

Sandusky County Commissioners – 6225 Croghan Street, Fremont, OH 43420

MEETING 2019

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 7/23/19

Time: 8:00AM – 2:33PM

Present: Commissioners: Scott Miller, President; Russ Zimmerman, V-President; Kay E Reiter

Present: Theresa Garcia; County Administrator

Others Present: Ron Hiser, Bob Anderson, Tom Fullen, Kelly Askins

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 6/18/19 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller, Russ Zimmerman, Kay E Reiter		*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
Review of External board / Meetings Attended by Commissioners	Commissioner Reiter attended the Community Corrections Board last Thursday. They talked about the Woodville Behavior Health Project. They had applied for a \$50,000.00 grant for the project. No Bars grant funding was discussed. The comment was made they were waiting on funding and that would have to wait until the State Budget was signed. If the budget was signed as expected by the Gov. they would not receive money for two years. They would no longer be able to be a day reporting agency. There was a discussion about the City of Sandusky's half way house. We are sending people to prison and this home is only at 60% capacity and we should look at using this facility more. Judge Smith notified the group the JJC Superintendent would be retiring in the first quarter of 2020. TCAP funding is changing and we will need to keep an eye on this. Sheriff's office noted they had 90 inmates and the jail is only certified for 88. There numbers are currently high.	Kay E Reiter		

	All three Commissioner attended the OSS Solid Waste Board meeting last Thursday. The OSS Board approved 2 important documents: The 8-year Tunnel Hills Operations Agreement and the Settlement Agreement w/ Tunnel Hills. They met in executive session to interview 3-finalist candidates for the Director replacement. They are doing reference checks prior to making any decisions and will need to meet to make a final decision on the candidate selected.	Scott Miller, Russ Zimmerman, Kay E Reiter		
	Commissioners Miller and Reiter attended the Township Association quarterly meeting on Thursday evening held at Ballville Township. Commissioner Miller provided the update on the County. There was discussion on the Health Department Levy and the responsibility of the Townships for funding. The Township's State Association's attorney was at the meeting and she shared that it does not fall on the shoulders of the townships.	Scott Miller, Kay E Reiter		
Commissioners and Administrators Discussion	Commissioner Miller met with Mark Montgomery regarding Wightmans Grove Conservancy yesterday. Mr. Montgomery wanted to talk to Commissioner Miller about a visit he had last week from a Sheriff Deputy regarding the conservancy and Mark voiced he was not happy with the visit on a Sunday morning. Commissioner Miller noted this was not a matter the Commissioners' office and he should contact the Sheriff with his concerns.	Scott Miller		
	Commissioner Miller had a recent encounter with a citizen regarding the Senior levy and the Commissioners' approving funding to Easter Seals project. He explained to this individual there was a very small portion of the levy given to Easer Seals (\$30,000). GLCAP still receives over \$1.3 million from the Senior Levy and there is an application requirement to receive this funding – it is not given automatically. Commissioner Miller also reported he has reached out to Ruthann House w/ GLCAP to see if he could put together a short paragraph regarding on how this disbursement was handled in GLCAP's Seniors newsletter.	Scott Miller		
	EMS Chief Jackson notified Administrator Garcia the 2 new squads will be arriving today.	Administrator Theresa Garcia		
	Lisa Kuelling, EMA Director, sent an email inviting all to the kick off meeting to the EMA Hazard Mitigation plan. All three commissioners and Administrator Garcia will be attending.	Administrator Theresa Garcia		

* Then /Now Documents	One certificate was presented from CWP. A PO was not in place prior to receiving the renewal One invoice makes up this certificate. Facility Dude - \$2,062.89		\$2,062.89	*Motion: Move to Approve certificate Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
* Personnel	None			
* Travel Requests	None			
Facility Management (8:30am)	Ron Hiser – Facility Management. Ron came in for his bi-weekly meeting with the Commissioners. See attachment A for agenda items. Ron talked about the UPS systems at the JJC and the Communication center. He had quotes to replace the batteries and capacitors to keep them up and running. He has been working with Atul, IT Supervisor, on replacement costs for the UPS as well. Ron feels the UPS at the Communication Center is critical. If that goes down it will take down the computer equipment and the system in dispatch at the Communication Center. Ron recommends replacing the UPS at the Communication center and replacing the battery and the capacitor for the JJC. The quote was for \$38,000.00 from D.C Group. Commissioner Zimmerman asked about replacing the battery and capacitor and if that would be rebuilding the UPS. Ron stated it does not update the computer board in the UPS. Commissioner Zimmerman moved to replace the UPS at the communication center and replace the battery and capacitor at the JJC. Commissioner Reiter seconded the motion. Ron presented the new details on the Better Building project. The Commissioner would like time to review and set up a time next week to talk with Ron about the new details. Ron met with Carol Wattley on the progress with her office and working with Clerk of Courts and Judge Kolesar regarding the updates at Clyde Court.	Ron Hiser - Director	\$38,000.00	*Motion: Move to Approve UPS replacement Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
	***Commissioner Miller exited session at 9:00am to attend a Board of Revisions meeting. ***Commissioner Miller came back in to session at 9:25am.			
Auditor (9:30am)	Jerri Miller – Auditor. Jerri was unable to attend the meeting for her regular meeting. She did forward reports for the Commissioners to review. They reviewed sales tax, revenue collection and budget performance report.			

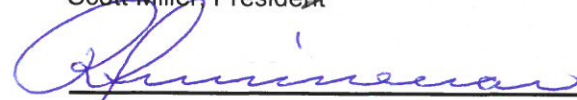
DJFS	Bob Anderson, JFS Fiscal Officer, came in at the request of Commissioner Miller. The Commissioners felt the discussion they wanted to have should include Melanie Allen, SCJFS Director. They did talk about the new State budget and thoughts on how this will affect their budget at JFS. A new meeting will be scheduled with Bob and Melanie.	Bob Anderson - JFS Fiscal Officer		
* Resolutions (10:00am)	2019 - 227 APPROVING APPROPRIATION TRANSFER FROM CONTRACT SERVICES TO INTERDEPARTMENT CHARGES TO COVER 2018 RECONCILIATION PAYMENT (\$14,696.87)		\$14,696.87	*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
	2019 - 228 APPROVING FUND TRANSFER FROM TB FUND TO CHILD WELFARE (\$25,000.00) AND COUNTYWIDE BENEFITS (\$75,000.00)		\$25,000.00 \$75,000.00	*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
	2019 - 229 APPROVING APPROPRIATION TRANSFER FOR JULY MANDATED PLACEMENT COSTS (\$16,064.50) AND JUNE PLACEMENT COSTS (\$71,729.42)		\$16,064.50 \$71,729.42	*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
	2019 - 230 AUTHORIZING ESTABLISHMENT OF NEW FUND WITHIN THE BUDGETARY SYSTEM OF SANDUSKY COUNTY ENTITLED; BOARD OF DD RESERVE BALANCE FUND, ASSIGNED FUND #22511			*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
Dog Kennel (10:30am)	Kelly Askins – Dog Kennel. Kelly came in for her monthly meeting with the Commissioners. See attachment B for agenda items. June is one of the worst months of the year for impounds. She had more dogs than kennels yesterday. The new deputy is working well she will need to learn when people call and yell they are yelling at the deputy not her personally. Commissioner Miller asked if her kennel count had anything to do with the high temperatures. She did not feel she had as many calls as she thought she would. Kelly was surprised at how quiet it has been all weekend even with the heat.	Kelly Askins – Dog Warden		
Recess (11:00am)	At 11:00am Commissioners recessed until their 1:00pm 2019 Budget Workshop.			
Budget Workshop (1:00pm)	Commissioners resumed session at 1:00pm to review current budget and discuss the 2020 budget. Administrator Garcia presented a budget performance report as of 7/22/19. Commissioners reviewed average revenue and expenses for the last four years and	Scott Miller, Russ Zimmerman, Kay E Reiter		

	projected revenue and expenses for 2019.			
Public Open Session	Citizens Attendees – none Media Attendees – Tom Fullen, Eagle 99 Elected Officials – none			
* Adjournment (2:33pm)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3

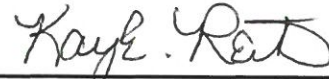
Signature of:



Scott Miller, President

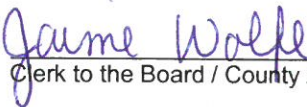


Russ Zimmerman, Vice President



Kay E Reiter

Board of County Commissioners, Sandusky County Ohio

Attest: 
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Attachment A

Sandusky County Commissioners Agenda



Topics of Discussion for the meeting Dated July 23rd, 2019

* Denotes action needed

1. *The resent P.M from the D.C group on the county UPS systems has showed up that we need batteries and Capacitors at the JDC and Communication Center. We (Atul) have secured a cost for new UPS units.
2. We're working on the HVAC systems at all locations during this last heat wave to keep them up and running.(Courthouse, Woodville, Health Depart. Service Center, JDC, and Commissioner's Bld.)
3. Installation of the new HVAC controls and VAV box started July 8th they are trying to replace 2 a day. We had a construction meeting yesterday (Monday 7/22/19) to keep things moving and to address issues and concerns. As of yesterday they have replaced 7 of 48 units.
4. We met with the Poggemeyer Design Group Monday July 15th to discuss additional scope items and engineering specifications for the better building projects. I met with the MEP group July 22nd to go over their report and to review the projects list and associated costs.
5. Brick selection for the courthouse ADA ramp has been approved; we working with their project manager and our architect on one change order. KDH ran into an un-expectantly large concrete foundation under the existing elevator, which they had to excavate. (cost attached)
6. Working on removing the sky-lights at the EMS/Sanitary Engineers.(July install date)
7. We are working with Great Lakes Community Action Partnership on new grant for the SCSC
8. All county generators will get their annual PM and load bank tests this month. The Jail generator had some issues with the load bank test. We will address the deficiencies and retest.
9. Working with the sheriff office to address call-in security issues at the Clyde and Woodville locations.
10. We are setting up meeting with Northcoast Security for spec's and scheduling on the keying system at the courthouse

	JDC		Communication Center	
Batteries	\$ 4,098.82		\$ 5,092.15	
Capacitors	\$ 4,134.50		\$ 4,134.50	
	\$ 8,233.32		\$ 9,226.65	TOTAL
				\$ 17,459.97

New units \$ 30,250.00 Plus shipping



Construction, LLC

July 15, 2019

Greg Wright

Heapy

Findlay OH 45840

RE: Change Order #01 – Foundation Removal

Mr. Wright

K.D.H. Construction, LLC. is pleased to present this lump sum price proposal for the work associated with the additional foundation removal to facilitate the ramp removal as per RFI #004 and RFI #005.

This Lump Sum Proposal includes the cost for labor and equipment required for the work described hereafter.

1. Demolition

- Remove Existing lift foundation after hours utilizing a mini excavator and breaker and haul material off site

2. Installations

- Install new 6” SDR 35 to reconnect existing downspout tile that was cast into foundation
- Install new conduit and wire for convenience outlet in front and building and direct buried cable serving light on the side of the building that were cast into concrete foundation
- Install additional reinforcing steel per RFI #005 due to over excavation created from foundation
- Provide and install additional concrete footings for over excavated areas

3. Clarifications

- Demolition work was completed during off hours due to noise

K.D.H. Construction, LLC. Lump Sum proposal for the above work is \$3,702.00 (Three thousand seven hundred and two dollars)

Thank you for the opportunity to quote this work. Should you have any questions please call me at 419-601-8033.

Sincerely,

Ryan Wasserman

Ryan Wasserman
Project Manager / Estimator

4725 CR 55
Helena OH 43435

(419) 308-7011

Attachment B

Scheduled/Completed Trainings

Fire Extinguisher Training for this department is scheduled for August 13th and August 15th.

CAD training with the Sheriff's Office is still a work in progress.

The livestock training is complete. Now that a new deputy has been hired, both deputies will be completing that training within the next few months.

Accomplishments

All 2019 Licenses are entered into the system.

To Discuss

Nothing at this time.

Events

Upcoming:

14th Annual Fremont Farmer's Market Dog Days of Summer will be held on Saturday, August 17th from 9am to 1pm. This will be the 3rd year being a part of this event. This year we do not plan on setting up a booth, we will simply be there interacting with the community. We will also be a judge for the Dog Show they hold.

From August 20rd through 25th, we will be at the Sandusky County Fair. We share a tent with Sandusky County EMA and will be located next to the Fire Departments on the north end of the grounds by the Show Barn.

In conjunction with the Sandusky County Parks District, on Saturday, September 7th from 10am to 2pm will be Dog Days at the Beach Fall Roundup.

Parkview Care Center's 14th Annual Dog Show is on Thursday, September 19th from 6:00pm to 7:30pm. The Dog Warden's Office will be a guest judge for the contest. This is the 3rd year being a part of this event.

Communications

Requested one hour sit-ins at the Dispatch Center to help the deputies with radio communication skills. The request was emailed on June 14th, and we are currently waiting to be scheduled.

Questions?

County Commissioner's Meeting

Dog Warden's Office

July 23th, 2019

2019 Dog License Sales

1 Year Dog License	10,354
1 Year Dog License Late	548
1 Year Partial License	8
3 Year Dog License	100
3 Year Dog License Late	13
3 Year Partial License	0
Dangerous Dog License	13
Duplicate License	6
Duplicate Free	0
Kennel License	22
Kennel License Extra	31
Permanent Dog License	14
Service Dog License (Free)	11
Transfer In	4
Total	11,124

Kennel Census

July 2019
Impounded- 40
Redemptions- 11
Adoptions-12
Euthanized- 0
Transferred- 0
June 2019
Impounded-52
Redemptions- 23
Adoptions- 23
Euthanized- 0
Transferred- 1

Requested graphs and charts are attached.

Quantity Sold 2019 Licenses

Results 1-15 of 15

Filter Criteria. Item: 2019; Status: All-(Pre+Can); Details: Quantity;

Grouping: Item; Ordering: Group (asc)

[Filter Refresh](#) [Save](#)View By: [Order](#) | [Items](#) | [Phones](#) | [Physical Address](#) | [Mailing Address](#) | [Billing Address](#) | [Activity](#) | [Summary](#)

Group	Total
2019 1 Yr Dog License	10354
2019 1 Yr Dog License, Late	548
2019 1 Yr Dog License, Partial	8
2019 1 Yr Dog License, Transfer In	4
2019 3 Yr Dog License	100
2019 3 Yr Dog License, Late	13
2019 Dangerous License	13
2019 Duplicate License	6
2019 Kennel License	20
2019 Kennel License, Extra	31
2019 Kennel License, Late	2
2019 Permanent Dog License	12
2019 Permanent Dog License, Late	2
2019 Service Dog License	11
All	11124



Sandusky County Dog Warden License Sales

Licenses	2016	2017	2018	2019
1 Year License	10,960	11,049	10,986	10,354
1 Year License- Late	847	562	590	548
1 Year License- Partial	113	78	81	8
3 Year License	57	62	157	100
3 Year License- Late	11	13	20	13
3 Year License- Partial	1	6	8	
Dangerous Dog License	11	9	14	13
Duplicate License	9	31	30	6
Kennel License	21	22	22	20
Kennel License- Extra	21	127	33	31
Permanent License	4	10	19	12
Permanent License- Late	2	-	1	2
Transfer In	1	1	1	3
Service Dog License	-	-	-	11

Sandusky County Dog Warden

Kelly Askins, Chief Dog Warden

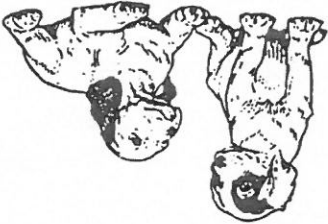
A department under the Board of County Commissioners
 Charles Schwochow Kay E. Reiter Scott Miller

Impound Statistics Date Filter: 1/1/2019 - 12/31/2019

Month	Adopted	Transferred	Redeemed	Euthanized	Deceased	Impounded	Live Release Rate	
January	10 33.3%	0 0.0%	19 63.3%	1 3.3%	0 0.0%	30	96.7%	
February	5 25.0%	0 0.0%	15 75.0%	0 0.0%	0 0.0%	21	100.0%	
March	16 47.1%	0 0.0%	17 50.0%	1 2.9%	0 0.0%	34	97.1%	
April	19 40.4%	0 0.0%	26 55.3%	2 4.3%	0 0.0%	48	95.7%	
May	20 36.4%	0 0.0%	32 58.2%	3 5.5%	0 0.0%	58	94.5%	
June	23 48.9%	1 2.1%	23 48.9%	0 0.0%	0 0.0%	52	100.0%	
July	105 37.1%	1 0.4%	143 50.5%	7 2.5%	0 0.0%	283	97.3%	
Excluding Not Adoptables 98.8%								

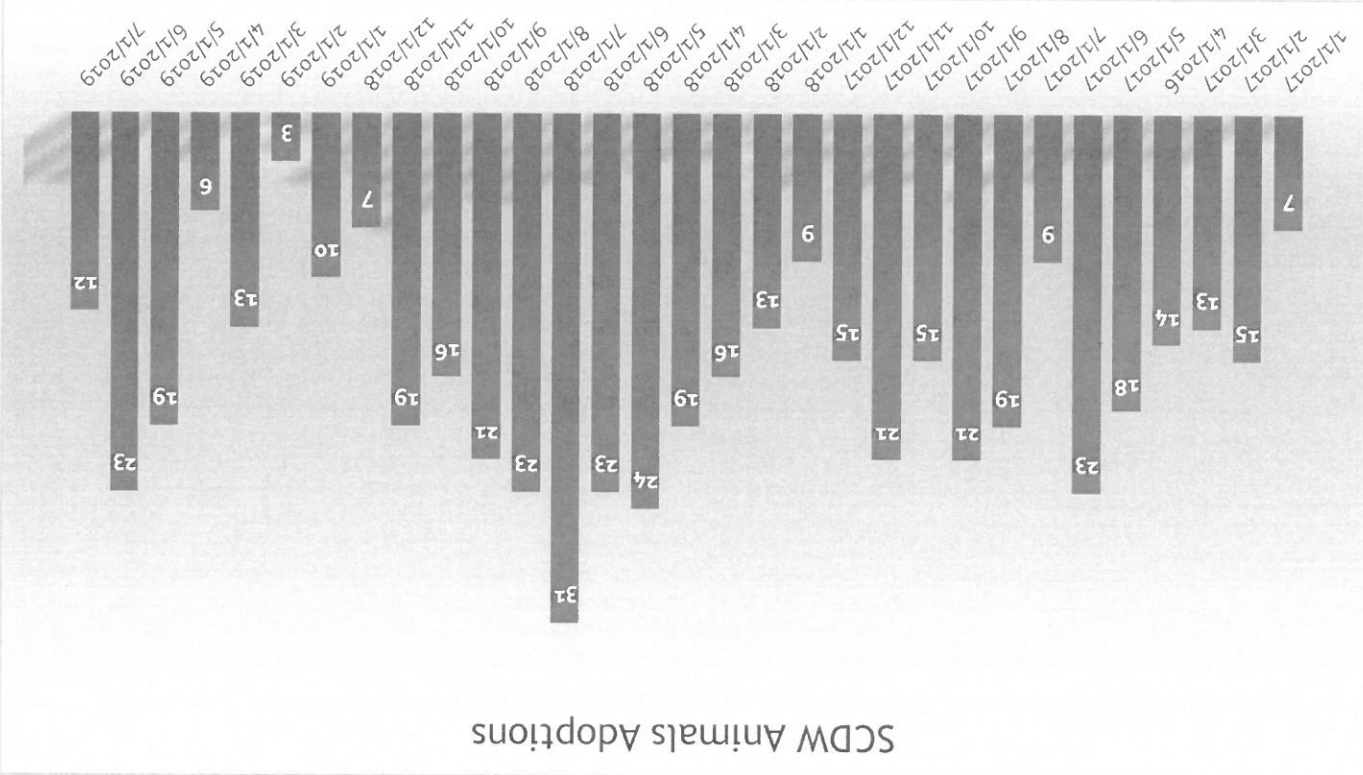
4 Not Adoptable Animals

- 0 Caused Exposures/Bites
- 0 Owner Surrender - Euthanasia
- 2 Aggressive
- 3 Injured or Unhealthy
- 0 Dog Aggressive
- 0 Deceased

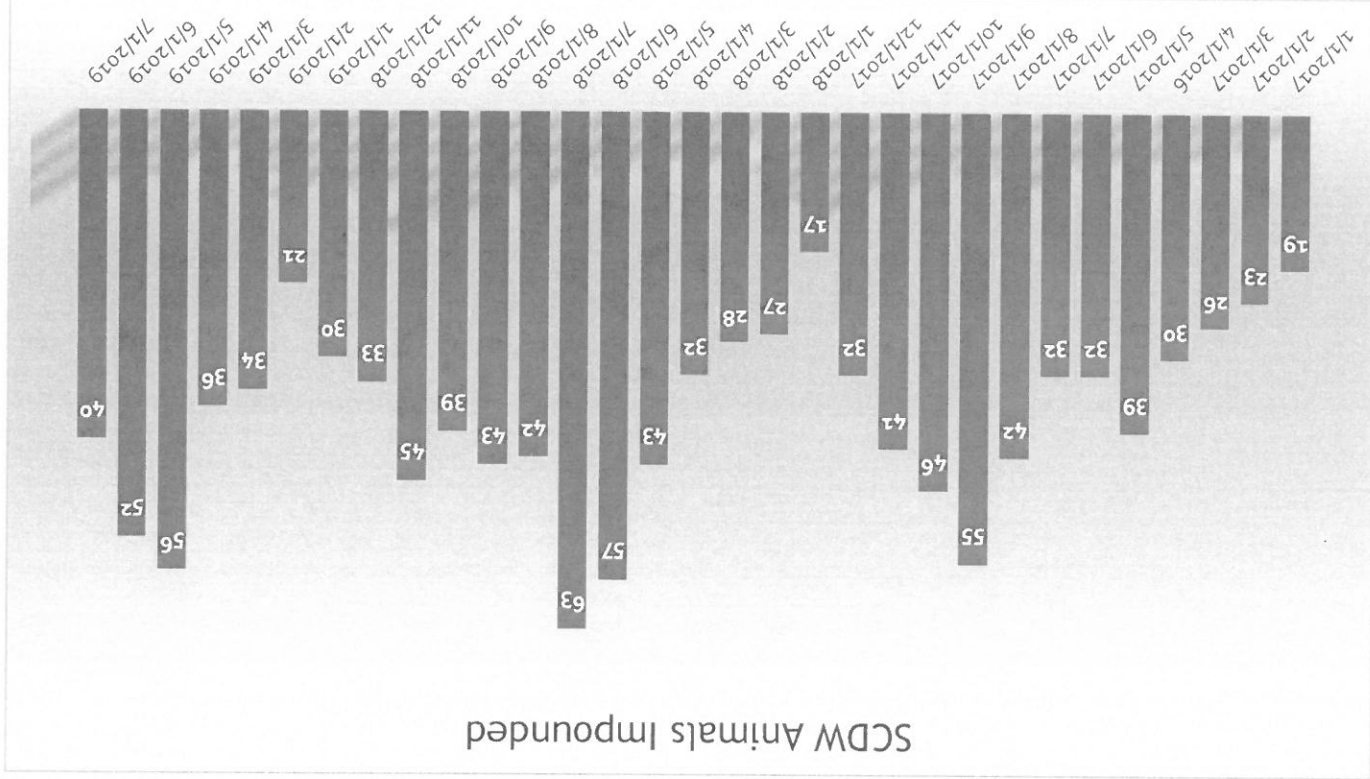


Date	Animals Adopted
1/1/2017	7
2/1/2017	15
3/1/2017	13
4/1/2016	14
5/1/2017	18
6/1/2017	23
7/1/2017	9
8/1/2017	19
9/1/2017	21
10/1/2017	15
11/1/2017	21
12/1/2017	15
1/1/2018	9
2/1/2018	13
3/1/2018	16
4/1/2018	19
5/1/2018	24
6/1/2018	23
7/1/2018	31
8/1/2018	23
9/1/2018	23
10/1/2018	21
11/1/2018	19
12/1/2018	16
1/1/2019	19
2/1/2019	7
3/1/2019	10
4/1/2019	3
5/1/2019	13
6/1/2019	6
7/1/2019	23
8/1/2019	19
9/1/2019	12
10/1/2019	12
11/1/2019	7
12/1/2019	23

SCDW Animals Adoptions

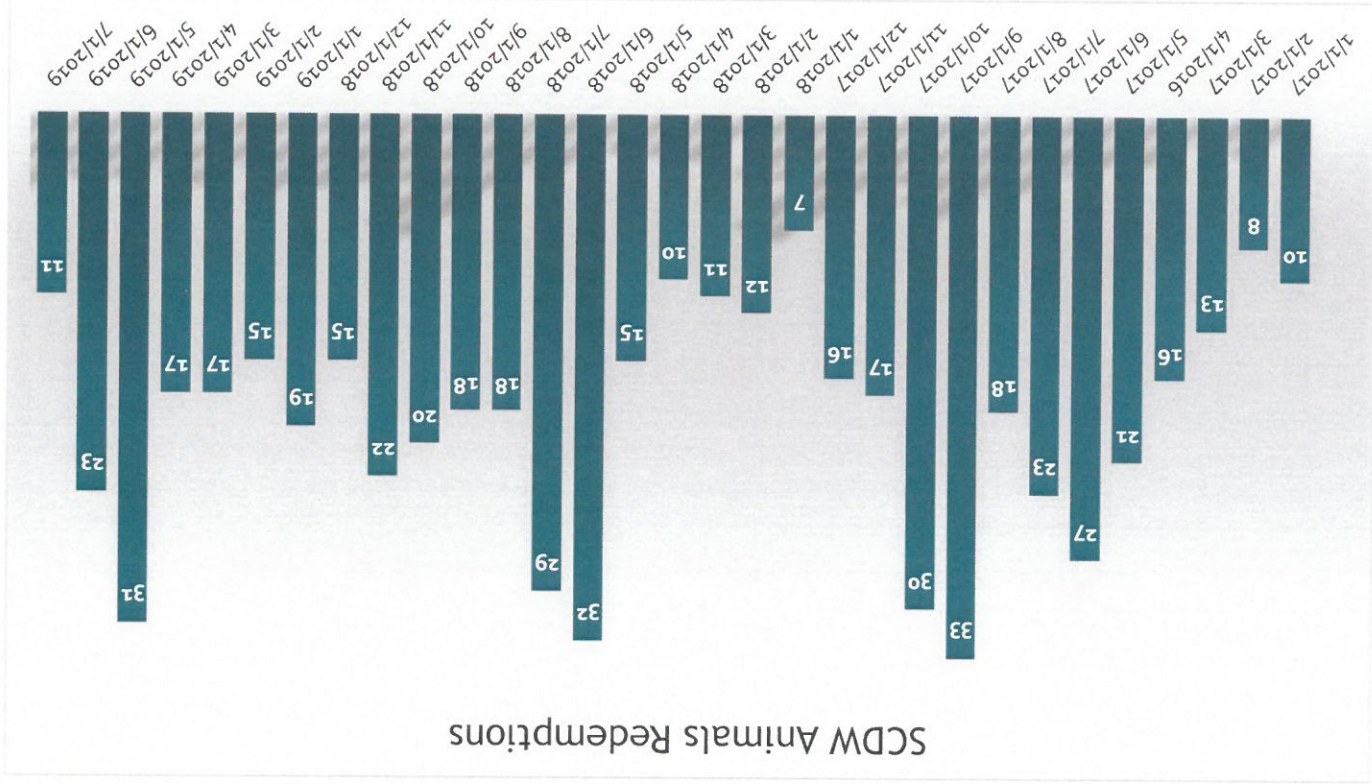


Date	Animals Impounded
1/1/2017	19
2/1/2017	23
3/1/2017	26
4/1/2016	30
5/1/2017	39
6/1/2017	32
7/1/2017	32
8/1/2017	42
9/1/2017	55
10/1/2017	46
11/1/2017	41
12/1/2017	32
1/1/2018	17
2/1/2018	27
3/1/2018	28
4/1/2018	32
5/1/2018	43
6/1/2018	57
7/1/2018	63
8/1/2018	43
9/1/2018	42
10/1/2018	43
11/1/2018	39
12/1/2018	45
1/1/2019	33
2/1/2019	30
3/1/2019	21
4/1/2019	34
5/1/2019	36
6/1/2019	56
7/1/2019	40



Date	Animals Redemmed
1/1/2017	10
2/1/2017	8
3/1/2017	13
4/1/2016	16
5/1/2017	21
6/1/2017	27
7/1/2017	23
8/1/2017	18
9/1/2017	33
10/1/2017	30
11/1/2017	17
12/1/2017	16
1/1/2018	7
2/1/2018	12
3/1/2018	8
4/1/2018	13
5/1/2017	16
6/1/2017	21
7/1/2017	27
8/1/2017	23
9/1/2017	18
10/1/2017	33
11/1/2017	30
12/1/2017	17
1/1/2018	16
2/1/2018	7
3/1/2018	12
4/1/2018	11
5/1/2018	10
6/1/2018	15
7/1/2018	32
8/1/2018	29
9/1/2018	18
10/1/2018	18
11/1/2018	20
12/1/2018	22
1/1/2019	15
2/1/2019	19
3/1/2019	15
4/1/2019	17
5/1/2019	17
6/1/2019	23
7/1/2019	11

SCDW Animals Redemptions



Date	Animals Euthanized
1/1/2017	2
2/1/2017	0
3/1/2017	0
4/1/2016	0
5/1/2017	1
6/1/2017	1
7/1/2017	0
8/1/2017	4
9/1/2017	0
10/1/2017	0
11/1/2017	3
12/1/2017	1
1/1/2018	0
2/1/2018	1
3/1/2018	1
4/1/2018	8
5/1/2018	3
6/1/2018	2
7/1/2018	0
8/1/2018	0
9/1/2018	0
10/1/2018	8
11/1/2018	2
12/1/2018	2
1/1/2019	1
2/1/2019	0
3/1/2019	1
4/1/2019	1
5/1/2019	1
6/1/2019	1
7/1/2019	0

