

Sandusky County Commissioners – 6225 Croghan Street, Fremont, OH 43420

MEETING 2019

Meeting: Board Of Commissioners

Location: Commissioners' Board Room

Date: 8/15/19

Time: 8:00AM – 11:57AM

Present: Commissioners: Scott Miller, President; Russ Zimmerman, V-President; Kay E Reiter

Present: Theresa Garcia; County Administrator

Others Present:

(*action items)

AGENDA ITEMS	BRIEF DESCRIPTIONS / ACTION STEPS:	PERSON RESPONSIBLE:	DOLLAR AMOUNT:	MOTION / VOTE
Call to Order Pledge of Allegiance (8:00am)		Scott Miller, President		
*Review & Approval of Commissioner Meeting Minutes, incoming Mail Review & External Meeting Notices	The 8/13/19 minutes were reviewed/approved by the Board. The Board reviewed incoming mail and external meeting notices.	Scott Miller Russ Zimmerman Kay E Reiter		*Motion: Move to Approve minutes Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
Review of External board / Meetings Attended by Commissioners	Commissioner Zimmerman came in for the GLCAP Board meeting Tuesday night and there wasn't anyone there. Administrator Garcia is checking on the meeting.	Russ Zimmerman		
	Commissioners all attended the Vanguard Workforce Interview. They were placed in a group and they had questions to answer. They had a very responsive group with some great discussion. Some of the questions didn't have specific answers but it did provoke some thought. Commissioner Zimmerman noted the meeting he went to at Vanguard a few months ago with the students was beneficial and he thought this was the group to ask some of these questions.	Scott Miller Kay E Reiter Russ Zimmerman		
* Then /Now Documents	None			
* Personnel	None			
* Travel Requests	None			

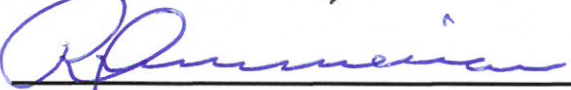
<p>Clerk of Courts (9:00am)</p>	<p>Tracy Overmyer – Clerk of Courts. Tracy came in for her first monthly meeting with the Commissioners. Tracy just put a new Term Server in to help with the overload on county court servers. She is happy with the help from IT. She was hoping to get her documents online. There has been some issues getting this together and it will take a little longer than she had hoped. This will allow citizens to pull up case documents to view when they need to. She is down one employee in Clyde Court so she is hiring to replace that person. She moved one from Record Retention to Clyde and hired a new part-time for Record Retention. She is switching credit card companies to avoid fees. She is using Govpay now and the user pays the fees. All overdue fines and costs go through a collection agency. She is looking at a company that will charge less to the consumer. Currently they collect 25% and the company she is looking at collects 20%. She is still having some issues with the Clyde Court changes. She is working on the flow of paperwork to keep her staff from being overloaded. She would like to have access to the cameras to watch her staff in Clyde Court. She has asked Judge Kolesar for access and it was denied. She would like to add cameras over her cash drawer, safe and side door. The Commissioners didn't have a problem with that they would just like a plan on what she is going to do. Commissioner Reiter informed Tracy they are looking at starting the Elected Officials meetings and the thought was they rotate the responsibility by the elected officials. Tracy liked this idea.</p>	<p>Tracy Overmyer – Clerk of Courts</p>		
<p>Annual Tri County Ditch Maintenance Hearing (9:30am)</p>	<p>Wood County and Seneca County Commissioners were put on conference call to review the annual tri county ditch maintenance work. A report from the Ditch Maintenance Supervisor was provided for review.</p> <p>2019 – 260 AUTHORIZING THAT THE PROPOSED MAINTENANCE WORK FOR 2019 FOR WILBUR BELL JOINT COUNTY DITCH NO. 2302-A; BIG MUD JOINT COUNTY DITCH NO. 717 AND WAGNER JOINT COUNTY DITCH NO. 783 IN SANDUSKY/ WOOD/SENECA COUNTIES, BE APPROVED AS SUBMITTED BY THE DITCH MAINTENANCE SUPERVISOR</p>	<p>Scott Miller, Russ Zimmerman, Kay E Reiter</p> <p>Doris Herringshaw, Craig LaHote, Theodore Bowlus</p> <p>Mike Kerschner, Shayne Thomas, Anthony Paradiso</p>		<p>*Motion: Move to Approve resolution Moved by: Mike Kerschner 2nd: Scott Miller Yes - 9</p>
<p>* Resolutions (10:00am)</p>	<p>2019 - 261 APPROVING CITY OF FREMONT'S ORDINANCE NO.</p>			<p>*Motion: Move to Approve resolution</p>

	2019-3964 PETITIONING THE BOARD OF COUNTY COMMISSIONERS ADJUST THE BOUNDARY LINES OF BALLVILLE TOWNSHIP TO EXCLUDE THE TERRITORY, AS A RESULT OF ANNEXATION, THAT NOW LIES WITHIN THE CORPORATE BOUNDARIES OF THE CITY OF FREMONT.			Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
	2019 -262 APPROVING SUPPLEMENTAL APPROPRIATION TO CHILD WELFARE TRANSFER LINE (\$90,000.00) AND FUND TRANSFERS FOR JUNE PLACEMENT COSTS (\$89,690.12) AND JULY MANDATED SHARE (\$16,064.50)		\$90,000.00 \$89,690.12 \$16,064.50	*Motion: Move to Approve resolution Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes - 3
Building Code Department Workshop (10:30am)	*** see attached document of workshop minutes			
Public Open Session	Citizens Attendees – none Media Attendees – none Elected Officials – none			
* Adjournment (11:57am)	With business completed for the day the meeting was adjourned.			* Motion: Move to adjourn Moved by: Kay E Reiter 2nd: Russ Zimmerman Yes -3


Signature of:



Scott Miller, President



Russ Zimmerman, Vice President



Kay E Reiter

Board of County Commissioners, Sandusky County Ohio

Attest: Theresa Goulet
Clerk to the Board / County Administrator

I, the undersigned, Clerk of the Board of Commissioners,
Sandusky County, Ohio, do hereby certify that the foregoing
is a true and correct copy from the official record of said
Board of County Commissioners as recorded in its Journal.

Clerk, Board of County Commissioners, Sandusky County, Ohio

Building Code Department Workshop
8/15/19 @ 10:30am

Scott Miller - Commissioner
Russ Zimmerman - Commissioner
Kay E Reiter - Commissioner
Theresa Garcia – County Administrator
Dave Fooks – Fremont Fire Chief
Dean Schneider – Fremont Assistant Fire Chief

Commissioner Reiter stated the idea of a Building Code Department has been discussed for many years. Back in 2006 it was presented to the Board of Commissioners. The idea was not well received. There has been discussion among local contractors and fire chiefs in the County regarding the need for a Building Code Department.

The Fremont Fire department feels very strongly about the need for a building code department in Sandusky County. Before the County would move to establishing a residential program we need to put a commercial plan in place and then transition to a residential plan. This is nothing new to contractors. They have to have building plans approved but currently have to take the approvals to Columbus. Right now this could cause delays and you need to have someone go to Columbus to expedite the process. This is not a new process it would just keep the money in the County. The State does not particularly want County's to do this but ORC allows for this to happen. Commissioner Reiter talked about possibly making this a joint venture with another County. Commissioner Reiter suggested we adjust the budget and see what we can come up with. There is an insurance rating system for commercial property. ISO ratings can help with premiums. There are many factors that make up this rating one being a building code rating. Commissioner Reiter stated we will use another county code and the State building code as a template. Chief Fooks noted the City of Fremont is a level 3 with 1 being the best and 10 being the worst. The biggest benefit to the Commercial contractors is expediting their plan approvals. It would be good to see how another County moved from Commercial to Residential. The original meetings gave a false notice on what the building code department will do. By establishing a local office it will assist local contractors in expediting projects. The original plan will need to be updated. We have a location we would need to update job descriptions and budgets. The recommendation was to put an advisory board in place. They would hire the administrator for the department who will build the department and report to the Board. The administrator will be a critical position. The person appointed needs to be very knowledgeable.

The suggestion was to create your department and get it running and then reach out and contract with other entities. This allows time to understand what the department can do and what work load they can handle. The decision was to clean up the budget and then reach out to the Contractor Association for start-up funding, choose the advisory board, work on the job descriptions and start the hiring process.

Next meeting we should have the budget prepared and everyone needs to have suggestions for the Advisory Board. Mark Mulligan, Assistant Prosecutor, should be at the meeting and it was suggested to have Beth Hannam, EDC Director, at the meeting too.

Public Session Sign in Sheet

8/15/2019

Name	Signature	Contact Information
AURELIA	