to Sandusky County Veterans Memorial Park to fit the Veterans Memorial that has been placed there within the last 12 years. They would like to construct a new entrance that faces Park Avenue to include two stoned columns and an arch depicting the name. Commissioner Zimmerman brought up there are several other organizations they feel we should ask about the change. Commissioners are not opposed to changing the name they just believe it is important to speak with all organizations. The Commissioners will instruct Admin. Garcia to put together a letter outlining what is being proposed to those organizations originally involved in naming Flag Park. She is to also include a copy of the planned archway. Lee also shared that they would like to do a bronze statue of a female and male at the front of the archway. They ask that the metal plaque be moved so the memorial is more visible. Lynn Walby would like to offer service and children from Vanguard school to assist in the construction of the pillars. Several organizations were mentioned within Sandusky County for suggestions on who could be involved in the project.</p>	Lee Swartz – Board Member		
IT (9:00am)	<p>Administrator Garcia returned from Jury Duty. Case was delayed.</p> <p>Atul Chopra – IT. Atul came in for his monthly meeting with the Commissioners. See attachment A for agenda items. The backup project was delayed due to other projects that were delayed. This should be done by the end of the month. IT is working very hard to stop spam and security issues with the network. It is getting harder to monitor some of this but they are doing what they can. Dispatch/911 project is getting closer. They have a go live date the end of July. Commissioner Reiter asked about the issues Wood County recently had with their 911 from the storms last week. Atul noted it did not affect us because we are not connected to them. When we do we also have Ottawa County as a backup too. He is considering other backup ability for 911 within the County too. IT is working with the Auditor to get timeclocks in different locations for other departments for the Executime program. Atul also shared that the plans to upgrade to the commissioners' laptops will not work so they are looking at other options.</p>	Atul Chopra - Supervisor		
* Resolutions (10:00am)	2019 - 169 APPROVING SUPPLEMENTAL APPROPRIATIONS IN	\$6,500.00 \$500.00		*Motion: Move to Approve Moved by: Kay E. Reiter


	CLYDE COURT SPECIAL DOCKET FUND FOR SUPPLIES (\$6,500.00) AND CONTRACT SERVICES (\$500.00) FOR COUNTY FAIR			2nd: Russ Zimmerman Yes – 2 (Miller absent)
	2019 - 170 APPROVING SUPPLEMENTAL APPROPRIATION TO COUNTY COURT COMPUTER FUND CAPITAL OUTLAY FOR TERM SERVER PURCHASE (\$16,000.00)	\$16,000.00		*Motion: Move to Approve Moved by: Kay E. Reiter 2nd: Russ Zimmerman Yes – 2 (Miller absent)
	2019 - 156 AUTHORIZING DISTRIBUTION OF FUNDS FROM THE SENIOR CITIZENS TAX LEVY TO EASTERSEALS NORTHERN OHIO ADULT DAY CENTER OF FREMONT OHIO ***Commissioner Reiter noted Easter Seals submitted an application for a one time funding and it was approved in a May meeting.	\$31,418.00		*Motion: Move to Approve Moved by: Kay E. Reiter 2nd: Russ Zimmerman Yes – 2 (Miller absent)
	2019 - 157 AUTHORIZING DISTRIBUTION OF FUNDS FROM THE SENIOR CITIZENS TAX LEVY TO GREAT LAKES COMMUNITY ACTION PARTNERSHIP (GLCAP) FREMONT OHIO SENIOR SERVICES ***Commissioner Reiter noted GLCAP had also applied for funding and it was approved. This is their first half distribution. The Commissioners have also approved \$40,000.00 from the CDBG grant to assist at the new Senior Center kitchen renovations	\$674,810.64		*Motion: Move to Approve Moved by: Kay E. Reiter 2nd: Russ Zimmerman Yes – 2 (Miller absent)
Open Session	No public officials present No public present Media: Tom Fullen. Eagle-99 Craig Shoup, The News Messenger			
Sheriff (11:00am)	Commissioner Miller rejoined the group. Sheriff Hilton – Sheriff's Office. Sheriff came in for his regular meeting with the Commissioners. The Commissioners went out to the Communication Center to look at the modifications made to the building for road patrol and CCW. It looked very nice and is a good use of the building. The Sheriff is very happy with how it turned out. The transition to the combined dispatch is going very smooth. There have only been a couple of issues but they have been smoothed out. Sheriff does plan on hiring a full-time nurse and is working on that. Talked about Jody Hatfield, Courthouse Security	Chris Hilton - Sheriff		

	Supervisor, doing all security reports and needs at courthouse. Sheriff feels Jody should be the person these requests are submitted to. Commissioners talked about cruisers and how the vehicles need to be replaced a few at a time rather than the whole fleet. Commissioner Miller made a comment he saw on the news Sandusky County Sheriff will have more road patrol out this month. This is paid through a grant program.			
Dog Kennel (11:30am)	Kelly Askins – Dog Kennel. Kelly came in for her monthly meeting with the Commissioners. See attachment B for agenda items. Commissioner Reiter asked how Kelly felt about the recent article release on puppy farms and breeders. She feels there is a difference between abuse and neglect against animals and paperwork not kept correctly. The individual treats her animals very good and they are very well kept. She is very responsible. Kelly was not happy with the article that was written. Kelly was sworn in as Humane Agent on May 21 st . “Beat the Heat” is coming up June 27 th and “Dog Days at the Beach” was held on May 11 th and it had a great turn out.	Kelly Askins – Dog Warden		
* Adjournment (12:20pm)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes – 2 (Miller absent)

Signature of:



 Scott Miller, President



 Russ Zimmerman, Vice President



 Kay E Reiter

Board of County Commissioners, Sandusky County Ohio

Attest: Theresa Garcia
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Projects / Updates

- Backups
 - 6/4/2019 – ordering of equipment delayed, will be complete by end of this month
 - 5/9/2019 – will be ordering storage equipment this month
- Security
 - 6/4/2019 – researching implementation of network access control (NAC) and 2 factor authentication. Met with Fortinet to discuss options. Getting trial versions of different products to test.
 - 5/9/2019 – adding additional level of blocks on our network perimeter. Researching 2-factor authentication methods and local security policies
- New server migrations
 - 6/4/2019 – Implementing new New World servers for 2019 migration.
 - 5/9/2019 – New domain controller provisioned and implemented. Migrating files from current file server to new file server
- Dispatch/911 Project
 - 6/4/2019 – Radio, 911 and recording systems installed. Radio and recording systems operational. 911 system training scheduled for 6/25-6/28, go live for end of July.
 - 5/9/2019 – Radio system installed and operational. 911/phone and recording systems currently being installed. Awaiting CAD/RMS/JMS feedback regarding conversion and new go live date.
- Executime
 - 6/4/2019 – Moving forward with advanced scheduling.
 - 5/9/2019 – discussing implementing secure connection to JFS to allow multiple devices access to Executime
- Phones
 - 6/4/2019 – network changes implemented on Countryside Dr. Balancing phone server load between Courthouse and Port Clinton.
 - 5/9/2019 – continued changes being made to both network and phone configurations to provide better service City of Fremont
 - 6/4/2019 – free basic backups implemented, discussed need for a complete granular restorable backup plan. Discussed how we are going to handle City's needs.
 - 5/9/2019 – confirming backups, setting up VMWare environment and migrating to new city-wide file server
- New Projects
 - Comm Center – replace camera system
 - Paging – All departments have re-programmed their pagers. Sirens currently being programmed.
 - GNeil – discuss upgrade or migrate to alternate system. Looking into New World integration.
 - Network changes – Move Commissioners' and Adult Probation over to their new VLANs
 - Network maintenance for Core Routers and Switch – partially complete
 - NetMotion install and configuration for all involved with CAD/JMS/RMS/MCT upgrade – INSTALLATION COMPLETED AT COUNTY AND FREMONT PD
 - Safe Harbor system setup/install at Fremont, Woodville and Gibsonburg police departments – COUNTY & FREMONT COMPLETED
 - Fiber connectivity – obtaining pricing to include Fremont city locations
 - Windows 10 migration – researching upgrade automation.
 - Documentation – hardware/software inventory along with visio diagrams
 - Network audit – notifications enabled on network equipment, blocking as needed.
 - COC – new webserver online, iTicket migrated to Jail.
 - COC - Clyde – setup new laptop for Stacy. Woodville – setup new laptops for probation officers - COMPLETED
 - BOE – setup new bridge PC
 - EMS – setup new workstations, connectivity to Wood County for MCT access – COMPLETED

- Treasurer – replace printers, upgrade computers. Computers in stock
- Jail – replace workstations for corrections staff, setup new mugshot camera, setup property and evidence equipment
- Commissioner’s laptops – laptops do not support newest, fastest drives. New hard drives with clean build.
- Parks – setup network to allow for new time clocks and Ohio Telecom phones
- Cathy Glassford – setup new email accounts, migrate to new laptop
- LS-19 – equipment ordered, site survey completed.
- Courtroom #2 audio – installation scheduled for 6/20
- Simplicity support – received notification that there will be no new releases for OS compatibility after 10/2019. We are looking into migrating to a manufacturer agnostic platform.

Attachment B

Scheduled/Completed Trainings

CAD training with the Sheriff's Office is still a work in progress.

The livestock training is complete. As soon as a new deputy is hired, both deputies will be completing that training hopefully within the next few months.

Tuesday, June 11th, 2019, I will be attending a FREE training hosted by the HSUS at Owens Community College on Veterinary Forensics Training. This training will be crucial to any humane investigations.

Accomplishments

All 2019 Licenses are entered into the system.

I was sworn in as the Humane Agent on May 21st, 2019 with Judge Smith, Probate Court.

To Discuss

Events

Upcoming:

Sandusky County's 3rd Annual Beat the Heat is scheduled for June 27th at 1:00pm at the North Street parking lot of the Sandusky County Fairgrounds.

Past:

Dog Days at the Beach was on May 11th from 10 am until 1pm. We set aside the 10 am to 11 am time slot for small dogs only, hoping it would increase our small dog attendees, we also set aside a 30 minute slot from 1 to 1:30 for elderly and handicapped dogs. As always, it was a huge hit with our community members (and me! It's my version of heaven.)

Communications

Requested one hour sit-ins at the Dispatch Center to help the deputies with radio communication skills.

Questions?

County Commissioner's Meeting

Dog Warden's Office

June 4th, 2019

2019 Dog License Sales

1 Year Dog License	10,213
1 Year Dog License Late	510
1 Year Partial License	1
3 Year Dog License	98
3 Year Dog License Late	12
3 Year Partial License	0
Dangerous Dog License	13
Duplicate License	6
Duplicate Free	0
Kennel License	22
Kennel License Extra	31
Permanent Dog License	13
Service Dog License (Free)	11
Transfer In	3
Total	10,933

Kennel Census

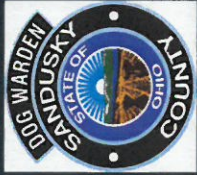
May 2019

Impounded- 56
Redemptions- 30
Adoptions-12
Euthanized- 1
Transferred- 0

April 2019

Impounded-48
Redemptions- 26
Adoptions- 17
Euthanized- 1
Transferred- 0

Requested graphs and charts are attached.



Sandusky County Dog Warden License Sales

Licenses	2016	2017	2018	2019
1 Year License	10,960	11,049	10,986	10,213
1 Year License- Late	847	562	590	510
1 Year License- Partial	113	78	81	
3 Year License	57	62	157	98
3 Year License- Late	11	13	20	12
3 Year License- Partial	1	6	8	
Dangerous Dog License	11	9	14	13
Duplicate License	9	31	30	6
Kennel License	21	22	22	22
Kennel License- Extra	21	127	33	31
Permanent License	4	10	19	11
Permanent License- Late	2	-	1	2
Transfer In	1	1	1	3
Service Dog License	-	-	-	11

