

Sandusky County Commissioners – 6225 Croghan Street, Fremont, OH 43420

MEETING 2019

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 6/13/19

Time: 8:00AM

Present: Commissioners: Scott Miller, President; Russ Zimmerman, V-President; Kay E Reiter

Present: Theresa Garcia; County Administrator

Others Present: Bill Windnagel, Melanie Allen, Craig Shoup

(*action items)

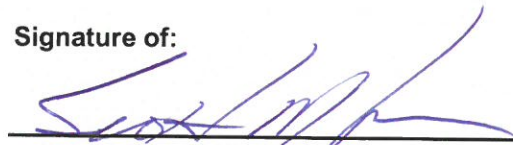
AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 6/11/19 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller, Russ Zimmerman, Kay E Reiter		*Motion: Move to Approve minutes Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
Review of External board / Meetings Attended by Commissioners	Clydescope had their golf outing yesterday. Commissioners Miller and Zimmerman attended at the beginning ceremony. The cannon was shot off at the beginning of the outing, which is always a surprise.			
	Commissioner Miller attended a Public Health Department levy committee meeting. He reviewed the highlights from the meeting and how they are going to campaign for the levy.			
Commissioners and Administrators Discussion	The Commissioners asked to set up a meeting with Ruthann House from GLCAP. The meeting is set up for the 19 th at 12:30pm.			
	Laurel Sawyer from Countryside Manor invited the Commissioners to come to tour the building and see what they have done so far. She would like them to come around lunch time for about an hour in the next week or two. The Commissioners are going to schedule this for the 20 th at 12:30pm.			

	The Administrator asked about setting up a meeting with Judge Smith to review his 2018 court report. The Commissioners would like to meet with him to have him review the report.			
	The MOU for the Airport Authority Advance was presented for review. Administrator is still waiting for prosecutor's approval.			
* Then /Now Documents	One certificate was presented by the Commissioners office. A PO was not in place prior to receiving this invoice and the vendor had to be set up. One invoice makes up this certificate. Control systems of Ohio - \$9,215.00	\$9,215.00		*Motion: Move to Approve certificate Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
* Personnel	None at this time			
* Travel Requests	None at this time			
Community Work Program(CWP) (8:30am)	Bill Windnagel – CWP. Trying to keep up with mowing right now. Has met with the city of Fremont. Bill got the impression they feel they aren't getting the work from the program they are paying for. He is trying to give them a little more attention. Bill also was working with GLCAP to get reports completed for the current CDBG grant. Commissioner Reiter asked if Bill was enjoying what he was doing and if he would change anything in the program. Bill did not feel there was anything he would like to change. Commissioner Miller asked if they took female inmates out on the work crew. Bill cannot take females out. There was talk about starting a female work crew. This could be an option with some extra work that could be done.	Bill Windnagel - Coordinator		
DJFS (9:00am)	Melanie Allen – DJFS. Melanie came in for her monthly meeting with the Commissioners. See attachment A for agenda items. She is still keeping in line with her placement cost goals for the year. She reviewed the placement cost report with the Commissioners. Thirty days to family program is well on the way. Melanie asked if the Commissioners would like to be involved in another placement staff meeting. The Commissioners felt the meeting last year was an eye opener and thought it is a great reminder of where the costs come from. They thought maybe November would be good for this meeting. They would like to switch gears with the Foster care program and focus on kinship along with foster care to possibly eliminate the need for the foster	Melanie Allen - Director		

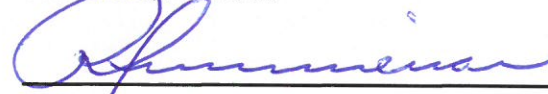
	care. Melanie talked about putting up some walls to make some additional office space. She was told to contact Ron Hiser, Facility Management Director, to get an idea of costs to do this. Melanie would also like to have some hand sanitizer dispensers placed in the building. She was told to contact Susan Rice, Housekeeping Supervisor, to see if she can purchase these.			
* Resolutions (10:00am)	2019 - 192 AUTHORIZING SUBMITTAL OF SANDUSKY COUNTY'S CDBG FORMULA APPLICATION FOR FISCAL YEAR 2019 TO THE OHIO DEVELOPMENT SERVICE AGENCY (ODSA)	\$154,000.00		*Motion: Move to Approve Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
	2019 - 193 APPROVING SUBORDINATION AGREEMENT FOR MORTGAGE TO FREMONT FEDERAL CREDIT UNION IN THE MATTER CONCERNING A REHABILITATION LOAN TO CHNEA Y. MEECE (ROEMELEN)			*Motion: Move to Approve Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
	2019 - 194 APPROVING SUPPLEMENTAL APPROPRIATION TO SANITARY ENGINEER GENERAL SEWER DIST. (\$4,500.00) AND FUND TRANSFER IN SANITARY ENGINEER GENERAL FUND TRANSFER TO GENERAL SEWER DISTRICT (\$2,250.00) FOR OPWC PAYMENTS	\$4,500.00 \$2,250.00		*Motion: Move to Approve Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
	2019 - 195 APPROVING FUND TRANSFER FOR MAY PLACEMENT COSTS (\$58,759.80) AND JUNE MANDATED SHARE (\$17,768.83)	\$58,759.80 \$17,768.83		*Motion: Move to Approve Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
Public Open Session	Citizens Attendees – see sign in sheet Media Attendees – Craig Shoup, News Messenger Elected Officials – none			
	Mr. and Mrs. Colvin came in to talk about the AEZ (Alternative Energy Zone) program in Sandusky County. They wanted to know what the status was of the County rescinding the AEZ resolution. Commissioner Miller stated we are waiting on advice from the Prosecutor. They wanted to know if there was a list of farms that already have agreements. Commissioner Reiter noted we do not have that information. There was discussion on some "hearsay" on projects and what they are doing. The Commissioners want an opinion on what affect rescinding the AEZ would have on other alternative energy sources.			

<p>Prosecutors (11:00am)</p>	<p>Mark Mulligan – Prosecutors Office. Mark came in for the monthly meeting with the Commissioners for the Prosecutors Office. Mark had employment matters and pending litigation to discuss.</p> <p>At 11:05am Commissioner Miller moved to enter executive session to discuss employment matters and pending litigation.</p> <p>At 11:32am exited executive session.</p> <p>Administrator Garcia asked Mark for an opinion on the AEZ agreement that was signed by the Commissioners in 2012. They asked if he would review the agreement and give an opinion on the ramifications if the agreement was rescinded. Mark asked for time to review and research.</p>	<p>Mark Mulligan – Assistant Prosecutor</p>		<p>* Motion: Move to enter executive session Moved by: Scott Miller 2nd: Russ Zimmerman Yes – 3</p> <p>* Motion: Move to exit executive session Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3</p>
<p>American Heart Association (11:30am)</p>	<p>Chief Jackson, EMS, came in with his staff to present awards. Chief Jackson presented two longevity awards to staff. Awards were presented to K. Stoudinger for 5 years of service and to J Marcson for 10 years of services.</p> <p>The meeting was turned over to the American Heart Association. EMS was awarded the Gold plus standard by the American Heart Association. There are a small group of agencies that have received this prestigious award. There has been a 40% reduction in the age-adjusted mortality rate for adults 35 years or older from heart attacks in Sandusky County in the last ten years due to our EMS staff. Chief Jackson was presented the award for his staff. Chief Jackson recognized paramedics who were involved in cases where they were able to save a life with the procedures in place enabling the organization to achieve the award. Please see attachment for the statistics for this award.</p>	<p>Jeff Jackson – Chief</p>		
<p>* Adjournment (12:10pm)</p>	<p>With business completed for the day the meeting was adjourned.</p>			<p>* Motion: Move to adjourn Moved by: Kay E Reiter 2nd: Scott Miller Yes - 3</p>

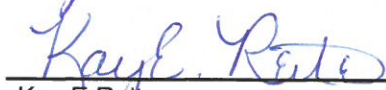
Signature of:



Scott Miller, President



Russ Zimmerman, Vice President



Kay E Reiter

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Attachment A

Commissioners' Meeting Agenda

6/13/19

I. Placement Costs, handout –

- a. 2018 had up to 50 children in custody/month. Current: 32 (sib grp of 4, tx 1 on Friday emancipate, and potentially 5 more adoptions by end of year)
 - i. County portion- peak Feb 2018 \$132k, ave \$120/mo. 2019, so far \$97k most, ave \$81k, May **under \$60k**
 - ii. Highlight moves and changes on the costs reports.
- b. 30 days to family- Ohio: worker and new admin going to St Louis training next week, paid for by Kinnect, purchased equipment for the worker. 7/25, 7/26 possible stakeholder training dates.
- c. Placement reduction meetings every month, kin, going well. Do commish want one this year?
- d. Foster care outreach/ kin programs have been great.

II. Building issues

- a. Security – photo id badges complete for one unit. Will be pricing out cameras. Started a safety committee
- b. Carpet in ¾ done. Heating cooling/ roof, agency-wide carpet, sidewalks? on agenda.
- c. Running out of space in CS/ may need some walls.
- d. Does county have sanitizer dispensers? Stand ups at the doors? Break room areas?
- e. TRIPS fixed route sign out front.

III. Staffing

- a. Children Services Admin Tami Ward. CSEA Admin has been decided. Working on restructure and reorganization under their direction.
- b. Understaffing issues / Children Services / Public Assistance – finally have hired some staff. Once settled considering a revamp of the Asst Director position/ Program Manager- next year?
- c. New fingerprint requirement and policy for all staff with access to FTI, Child Support.

IV. Misc.

- a. Morale/ image issues: All staff meeting May 30 (2 times a year), sand volleyball started (6/24 @ 730 2 teams play each other) – thoughts on a structured take your child to work day? Recap recognition event.
- b. Child Abuse prevention softball tourney weekend is 7/26-7/28
- c. Executive: fiscal has been using for over a month, firewall with the state is in, needs rolled out for next division to start using. Communicating our issues.
- d. Website revamp is well underway/ near complete.
- e. Beat the heat 6/27 @ 1
- f. Project lifesaver, health partners, fcfc, directors association, workforce, kinship, pcsao, reorg cs/csea, new staff, new programs- staying busy
- g. July 11 vacation, July 18 will be at directors and pcsao... reschedule? New date?

Public Session Sign in Sheet

6/13/2019

Name	Signature	Contact Information
Mr & Mrs James Colvin	