

Sandusky County Commissioners – 6225 Croghan Street, Fremont, OH 43420

MEETING 2019

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 6/11/19

Time: 8:00AM

Present: Commissioners: Scott Miller, President; Russ Zimmerman, V-President; Kay E Reiter

Present: Theresa Garcia; County Administrator

Others Present: Ron Hiser, Tom Fullen, Craig Shoup

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 6/6/19 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller, Russ Zimmerman, Kay E Reiter		*Motion: Move to Approve minutes Moved by: Kay E Reiter 2nd: Scott Miller Yes - 3
Review of External board / Meetings Attended by Commissioners	Commissioners Miller and Reiter attended the Land Bank meeting last Thursday. One conversation was regarding a 25 foot parcel that was up for sale. There were three people bidding on the parcel. The one bidder was not qualified to bid and there were two others that had contiguous property that could bid on the parcel. The Board asked Chris Grover, Land Bank Coordinator, to go back to the two bidders that have the contiguous parcels for bids. There was concern voiced via email to Commissioner Reiter regarding the policy and procedure and the individual will get back with Chris once her attorney reviews the procedures.			
	The CFAES North Central Agricultural Research Station had a presentation on Thursday afternoon. All three Commissioners attended. Michael Drake, President of the OSU was present to answer questions and talk to the group. There were 20 to 25 students present at the research station. There were several presentations from the group. They toured the research station farm ground			

	and talked about what they are planting and what they are researching. They wanted the elected officials to remind the President, Michael Drake how important this OSU location is to the University. Many students talked about their majors and how they work with updating the strength of the crops planted in the area. Much of this research is important to Sandusky County.			
	All three Commissioners sat in on the second interviews on Monday for the OSS Director. Commissioner Zimmerman chaired the interview committee. They did make an offer to one of the candidates and they hope to hear back from him this afternoon. Commissioner Zimmerman wanted to thank Michelle Ish, HR Director from Ottawa County, she did all the foot work to gather applications, set up the interviews and help with taking notes at the interviews. She did a great job keeping this on task.			
	Commissioner Reiter suggested putting together a Senior Levy application committee for the next application year. She would like to have some outside input on the application review and decision.			
Commissioners and Administrators Discussion	Commissioner Miller received an email from an individual from Style Crest regarding the weather siren near their facility. It is not working and he had contacted EMA and was told that EMA does not replace the sirens. The Commissioners had talked to Lisa Kuelling, EMA Director, about sirens in the past. The sirens are the responsibility of the city or village where they are located. The Commissioners are going to work with EMA to put together a capital grant request for sirens for the next grant season.			
	The Commissioners asked about the status of the Courthouse offices closing on July 5 th . The Administrator sent out an email to the elected officials and had not received any responses. There were only three offices that had said they were closing for sure.			
	Commissioner Miller attended the grand opening of Perfect Pottery in downtown Fremont. He also helped with a charity auction at the Tackle Box.			
	Commissioner Zimmerman talked about the advance requested by the Airport for the apron repair. They had asked if they could increase the amount they need advanced to help with operating costs. They felt if they used all of their current grant funding they would eliminate money for basic operating costs. Commissioner Reiter feels it's important for the			


	Commissioners to help with the project. She would like to see a clause that would have a percentage as a penalty if the funding is not paid back after a certain amount of time. The Administrator asked the Airport Manager for the total request in writing and what is needed for an MOU would be put together for approval by the Prosecutors Office.			
	Commissioner Zimmerman had a phone call regarding the Public Health Department levy issue. He had a question about what happens if the levy fails and what amount falls upon the Townships. They had also talked about even if the renewal passes the Townships will need to pick up some of the funding.			
* Then /Now Documents	One certificate was presented by DJFS. Case worker thought the purchase could be turned in with her travel reimbursement and was not notified of the purchase until later. One invoice makes up this certificate. Jolene Smith - \$12.87	\$12.87		*Motion: Move to Approve certificate Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
* Personnel	None at this time			
* Travel Requests	Commissioners approved the mileage request from Megan Kimberlin for her May mileage.			
Facility Management (8:30am)	Ron Hiser – Facility Management. Ron came in for his bi-weekly meeting with the Commissioners. See attachment A for agenda items. Administrator Garcia talked about the progress with the window coverings with Veh & Sons. The ramp will start this week but due to rain has been delayed a couple of days. Land Bank looked at an office out at the service center in the EDC wing. There was an office available however the Commissioners would like to walk through the area to make sure there is enough office space to accommodate the changes the Commissioners would like to make in the County offices. The plan is to go out after session with Ron to look at the area.	Ron Hiser - Director		
* Resolutions (10:00am)	2019 – 181 ADOPTING RESIDENTIAL ANTI-DISPLACEMENT AND RELOCATION ASSISTANCE PLAN IN ACCORDANCE WITH REQUIREMENT SET DOWN BY THE OFFICE OF HOUSING AND COMMUNITY PARTNERSHIPS (OCHP)			*Motion: Move to Approve Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3

	<p>2019- 182 PURSUANT TO SECTION 5705.03 OF THE REVISED CODE REQUESTING THE SANDUSKY COUNTY AUDITOR TO CERTIFY TO THE BOARD OF COUNTY COMMISSIONERS THE CURRENT TAX VALUATION OF SANDUSKY COUNTY AND THE DOLLAR AMOUNT OF REVENUE THAT WOULD BE GENERATED BY A RENEWAL OF A FIVE-TENTHS (.5) MILL TAX LEVY FOR THE SANDUSKY COUNTY GENERAL HEALTH DISTRICT (PUBLIC HEALTH DEPARTMENT), AS AUTHORIZED BY SECTIONS 5705.19 & 3709.29 OF THE REVISED CODE</p>			<p>*Motion: Move to Approve Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3</p>
	<p>2019 - 183 APPROVING FUND TRANSFER FROM 1979 GENERAL SALES TAX TO GENERAL FUND FOR PAYMENTS (\$600,000.00)</p>	<p>\$600,000.00</p>		<p>*Motion: Move to Approve Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3</p>
	<p>2019 - 184 APPROVING SUPPLEMENTAL APPROPRIATION TO COUNTYWIDE BENEFITS FOR HEALTH INSURANCE BENEFITS (\$350,000.00)</p>	<p>\$350,000.00</p>		<p>*Motion: Move to Approve Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3</p>
	<p>2019 - 185 APPROVING APPROPRIATION TRANSFERS FOR BOARD OF DD FOR ODE GRANT REFUND (\$64.64)</p>	<p>\$64.64</p>		<p>*Motion: Move to Approve Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3</p>
	<p>2019 - 186 APPROVING FUND TRANSFER FOR BOARD OF DD FOR SICK LEAVE FUND FOR SICK LEAVE PAYOUTS (\$15,000.00)</p>	<p>\$15,000.00</p>		<p>*Motion: Move to Approve Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3</p>
	<p>2019 – 187 AUTHORIZING AND AWARDING CONTRACT FOR THE WORK EXPERIENCE PROGRAM SERVICES BETWEEN THE SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND EHOVE ADULT CAREER CENTERS</p>			<p>*Motion: Move to Approve Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3</p>
	<p>2019 – 188 APPROVE AND ADOPT THE SFY 2020/2021 BIENNIAL SUB-GRANT AGREEMENT BETWEEN SANDUSKY COUNTY BOARD OF COMMISSIONERS ON BEHALF OF THE SANDUSKY COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND THE OHIO DEPARTMENT OF JOB AND FAMILY SERVICES AND THE OHIO DEPARTMENT OF MEDICAID</p>			<p>*Motion: Move to Approve Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3</p>

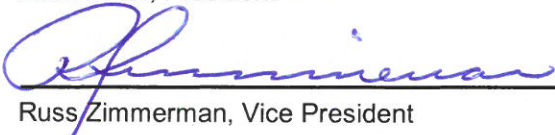
	2019 – 189 AUTHORIZING LISA KUELLING TO EXECUTE APPLICATIONS FOR AND IN BEHALF OF SANDUSKY COUNTY AND TO FILE APPROPRIATE APPLICATIONS TO THE STATE AND TO THE FEDERAL EMERGENCY MANAGEMENT AGENCY (FEMA)			*Motion: Move to Approve Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3
	2019 - 190 IN THE MATTER OF RESCINDING RESOLUTION 2019 - 157 APPROVING SENIOR DISTRIBUTION			*Motion: Move to Approve Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
	2019 - 191 AUTHORIZING DISTRIBUTION OF FUNDS FROM THE SENIOR CITIZENS TAX LEVY TO GREAT LAKES COMMUNITY ACTION PARTNERSHIP (GLCAP) FREMONT OHIO SENIOR SERVICES (\$674,682.26)	\$674,682.26		*Motion: Move to Approve Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
GLCAP – Second Public Hearing (10:30am)	Commissioner Miller opened the second public hearing and turned the meeting over to Angie McConnell from GLCAP. See attachment B for agenda items. This meeting is to cover the CDBG 2019 application process. \$154,000.00 is available for the County. Based on citizen input the County put together their proposed projects. Angie reviewed the projects requested and the costs. The application process is going well. There were no public comments. The Commissioners will approve the projects for the next grant cycle on Thursday by resolution.			
State Auditor (11:00am)	The State Auditor asked to enter executive session to discuss the investigation of complaints against a public employee, official, licensee or regulated individual. At 10:55am Commissioner Reiter moved to enter executive session to discuss the investigation of complaints against a public employee, official, licensee or regulated individual. At 11:45am Commissioners exited executive session.			* Motion: Move to enter executive session Moved by: Kay E Reiter 2nd: Scott Miller Yes – 3 * Motion: Move to enter executive session Moved by: Scott Miller 2nd: Kay E Reiter Yes – 3

Public Open Session	Citizens Attendees – none Media Attendees – Tom Fullen, Eagle 99. Craig Shoup, News Messenger Elected Officials – none			
* Adjournment (11:50am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3

Signature of:



Scott Miller, President



Russ Zimmerman, Vice President



Kay E Reiter

Board of County Commissioners, Sandusky County Ohio

Attest: 

Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated June 11th, 2019

* Denotes action needed

1. We have been working with CSO on field measuring and submittal reviews for the SCSC HVAC control project.
2. Theresa and I working with Veh & Son's on window treatment for Commissioner Building.
3. We are working with Poggemeyer Design Group to develop scope of work and engineering spec's for the better building projects.
4. We are working with KDH Construction on the ADA ramp; we had a Pre-construction meeting May 29 with Architect, Contractor, and CDBG provider present. Signage, E-mails and blueprints have been made available for Staff and Community notification of this project.
5. Cummins Facility Cleaning Services (Findley Oh.) started June 1st. Susan has been working hard getting them started off on the right foot and getting them familiar with our buildings and personnel.
6. Working on removing the sky-lights at the EMS/Sanitary Engineers. (July install date)
7. We are working with Great Lakes Community Action Partnership on new grant for the SCSC
8. The HVAC unit in the new CCW offices was installed last week.
9. We are assisting the Sheriff Office with the installation of new scanning equipment.
10. All county generators will get their annual PM and load bank tests this month.
11. Inspection of all county fire extinguishers has been completed and any outdated or deficient units have been replaced or serviced.
12. Working with the SC land bank to locate office space.
13. Water consumption at the Sheriff Office/ Jail. (Spreadsheet)

Jail Water Consumption

	<u>2017</u>	<u>2018</u>	<u>2019</u>
January	733	549	248
February	712	509	275
March	619	474	102
April	619	474	214
May	619	474	119
June	738	562	
July	738	562	
August	749	483	
September	749	483	
October	596	541	
November	596	541	
December	<u>549</u>	<u>530</u>	
CONSUMPTION x 100 CUBIC FT.	668 AVE. PR MONTH	515 AVE. PR MONTH	191.6 AVE. PR MONTH

Costs for water and sewer per 100 Cubic Ft.	\$ 4.00	\$ 2,672.33 Per Month	\$ 2,120.00 Per Month	\$ 766.40 Per Month
		\$ 32,068.00 Per Year	\$ 25,440.00 Per Year	\$ 9,196.80 Per Year

Base Costs	\$ 6,628.00	\$ 22,871.20 SAVINGS ANNUALLY
-------------------	--------------------	--------------------------------------

Attachment B

Agenda/Minutes

**2nd Public Hearing
Program Year 2019 CDBG Allocation Program**

**Sandusky County Commissioners Office, Fremont
Tuesday, June 11, 2019
10:30 AM**

The County is eligible for \$154,000 of Program Year 2019 Community Development Block Grant (CDBG) Allocation Funding. Projects funded with CDBG monies must meet at least one of two national objectives: 1) benefit of Low-to-Moderate Income Individuals in at least 51% of the project area; or 2) aid in elimination of slums or blight.

The purpose of this public hearing is to inform the public and all interested parties of the projects that the City intends to fund with the grant monies received.

Based on citizen input and local officials' assessment of the county's needs, Sandusky County is proposing to undertake the following CDBG activities for PY 2019:

Sandusky County Department of Job & Family Services: Building Rehabilitation, National Objective LMI Direct Benefit, CDBG Allocation \$27,800
Sandusky County Community Work Program: Public Service, National Objective LMI Direct Benefit, CDBG Allocation \$23,100
GLCAP Senior Services: Building Rehabilitation, National Objective LMI Limited Clientele, CDBG Allocation \$40,000
Sandusky County Community Work Program: Machine/Capital Equipment, National Objective LMI Direct Benefit, CDBG Allocation \$40,800
Fair Housing and Administration: CDBG Allocation \$22,300

Attendance from the public:

Objections to the projects chosen for Program Year 2019:

Comments or questions:

