

**Sandusky County Commissioners – 6225 Croghan Street, Fremont, OH 43420**

**MEETING 2019**

Meeting: Board Of Commissioners      Location: Commissioners' Board Room      Date: 7/30/19      Time: 8:00AM – 11:59AM

Present: Commissioners: Scott Miller, President; Russ Zimmerman, V-President; Kay E Reiter

Present: Theresa Garcia; County Administrator

Others Present: Gwen Soule, Craig Shoup, Tom Fullen, Belinda Miller, Cindy McCafferty

(\*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
<b>*Review &amp; Approval of Commissioner Meeting Minutes, incoming Mail Review &amp; External Meeting Notices</b>	The 7/25/19 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller, Russ Zimmerman, Kay E Reiter		*Motion: Move to Approve minutes Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
<b>Review of External board / Meetings Attended by Commissioners</b>	All three Commissioners attended the SCDJFS Stake Holders meeting. They reviewed the 30 Days to Family Program grant. The presentation was very interesting. Hancock, Lorain, Wood, Lucas and Sandusky Counties are all 2-year pilot program. The program takes thirty days to locate as many family members as possible to try to place children with family. They start as soon as they take custody of the child. One statement was made that hit home, "Every day a child is in Foster care it is a day in crisis."	Commissioners		
<b>Commissioners and Administrators Discussion</b>	Commissioners discussed emails they received regarding the recent Rodriguez Street article in The News Messenger. The Commissioners received an email from a citizen on Rodriguez Street stating she was upset with a comment made by one of the Madison Township Trustees and his perception of the homes on Rodriguez Street. The Mayor of Gibsonburg and the Village Administrator have both responded regarding the situation. The Commissioners want to respond to the	Commissioners		

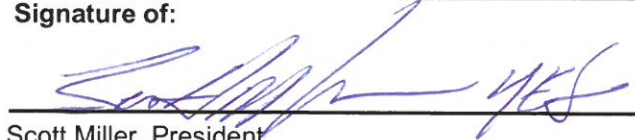
	Village, Township and the concerned citizen. Commissioner Miller will write a response to the citizen from the Board, but first have it reviewed by the Commissioners.			
	Commissioner Miller reviewed the map of the courthouse and discussed the placement of the 2020 memorial plaque with Commissioners Zimmerman and Reiter.	Scott Miller		
	Commissioner Miller received a lot of good comments on the evening meeting in Bellevue last week. All three Commissioners received good feed-back. The next evening meeting will be in October at 6:00 pm in Woodville Township. The date will be announced as soon as it is set.	Scott Miller		
	Commissioner Reiter attended the open house for the Easter Seals building. The facility is very nice and they gave tours to potential clients.	Kay E Reiter		
<b>* Then /Now Documents</b>	One certificate was presented by the Auditors Office. Purchase was made on 7/3/19. No purchase order was in place at that time. One invoice makes up this certificate. Jill Neuman - \$23.46 *** Approved at \$21.98 removing reimbursement for tax		\$21.98	*Motion: Move to Approve certificate Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
<b>* Personnel</b>	None			
<b>* Travel Requests</b>	None			
<b>Community Work Program (8:30am)</b>	*** Bill was on vacation and was unable to attend.			
<b>OSU Extension (9:30am)</b>	<b>Gwen Soule – OSU Extension.</b> Gwen came in for her quarterly meeting with the Commissioners. They are getting ready for the county fair. They are short staffed right now due to a resignation. They did hire someone to replace this person, however, this individual will have to take a leave shortly after starting. She also has a staff member who will be on maternity leave during fair week so they are working around that. She does feel they are ready for the fair even though they are short staffed. The number of 4-H members is down a little but the fair entries are still the same. They have about 700 members. They send a survey out at the end of every year to those who drop out to see why they don't reenroll. Most of the time it is due to a conflict with school sports or jobs. They usually only have 50% to 60% of first year members reenroll. Most the time it is not what they were looking for. You can start at any age. Commissioner Zimmerman asked if they had trouble	Gwen Soule - Director		

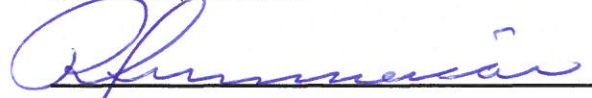
	<p>finding Judges. Gwen stated it isn't too difficult other than the shooting club. Most people that are interested are already volunteering with the program.</p> <p>Commissioner Zimmerman is going to contact a few people he may know that may be interested in Judging and have background in shooting. Gwen presented her 2020 budget for review. She did talk about increasing the Commissioners allocation to allow an increase to the hours for the 4-H program assistant to grow that program. The Commissioners have not done budget yet and they will talk about this during the budget process.</p>			
* Resolutions (10:00am)	<p>2019 - 234  APPROVING THE USE OF REVOLVING LOAN FUND (RLF) FOR PAYMENT TO WSOS/GLCAP FOR PROFESSIONAL SERVICES IN COMPLETING AN ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING IN SANDUSKY COUNTY</p>			*Motion: Move to Approve resolution Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3
	<p>2019 - 235  APPROVING SUPPLEMENTAL APPROPRIATION TO FCFC DRUG FREE COMMUNITIES CONTRACT SERVICES FROM GRANT FUNDING (\$650.00)</p>		\$650.00	*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
Sheriff (10:30am)	<p><b>Chris Hilton – Sheriff.</b> Sheriff came in for his regular meeting with the Commissioners. Commissioner Reiter talked about the zero tolerance corridor on St Rt 6. The Sheriff and the State Highway Patrol have been vigilant in getting people to slow down in this area.</p> <p>Commissioner Miller asked about grant money for the water patrol. He does get funding and he offered a ride along to the Commissioners on Saturday mornings if interested. He talked about the number of drownings reported recently. Sheriff noted how high the lake water level is at this time and the rip currents are much stronger. The County Marine Patrol has not had many issues. He did hire a full-time nurse that started this week. He hired two new dispatchers, one that has dispatching experience. This puts his dispatchers at twelve. He also has hired a part-time CCW person to fill in some hours. Commissioner Reiter asked about a location for the EMO office. He has identified a location. He can put that office in the former locker room area. He is going to reach out to IT on the needed communication connection they may need in that area. The Sheriff provided an update on the vendor issues they are experiencing with the data conversion. The vendor has requested an additional \$50,000.00. Lisa Kuelling, EMA</p>	Chris Hilton - Sheriff		

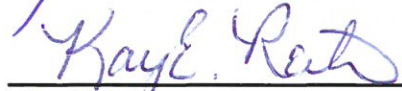
	<p>Director, and Sheriff talked and they are each going to put \$5,000.00 each towards the update and that is all they are offering to the vendor and they are waiting for a response from the vendor. They are still working on the "Go Live" date. Once everything is up and running it will be a great system. Commissioner Reiter asked if they are set for the fair. They have a little bigger area so they can provide demonstrations on their special units. The Commissioners thanked the Sheriff for being in Bellevue last Thursday for their evening session. The Sheriff reported that he sent five staff to Put-n-Bay over the past weekend to assist with crowd control for the cancelled "Christmas in July". Although this event was cancelled Put-In Bay officials felt there could still have been a larger crowd than normal. The Sheriff's time and attendance system seems to be working with the Executime system.</p>			
<p><b>State Auditor (11:00am)</b></p>	<p><b><u>Belinda Miller – State Auditor.</u></b> Belinda, Chief Project Manager, requested a meeting with the Commissioners. Cindy McCafferty, Assistant Chief, came in with Belinda for the meeting. They wanted to come and talk about their services. They look at the annual health indicator for the county when it is presented. There is still one issue that may come up as critical this year they wanted to discuss. She received a report from the end of June from the County Auditor. They are not concerned as long as we have a plan. She feels we recovered well from the loss of the Medicaid funds and is glad to know there is a plan. Belinda was also aware of the County's upgraded financial rating to an Aa2. Commissioner Reiter asked about departments encumbering more of their money at the beginning of the year than allocating evenly through the year. She asked if there is a suggestion on how to spread those costs through the year. They suggested talking at budget time about encumbering in smaller time periods and limit the blanket purchase orders to a maximum dollar amount to keep from tying up funds and limiting cash flow. The Commissioners are going to work towards making adjustments to encumbering funds possibly on a quarterly basis and putting a maximum dollar amount on purchase orders. She had stated that County Auditors in general tend to be conservative in their amended certificates. Belinda was pleased with the conversation and noted if at any time she could be of assistance to feel free to call her office. Commissioner Miller thanked</p>	<p>Belinda Miller – Chief Project Manager Cindy McCafferty – Assistant Chief</p>		

	them for all their information and we are working diligently to maintain their recommendations and will with the County Auditor on these matters.			
<b>Public Open Session</b>	Citizens Attendees – none Media Attendees – Craig Shoup, News Messenger Tom Fullen, Eagle 99. Elected Officials – none			
<b>* Adjournment (11:59am)</b>	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Russ Zimmerman 2nd: Kay E Reiter Yes - 3

Signature of:

  
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Scott Miller, President

  
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Russ Zimmerman, Vice President

  
\_\_\_\_\_  
Kay E Reiter

**Board of County Commissioners, Sandusky County Ohio**

Attest:   
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners, Sandusky County, Ohio, do hereby certify that the foregoing is a true and correct copy from the official record of said Board of County Commissioners as recorded in its Journal.

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Clerk, Board of County Commissioners, Sandusky County, Ohio

