

Sandusky County Commissioners – 6225 Croghan Street, Fremont, OH 43420

MEETING 2019

Meeting: Board Of Commissioners Location: Commissioners' Board Room Date: 7/2 /19 Time: 8:00AM – 11:55AM

Present: Commissioners: Scott Miller, President; Russ Zimmerman, V-President; Kay E Reiter

Present: Theresa Garcia; County Administrator

Others Present: Atul Chopra, Conner Witt, Craig Shoup

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 6/27/19 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller, Russ Zimmerman, Kay E Reiter		*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
Review of External board / Meetings Attended by Commissioners	Commissioner Miller attended several Board of Revision (BOR) meetings since last session. They spoke to several citizens about concerns they had with their property taxes. Most went smooth and concerns were resolved. He shared reports on population in the county and other census documents her received at these meetings.	Scott Miller		
	Commissioner Miller attended the Board of Health (Public Health Board) meeting Friday morning. The meeting went well. They discussed the Rodriguez Street issue and what the Health Department needs to do with the concerns. It is on their radar and Commissioner Miller asked if Martha Bowen could meet with the Commissioners to review her thoughts on the issue. There were two employee resignations presented. They are going to replace one of the positions.	Scott Miller		

	The Commissioners, Administrator and Assistant Prosecutor were invited to a tour of Countryside Manor last Thursday. They have done wonderful updates to the building. The third floor is almost complete and they have moved the main entrance. This was a great move for the facility.	Scott Miller, Russ Zimmerman, Kay E Reiter, Theresa Garcia		
	Commissioners Reiter and Zimmerman attended the Mental Health Board meeting last Thursday evening. They approved many resolutions appropriating levy funds. They then went into executive session to review the Executive Directors evaluation. Commissioner Reiter reviewed the motions that were carried approving the funding appropriation. Three schools were given allotments from the levy. The funding was different for each and they were told it depends on the program provided how much they receive.	Russ Zimmerman, Kay E Reiter		
	The Commissioners all attended the Opportunity Zone (OZ) Seminar at The Neeley Center. The seminar was regarding specific properties located in the OZ within the city of Fremont. The State program has designated parcels that would be great for development and would be eligible for abatement programs and would be economically beneficial to the community. It was a very informative and interesting meeting.	Scott Miller, Russ Zimmerman, Kay E Reiter		
	Commissioner Miller and Zimmerman attended the quarterly CCAO/CEAO meeting last Monday. They reviewed several of the House Bills that were on the table. HB 6 was one of the main topics. They then toured the Honda plant. The budget bill was not passed in June. They are moving winter conference to start on a Wednesday instead of Sunday this year to see how that works.	Scott Miller, Russ Zimmerman		
Commissioners and Administrators Discussion	Administrator Garcia attended the Budget Commission meeting Monday. The committee reviewed the minutes from last meeting. Representatives from the Board of DD were in attendance. The Committee talked to them about a special hearing to discuss their levy funding. They reviewed the certificate changes for July.	Theresa Garcia		
	Administrator Garcia discussed the negative balance in the VOCA grant with the Prosecutors Fiscal Clerk and with Finance office. The solution is to advance funds to the VOCA grant and have the money paid back at the end of the grant year which is in September. The Commissioners are not happy with the management of the grant but understand they will need to cover the balance until the grant is completed.	Theresa Garcia		

	Commissioners talked about the request from Soil & Water on matching funds. Soil & Water received a \$60,000.00 grant from the State. \$30,000.00 is for the Sandusky County program. The Commissioners wanted to know what other county was getting the other \$30,000.00 Kay moved to allow the Administrator to transfer funds to Soil & Water Commissioner Zimmerman seconded. Motion carried.	Scott Miller, Russ Zimmerman, Kay E Reiter		*Motion: Move to Approve Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
	Commissioner discussed the passing of Ballville Township trustee Dave Stotz. He is also the father of an employee of the county. The Commissioners would like to send a condolence to the family. The Administrator will work with Commissioners Clerk to send something to the funeral home.	Scott Miller, Russ Zimmerman, Kay E Reiter		
	Commissioner Reiter asked to talk about the Building Code Department. Commissioner Reiter passed out a plan for the Commissioners to review on setting up the Code Department. She asked Administrator Garcia to put wage and benefits numbers together for review. She would like to keep moving on this project and have a workshop in the next week or two to go over numbers and the plan.	Scott Miller, Russ Zimmerman, Kay E Reiter		
	Commissioners discussed future elected officials meetings. All appreciated the concept of having these meetings again and felt an agenda for discussion would be best. They feel it would be nice to rotate the responsibility of the meeting since this should not be a Commissioners meeting but an elected officials meeting. The Commissioners would like to respond with their thoughts to the group to get their thoughts.	Scott Miller, Russ Zimmerman, Kay E Reiter		
* Then /Now Documents	One certificate was presented by the Sheriff's Office. 2018 medical service expenses and 2018 PO's carried over already utilized. One invoice makes up this certificate. K.B. Gupta M.D. - \$263.29		\$263.29	*Motion: Move to Approve certificates Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
* Personnel	None			
* Travel Requests	None			
IT (9:00am)	Atul Chopra – IT. Atul and Conner came in for their monthly meeting with the Commissioners. See attachment A for agenda items. Commissioners asked about the internet outage last week. It was a spectrum issue. There were several businesses in the area the outage affected. They have replaced several pieces of equipment that should have taken care of the problem.	Atul Chopra – Supervisor Conner Witt – Data Specialist		

	<p>Commissioner Miller asked about WIFI issues in the basement of the courthouse. Atul explained the band width needs to be increased to compensate for the use. We just increased the band width a month ago and already need to increase. This will be an ongoing issue. He has been working on quotes to install a fiber optic connection for redundancy. This project could be a partnership with the City of Fremont. Conner talked about the Board of Elections meeting he attended on their cyber security directive from the State. He is working with them to get the security updated per the directive of the State. The State is providing some funding for the work that needs to be done. Conner is obtaining three quotes for the work that needs to be done and they have to be sent to the State for approval. The State will send phishing messages to make sure the security is working. Atul met with the Sheriff, EMA Director and others regarding the records conversion for the dispatch center. The vendor is requesting additional money for the conversion. The vendor is also stating we have used more training than contracted and is asking for additional cost. They are working with the vendor on the additional funds. Atul does not feel we owe the additional costs so they are having discussion on how to resolve the issue.</p> <p>Commissioner Miller suggested meeting with IT bi-weekly in order to keep updated on a more regular basis.</p> <p>Commissioner Reiter noted she was glad the Courtroom #2 microphones were taken care of and Atul noted Woodville EMS is up and running.</p>			
* Resolutions (10:00am)	<p>2019 - 209 AUTHORIZING ESTABLISHMENT OF NEW FUND WITHIN THE BUDGETARY SYSTEM OF SANDUSKY COUNTY ENTITLED; BOE CYBER SECURITY FUND ASSIGNED FUND #20070</p>			<p>*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3</p>
Public Open Session	<p>Citizens Attendees – none Media Attendees – Craig Shoup, News Messenger. Elected Officials – none</p>			
* Adjournment (11:55am)	<p>With business completed for the day the meeting was adjourned.</p>			<p>* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Scott Miller Yes - 3</p>

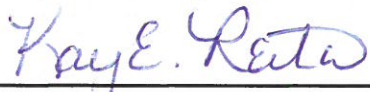
Signature of:



Scott Miller, President

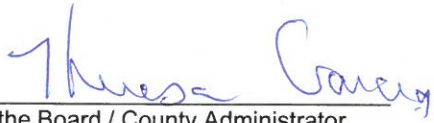
absent

Russ Zimmerman, Vice President



Kay E Reiter

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Attachment A

Sandusky County IT 7/2/2019

Current

- Commissioner's – new laptops (\$900 each)
- IT – replace desktops (\$1200 each) / dark fiber between Courthouse and Countryside Dr. (\$117,000)
- Backups - Restructuring backups due to changes in server infrastructure
- Security - Working with Fortinet to implement network access control
- Server migrations - Setting up auditor's domain controller / Migrating mainserver to new server
- 911 Project - 911 call taking system implementation and training / CAD-RMS-JMS negotiations
- Executive - Getting installation info for Clerk of Courts
- Phones - Migrating phones from Port Clinton server to Courthouse server
- City of Fremont - Windows 10 migrations / Phone migrations / Backups
- WIFI – improving performance via network segregation
- Treasurer – setup new computers
- BOE – bridge computer / state network requirements
- COC – setup new TERM server / finish documents webserver / migrate docket webserver to GoDaddy
- Aiphone – install safe harbor system at Gibsonburg PD

Completed

- Adult probation moved to their own VLAN and time clock installed
- NetMotion installed/configured at SCSO & Fremont PD
- Safe Harbor system installed at Fremont PD & SCSO, getting installed at Woodville PD today (7/2/2019)
- Treasurer – printers replaced and configured
- Courtroom #2 – new microphone systems installed
- LS-19 – network and phones setup and working, dispatch changes complete
- COC – iTicket migrated
- Server migrations – new county domain controller / retired old mail server
- 911 Project – 911 call taking system setup / train the trainer complete
- Security – firewalls have new security policies setup
- EMS – all locations new networks setup and communicating

